

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Fiscal Year 2014-2015**

AGENCY CONTACT INFORMATION

Agency Name: City of San Leandro

Date: 12/7/2015 (revised Feb 2016)

Primary Point of Contact

Name: Austine Osakwe

Title: Senior Engineer

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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting**
- * **Table 1 - Revenue and Expenditures**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**
- * **Table 3 - Annual Implementation Plan and Fund Reserves**
- * **Measure B/BB Tracking Summary** *(auto populated from Table 3)*
- * **FY 14-15 Expenditure Summary** *(auto populated from Table 3)*

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**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

GENERAL COMPLIANCE REPORTING

Complete the questions below to confirm/document completion of the Master Programs Funding Agreements Reporting Requirements.

1. Verify Bicycle/Pedestrian Master Plan Adoption. Per Section 7 of the Master Programs Fund Agreement Bicycle/Pedestrian Safety Program Implementation Guidelines, Alameda CTC requires local jurisdictions to have current individual or combined Bicycle and Pedestrian Master Plans (updated every five years) or demonstrate these plans will be adopted by December 31, 2015.

Specify the adoption year of the most current Bicycle and Pedestrian Master Plans, as applicable.

	Adoption Year
Bicycle Master Plan	
Pedestrian Master Plan	
Bicycle and Pedestrian Master Plan	2011

Describe the your agency's plan to ensure a Bicycle and/or Pedestrian Master Plans will be adopted by the December 31, 2015 deadline, or updated. Indicate N/A, if not applicable.

N/A

2. Bicycle and Pedestrian Master Plans Core Elements.

Required core elements for pedestrian plans are described in the Toolkit for Improving Walkability linked below.

http://www.alamedactc.org/files/managed/Document/11852/ACTIA_Ped_Toolkit_UPDATE_FINAL_EL_web_2009.pdf

Alameda CTC is currently developing guidelines that outline required core elements for bicycle plans. Until these guidelines are developed, bicycle plans should demonstrate that they contain the core elements from the California Streets and Highways Code Section 891.2 linked below.

http://www.dot.ca.gov/hq/LocalPrograms/bta/PDFs/Sec891_2.pdf

Which core elements are included in your agency's Bicycle and Pedestrian Master Plan(s)? A link or separate attachments to your Master Plan(s) core elements may be provided in response to this question.

1) Provide a viable transportation alternative to the automobile and thus reduce noise and improve air quality.
2) Improve safety conditions for bicycle riders and pedestrians.
3) Increase the range of recreational amenities for residents.
Please see the following link: <https://www.sanleandro.org/civicax/filebank/blobdload.aspx?blobid=7925>

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

GENERAL COMPLIANCE REPORTING

Publicity Requirements

Complete the questions below. Attach a copy of the article, example photos of posted signage, and website printouts.

3. Did your agency publish an article highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	No

List Publication(s) and Date of Publication

Measure B or BB?

Alameda CTC newsletter	Measure B

If no article was published, explain below.

No Measure BB expenditures in FY 14/15. This reporting requirement will be completed in the future.

4. Did your agency publish an website information highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	No

Website link(s)

Measure B or BB?

http://www.sanleandro.org/depts/transit/project/default.asp	Measure B

If no website information published, explain below.

No Measure BB expenditures in FY 14/15. This reporting requirement will be completed in the future.

5. Did your agency post signage highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	No

Estimated # of Measure B Signs Posted

Estimated # of Measure BB Signs Posted

Project(s) associated with signage.

Annual Sidewalk Repair Program 2014-15, Pedestrian Safety Improvements at RR, Accessible Pedestrian Signals

If no signage posted, explain below.

No Measure BB expenditures in FY 14/15. This reporting requirement will be completed in the future.

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 1: REVENUE AND EXPENDITURES

Complete the questions below based on the Measure B and BB Audited Financial Statements.

- All values must correspond to your Audited Financial Statements.
- Expenditures must match the total expenditures calculated on Table 2 and 3 for the fiscal year.

MEASURE B

Beginning of Year Balance	\$ 793,366
Revenue	\$ 258,983
Interest	\$ 2,100
Expenditures	\$ 502,286
End of Year Fund Balance	\$ 552,163

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

N/A

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

N/A

MEASURE BB

	Amount
Beginning of Year Balance	\$ -
Revenue	\$ 42,102
Interest	\$ -
Expenditures	\$ -
End of Year Fund Balance	\$ 42,102

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

We spent less than the amount received this year because it takes several years to program money, prepare construction documents, bid, and build improvements. All money received will be spent within 4 years of receipt.

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

N/A

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
 - Expenditure total must correspond to your Audited Financial Statements.
 - Expenditures must match the total expenditures reported on Table 1 and 3 for the fiscal year.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 14-15	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Pedestrian	Construction	Sidewalks and Ramps	Annual Sidewalk Repair Program 2014-15	City wide replacement of damaged and non-compliant sidewalks and ADA ramps / level sidewalk and accessible ramps, enhanced pedestrian travel and safety.	112	Linear Feet		\$ 175,345	\$ -	Yes
2	Bike/Ped	PS&E	Pedestrian Crossing	West Juana Pedestrian Improvements 2014	Shortened and enhanced crosswalk, ADA ramp replacement and bulbout / enhance crosswalk, shorter pedestrian travel on roadway, safety and accessibility.	3	Intersections		\$ 21,415	\$ -	Yes
3	Bicycle	PS&E	Bikeways (non-Class I)	Bicycle Network (East) Construction	Bicycle lanes striping and signage installation / enhanced bicyclists safety				\$ 38,843	\$ -	Yes
4	Pedestrian	Scoping, Feasibility, Planning	Safety Improvements	Bancroft/Sybil Signal Improvements	Intersection improvements through ramp installation and signalization / Improved accessibility and pedestrian safety				\$ 4,428	\$ -	Yes
5	Pedestrian	PS&E	Safety Improvements	Accessible Pedestrian Signals	Pedestrian crossing improvements at 18 intersections, including accessible ramps and accessible pedestrian pushbutton signals / enhanced accessibility and pedestrian safety				\$ 55,898	\$ -	Yes
6	Pedestrian	Construction	Safety Improvements	Pedestrian Safety Improvements at RR	At-grade railroad pedestrian crossing improvements / improved pedestrian safety	2	Other (describe in Column J)	sidewalks across UPRR	\$ 197,100	\$ -	Yes
7	Pedestrian	PS&E	Safety Improvements	Floresta/Monterey Intersection Improvements	Intersection improvements through ramp installation and signalization / Improved accessibility and pedestrian safety	1	Intersections		\$ 9,257	\$ -	
TOTAL									\$ 502,286	\$ -	
Match to Table 1?									TRUE	TRUE	

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 3a: MEASURE B ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-3 are auto populated for reference/evaluation purposes; based on information inputted in Box 4-11.

1. Complete the EVEN Boxes first (starting with Box 4) with the fiscal year's expenditures, and then proceed to the ODD Boxes.
2. In the EVEN Numbered Boxes, enter the FY 14-15 Actual Expenditures that occurred.
3. In the ODD Numbered Boxes, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

MEASURE B DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.

