

**VEHICLE REGISTRATION FEE
Annual Program Compliance Report
Reporting Fiscal Year 2016-2017**

AGENCY CONTACT INFORMATION

Agency Name: **City of Berkeley**

Date: 12/29/1979

Primary Point of Contact

Name: Sean O'Shea

Title: Administrative and Fiscal Services Manager

Phone: (510) 981-6306

Email: soshea@cityofberkeley.info

Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Vehicle Registration Fee Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

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TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the VRF Audited Financial Statements. Values must match financial statements and total reported expenditures.

A. VEHICLE REGISTRATION FEE Direct Local Distribution Program

	Local Streets and Roads	Notes
Beginning of Year Fund Balance	\$ 825,140	
Revenue	\$ 509,112	
Interest	\$ 3,918	
Expenditures	\$ 300,895	
<small>Expenditures Matches Table 2?</small>	<small>TRUE</small>	
End of Year Fund Balance	\$ 1,037,275	

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2016-17**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

Use PCI from the most recent MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

City is including more preventative maintenance treatments into its street rehabilitation plan. City maintenance crews have recently incorporated crack sealing into their maintenance treatments. City has also recently passed a bond measure that will provide some additional funding for street improvements.

2. Were any DLD LSR funded improvements this year provided exemptions from the locally adopted complete street's policy? If so, which projects and why?

No.

3. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	Anticipated DLD Expenditure	Project Status
Shattuck Complete Streets and De-couplet (14ST06)	Reconfigure Shattuck Avenue between Allston and University	130,765	Planned
Hearst Complete Streets (14ST07)	Restriping/reconfiguration of Hearst Ave.	57,000	Planned
Responsive Sidewalks FY18 (18SW02)	FY 18 sidewalk repair	137,007	Planned
Streets Preventative Maint (13ST13)	Street maintenance	71,594	Planned

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	VRF (yes/no)	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	N/A
Website	Yes	Yes	N/A
Signage	Yes	Yes	N/A

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2016-17**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of VRF Expenditures for the reporting fiscal year.

- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 16-17	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	VRF DLD Expenditures	Governing Board Approved?
1	Bike only	Scoping, Feasibility, Plan	Bikeways and Multiuse P	Capital	Bicycle Plan (14BP06)	Update to five-year bike plan	100%	# of Plans devel	Final Bicycle Plan 2017 (approved by City Council on May 2017)	\$ 994	Yes
2	Bike/Ped	PS&E	Streetscape / Complete S	Capital	Shattuck Complete Streets and De-couplet (14ST06)	Reconfigure Shattuck Avenue between Allston and University to reduce auto/pedestrian collisions, enhance bike/ped access, and improve transit operations. Includes repaving, signal upgrades, bulbouts, transit amenities, etc.	100% PS&E	Other (describe	100% plans, specifications and estimates were completed Oct. 2016.	\$ 34,111	Yes
3	Streets/Rds	Construction	Streetscape / Complete S	Capital	Hearst Complete Streets (14ST07)	Restriping/reconfiguration of Hearst Ave. to improve access and safety for bicyclists, pedestrians, and transit riders. Includes repaving, new signal at Hearst/LeRoy, new sidewalk to close gap between LeConte and Euclid, and buffered and parking-protected bike lanes.	35%	Other (describe	Construction was approximately 35% complete as of 6/30/17. Work completed includes concrete sidewalk, bulbouts, curb ramps, storm drains, and bioretention planter. • 12,576 SF of sidewalk repair and extension; • 19 new curb ramps; • 2 detectable warning surface repair; • 252 SF of new island passageway • Various new and upgraded pedestrian and bike signals • 109 LF of pedestrian railing	\$ 126,319	Yes
4	Mass Transit	Other	Other (describe in Colum	Capital	Point to Point Carshare (16TP07)	Pilot Program for implementing and managing the one-way car pilot program	40%	Other (describe	40% of pilot program; program to sunset June 30, 2019 without further Council action.	\$ 119	Yes
5	Ped only	Maintenance	Sidewalks and Ramps	Capital	Responsive Sidewalks (17SW02)	Sidewalk repair	0	Other (describe	staffing for responsive sidewalks; project not performed.	\$ 10,118	Yes
6	Bike/Ped	Scoping, Feasibility, Plan	Bikeways and Multiuse P	Capital	Southside Mobility Improvement (17TP01)	Develop plan and conduct projects for implementing multi-modal streets per Berkeley Strategic Transportation Plan				\$ 119	Yes
7	Streets/Rds	Construction	Street Resurfacing/Main	Capital	Concrete supplies for road maintenance				construction supplies	\$ 949	Yes
8	Streets/Rds	Operations	Street Resurfacing/Main	Administrative	Software and membership dues				administrative costs	\$ 3,960	Yes
9	Streets/Rds	Environmental	Street Resurfacing/Main	Administrative	Environmental compliance				environmental compliance	\$ 6,629	Yes
10	Other	Operations	Staffing	Administrative	Staffing for program administration and support				admin staffing	\$ 86,670	Yes
11	Streets/Rds	Maintenance	Street Resurfacing/Main	Capital	Streets Preventative Maintenance (13ST13)				streets maintenance	\$ 28,406	Yes
12	Other	Other	Other (describe in Colum	Administrative	Independent audit for Measure B/BB/VRF compliance				consultant for audit reports	\$ 2,500	Yes
Percentage of Capital vs Administrative Costs				67%							
a. Total Capital				\$ 201,136							
b. Total Administrative				\$ 99,759							
									TOTAL	\$ 300,895	
									Match to Table 1?	TRUE	

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

N/A