

**MEASURE B AND MEASURE BB  
Annual Program Compliance Report  
Reporting Fiscal Year 2016-2017**

**AGENCY CONTACT INFORMATION**

Agency Name: **City of Union City**

Date: 12/20/2017

**Primary Point of Contact**

Name: Farooq Azim

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**Agency's Certification of True and Accurate Reporting by Submission**

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

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**Program Compliance Report Structure**

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- \* **Cover - Agency Contact**
- \* **General Compliance Reporting for all programs**
- \* **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- \* **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**MEASURE B AND MEASURE BB  
Annual Program Compliance Report Fiscal Year 2016-2017**

**TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE**

*DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures on Table 2.*

**A. 2000 MEASURE B Direct Local Distribution Programs**

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total	Notes
<b>Beginning of Year Fund Balance</b>	\$ 256,265	\$ 50,426	\$ -	\$ -	\$ 306,691	
<b>Revenue</b>	\$ 223,668	\$ 749,879	\$ 452,515	\$ 325,627	\$ 1,751,689	
<b>Interest</b>	\$ 2,409	\$ 2,673	\$ -	\$ -	\$ 5,082	
<b>Expenditures</b> <small>Expenditures Matches Table 27</small>	\$ 220,614 <small>TRUE</small>	\$ 242,859 <small>TRUE</small>	\$ 452,515 <small>TRUE</small>	\$ 325,627 <small>TRUE</small>	\$ 1,241,615	
<b>End of Year Fund Balance</b>	\$ 261,728	\$ 560,119	\$ -	\$ -	\$ 821,847	

**B. 2014 MEASURE BB Direct Local Distribution Programs**

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total	Notes
<b>Beginning of Year Fund Balance</b>	\$ 213,934	\$ 43,632	\$ -	\$ -	\$ 257,566	
<b>Revenue</b>	\$ 181,254	\$ 668,368	\$ 337,045	\$ 197,628	\$ 1,384,295	
<b>Interest</b>	\$ 3,441	\$ 3,725	\$ -	\$ -	\$ 7,166	
<b>Expenditures</b> <small>Expenditures Matches Table 27</small>	\$ - <small>TRUE</small>	\$ 1,579 <small>TRUE</small>	\$ 337,045 <small>TRUE</small>	\$ 197,628 <small>TRUE</small>	\$ 536,252	
<b>End of Year Fund Balance</b>	\$ 398,629	\$ 714,146	\$ -	\$ -	\$ 1,112,775	

**Bicycle and Pedestrian Direct Local Distribution Program  
Reporting Period - Fiscal Year 2016-17**

**GENERAL COMPLIANCE REPORTING**

1. Indicate the adoption year of the most current Bicycle/Pedestrian Master Plans, as applicable.

	Adoption Year
Bicycle Master Plan	
Pedestrian Master Plan	
Bike/Ped Master Plan	Jan-12

If the plans are over five-years past the last adoption year, specify when your agency's will perform its next update.

Indicate N/A, if not applicable.

City is currently working with consultant to update the Bike/Pedestrian Master Plan and expects to have it completed in 2018.

2. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	Anticipated DLD Expenditure	Project Status
Union City Blvd. Class II Bike Lane Project	Install protected bike lanes from approx. Alvarado Blvd. to City Limits with Fremont	\$600,000	Planned
Pedestrian pathway for Kennedy Park (Teen Ctr.)	Install bike paths at Kennedy Park	\$30,000	Planned

3. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
<b>Article</b>	Yes	Yes	Yes	
<b>Website</b>	Yes	Yes	Yes	
<b>Signage</b>	Yes	Yes	Yes	