BOX 1	
MB Funds Available for FY 15-16 Allocation	
FY 14-15 MB End of Year Fund Balance (From Table 1)	\$ 552,163
FY 14-15 Summary of End of Year Balance	
FY 14-15 Planned Project Balance ¹	\$ -
FY 13-16 Capital Reserve Window Balance ²	\$ 507,027
FY 14-17 Capital Reserve Window Balance ²	\$ 34,092
FY 15-18 Capital Reserve Window Balance ²	\$ -
FY 14-15 Operations Reserve Balance ³	\$ -
FY 14-15 Undesignated Reserve Balance ⁴	\$ -
FY 14/15 Actual vs. Projected Revenue ⁵	\$ 11,044
Sub-total⁶	\$ 552,163
Subtract FY 13-16 Capital Reserve Commitment	\$ (507,027)
Subtract FY 14-17 Capital Reserve Commitment	\$ (34,092)
Subtract FY 15-18 Capital Reserve Commitment	\$ -
FY 14-15 Uncommitted Rollover Balance	\$ 11,044
FY 15-16 MB Projected Revenue	\$ 262,445
Total FY 15-16 MB Funds Available⁷	\$ 273,489

BOX 2a				
FY 14-15 MB Planned vs. Actual Expenditures				
	Planned	Actual	Unspent	% Unspent
Planned	\$ 283,199	\$ 359,039	\$ (75,840)	-
FY 13-16 Cap	\$ 409,242	\$ 143,247	\$ 265,995	65%
FY 14-17 Cap	\$ 34,092	\$ -	\$ 34,092	100%
FY 15-18 Cap	\$ -	\$ -	\$ -	-
Operations	\$ 55,313	\$ 55,313	\$ -	-
Undesignated	\$ 20,527	\$ 20,527	\$ -	-

BOX 2b						
CAPITAL RESERVE TRACKING REALLOCATION VERIFICATION TOOL						
Window	Original Allocation ¹	Expended FY 14-15	Amount To Allocate ²	Amount Allocated ³	Remaining to Allocate ⁴	All funds available by window allocated?
FY 13-16	\$ 650,274	\$ 143,247	\$ 507,027	\$ 507,027	\$ -	TRUE
FY 14-17	\$ 34,092	\$ -	\$ 34,092	\$ 34,092	\$ -	TRUE
FY 15-18	\$ -	\$ -	\$ -	\$ -	\$ -	TRUE

BOX 3					
FY 15-16 Allocation Summary of Available MB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 95,000				\$ 95,000
FY 16-19 Capital Reserve	\$ 74,069	\$ 104,420	\$ -	\$ -	\$ 178,489
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ -				\$ -
TOTAL Measure B	\$ 169,069	\$ 104,420	\$ -	\$ -	\$ 273,489

Max. Allocation	Allocated	Max. % Allowed	Allocation under max.?
\$ 131,223	0%	50%	TRUE
\$ 26,245	0%	10%	TRUE

Total amount must equal Box 1. See Box 3a.

BOX 3a		
MB FY 15-16 Allocation Verification		
BOX 1: Available Funds	\$ 273,489	All funds available for FY 15-16 Allocated?
BOX 3: Allocated Funds	\$ 273,489	
Remaining Amount	\$ -	TRUE

Remaining amount must reflect ZERO to indicate identification of all available Measure B funds. +/- \$1 differences acceptable.

- Box 1 Notes**
1. Auto populated from Box 4's Balance, only shows positive balances.
 2. Last Year's identified Capital Reserve commitment subtract FY 14/15 Expenditures.
 3. Auto populated from Box 8's Operation Balance.
 4. Auto populated from Box 10's Undesignated Balance.
 5. Amount is Actual Distributions/Interest subtract Last Year's provided revenue projections.
 6. Sub-total Balance should match FY 14-15 Ending Balance, noted in the top of Box 1. Box will turn GREEN if true.
 7. Funds available (not previously committed in a Capital Fund Reserve) to allocate to FY 15-16 planned and/or reserves categories (ODD Numbered Boxes).
- Box 2b Notes**
1. Original identified is the amount set in prior year's compliance report.
 2. Unspent fund balance originally committed to the reserves that must be reallocated within the respective reserve windows.
 3. Amount re-identified by recipient in the Capital Reserve Box 6 and 7.
 4. Remaining amount should be zero to indicate identification of all originally identified Capital Reserve Funds. +/- \$1 differences acceptable.

SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)

BOX 4							
PLANNED PROJECTS (unreserved funds)							
FY 14-15 PLANNED VS ACTUAL EXPENDITURES							
No.	Local ID No.	Project Name	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Provide an explanation for positive or negative fund balances.
1	2015-006	Annual Sidewalk Repair Program 2014-15	\$ 103,199	\$ 175,345	\$ (72,146)	-	The project is still ongoing; reserve used.
2	12-1500-38-325	Hesperian Springlake RR Crossing Ped Safety Improvement	\$ 180,000	\$ 183,694	\$ (3,694)	-	Project costs exceeded the budget; reserve used.

TOTAL FY 14-15 PLANNED VS ACTUAL EXPENDITURES	\$ 283,199	\$ 359,039	\$ (75,840)	-
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BOX 5					
FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1	2016.006	Annual Sidewalk Repair Program 2015-16	\$ 95,000	Yes	Project Initiation
2			\$ -		

TOTAL FY 15-16 PLANNED PROJECTS	\$ 95,000
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SECTION 2: CAPITAL FUND RESERVE

BOX 6 CAPITAL FUND RESERVE FY 14-15 PLANNED VS ACTUAL EXPENDITURES						
No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
1	N/A	San Leandro BART - SR2T Grant (West Juana Improvement)	Prior Yr's Plan for FY 13-16 Window	\$ 5,000		
			Actual / Confirm Plan FY 13-16		\$ 21,415	\$ (16,415)
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ 5,000	\$ 21,415	\$ (16,415)

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
2	N/A	Bicycle Network West Design and Construction	FY 13-16 Window		\$ -	\$ -
			Prior Yr's Plan for FY 14-17 Window	\$ 34,092		
			FY 14-17 Window		\$ -	\$ 34,092
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ 34,092	\$ -	\$ 34,092

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
3	144-36-299	Bicycle Network East Design and Construction	Prior Yr's Plan for FY 13-16 Window	\$ 260,957		
			Actual / Confirm Plan FY 13-16		\$ 38,843	\$ 222,114
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ 260,957	\$ 38,843	\$ 222,114

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
4	144-36-300	Marina Community Center Pedestrian Improvement	Prior Yr's Plan for FY 13-16 Window	\$ 7,000		
			Actual / Confirm Plan FY 13-16		\$ -	\$ 7,000
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ 7,000	\$ -	\$ 7,000

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
5	144-36-344	Accessible Pedestrian Signals	Prior Yr's Plan for FY 13-16 Window	\$ 135,373		
			Actual / Confirm Plan FY 13-16		\$ 55,898	\$ 79,475
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ 135,373	\$ 55,898	\$ 79,475

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
6	144-36-348	Bancroft Sybil Signal Improvements	Prior Yr's Plan for FY 13-16 Window	\$ 912		
			Actual / Confirm Plan FY 13-16		\$ 4,428	\$ (3,516)
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ 912	\$ 4,428	\$ (3,516)

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
7	2017.006	Annual Sidewalk Repair Program 2016-17	FY 13-16 Window		\$ -	\$ -
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ -	\$ -	\$ -

BOX 7a CAPITAL FUND RESERVE FY 15-16 through FY 18-19				
FY 15-16	FY 16-17	FY 17-18	FY 18-19	
\$ 28,338				
\$ -	\$ -			
\$ -	\$ -	\$ -		
\$ -	\$ -	\$ -	\$ -	
\$ 28,338	\$ -	\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19	
\$ -				
\$ -	\$ -			
\$ -	\$ -	\$ -		
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19	
\$ 200,000				
\$ 213,831				
\$ -	\$ -			
\$ -	\$ -	\$ -		
\$ -	\$ -	\$ -	\$ -	
\$ 213,831	\$ -	\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19	
\$ 4,000				
\$ 48,855				
\$ -	\$ -			
\$ -	\$ -	\$ -		
\$ -	\$ -	\$ -	\$ -	
\$ 48,855	\$ -	\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19	
\$ 20,532				
\$ 210,653				
\$ -	\$ -			
\$ -	\$ -	\$ -		
\$ -	\$ -	\$ -	\$ -	
\$ 210,653	\$ -	\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19	
\$ 16,500				
\$ 4,856				
\$ 8,129	\$ -			
\$ -	\$ -	\$ -		
\$ -	\$ -	\$ -	\$ -	
\$ 12,985	\$ -	\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19	
\$ -				
\$ -	\$ -			
\$ -	\$ -	\$ -		
\$ -	\$ 104,420		\$ -	
\$ -	\$ 104,420	\$ -	\$ -	\$ -

BOX 7b CAPITAL FUND RESERVE Fund Adjustments and Project Status	
1) Explain unexpended funds in FY 14-15 and any reallocation. N/A	
2) Describe changes to the reserve for this project. Used funds earlier than expected.	
3) Describe project status as of June 30, 2015. Project is in design phase	

1) Explain unexpended funds in FY 14-15 and any reallocation. Project in design phase - see project below.	
2) Describe changes to the reserve for this project. Project in design phase - see project below.	
3) Describe project status as of June 30, 2015. Project in design phase - see project below.	

