

**MEASURE B AND MEASURE BB  
Annual Program Compliance Report  
Reporting Fiscal Year 2014-2015**

**AGENCY CONTACT INFORMATION**

Agency Name: **City of Pleasanton**

Date: 12/23/2015

**Primary Point of Contact**

<b>Name:</b>	Adam Nelkie
<b>Title:</b>	Senior Civil Engineer
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**Agency's Certification of True and Accurate Reporting by Submission**

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

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**Program Compliance Report Structure**

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- \* **Cover - Agency Contact**
- \* **General Compliance Reporting**
- \* **Table 1 - Revenue and Expenditures**
- \* **Table 2 - Detailed Summary of Expenditures and Accomplishments**
- \* **Table 3 - Annual Implementation Plan and Fund Reserves**
- \* **Measure B/BB Tracking Summary** *(auto populated from Table 3)*
- \* **FY 14-15 Expenditure Summary** *(auto populated from Table 3)*

**Bicycle and Pedestrian Direct Local Distribution Program  
Reporting Period - Fiscal Year 2014-15**

**GENERAL COMPLIANCE REPORTING**

Complete the questions below to confirm/document completion of the Master Programs Funding Agreements Reporting Requirements.

- 1. Verify Bicycle/Pedestrian Master Plan Adoption.** Per Section 7 of the Master Programs Fund Agreement Bicycle/Pedestrian Safety Program Implementation Guidelines, Alameda CTC requires local jurisdictions to have current individual or combined Bicycle and Pedestrian Master Plans (updated every five years) or demonstrate these plans will be adopted by December 31, 2015.

**Specify the adoption year of the most current Bicycle and Pedestrian Master Plans, as applicable.**

	<b>Adoption Year</b>
Bicycle Master Plan	NA
Pedestrian Master Plan	NA
Bicycle and Pedestrian Master Plan	2010

**Describe the your agency's plan to ensure a Bicycle and/or Pedestrian Master Plans will be adopted by the December 31, 2015 deadline, or updated. Indicate N/A, if not applicable.**

Our City is currently in the process of updating the Bicycle and Pedestrian Master Plan and it is proposed to be completed in December 2015.

- 2. Bicycle and Pedestrian Master Plans Core Elements.**

Required core elements for pedestrian plans are described in the Toolkit for Improving Walkability linked below.

[http://www.alamedactc.org/files/managed/Document/11852/ACTIA\\_Ped\\_Toolkit\\_UPDATE\\_FINAL\\_EL\\_web\\_2009.pdf](http://www.alamedactc.org/files/managed/Document/11852/ACTIA_Ped_Toolkit_UPDATE_FINAL_EL_web_2009.pdf)

Alameda CTC is currently developing guidelines that outline required core elements for bicycle plans. Until these guidelines are developed, bicycle plans should demonstrate that they contain the core elements from the California Streets and Highways Code Section 891.2 linked below.

[http://www.dot.ca.gov/hq/LocalPrograms/bta/PDFs/Sec891\\_2.pdf](http://www.dot.ca.gov/hq/LocalPrograms/bta/PDFs/Sec891_2.pdf)

**Which core elements are included in your agency's Bicycle and Pedestrian Master Plan(s)? A link or separate attachments to your Master Plan(s) core elements may be provided in response to this question.**

The estimated number of existing bicycle commuters in the plan area.  
A map and description of existing and proposed bikeways.  
A description of bicycle safety and education programs conducted in the area included within the plan.  
A description of how the bicycle transportation plan has been coordinated and is consistent with other local or regional transportation.  
A description of the projects proposed in the plan and a listing of their priorities for implementation.

**Bicycle and Pedestrian Direct Local Distribution Program  
Reporting Period - Fiscal Year 2014-15**

**GENERAL COMPLIANCE REPORTING**

**Publicity Requirements**

Complete the questions below. Attach a copy of the article, example photos of posted signage, and website printouts.

**3. Did your agency publish an article highlighting Measure B/BB funded activities?**

	Yes/No
Measure B	Yes
Measure BB	Yes

**List Publication(s) and Date of Publication**      Measure B or BB?

Provided in Utility Bills in Fall 2015	Both
City of Pleasanton Newsletter - May 2015	Measure B

**If no article was published, explain below.**

On the backside of the utility bills that reach all of the residents of Pleasanton is a Measure B/BB/VRF update.