**Bicycle and Pedestrian Direct Local Distribution Program**

**Reporting Period - Fiscal Year 2016-17**

**TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS**

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.  
 - Expenditure total must correspond to your Audited Financial Statements, and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 16-17	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Bike/Ped	Construction	Multiuse Paths (Class I)	Capital	Citywide Trail System Rehabilitation (1012)	Extend useful life of trail	4,540	Square Feet		\$ 63,108	\$ -	Yes
2	Pedestrian	Project Completion/Closeout	Sidewalks and Ramps	Administrative	Meyers Drive Sidewalk (1209)	Install new sidewalk	1	Other <i>(describe in Column L)</i>	Administrative costs to close out project	\$ 705	\$ -	Yes
3	Pedestrian	PS&E	Safety Improvements	Administrative	Alvarado-Niles Road Pedestrian Safety Improvement Study (1210)	Design package to improving pedestrian safety and prevent future fatalities.	1	Other <i>(describe in Column L)</i>	Completed bid package for safety improvements to prevent fatalities.	\$ 60,560	\$ -	Yes
4	Pedestrian	Construction	Sidewalks and Ramps	Capital	2012-13 Sidewalk Repairs (1216)	Replace uplifted and broken sidewalks	700	Square Feet		\$ 14,037	\$ -	Yes
5	Pedestrian	Construction	Sidewalks and Ramps	Capital	Wheelchair Ramps (1503)	Replace substandard ramp	1	Other <i>(describe in Column L)</i>	Replace 1 each (EA) ramp	\$ 2,615	\$ -	Yes
6	Pedestrian	Construction	Sidewalks and Ramps	Capital	2015-16 Sidewalk Repairs (1505)	Replace uplifted and broken sidewalks	3,500	Square Feet		\$ 79,588	\$ -	Yes
<b>Total Percentage of Capital vs Administrative Costs</b>					72%							
a. Total Capital					\$ 159,349							
b. Total Administrative					\$ 61,265							
									<b>TOTAL</b>	\$ 220,614	\$ -	
									<b>Match to Table 1?</b>	TRUE	TRUE	

Is the total percentage of Capital vs Program Administration (outreach, staffing, administrative support) Costs GREATER THAN 50%? If not, explain how capital investments will increase in the future.

Yes. N.A,

**Local Streets and Roads (LSR) Direct Local Distribution Program  
Reporting Period - Fiscal Year 2016-17**

**GENERAL COMPLIANCE REPORTING**

**1. What is agency's current Pavement Condition Index (PCI)?**

PCI =

*Use PCI from the most recent MTC's VitalSigns linked here:*

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

**If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.**

*Indicate N/A, if not applicable.*

N/A

**2. Were any DLD LSR funded improvements this year provided exemptions from the locally adopted complete street's policy? If so, which projects and why?**

No.

**3. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.**

Project Title	Brief Project Description	Anticipated DLD Expenditure	Project Status
2016-17 Overlay Project	Pave street sections throughout the City	\$650,000	Underway
2016-17 Slurry Seal Project	Slurry seal pavement surface	\$500,000	Underway

**4. Confirm the completion of the publicity requirements in the table below (Yes/No).**

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
<b>Article</b>	Yes	Yes	Yes	N/A
<b>Website</b>	Yes	Yes	Yes	N/A
<b>Signage</b>	Yes	Yes	Yes	N/A

**Local Streets and Roads Direct Local Distribution Program**

**Reporting Period - Fiscal Year 2016-17**

**TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS**

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.  
 - Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 16-17	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Streets/Rds	Construction	Street Resurfacing/Main	Capital	Street Paving Maintenance (33012)	Intermediate maintenance	5,000	Square Feet	Fix pot holes, etc.	\$ 56,734	\$ -	Yes
2	Streets/Rds	Project Completion/Clo	Street Resurfacing/Main	Administrative	2014-15 Citywide Overlay Project (1401)	Extend pavement life by 10 yrs.	1	Other (describe in Column K)	Staff costs for project closeout	\$ 352	\$ -	Yes
3	Other	PS&E	Signals	Administrative	HSIP Cycle 6 Traffic Signal Improvements (1404)	Bid Advertisement for project	1	Other (describe in Column K)	Advertise project in newspaper.	\$ 198	\$ -	Yes
4	Streets/Rds	Construction	Street Resurfacing/Main	Capital	2015-16 Overlay Project (1501)	Extend pavement life by 10 yrs.	142,000	Square Feet		\$ 109,192	\$ -	Yes
5	Streets/Rds	Construction	Street Resurfacing/Main	Capital	2015-16 Slurry Seal Project (1502)	Extend pavement life by 5 yrs.	441,000	Square Feet		\$ 69,547	\$ -	Yes
6	Streets/Rds	PS&E	Street Resurfacing/Main	Administrative	2016-17 Overlay Project (1601)	Extend pavement life by 10 yrs.	1	Other (describe in Column K)	Staff costs for PS&E.	\$ 6,623	\$ -	Yes
7	Streets/Rds	PS&E	Street Resurfacing/Main	Administrative	2016-17 Slurry Seal Project (1602)	Extend pavement life by 5 yrs.	1	Other (describe in Column K)	Staff costs for PS&E.	\$ 215	\$ -	Yes
8										\$ -	\$ -	
9	Streets/Rds	Project Completion/Clo	Street Resurfacing/Main	Administrative	2015-16 Overlay Project (1501)	Extend pavement life by 10 yrs.	1	Other (describe in Column K)	Staff costs for project closeout	\$ -	\$ 80	Yes
10	Streets/Rds	Project Completion/Clo	Street Resurfacing/Main	Administrative	2015-16 Slurry Seal Project (1502)	Extend pavement life by 5 yrs.	1	Other (describe in Column K)	Staff costs for project closeout	\$ -	\$ 1,319	Yes
11	Streets/Rds	PS&E	Street Resurfacing/Main	Administrative	2016-17 Overlay Project (1601)	Extend pavement life by 10 yrs.	1	Other (describe in Column K)	Staff costs for PS&E.	\$ -	\$ 180	Yes
<b>Percentage of Capital vs Administrative Costs</b>				96%								
a. Total Capital				\$ 235,472								
b. Total Administrative				\$ 8,966								
<b>TOTAL</b>										\$ 242,859	\$ 1,579	
<b>Match to Table 1?</b>										TRUE	TRUE	