1) Explain unexpended funds in FY 14-15 and any reallocation. Project in design phase - construction expenditures shifted to FY 15/16.	
2) Describe changes to the reserve for this project. Expenditures shifted to FY 15/16.	
3) Describe project status as of June 30, 2015. Project is in design phase	

1) Explain unexpended funds in FY 14-15 and any reallocation. Design phase - funds shifted to FY 15/16.	
2) Describe changes to the reserve for this project. Expenditures shifted to FY 15/16.	
3) Describe project status as of June 30, 2015. Project is in design phase	

1) Explain unexpended funds in FY 14-15 and any reallocation. Did not use funds in FY 14/15	
2) Describe changes to the reserve for this project. Moved reserves out a year	
3) Describe project status as of June 30, 2015. Project is in design phase	

1) Explain unexpended funds in FY 14-15 and any reallocation. N/A	
2) Describe changes to the reserve for this project. Reallocated reserves to earlier years	
3) Describe project status as of June 30, 2015. Initiating PS&E phase	

1) Describe project status as of June 30, 2015. Ongoing	
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No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
8	N/A	Hesperian / Springlake RR Ped Improvements	FY 13-16 Window		\$ 13,406	\$ (13,406)
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ -	\$ 13,406	\$ (13,406)

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ 494			
\$ -	\$ -		
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ 494	\$ -	\$ -	\$ -

1) Describe project status as of June 30, 2015.
Ongoing

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
9	N/A	Floresta/Monterey Intersection Improvements	FY 13-16 Window		\$ 9,257	\$ (9,257)
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ -	\$ 9,257	\$ (9,257)

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -	\$ -		
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

1) Describe project status as of June 30, 2015.
Ongoing

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
10	2016.006	Annual Sidewalk Repair Program 15-16	FY 13-16 Window		\$ -	\$ -
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ 25,963	\$ -		
\$ -	\$ -	\$ -	
\$ 74,069	\$ -	\$ -	\$ -
\$ 100,032	\$ -	\$ -	\$ -

1) Describe project status as of June 30, 2015.
Ongoing

TOTAL FY 14-15 CAPITAL RESERVE PLANNED VS. ACTUAL	Planned	Actual	Unspent	Unspent %
	\$ 436,334	\$ 143,247	\$ 293,087	67%

Summary of Capital Fund Reserve - Funds Used and Identified from FY 14-15 through FY 18-19						
Window	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
FY 13-16	\$ 143,247	\$ 507,027				\$ 650,274
FY 14-17	\$ -	\$ 34,092	\$ -			\$ 34,092
FY 15-18	\$ -	\$ -	\$ -	\$ -		\$ -
FY 16-19		\$ 74,069	\$ 104,420	\$ -	\$ -	\$ 178,489
Total	\$ 143,247	\$ 615,188	\$ 104,420	\$ -	\$ -	\$ 862,855

SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

For previously identified Operations Fund Reserve, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 9.

BOX 8 FY 14-15 OPERATIONS FUND RESERVE PLANNED VS ACTUAL EXPENDITURES				
Planned Operations FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ 55,313	\$ 55,313	\$ -	-	Used for expenditures in Box 4

BOX 9 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ -

SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions

For previously identified Undesignated Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 11.

BOX 10 UNDESIGNATED FUND RESERVE FY 14-15 PLANNED VS ACTUAL EXPENDITURES				
Planned Undesignated FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ 20,527	\$ 20,527	\$ -	-	Used for expenditures in Box 4

BOX 11 FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ -

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 3b: MEASURE BB ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-2 are auto populated for reference/evaluation purposes; based on information inputted in Box 3-6.

1. Starting with Box 4, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

MEASURE BB DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.

BOX 1 MBB Funds Available for FY 15-16 Allocation	
FY 14-15 MBB End of Year Fund Balance ¹	\$ 42,102
FY 15-16 MBB Projected Revenue ²	\$ 214,302
Total FY 15-16 MBB Funds Available³	\$ 256,404

Box 1 Notes
 1. Auto populated from Table 1 End of Year Fund Balance
 2. Projected FY 15-16 Measure BB Revenue as of 5/21/15.
 3. Funds available to allocate to FY 15-16 planned and/or reserves categories.

BOX 2 FY 15-16 Allocation Summary of Available MBB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ -	\$ -	\$ -	\$ -	\$ -
FY 16-19 Capital Reserve	\$ -	\$ 256,404	\$ -	\$ -	\$ 256,404
Operations Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL Measure BB	\$ -	\$ 256,404	\$ -	\$ -	\$ 256,404

Max. Allocation	% Allocated	Max. % Allowed	Allocation under max.?
\$ 107,151	0%	50%	TRUE
\$ 21,430	0%	10%	TRUE

Total amount must equal Box 1. See Box 3a.

BOX 2a MBB FY 15-16 Allocation Verification		
BOX 1: Available Funds	\$ 256,404	All funds available for FY 15-16 Allocated ?
BOX 2: Allocated Funds	\$ 256,404	
Remaining Amount	\$ -	

Remaining amount must reflect ZERO to indicate identification of all available Measure BB funds. +/- \$1 differences acceptable.

SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)

BOX 3 FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1			\$ -		
TOTAL FY 15-16 PLANNED PROJECTS			\$ -		

SECTION 2: CAPITAL FUND RESERVE

BOX 4 CAPITAL FUND RESERVE FY 15-16 through FY 18-19							
No.	Local ID No.	Project Name	Reserve Window	FY 15-16	FY 16-17	FY 17-18	FY 18-19
1	2016.006	Annual Sidewalk Repair Program 2016-17	FY 16-19 Window	\$ -	\$ 256,404	\$ -	\$ -

BOX 4a CAPITAL FUND RESERVE Project Status	
1) Describe project status as of June 30, 2015.	
Project scoping phase	

Summary of Capital Fund Reserve - FY 14-15 through FY 18-19					
FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total	
\$ -	\$ 256,404	\$ -	\$ -	\$ 256,404	FY 16-19 Window

SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions
To establish a new annual undesignated reserve, complete Box 9.

BOX 5 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ -

SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions
To establish a new annual undesignated reserve, complete Box 11.

BOX 6 FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ -

AUTOPOPULATED TRACKING SUMMARY
Bicycle/Pedestrian Program

1. Capital Fund Reserves

This summary is automatically populated from Table 3 to capture the status of the Capital Fund Reserve Windows, expenditures, and balances.

