

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Fiscal Year 2015-2016**

AGENCY CONTACT INFORMATION

Agency Name: **City of San Leandro**

Date: 12/22/2016

Primary Point of Contact

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Title: Senior Accountant

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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting for all programs**
- * **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**MEASURE B AND MEASURE BB
Annual Program Compliance Report Fiscal Year 2015-2016**

TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures.

A. 2000 MEASURE B Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total	Notes
Beginning of Year Fund Balance	\$ 552,163	\$ 2,612,890	\$ -	\$ 181,846	\$ 3,346,899	
Revenue	\$ 265,882	\$ 1,392,698	\$ -	\$ 282,274	\$ 1,940,854	
Interest	\$ 2,715	\$ 26,269	\$ -	\$ 3,081	\$ 32,065	
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 679,279 <small>TRUE</small>	\$ 2,101,680 <small>TRUE</small>	\$ - <small>TRUE</small>	\$ 198,402 <small>TRUE</small>	\$ 2,979,361	
End of Year Fund Balance	\$ 141,481	\$ 1,930,177	\$ -	\$ 268,799	\$ 2,340,457	

B. 2014 MEASURE BB Direct Local Distribution Programs

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total	Notes
Beginning of Year Fund Balance	\$ 42,102	\$ 230,509	\$ -	\$ 54,931	\$ 327,542	
Revenue	\$ 217,118	\$ 1,250,852	\$ -	\$ 251,764	\$ 1,719,734	
Interest	\$ 369	\$ 2,643	\$ -	\$ 686	\$ 3,698	
Expenditures <small>Expenditures Matches Table 2?</small>	\$ 82,037 <small>TRUE</small>	\$ 262,118 <small>TRUE</small>	\$ - <small>TRUE</small>	\$ - <small>TRUE</small>	\$ 344,155	
End of Year Fund Balance	\$ 177,552	\$ 1,221,886	\$ -	\$ 307,381	\$ 1,706,819	

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2015-16**

GENERAL COMPLIANCE REPORTING

1. Indicate the adoption year of the most current Bicycle/ Pedestrian Master Plans, as applicable.

	Adoption Year
Bicycle Master Plan	N/A
Pedestrian Master Plan	N/A
Bike/Ped Master Plan	2010

If the plans are over five-years past the last adoption year, specify when your agency's will perform its next update.

Indicate N/A, if not applicable.

The City of San Leandro contracted with a consultant on 11/07/2016 to update the Bicycle & Pedestrian Master Plan. Adoption of the updated plan is expected in late 2017.

2. Were total expenditures on capital improvements GREATER THAN expenditures exclusively related to general program administration (outreach, staffing, administrative support), as reported on Table 2. If not, explain how capital investments will increase in the future.

Yes. Capital costs equated to \$603,394 or 79% of the total expenditures. Administrative costs equated to \$157,922 or 21% of the total expenditures.

3. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2015-16**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
- Expenditure total must correspond to your Audited Financial Statements, and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 15-16	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Pedestrian	Project Completion/Closeout	Staffing	Administrative	Sidewalk Program <i>(San Leandro Acct. 144-36-006)</i>	Citywide repair of defective public sidewalks or upgrade of pedestrian curb ramaps to enhance pedestrian safety.		Other <i>(describe in Column J)</i>	Staff time only.	\$ 61,996	\$ -	Yes
2	Bike/Ped	Operations	Staffing	Administrative	Annual Bicycle & Pedestrian Improv 2014 <i>(San Leandro Acct. 144-36-133)</i>	Staffing for the City's BPAC.		Other <i>(describe in Column J)</i>	Staff time only.	\$ 459	\$ -	Yes
3	Bike/Ped	Operations	Staffing	Administrative	Annual Bicycle & Pedestrian Improv 2015 <i>(San Leandro Acct. 144-36-134)</i>	Staffing for the City's BPAC.		Other <i>(describe in Column J)</i>	Staff time only.	\$ 460	\$ -	Yes
4	Pedestrian	Maintenance	Safety Improvements	Capital	Misc Traffic Safety Equipment <i>(San Leandro Acct. 144-36-285)</i>	Purchase of Pedestrian Yield signs including impact recovery posts.	8	Signs		\$ 3,816	\$ -	Yes
5	Pedestrian	Construction	Sidewalks and Ramps	Capital	West Juana Pedestrian Improvements <i>(San Leandro Acct. 144-36-294)</i>	Sidewalk, intersection bulb-out, and curb ramp installation on West Juana Boulevard near San Leandro BART to enhance pedestrian safety.	9000	Square Feet		\$ 84,094	\$ -	Yes
6	Bicycle	PS&E	Bikeways (non-Class I)	Capital	Annual Bicycle & Pedestrian Improv <i>(San Leandro Acct. 144-36-298)</i>	Design consultant services associated with bike lane and bike route installation within the eastern portion of San Leandro to enhance bicyclist safety.		Other <i>(describe in Column J)</i>	Design consultant services.	\$ 1,241	\$ -	Yes
7	Bicycle	Construction	Bikeways (non-Class I)	Capital	Bicycle Network (East) Construction <i>(San Leandro Acct. 144-36-299)</i>	Construction costs associated with bike lane and bike route installation within the eastern portion of San Leandro to enhance bicyclist safety.	11.1	Lane Miles		\$ 209,537	\$ -	Yes
8	Pedestrian	Construction	Pedestrian Crossing	Capital	Marina Community Center Pedestrian Improv <i>(San Leandro Acct. 144-36-300)</i>	Rectangular Rapid Flashing Beacon (RRFB) installation at the crosswalk on Wicks Boulevard near the Marina Community Center to enhance pedestrian safety.	1	Intersections		\$ 48,855	\$ -	Yes
9	Pedestrian	Maintenance	Safety Improvements	Capital	Pedestrian Safety Improv at Rail Xings <i>(San Leandro Acct. 144-36-325)</i>	Maintenance of fencing at railroad crossing to enhance pedestrian safety.		Other <i>(describe in Column J)</i>	Parts, equipment, and railroad permit.	\$ 11,291	\$ -	Yes
10	Pedestrian	Maintenance	Sidewalks and Ramps	Capital	BART/Downtown Pedestrian Improv <i>(San Leandro Acct. 144-36-331)</i>	Maintenance of fencing at San Leandro BART station to enhance pedestrian safety.		Other <i>(describe in Column J)</i>	Parts and equipment.	\$ 687	\$ -	Yes
11	Pedestrian	Construction	Signals	Capital	Accessible Pedestrian Signals <i>(San Leandro Acct. 144-36-344)</i>	Accessible Pedestrian Signal (APS) installations to enhance pedestrian safety.	13	Intersections		\$ 212,039	\$ -	Yes
12	Bike/Ped	PS&E	Signals	Administrative	Bancroft/Sybil Signal Improv <i>(San Leandro Acct. 144-36-348)</i>	Traffic signal upgrade to include protected left turn phase, accessible pedestrian signals, and upgraded curb ramps.		Other <i>(describe in Column J)</i>	Staff time only.	\$ 12,970	\$ -	Yes
13	Bicycle	Construction	Bikeways (non-Class I)	Capital	Annual Street Sealing 2014-15 <i>(San Leandro Acct. 144-36-349)</i>	Construction costs associated with bike lane and bike route installation within the eastern portion of San Leandro to enhance bicyclist safety.	1.7	Lane Miles		\$ 31,834	\$ -	Yes
14	Pedestrian	Project Completion/Closeout	Sidewalks and Ramps	Administrative	Annual Sidewalk Program 2012-13 <i>(San Leandro Acct. 141-36-006)</i>	Citywide repair of defective public sidewalks or upgrade of pedestrian curb ramaps to enhance pedestrian safety.		Other <i>(describe in Column J)</i>	Staff time only.	\$ -	\$ 82,037	Yes
TOTAL										\$ 679,279	\$ 82,037	
Match to Table 1?										TRUE	TRUE	

**Local Streets and Roads (LSR) Direct Local Distribution Program
Reporting Period - Fiscal Year 2015-16**

GENERAL COMPLIANCE REPORTING

1. What is agency's current Pavement Condition Index (PCI)?

PCI =

56

Use PCI for 2015 from MTC's VitalSigns linked here:

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

In 2015 City residents approved a local sales tax measure that increases our sales tax add-on from 1/4% to 1/2%. A portion of this money is being directed to street rehabilitation. In addition, the grant funds provided the City will be used to aggressively improve City's PCI.

2. Were any DLD LSR funded improvements this year provided exemptions from the locally adopted complete street's policy? If so, which projects and why?

NA

3. Were total expenditures on capital improvements GREATER THAN expenditures exclusively related to general program administration (outreach, staffing, administrative support), as reported on Table 2. If not, explain how capital investments will increase in the future.

NA

4. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	See attached evidence of article submittal
Website	Yes	Yes	Yes	https://www.sanleandro.org/depts/transit/projects/default.asp
Signage	Yes	No	Yes	Project was in PS&E phase; see attached

Local Streets and Roads Direct Local Distribution Program

Reporting Period - Fiscal Year 2015-16

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISH

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.

- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 15-16
1	Streets/Rds	Construction	Street Resurfacing/Maintenance	Capital	San Leandro Blvd Rehab/Williams-Hudson	Maintain existing roadway	2
2	Other	Operations	Operations	Administrative		Manage program	0
3	Other	Operations	Operations	Capital	Storm Drain Inventory and Replacement	Manage storm drain system	0
4	Other	Construction	Other (describe in Column J)	Capital	Storm Outfall Repair - Carious	Repair storm drains that collect water from roadways	0
5	Bike/Ped	Project Completion/Closeout	Bridges and Tunnels	Capital	Monarch Bay Bridge Repair	Extend life of existing bridge	0.08
6	Bike only	Construction	Sidewalks and Ramps	Capital	Annual Sidewalk Program - S&R	Installation/ upgrade of existing ramps to provide access for the handicap	760
7	Streets/Rds	Project Completion/Closeout	Street Resurfacing/Maintenance	Capital	Annual Overlay/Rehab 2013-14	Maintain existing roadway	0
8	Streets/Rds	Project Completion/Closeout	Street Resurfacing/Maintenance	Capital	Annual Street Sealing 2013-14	Maintain existing roadway	0
9	Streets/Rds	Construction	Street Resurfacing/Maintenance	Capital	Annual Overlay/Rehab 2014-15	Maintain existing roadway	2
10	Other	Operations	Operations	Capital	CIP Advanced Planning	Manage program	0
11	streets/Rds	PS&E	Street Resurfacing/Maintenance	Capital	Annual Overlay/Rehab 2015-16	Maintain existing roadway	0
12	Streets/Rds	PS&E	Street Resurfacing/Maintenance	Capital	Annual Street Sealing 2015-16	Maintain existing roadway	0
13	Streets/Rds	Construction	Street Resurfacing/Maintenance	Capital	Annual Street Sealing 2014-15	Maintain existing roadway	8.4

14	Ped only	Project Completion/Closeout	Sidewalks and Ramps	Capital	West Juana Pedestrian Improvements	Construct new pedestrian facilities	4
15	Streets/Rds	Construction	Street Resurfacing/Maintenance	Capital	Marina Blvd/I-880 HOV Project	Improve circulation	1

A minimum of 15% of Measure BB L
 In this fiscal year, how much of Meas
 Percent of M

If your agency di

Measure BB LSR I
 at a cost of appro
 expenses aren't c
 lanes. The City d

MENTS

Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
Lane Miles		\$ 381,361	\$ -	Yes
Other (describe in Column J)	Project mangement; no construction	\$ 40,569	\$ -	Yes
Other (describe in Column J)	Manage storm drain system	\$ 2,069	\$ -	Yes
Other (describe in Column J)	Repair storm drains that collect water from roadways. Measured as each outfall.	\$ 20,488	\$ -	Yes
Lane Miles		\$ 115	\$ -	Yes
Linear Feet		\$ 71,137	\$ -	Yes
Lane Miles		\$ 19,549	\$ -	Yes
Lane Miles		\$ 802	\$ -	Yes
Lane Miles		\$ 667,866	\$ -	Yes
Other (describe in Column J)	Project mangement; no construction	\$ 4,892	\$ -	Yes
Lane Miles	Design, no construction	\$ 61,236	\$ 59,767	Yes
Lane Miles	Design, no construction	\$ 8,904	\$ -	Yes
Lane Miles		\$ 394,394	\$ -	Yes

Intersections		\$ 97,618	\$ -	Yes
Intersections		\$ 330,680	\$ 202,351	Yes
TOTAL		\$ 2,101,680	\$ 262,118	
Match to Table 1?		TRUE	TRUE	

SR funds are required to be expended on bike/pedestrian Improvements.

Measure BB LSR funds were expended on bike/pedestrian improvements?

\$ -

Meets minimum

15% threshold?

Measure BB LSR funds expenditures on bike/pedestrian improvements:

0.0%

FALSE

did not meet the 15% minimum expenditure requirement this fiscal year, explain why in the box below

Funds were used on the design of the overlay project 15-16 which subsequently constructed over 30 ADA ramps approximately \$200,000, however as this project didn't have any construction during the reporting period these were not counted toward the 15% goal. Measure BB LSR funds were used for construction on only one project, I-880 HOV which we didn't manage this project and can't quantify the amount used for pedestrian improvements.

**Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2015-16**

GENERAL COMPLIANCE REPORTING

1. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	No	Yes	Measure BB Funds were not used during this timeperiod, therefore, all publicity was funded by Measure B balances only. Overall, the program publicity requirements were met, however.
Website	Yes	No	Yes	Measure BB Funds were not used during this timeperiod, therefore, all publicity was funded by Measure B balances only. Overall, the program publicity requirements were met, however.
Signage	Yes	No	Yes	Measure BB Funds were not used during this timeperiod, therefore, all publicity was funded by Measure B balances only. Overall, the program publicity requirements were met, however.

Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2015-16

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

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1	Senior and Disabled Services	Operations	Shuttle or Fixed-route Trips	Flex Shuttle Paratransit Program	Fixed route shuttle service with two interconnecting loops - north and south; Provides transportation for shopping, banking, recreation, medical appointments and other life needs.	13,877	Number of People/Passengers		\$ 198,402	\$ -	Yes
TOTAL									\$ 198,402	\$ -	
Match to Table 1?									TRUE	TRUE	