

**VEHICLE REGISTRATION FEE
Annual Program Compliance Report
Reporting Fiscal Year 2016-2017**

AGENCY CONTACT INFORMATION

Agency Name: **City of Hayward**

Date: **12/30/2017**

Primary Point of Contact

Name: **Karyn Neklason**

Title: **Management Analyst II**

Phone: **510 583-4733**

Email: **karyn.neklason@hayward-ca.gov**

Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Vehicle Registration Fee Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

VEHICLE REGISTRATION FEE
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TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the VRF Audited Financial Statements. Values must match financial statements and total reported expenditures.

A. VEHICLE REGISTRATION FEE Direct Local Distribution Program

	Local Streets and Roads	Notes
Beginning of Year Fund Balance	\$ 1,046,299	FY16 VRF funds were expended in FY17. FY17 and FY18 VRF funds have been combined into one large paving project. The construction contract was awarded in FY17. At this writing, the funds are either encumbered or expended. The project is now halfway complete.
Revenue	\$ 776,620	
Interest	\$ 10,563	
Expenditures	\$ 812,647	
<small>Expenditures Matches Table 2?</small>	<small>TRUE</small>	
End of Year Fund Balance	\$ 1,020,835	

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2016-17**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

N/A

2. Were any DLD LSR funded improvements this year provided exemptions from the locally adopted complete street's policy? If so, which projects and why?

No

3. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	Anticipated DLD Expenditure	Project Status
05215 Pavement Rehab VRF FY18	Rehabilitation of various city streets.	\$900,000	Underway
05280 Pavement Rehab VRF FY19	Rehabilitation of various city streets.	\$120,835	Planned

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	VRF (yes/no)	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	No	Yes	Article submitted, but not in time for publishing in FY17.
Website	Yes	Yes	
Signage	Yes	Yes	

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2016-17**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of VRF Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 16-17	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	VRF DLD Expenditures	Governing Board Approved?
1	Streets/Rds	Construction	Street Resurfacing/Mair	Capital	05203 Pavement Rehabilitation VRF FY16	Structural repair of streets in including repair of deteriorating pavement. The rehabilitation of the streets will bring them up to acceptable pavement standards.	2.25	Lane Miles		\$ 795,451	Yes
2	Streets/Rds	Scoping, Feasibility, Pla	Street Resurfacing/Mair	Administrative	05205 Pavement Rehabilitation VRF FY17	Structural repair of streets in including repair of deteriorating pavement. The rehabilitation of the streets will bring them up to acceptable pavement standards.	N/A		Project was in the planning, design and contract award stage in FY17. Funds have been encumbered for the contract and work began in September FYProject was in the planning, design and contract award stage in FY17. Funds have been encumbered in FY18 for the construction contract and work began in September FY18. FY18 funds have been combined with FY17 in one pavement rehabilitation project. FY17 and FY18 funds are encumbered and will be spent in FY18. 18. FY17 and FY18 funds have been combined in one pavement rehabilitation project, are encumbered and will be spent in FY18.	\$ 15,242	Yes
3	Other	Other	Other (describe in Colour	Administrative	Audit Fees	Audit Fees	N/A	Other (describe	Audit Fees For VRF report	\$ 1,954	
4				Percentage of Capital vs Administrative Costs							
					98%						
				a. Total Capital	\$ 795,451						
				b. Total Administrative	\$ 17,196						
									TOTAL	\$ 812,647	
									Match to Table 1?	TRUE	

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.