MEASURE B Capital Fund Reserve Summary												
Reserve Window	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance	
FY 13-16	\$ 1,191,624	\$ (305,565)	\$ (235,785)	\$ (143,247)	\$ 507,027				\$ 1,191,624	\$ (684,597)	\$ 507,027	
FY 14-17	\$ 34,092		\$ -	\$ -	\$ 34,092	\$ -			\$ 34,092	\$ -	\$ 34,092	
FY 15-18	\$ -			\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
FY 16-19	\$ 178,489				\$ 74,069	\$ 104,420	\$ -	\$ -	\$ 178,489	\$ -	\$ 178,489	

MEASURE BB Capital Fund Reserve Summary												
Reserve	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance	
FY 16-19	\$ 256,404				\$ -	\$ 256,404	\$ -	\$ -	\$ 256,404	\$ -	\$ 256,404	

2. Overall Implementation Plan

Provides a summary of Measure B and BB allocations - comprised of End-of Year Fund balances + Projected Annual Revenue.

Total Measure B Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 95,000				\$ 95,000
FY 13-16 Capital Reserve	\$ 507,027				\$ 507,027
FY 14-17 Capital Reserve	\$ 34,092	\$ -			\$ 34,092
FY 15-18 Capital Reserve	\$ -	\$ -	\$ -		\$ -
FY 16-19 Capital Reserve	\$ 74,069	\$ 104,420	\$ -	\$ -	\$ 178,489
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ -				\$ -

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

GENERAL COMPLIANCE REPORTING

Complete the questions below to confirm/document completion of the Master Programs Funding Agreements Reporting Requirements.

1. What is your agency's Pavement Condition Index?

PCI =

Use 2013 Data from MTC's Street Fight Report ->

http://mtc.ca.gov/news/street_fight/pci.htm

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

In 2015 City residents approved a local sales tax measure that increases our sales tax add on from 1/4% to 1/2%. A portion of this money is being directed to street rehabilitation.

Publicity Requirements

Complete the questions below. Attach a copy of the article, example photos of posted signage, and website printouts.

2. Did your agency publish an article highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	No

List Publication(s) and Date of Publication

Measure B or BB?

Submitted to ACTC	Measure B

If no article was published, explain below.

Measure BB money wasn't used during the reporting period.

3. Did your agency publish an website information highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	No

Website link(s)

Measure B or BB?

http://www.sanleandro.org/depts/transit/project/default	Measure B

If no website information published, explain below.

Measure BB money wasn't used during the reporting period.

4. Did your agency post signage highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	No

Estimated # of Measure B Signs Posted

Estimated # of Measure BB Signs Posted

Project(s) associated with signage.

If no signage posted, explain below.

Measure BB money wasn't used during the reporting period.

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 1: REVENUE AND EXPENDITURES

Complete the questions below based on the Measure B and BB Audited Financial Statements.

- All values must correspond to your Audited Financial Statements.
- Expenditures must match the total expenditures calculated on Table 2 and 3 for the fiscal year.

MEASURE B

Beginning of Year Balance	\$ 2,504,041
Revenue	\$ 1,289,161
Interest	\$ 10,452
Expenditures	\$ 1,190,764
	\$ -
End of Year Fund Balance	\$ 2,612,890

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

We spent less than the amount received this year because it takes several years to program money, prepare construction documents, bid, and build improvements. All money received will be spent within 5 years of receipt.

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

N/A

MEASURE BB

	Amount
Beginning of Year Balance	\$ -
Revenue	\$ 230,509
Interest	\$ -
Expenditures	\$ -
End of Year Fund Balance	\$ 230,509

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

We spent less than the amount received this year because it takes several years to program money, prepare construction documents, bid, and build improvements. All money received will be spent within 4 years of receipt.

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

N/A

Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.

- Expenditure total must correspond to your Audited Financial Statements.

- Expenditures must match the total expenditures reported on Table 1 and 3 for the fiscal year.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 14-15	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Streets/Rds	Construction	Other (describe in Column J)	Storm Drain Outfall Repair	Repair storm drains that collect water from roadways		Other (describe in Column J)	Repair storm drains that collect water from roadways. Measured as each outfall.	\$ 7,059	\$ -	Yes
2	Other	Operations	Operations	Internal Service Charges	Manage program	0	Other (describe in Column J)	Program management, no construction.	\$ 40,569	\$ -	Yes
3	Streets/Rds	Operations		Storm Drain Inventory and Replacement	Manage storm drain system	0	Other (describe in Column J)	System management, no construction.	\$ 11,318	\$ -	Yes
4	Bike/Ped	Project Completion/Closeout	Bridges and Tunnels	Monarch Bay Drive Bridge Repair	Extend life of existing bridge	0.08	Lane Miles		\$ 26,427	\$ -	Yes
5	Streets/Rds	PS&E	Other (describe in Column J)	East 14th Street Utility UG and Streetlight Replacement	Replace roadway lighting	0	Lane Miles	Street lighting	\$ 550	\$ -	Yes
6	Streets/Rds	Project Completion/Closeout	Street Resurfacing/Maintenance	Annual Overlay/Rehab Program 12/13	Maintain existing roads	0	Lane Miles		\$ 148,222	\$ -	Yes
7	Streets/Rds	Project Completion/Closeout	Street Resurfacing/Maintenance	Annual Street Sealing 2013-14	Maintain existing roads	13.81	Lane Miles		\$ 604,894	\$ -	Yes
8	Streets/Rds	Project Completion/Closeout	Street Resurfacing/Maintenance	Annual Overlay/Rehab Program 2013-14	Maintain existing roads	0.92	Lane Miles		\$ 45,011	\$ -	Yes
9	Streets/Rds	Construction	Street Resurfacing/Maintenance	San Leandro Blvd Rehab Williams to Hudson	Maintain existing roads	0	Lane Miles		\$ 53,880	\$ -	Yes
10	Streets/Rds	Construction	Street Resurfacing/Maintenance	Annual Overlay/Rehab Program 14-15	Maintain existing roads	0	Lane Miles		\$ 57,996	\$ -	Yes
11	Ped only	Construction	Sidewalks and Ramps	Annual Sidewalk Repair Program 2013-14	Maintain existing sidewalks	4270	Linear Feet	sidewalk	\$ 177,442	\$ -	Yes
12	Ped only	Construction	Sidewalks and Ramps	West Juana Pedestrian Improvements	Construct new pedestrian facilities	0	Linear Feet		\$ 17,396	\$ -	Yes
TOTAL									\$ 1,190,764	\$ -	
Match to Table 1?									TRUE	TRUE	

A minimum of 15% of Measure BB LSR fund are required to be expended on bike/pedestrian Improvements.

How much of Measure BB LSR funds were expended on bike/pedestrian improvements?

Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements:

\$	-	Meets minimum 15% threshold?
-	-	TRUE

If your agency did not meet the 15% minimum expenditure requirement, explain why in the box below

There were no measure BB expenditures during this reporting period.

Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15

TABLE 3a: MEASURE B ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-3 are auto populated for reference/evaluation purposes; based on information inputted in Box 4-11.

1. Complete the EVEN Boxes first (starting with Box 4) with the fiscal year's expenditures, and then proceed to the ODD Boxes.
2. In the EVEN Numbered Boxes, enter the FY 14-15 Actual Expenditures that occurred.
3. In the ODD Numbered Boxes, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

MEASURE B DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.