If your agency did not expend greater than 50% of total costs on Capital Investments, explain how capital investments will increase in the future over Program Administration (outreach, staffing, administrative support). Indicate N/A if not applicable.

N/A

A minimum of 15% of Measure BB LSR funds are required to be expended on bike/pedestrian improvements.

In this fiscal year, how much of Measure BB LSR funds were expended on bike/pedestrian improvements?

\$ -	Meets minimum 15% threshold?
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Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements:

0.0%	FALSE
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If your agency did not meet the 15% minimum expenditure requirement this fiscal year, explain why in the box below

Costs incurred consisted of administrative costs associated with project closeout, not construction. The actual project construction is expected

The actual project cost is expected to incur bike/Ped related costs associated with the replacement of bike lane striping.

**Transit Direct Local Distribution Program  
Reporting Period - Fiscal Year 2016-17**

**GENERAL COMPLIANCE REPORTING**

1. What is the agency's average on-time performance goal/target?

90	Percent
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2. What is the agency's average on-time performance for the year?

94	Percent
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3. If you agency's actual average on-time performance for the year is less than the agency's on-time performance goal/target explain what actions are being taken to improve performance?

N/A
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4. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	Anticipated DLD Expenditure	Project Status
N/A	N/A	N/A	

5. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	N/A
Website	Yes	Yes	Yes	N/A
Signage	Yes	Yes	Yes	N/A

Transit Direct Local Distribution Program  
Reporting Period - Fiscal Year 2016-17

**TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS**

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.  
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No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 16-17	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Bus	Operations	Operations	Union City Transit	Operations and Maintenance	277202	Number of People/Passengers	Unlinked Passenger Trips	\$ 452,515	\$ 337,045	Yes
<b>TOTAL</b>									\$ 452,515	\$ 337,045	
<b>Match to Table 1?</b>									TRUE	TRUE	



**Paratransit Direct Local Distribution Program  
Reporting Period - Fiscal Year 2016-17**

**GENERAL COMPLIANCE REPORTING**

1. Specify any large planned uses of fund balances within this program and their status i.e. planned or underway.

Project Title	Brief Project Description	Anticipated DLD Expenditure	Project Status
N/A	N/A	N/A	

2. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
<b>Article</b>	Yes	Yes	Yes	N/A
<b>Website</b>	Yes	Yes	Yes	N/A
<b>Signage</b>	Yes	Yes	Yes	N/A

**Paratransit Direct Local Distribution Program**  
**Reporting Period - Fiscal Year 2016-17**

**TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS**

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.  
 - Expenditure total must correspond to your Audited Financial Statements and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 16-17	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Disabled Services	Operations	ADA-mandated Services	Union City Paratransit	Operations and Maintenance	21375	Number of People/Passengers	Unlinked Passenger Trips	\$ 325,627	\$ 197,628	Yes
<b>TOTAL</b>									\$ 325,627	\$ 197,628	
<b>Match to Table 1?</b>									TRUE	TRUE	