

**VEHICLE REGISTRATION FEE
Annual Program Compliance Report
Reporting Fiscal Year 2016-2017**

AGENCY CONTACT INFORMATION

Agency Name: **City of Emeryville**

Date: **12/12/2017**

Primary Point of Contact

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Title: Finance Director

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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Vehicle Registration Fee Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

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TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the VRF Audited Financial Statements. Values must match financial statements and total reported expenditures.

A. VEHICLE REGISTRATION FEE Direct Local Distribution Program

	Local Streets and Roads	Notes
Beginning of Year Fund Balance	\$ 131,081	
Revenue	\$ 49,763	
Interest	\$ 1,160	
Expenditures	\$ 2,600	
<small>Expenditures Matches Table 2?</small>	<small>TRUE</small>	
End of Year Fund Balance	\$ 179,404	

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2016-17**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

N/A

2. Were any DLD LSR funded improvements this year provided exemptions from the locally adopted complete street's policy? If so, which projects and why?

No.

3. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	Anticipated DLD Expenditure	Project Status
2018 Street Rehabilitation	Perform street rehabilitation on selected streets.	130,000	Planned

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	VRF (yes/no)	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	N/A
Website	Yes	Yes	N/A
Signage	Yes	Yes	N/A

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2016-17**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of VRF Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 16-17	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	VRF DLD Expenditures	Governing Board Approved?
1	Streets/Rds	Operations	Operations	Administrative	Annual VRF Audit	Funding Source Compliance	100	Other (describe in Column K)	percent	\$ 2,600	
2										\$ -	
Percentage of Capital vs Administrative Costs				0%							
a. Total Capital				\$ -							
b. Total Administrative				\$ 2,600							
									TOTAL	\$ 2,600	
									Match to Table 1?	TRUE	

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

No VRF funds were expended this year except for audit costs. It is anticipated that next year's capital expenditures will greatly outweigh administrative costs.