BOX 1	
MB Funds Available for FY 15-16 Allocation	
FY 14-15 MB End of Year Fund Balance (From Table 1)	\$ 2,612,890
FY 14-15 Summary of End of Year Balance	
FY 14-15 Planned Project Balance ¹	\$ -
FY 13-16 Capital Reserve Window Balance ²	\$ -
FY 14-17 Capital Reserve Window Balance ²	\$ 1,257,774
FY 15-18 Capital Reserve Window Balance ²	\$ 1,355,716
FY 14-15 Operations Reserve Balance ³	\$ -
FY 14-15 Undesignated Reserve Balance ⁴	\$ -
FY 14/15 Actual vs. Projected Revenue ⁵	\$ (600)
Sub-total⁶	\$ 2,612,890
Subtract FY 13-16 Capital Reserve Commitment	\$ -
Subtract FY 14-17 Capital Reserve Commitment	\$ (1,257,774)
Subtract FY 15-18 Capital Reserve Commitment	\$ (1,355,716)
FY 14-15 Uncommitted Rollover Balance	\$ (600)
FY 15-16 MB Projected Revenue	\$ 1,370,352
Total FY 15-16 MB Funds Available⁷	\$ 1,369,752

BOX 2a				
FY 14-15 MB Planned vs. Actual Expenditures				
	Planned	Actual	Unspent	% Unspent
Planned	\$ -	\$ -	\$ -	-
FY 13-16 Cap	\$ 1,188,188	\$ 1,189,064	\$ (876)	-
FY 14-17 Cap	\$ -	\$ 1,700	\$ (1,700)	-
FY 15-18 Cap	\$ -	\$ -	\$ -	-
Operations	\$ -	\$ -	\$ -	-
Undesignated	\$ -	\$ -	\$ -	-

BOX 2b						
CAPITAL RESERVE TRACKING						
REALLOCATION VERIFICATION TOOL						
Window	Original Allocation ¹	Expended FY 14-15	Amount To Allocate ²	Amount Allocated ³	Remaining to Allocate ⁴	All funds available by window allocated?
FY 13-16	\$ 1,189,064	\$ 1,189,064	\$ -	\$ -	\$ -	TRUE
FY 14-17	\$ 1,259,474	\$ 1,700	\$ 1,257,774	\$ 1,257,774	\$ -	TRUE
FY 15-18	\$ 1,355,716	\$ -	\$ 1,355,716	\$ 1,355,716	\$ -	TRUE

BOX 3					
FY 15-16 Allocation Summary of Available MB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ -	\$ -	\$ -	\$ -	\$ -
FY 16-19 Capital Reserve	\$ -	\$ 160,847	\$ 1,208,905	\$ -	\$ 1,369,752
Operations Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL Measure B	\$ -	\$ 160,847	\$ 1,208,905	\$ -	\$ 1,369,752

Max. Allocation	Allocated	%	Max. % Allowed	Allocation under max.?
\$ 685,176	\$ 137,035	0%	50%	TRUE
\$ 1,369,752	\$ 1,369,752	0%	10%	TRUE

Total amount must equal Box 1. See Box 3a.

BOX 3a	
MB FY 15-16 Allocation Verification	
BOX 1: Available Funds	\$ 1,369,752
BOX 3: Allocated Funds	\$ 1,369,752
Remaining Amount	\$ -

Remaining amount must reflect ZERO to indicate identification of all available Measure B funds. +/- \$1 differences acceptable.

Box 1 Notes

1. Auto populated from Box 4's Balance, only shows positive balances.
2. Last Year's identified Capital Reserve commitment subtract FY 14/15 Expenditures.
3. Auto populated from Box 8's Operation Balance.
4. Auto populated from Box 10's Undesignated Balance.
5. Amount is Actual Distributions/Interest subtract Last Year's provided revenue projections.
6. Sub-total Balance should match FY 14-15 Ending Balance, noted in the top of Box 1. Box will turn GREEN if true.
7. Funds available (not previously committed in a Capital Fund Reserve) to allocate to FY 15-16 planned and/or reserves categories (ODD Numbered Boxes).

Box 2b Notes

1. Original identified is the amount set in prior year's compliance report.
2. Unspent fund balance originally committed to the reserves that must be reallocated within the respective reserve windows.
3. Amount re-identified by recipient in the Capital Reserve Box 6 and 7.
4. Remaining amount should be zero to indicate identification of all originally identified Capital Reserve Funds. +/- \$1 differences acceptable.

SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)

BOX 4							
PLANNED PROJECTS (unreserved funds)							
FY 14-15 PLANNED VS ACTUAL EXPENDITURES							
No.	Local ID No.	Project Name	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Provide an explanation for positive or negative fund balances.
1					\$ -	-	
TOTAL FY 14-15 PLANNED VS ACTUAL EXPENDITURES			\$ -	\$ -	\$ -	-	

BOX 5					
FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1			\$ -		
TOTAL FY 15-16 PLANNED PROJECTS			\$ -		

SECTION 2: CAPITAL FUND RESERVE

BOX 6						
CAPITAL FUND RESERVE						
FY 14-15 PLANNED VS ACTUAL EXPENDITURES						
No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
1	2009-004	Storm Drain Outfall Repair	Prior Yr's Plan for FY 13-16 Window	\$ 38,000		
			Actual / Confirm Plan FY 13-16		\$ 7,059	\$ 30,941
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ 38,000	\$ 7,059	\$ 30,941

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
2	xx-144-38-100	Internal Service Charges	Prior Yr's Plan for FY 13-16 Window	\$ 40,569		
			Actual / Confirm Plan FY 13-16		\$ 40,569	\$ -
			Prior Yr's Plan for FY 14-17 Window			
			Actual / Confirm FY 14-17 Window		\$ -	\$ -
			Prior Yr's Plan for FY 15-18 Window			
Actual / Confirm FY 15-18 Window		\$ -	\$ -			
FY 16-19 Window						
Total				\$ 40,569	\$ 40,569	\$ -

BOX 7a				
CAPITAL FUND RESERVE				
FY 15-16 through FY 18-19				
FY 15-16	FY 16-17	FY 17-18	FY 18-19	
\$ -				
\$ 21,000	\$ -			
\$ -	\$ -	\$ -		
\$ -	\$ -	\$ -	\$ -	
\$ 21,000	\$ -	\$ -	\$ -	

FY 15-16	FY 16-17	FY 17-18	FY 18-19	
\$ -				
\$ 40,000				
\$ 40,569	\$ -			
	\$ 40,000			
\$ -	\$ 40,569	\$ -		
\$ -	\$ -	\$ -	\$ -	
\$ 40,569	\$ 40,569	\$ -	\$ -	

BOX 7b	
CAPITAL FUND RESERVE	
Fund Adjustments and Project Status	
1) Explain unexpended funds in FY 14-15 and any reallocation.	Completion of the construction of this project was delayed until FY 15-16.
2) Describe changes to the reserve for this project.	The amount of funds reserved for this project was adjusted to match bid prices.
3) Describe project status as of June 30, 2015.	This project is in construction as of 6/30/15.
1) Explain unexpended funds in FY 14-15 and any reallocation.	N/A
2) Describe changes to the reserve for this project.	Funds added to outer years.
3) Describe project status as of June 30, 2015.	Ongoing

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
3	2008-0140	Storm Drain Inventory and Replacement	Prior Yr's Plan for FY 13-16 Window	\$ 8,771		
			Actual / Confirm Plan FY 13-16		\$ 11,318	\$ (2,547)
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ 8,771	\$ 11,318	\$ (2,547)

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
4	12-150-38-324	Monarch Bay Drive Bridge Repair	Prior Yr's Plan for FY 13-16 Window	\$ 26,000		
			Actual / Confirm Plan FY 13-16		\$ 26,427	\$ (427)
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ 26,000	\$ 26,427	\$ (427)

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
5	10-123-38-279	East 14th Street Utility UG and Streetlight Replacement	Prior Yr's Plan for FY 13-16 Window	\$ 465		
			Actual / Confirm Plan FY 13-16		\$ 550	\$ (85)
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ 465	\$ 550	\$ (85)

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
6	2013-0050	Annual Overlay/Rehab Program 12/13	Prior Yr's Plan for FY 13-16 Window	\$ 148,000		
			Actual / Confirm Plan FY 13-16		\$ 148,222	\$ (222)
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ 148,000	\$ 148,222	\$ (222)

