

**VEHICLE REGISTRATION FEE  
Annual Program Compliance Report  
Reporting Fiscal Year 2016-2017**

**AGENCY CONTACT INFORMATION**

Agency Name: **City of San Leandro**

Date: **12/6/2017**

**Primary Point of Contact**

**Name:** Austine Osakwe

**Title:** Senior Engineer

**Phone:** 510-577-3486

**Email:** [aosakwe@sanleandro.org](mailto:aosakwe@sanleandro.org)

---

**Agency's Certification of True and Accurate Reporting by Submission**

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

---

**Program Compliance Report Structure**

This Reporting Form is broken into the following sections for the Vehicle Registration Fee Direct Local Distribution Programs applicable to the recipient agency.

- \* **Cover - Agency Contact**
- \* **General Compliance Reporting for all programs**
- \* **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- \* **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**VEHICLE REGISTRATION FEE**  
**Annual Program Compliance Report Fiscal Year 2016-2017**

**TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE**

*DIRECTIONS: Complete the sections below based on the VRF Audited Financial Statements. Values must match financial statements and total reported expenditures.*

**A. VEHICLE REGISTRATION FEE Direct Local Distribution Program**

	Local Streets and Roads	Notes
<b>Beginning of Year Fund Balance</b>	\$ 636,938	
<b>Revenue</b>	\$ 428,403	
<b>Interest</b>	\$ 2,343	
<b>Expenditures</b>	\$ 495,834	
<small>Expenditures Matches Table 2?</small>	<small>TRUE</small>	
<b>End of Year Fund Balance</b>	\$ 571,850	

**Local Streets and Roads (LSR) Direct Local Distribution Program  
Reporting Period - Fiscal Year 2016-17**

**GENERAL COMPLIANCE REPORTING**

**1. What is agency's current Pavement Condition Index (PCI)?**

PCI =

*Use PCI from the most recent MTC's VitalSigns linked here:*

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

**If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.**

*Indicate N/A, if not applicable.*

In 2015 City residents approved a local sales tax measure that increases our sales tax add-on from 1/4% to 1/2%. A portion of this money is being directed to street rehabilitation. In addition, the grant funds provided the City is also being used to aggressively improve City's PCI.

**2. Were any DLD LSR funded improvements this year provided exemptions from the locally adopted complete street's policy? If so, which projects and why?**

NA

**3. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.**

Project Title	Brief Project Description	Anticipated DLD Expenditure	Project Status

**4. Confirm the completion of the publicity requirements in the table below (Yes/No).**

	VRF (yes/no)	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	See attached evidence of article submittal
Website	Yes	Yes	<a href="https://www.sanleandro.org/depts/transit/project/default.asp">https://www.sanleandro.org/depts/transit/project/default.asp</a>
Signage	Yes	Yes	See attached

**Local Streets and Roads Direct Local Distribution Program  
Reporting Period - Fiscal Year 2016-17**

**TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS**

Provide a detailed summary of VRF Expenditures for the reporting fiscal year.  
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 16-17	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	VRF DLD Expenditures	Governing Board Approved?
1	Streets/Rds	Construction	Street Resurfacing/Mair	Capital	Annual Street Sealing 2015-16	Maintain existing roadway	12.25	Lane Miles		\$ 435,145	Yes
2	Streets/Rds	Project Completion/Cl	Street Resurfacing/Mair	Capital	Marina Blvd/I-880 HOV Project	Improve circulation	1	Intersections		\$ 60,689	Yes
3										\$ -	
<b>Percentage of Capital vs Administrative Costs</b>				100%							
a. Total Capital				\$ 495,834							
b. Total Administrative				\$ -							
									<b>TOTAL</b>	\$ 495,834	
									<b>Match to Table 1?</b>	TRUE	

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

N/A.