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
7	2014-0070	Annual Street Sealing 2013-14	Prior Yr's Plan for FY 13-16 Window	\$ 615,840		
			Actual / Confirm Plan FY 13-16		\$ 604,894	\$ 10,946
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ 615,840	\$ 604,894	\$ 10,946

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
8	2014-0050	Annual Overlay/Rehab Program 2013-14	Prior Yr's Plan for FY 13-16 Window	\$ 37,767		
			Actual / Confirm Plan FY 13-16		\$ 45,011	\$ (7,244)
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ 37,767	\$ 45,011	\$ (7,244)

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
9	3015-0420	San Leandro Blvd Rehab Williams to Hudson	Prior Yr's Plan for FY 13-16 Window	\$ 11,573		
			Actual / Confirm Plan FY 13-16		\$ 53,880	\$ (42,307)
			Prior Yr's Plan for FY 14-17 Window			
			Actual / Confirm FY 14-17 Window		\$ -	\$ -
			Prior Yr's Plan for FY 15-18 Window			
			Actual / Confirm FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ 11,573	\$ 53,880	\$ (42,307)

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -	\$ -	\$ -	\$ -
\$ 18,000	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ 18,000	\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ 876	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ 164,682	\$ -	\$ -	\$ -
\$ 221,699	\$ -	\$ -	\$ -
\$ 564,442	\$ -	\$ -	\$ -
\$ 465,994	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ 687,693	\$ -	\$ -	\$ -

1) Explain unexpended funds in FY 14-15 and any reallocation.
N/A
2) Describe changes to the reserve for this project.
Funds advanced to FY 14/15.
3) Describe project status as of June 30, 2015.
This project is complete as of 6/30/15.

1) Explain unexpended funds in FY 14-15 and any reallocation.
N/A
2) Describe changes to the reserve for this project.
Funds advanced to FY 14/15.
3) Describe project status as of June 30, 2015.
This project is complete as of 6/30/15.

1) Explain unexpended funds in FY 14-15 and any reallocation.
N/A
2) Describe changes to the reserve for this project.
Funds advanced to FY 14/15.
3) Describe project status as of June 30, 2015.
This project is in the design phase as of 6/30/15.

1) Explain unexpended funds in FY 14-15 and any reallocation.
Funds advanced to FY 14/15.
2) Describe changes to the reserve for this project.
Funds advanced to FY 14/15.
3) Describe project status as of June 30, 2015.
This project is complete as of 6/30/15.

1) Explain unexpended funds in FY 14-15 and any reallocation.
This project didn't expend all funds because change orders totaled less than our contingency.
2) Describe changes to the reserve for this project.
Funds shifted to FY 15/16.
3) Describe project status as of June 30, 2015.
Construction of this project is complete as of 6/30/15.

1) Explain unexpended funds in FY 14-15 and any reallocation.
N/A
2) Describe changes to the reserve for this project.
Project reserve funds were increased to match the cost of the actual quantity of work done.
3) Describe project status as of June 30, 2015.
Construction of the work was complete as of 6/30/15, retention had not yet been paid.

1) Explain unexpended funds in FY 14-15 and any reallocation.
N/A
2) Describe changes to the reserve for this project.
Total measure B commitment to the project wasn't changed. Funds were allocated to different funding years to use oldest funds first.
3) Describe project status as of June 30, 2015.
Bids had been opened but the project had not yet been awarded as of 6/30/15.

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
10	2015-0050	Annual Overlay/Rehab Program 14-15	Prior Yr's Plan for FY 13-16 Window	\$ 25,966		
			Actual / Confirm Plan FY 13-16		\$ 56,296	\$ (30,330)
			Prior Yr's Plan for FY 14-17 Window			
			Actual / Confirm FY 14-17 Window		\$ 1,700	\$ (1,700)
			Prior Yr's Plan for FY 15-18 Window			
			Actual / Confirm FY 15-18 Window		\$ -	\$ -
FY 16-19 Window						
Total				\$ 25,966	\$ 57,996	\$ (32,030)

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ 740,000			
\$ 777,970	\$ -		
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ 777,970	\$ -	\$ -	\$ -

1) Explain unexpended funds in FY 14-15 and any reallocation.
N/A

2) Describe changes to the reserve for this project.
Measure B commitment to project was increased to cover actual bid costs and to spend money quickly.

3) Describe project status as of June 30, 2015.
Bids had been opened but the project had not yet been awarded as of 6/30/15.

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
11	2015-0060	Annual Sidewalk Repair Program 2013-14	Prior Yr's Plan for FY 13-16 Window	\$ 235,237		
			Actual / Confirm Plan FY 13-16		\$ 177,442	\$ 57,795
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ 235,237	\$ 177,442	\$ 57,795

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ 80,872	\$ -		
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ 80,872	\$ -	\$ -	\$ -

1) Explain unexpended funds in FY 14-15 and any reallocation.
Funds weren't spent as scheduled because the construction is taking longer than anticipated.

2) Describe changes to the reserve for this project.
Measure B commitment to this project was increased to match cost of work requests received.

3) Describe project status as of June 30, 2015.
This project was in construction as of 6/30/15.

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
12	2016-0050	Annual Overlay/Rehab Program 2015-16	FY 13-16 Window		\$ -	\$ -
			FY 14-17 Window		\$ -	\$ -
			Prior Yr's Plan for FY 15-18 Window			
			Actual / Confirm FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -	\$ -		
	\$ 751,274		
\$ -	\$ 510,000	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ -	\$ 510,000	\$ -	\$ -

1) Explain unexpended funds in FY 14-15 and any reallocation.
N/A

2) Describe changes to the reserve for this project.
Funds adjusted for FY 16/17

3) Describe project status as of June 30, 2015.
Funds had not yet been appropriated for this project as of 6/30/15.

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
13	2016-0060	Annual Sidewalk Repair Program 2015-16	FY 13-16 Window		\$ -	\$ -
			Prior Yr's Plan for FY 14-17 Window			
			Actual / Confirm FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ 314,792			
\$ -	\$ -		
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

1) Explain unexpended funds in FY 14-15 and any reallocation.
N/A

2) Describe changes to the reserve for this project.
This project will not be funded with Measure B local Streets and Roads funds.

3) Describe project status as of June 30, 2015.
Funds had not yet been appropriated for this project as of 6/30/15.

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
14	2014-0500	West Juana Pedestrian Improvements	FY 13-16 Window		\$ 17,396	\$ (17,396)
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
			Total			

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ 97,664	\$ -		
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ 97,664	\$ -	\$ -	\$ -

1) Describe project status as of June 30, 2015.
Construction contract had been awarded but a purchase order had not yet been issued as of 6/30/15.

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
15	2016-0070	Annual Street Sealing 15/16	FY 13-16 Window		\$ -	\$ -
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
			Total			

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -	\$ -		
\$ -	\$ 339,153	\$ -	
\$ -	\$ 160,847	\$ -	\$ -
\$ -	\$ 500,000	\$ -	\$ -

1) Describe project status as of June 30, 2015.
Funds had not yet been appropriated for this project as of 6/30/15.

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
16	2017-0050	Annual Overlay Rehabilitation 16/17	FY 13-16 Window		\$ -	\$ -
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
			Total			

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -	\$ -		
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ 310,000	\$ -
\$ -	\$ -	\$ 310,000	\$ -

1) Describe project status as of June 30, 2015.
Funds had not yet been appropriated for this project as of 6/30/15.

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
17	2017-0070	Annual Street Sealing 16/17	FY 13-16 Window		\$ -	\$ -
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
			Total			

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -	\$ -		
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ 898,905	\$ -
\$ -	\$ -	\$ 898,905	\$ -

1) Describe project status as of June 30, 2015.
Funds had not yet been appropriated for this project as of 6/30/15.

TOTAL FY 14-15 CAPITAL RESERVE PLANNED VS. ACTUAL	Planned	Actual	Unspent	Unspent %
	\$ 572,348	\$ 585,870	\$ (13,522)	-

Summary of Capital Fund Reserve - Funds Used and Identified from FY 14-15 through FY 18-19						
Window	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
FY 13-16	\$ 1,189,064	\$ -				\$ 1,189,064
FY 14-17	\$ 1,700	\$ 1,257,774	\$ -			\$ 1,259,474
FY 15-18	\$ -	\$ 465,994	\$ 889,722	\$ -		\$ 1,355,716
FY 16-19	\$ -	\$ -	\$ 160,847	\$ 1,208,905	\$ -	\$ 1,369,752
Total	\$ 1,190,764	\$ 1,723,768	\$ 1,050,569	\$ 1,208,905	\$ -	\$ 5,174,006

SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

For previously identified Operations Fund Reserve, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 9.

BOX 8 FY 14-15 OPERATIONS FUND RESERVE PLANNED VS ACTUAL EXPENDITURES				
Planned Operations FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ -	\$ -	\$ -	-	

BOX 9 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ -

SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions

For previously identified Undesignated Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 11.

BOX 10 UNDESIGNATED FUND RESERVE FY 14-15 PLANNED VS ACTUAL EXPENDITURES				
Planned Undesignated FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ -	\$ -	\$ -	-	

BOX 11 FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ -

Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15

TABLE 3b: MEASURE BB ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-2 are auto populated for reference/evaluation purposes; based on information inputted in Box 3-6.
 1. Starting with Box 4, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

MEASURE BB DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.

BOX 1	
MBB Funds Available for FY 15-16 Allocation	
FY 14-15 MBB End of Year Fund Balance ¹	\$ 230,509
FY 15-16 MBB Projected Revenue ²	\$ 1,230,725
Total FY 15-16 MBB Funds Available³	\$ 1,461,234

Box 1 Notes
 1. Auto populated from Table 1 End of Year Fund Balance
 2. Projected FY 15-16 Measure BB Revenue as of 5/21/15.
 3. Funds available to allocate to FY 15-16 planned and/or reserves categories.

BOX 2					
FY 15-16 Allocation Summary of Available MBB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ -				\$ -
FY 16-19 Capital Reserve	\$ -	\$ 510,000	\$ 951,234	\$ -	\$ 1,461,234
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ -				\$ -
TOTAL Measure BB	\$ -	\$ 510,000	\$ 951,234	\$ -	\$ 1,461,234

Max. Allocation	% Allocated	Max. % Allowed	Allocation under max.?
\$ 615,363	0%	50%	TRUE
\$ 123,073	0%	10%	TRUE

Total amount must equal Box 1. See Box 3a.

BOX 2a		
MBB FY 15-16 Allocation Verification		
BOX 1: Available Funds	\$ 1,461,234	All funds available for FY 15-16 Allocated ?
BOX 2: Allocated Funds	\$ 1,461,234	
Remaining Amount	\$ -	TRUE

Remaining amount must reflect ZERO to indicate identification of all available Measure BB funds. +/- \$1 differences acceptable.

SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)

BOX 3					
FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1			\$ -		

TOTAL FY 15-16 PLANNED PROJECTS	\$ -
--	-------------

SECTION 2: CAPITAL FUND RESERVE

BOX 4							
CAPITAL FUND RESERVE							
FY 15-16 through FY 18-19							
No.	Local ID No.	Project Name	Reserve Window	FY 15-16	FY 16-17	FY 17-18	FY 18-19
1	2016.005	Annual Overlay Rehabilitation Project FY 15-16	FY 16-19 Window	\$ -	\$ 510,000	\$ -	\$ -

BOX 4a	
CAPITAL FUND RESERVE	
Project Status	
1) Describe project status as of June 30, 2015.	
Funds had not yet been appropriated for this project as of 6/30/15.	

No.	Local ID No.	Project Name	Reserve Window	FY 15-16	FY 16-17	FY 17-18	FY 18-19
2	2017.005	Annual Overlay Rehabilitation Project FY 16/17	FY 16-19 Window	\$ -	\$ -	\$ 951,234	\$ -

1) Describe project status as of June 30, 2015.	
Funds had not yet been appropriated for this project as of 6/30/15.	

Summary of Capital Fund Reserve - FY 14-15 through FY 18-19					
	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
FY 16-19 Window	\$ -	\$ 510,000	\$ 951,234	\$ -	\$ 1,461,234

SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions
 To establish a new annual undesignated reserve, complete Box 9.

BOX 5	
FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ -

SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions
 To establish a new annual undesignated reserve, complete Box 11.

BOX 6	
FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ -

AUTOPOPULATED TRACKING SUMMARY
Local Streets and Roads Program

1. Capital Fund Reserves

This summary is automatically populated from Table 3 to capture the status of the Capital Fund Reserve Windows, expenditures, and balances.

MEASURE B Capital Fund Reserve Summary											
Reserve Window	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 13-16	\$ 3,091,233	\$ (628,897)	\$ (1,273,272)	\$ (1,189,064)	\$ -				\$ 3,091,233	\$ (3,091,233)	\$ -
FY 14-17	\$ 1,300,043		\$ (40,559)	\$ (1,700)	\$ 1,257,774	\$ -			\$ 1,300,043	\$ (42,259)	\$ 1,257,784
FY 15-18	\$ 1,355,716			\$ -	\$ 465,994	\$ 889,722	\$ -		\$ 1,355,716	\$ -	\$ 1,355,716
FY 16-19	\$ 1,369,752				\$ -	\$ 160,847	\$ 1,208,905	\$ -	\$ 1,369,752	\$ -	\$ 1,369,752

MEASURE BB Capital Fund Reserve Summary											
Reserve	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 16-19	\$ 1,461,234				\$ -	\$ 510,000	\$ 951,234	\$ -	\$ 1,461,234	\$ -	\$ 1,461,234

2. Overall Implementation Plan

Provides a summary of Measure B and BB allocations - comprised of End-of Year Fund balances + Projected Annual Revenue.

Total Measure B Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ -				\$ -
FY 13-16 Capital Reserve	\$ -				\$ -
FY 14-17 Capital Reserve	\$ 1,257,774	\$ -			\$ 1,257,774
FY 15-18 Capital Reserve	\$ 465,994	\$ 889,722	\$ -		\$ 1,355,716
FY 16-19 Capital Reserve	\$ -	\$ 160,847	\$ 1,208,905	\$ -	\$ 1,369,752
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ -				\$ -
TOTAL Measure B	\$ 1,723,768	\$ 1,050,569	\$ 1,208,905	\$ -	\$ 3,983,242

Total Measure BB Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ -				\$ -
FY 16-19 Capital Reserve	\$ -	\$ 510,000	\$ 951,234	\$ -	\$ 1,461,234
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ -				\$ -
TOTAL Measure BB	\$ -	\$ 510,000	\$ 951,234	\$ -	\$ 1,461,234

**Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

GENERAL COMPLIANCE REPORTING

Publicity Requirements

Complete the questions below. Attach a copy of the article, example photos of posted signage, and website printouts.

1. Did your agency publish an article highlighting Measure B/BB funded activities?		Yes/No
	Measure B	<input type="text" value="Yes"/>
	Measure BB	<input type="text" value="No"/>

List Publication(s) and Date of Publication	Measure B or BB?	If no article was published, explain below. N/A; no MBB expenditure.
Recreation Activity Guide (8/21/14; 1/22/15; 4/30/15)	Measure B	
Paratransit Flyer (June 2015)	Measure B	
Paratransit Schedule (June 2015)	Measure B	

2. Did your agency publish an website information highlighting Measure B/BB funded activities?		Yes/No
	Measure B	<input type="text" value="Yes"/>
	Measure BB	<input type="text" value="No"/>

Website link(s)	Measure B or BB?	If no website information published, explain below. N/A; no MBB expenditure.
https://www.sanleandro.org/depts/rec/paratransit.asp	Measure B	

3. Did your agency post signage highlighting Measure B/BB funded activities?		Yes/No
	Measure B	<input type="text" value="Yes"/>
	Measure BB	<input type="text" value="No"/>

Estimated # of Measure B Signs Posted

Estimated # of Measure BB Signs Posted

Project(s) associated with signage.	If no signage posted, explain below.
FLEX Shuttle stop signs "Measure B Funds".	Planning to update signs with Measure BB information, and to replace missing signs.

**Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 1: REVENUE AND EXPENDITURES

Complete the questions below based on the Measure B and BB Audited Financial Statements.

- All values must correspond to your Audited Financial Statements.
- Expenditures must match the total expenditures calculated on Table 2 and 3 for the fiscal year.

MEASURE B

Beginning of Year Balance	\$ 122,981
Revenue	\$ 304,150
Interest	\$ -
Expenditures	\$ 245,285
	\$ -
End of Year Fund Balance	\$ 181,846

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

Paratransit outreach and improvements were placed on hold due to Paratransit Supervisor position being in transition.

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

N/A

MEASURE BB

	Amount
Beginning of Year Balance	\$ -
Revenue	\$ 54,931
Interest	\$ -
Expenditures	\$ -
End of Year Fund Balance	\$ 54,931

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

Paratransit outreach and improvements were placed on hold due to Paratransit Supervisor position being in transition.

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

N/A

Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
 - Expenditure total must correspond to your Audited Financial Statements.
 - Expenditures must match the total expenditures reported on Table 1 and 3 for the fiscal year.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 14-15	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Senior and Disabled Services	Operations	Shuttle or Fixed-route Trips	Flex Shuttle Paratransit Program	Fixed route shuttle service with two interconnecting loops - north and south; Provides transportation for shopping, banking, recreation, doctor appointments, and other life needs.	13685	Number of People/Passengers		\$ 245,285	\$ -	Yes
TOTAL									\$ 245,285	\$ -	
Match to Table 1?									TRUE	TRUE	

SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

For previously identified Operations Fund Reserve, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 9.

BOX 8 FY 14-15 OPERATIONS FUND RESERVE PLANNED VS ACTUAL EXPENDITURES				
Planned Operations FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ 69,973	\$ -	\$ 69,973	100%	We did not exhaust our planned expenditures, so we did not use the fund reserves.

BOX 9 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ 25,251

SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions

For previously identified Undesignated Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 11.

BOX 10 UNDESIGNATED FUND RESERVE FY 14-15 PLANNED VS ACTUAL EXPENDITURES				
Planned Undesignated FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ -	\$ -	\$ -	-	

BOX 11 FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ 27,757

**Transit Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 3b: MEASURE BB ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-2 are auto populated for reference/evaluation purposes; based on information inputted in Box 3-6.

1. Starting with Box 4, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

MEASURE BB DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.

BOX 1 MBB Funds Available for FY 15-16 Allocation	
FY 14-15 MBB End of Year Fund Balance ¹	\$ 54,931
FY 15-16 MBB Projected Revenue ²	\$ 247,553
Total FY 15-16 MBB Funds Available³	\$ 302,484

Box 1 Notes

- Auto populated from Table 1 End of Year Fund Balance
- Projected FY 15-16 Measure BB Revenue as of 5/21/15.
- Funds available to allocate to FY 15-16 planned and/or reserves categories.

BOX 2 FY 15-16 Allocation Summary of Available MBB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 247,553				\$ 247,553
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ 30,176				\$ 30,176
Undesignated Reserve	\$ 24,755				\$ 24,755
TOTAL Measure BB	\$ 302,484	\$ -	\$ -	\$ -	\$ 302,484

Max. Allocation	% Allocated	Max. % Allowed	Allocation under max.?
\$ 123,777	12%	50%	TRUE
\$ 24,755	10%	10%	TRUE

Total amount must equal Box 1. See Box 3a.

BOX 2a MBB FY 15-16 Allocation Verification		
BOX 1: Available Funds	\$ 302,484	All funds available for FY 15-16 Allocated ?
BOX 2: Allocated Funds	\$ 302,484	
Remaining Amount	\$ -	

Remaining amount must reflect ZERO to indicate identification of all available Measure BB funds. +/- \$1 differences acceptable.

SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)

BOX 3 FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1	N/A	Paratransit Operations FY 15/16	\$ 247,553	Yes	Coordinating Paratransit focus groups in December 2015 and January 2016; coordinating expansion of services, visibility, and shuttle stops.
10			\$ -		

TOTAL FY 15-16 PLANNED PROJECTS	\$ 247,553
--	-------------------

SECTION 2: CAPITAL FUND RESERVE

BOX 4 CAPITAL FUND RESERVE FY 15-16 through FY 18-19							
No.	Local ID No.	Project Name	Reserve Window	FY 15-16	FY 16-17	FY 17-18	FY 18-19
1			FY 16-19 Window	\$ -	\$ -	\$ -	\$ -

BOX 4a CAPITAL FUND RESERVE Project Status	
1) Describe project status as of June 30, 2015.	

Summary of Capital Fund Reserve - FY 14-15 through FY 18-19					
	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
FY 16-19 Window	\$ -	\$ -	\$ -	\$ -	\$ -

SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

To establish a new annual undesignated reserve, complete Box 9.

BOX 5 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ 30,176

SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions

BOX 6 FY 15-16 UNDESIGNATED FUND RESERVE	

AUTOPOPULATED TRACKING SUMMARY

Paratransit Program

1. Capital Fund Reserves

This summary is automatically populated from Table 3 to capture the status of the Capital Fund Reserve Windows, expenditures, and balances.

MEASURE B Capital Fund Reserve Summary											
Reserve Window	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 13-16	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -
FY 14-17	\$ -		\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -
FY 15-18	\$ -			\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
FY 16-19	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

MEASURE BB Capital Fund Reserve Summary											
Reserve	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 16-19	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

2. Overall Implementation Plan

Provides a summary of Measure B and BB allocations - comprised of End-of Year Fund balances + Projected Annual Revenue.

Total Measure B Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 406,403				\$ 406,403
FY 13-16 Capital Reserve	\$ -				\$ -
FY 14-17 Capital Reserve	\$ -	\$ -			\$ -
FY 15-18 Capital Reserve	\$ -	\$ -	\$ -		\$ -
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ 25,251				\$ 25,251
Undesignated Reserve	\$ 27,757				\$ 27,757
TOTAL Measure B	\$ 459,411	\$ -	\$ -	\$ -	\$ 459,411

Total Measure BB Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 247,553				\$ 247,553
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ 30,176				\$ 30,176
Undesignated Reserve	\$ 24,755				\$ 24,755
TOTAL Measure BB	\$ 302,484	\$ -	\$ -	\$ -	\$ 302,484

Measure B Expenditures Across All Programs

FY 14-15 Report Card

Measure B

FY 14-15 Planned Projects

Program	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Amount FY 14-15	Unspent Percentage
Bicycle and Pedestrian	\$ 283,199	\$ 359,039	\$ (75,840)	-
Local Streets and Roads	\$ -	\$ -	\$ -	-
Paratransit	\$ 344,115	\$ 245,285	\$ 98,830	29%
Totals:	\$ 627,314	\$ 604,324	\$ 22,990	4%

Is the agency's unspent balance less than 30%? TRUE