**4. Did your agency publish an website information highlighting Measure B/BB funded activities?**

	Yes/No
Measure B	Yes
Measure BB	No

**Website link(s)**      Measure B or BB?

<a href="http://www.cityofpleasantonca.gov/gov/depts/engineering/projects/regional/default.asp">www.cityofpleasantonca.gov/gov/depts/engineering/projects/regional/default.asp</a>	Measure B

**If no website information published, explain below.**

Website only included the updated flyer. Updates made in November to include the Measure BB program information.

**5. Did your agency post signage highlighting Measure B/BB funded activities?**

	Yes/No
Measure B	Yes
Measure BB	No

**Estimated # of Measure B Signs Posted**      1

**Estimated # of Measure BB Signs Posted**      0

**Project(s) associated with signage.**

Project 095034 - I-580/Foothill Road Interchange Improvement

**If no signage posted, explain below.**

Measure BB funds for FY 2104/15 were received in July of 2015. No activities occurred during the year.

**Bicycle and Pedestrian Direct Local Distribution Program  
Reporting Period - Fiscal Year 2014-15**

**TABLE 1: REVENUE AND EXPENDITURES**

Complete the questions below based on the Measure B and BB Audited Financial Statements.

- All values must correspond to your Audited Financial Statements.
- Expenditures must match the total expenditures calculated on Table 2 and 3 for the fiscal year.

**MEASURE B**

Beginning of Year Balance	\$ 1,328,909
Revenue	\$ 214,771
Interest	\$ 9,767
Expenditures	\$ 385,550
End of Year Fund Balance	\$ 1,167,897

Expenses = Table 2?

TRUE

**If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.**

*If not applicable, indicate N/A.*

N/A

**Additional information on revenues, interest, expenditures, restatements, etc. (optional)**

The remaining end of year balance is the reserve funds set aside for the Arroyo Mocho trail paving project that will begin and be completed in FY 15/16.

**MEASURE BB**

	Amount
Beginning of Year Balance	\$ -
Revenue	\$ 34,915
Interest	\$ -
Expenditures	\$ -
End of Year Fund Balance	\$ 34,915

Expenses = Table 2?

TRUE

**If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.**

*If not applicable, indicate N/A.*

Measure BB program initializing. Revenues received in July 2015. Measure BB is being incorporated in future budgeting plans (i.e. capital improvement plans).

**Additional information on revenues, interest, expenditures, restatements, etc. (optional)**

N/A

**Bicycle and Pedestrian Direct Local Distribution Program  
Reporting Period - Fiscal Year 2014-15**

**TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS**

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.  
 - Expenditure total must correspond to your Audited Financial Statements.  
 - Expenditures must match the total expenditures reported on Table 1 and 3 for the fiscal year.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 14-15	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Bike/Ped	Construction	Multiuse Paths (Class I)	Arroyo Mocho Trail Paving (115043)	Pave the existing Arroyo Mocho trail from Sutter Gate Ave to Guzman Pkwy with three different paving methods. This project will reduce maintenance impacts and provide a smoother riding surface.	1	Other (describe in Column J)	Permitting Process	\$ 4,217	\$ -	Yes
2	Bike/Ped	Project Completion/Closeout	Safety Improvements	Hopyard and Golden intersection improvements (135043)	install 770 LF of curb and gutter, five ADA ramps, 1,950 SF of sidewalk. The project provides several safety improvements for vehicles, pedestrians, and bicyclists.	770 LF, 1,950 SF	Other (describe in Column J)	770 LF of curb and gutter; 1950 SF of sidewalk completed	\$ 220,062	\$ -	Yes
3	Pedestrian	Project Completion/Closeout	Sidewalks and Ramps	Bernal sidewalk between Foothill Road and I-680 (145043)	Add a sidewalk along the south side of Bernal Ave from Foothill Road to I-680 northbound ramps. The project provides several safety improvements for pedestrians and bicyclists.	1,750	Linear Feet		\$ 161,271	\$ -	Yes
<b>TOTAL</b>									\$ 385,550	\$ -	
<b>Match to Table 1?</b>									TRUE	TRUE	

**Bicycle and Pedestrian Direct Local Distribution Program  
Reporting Period - Fiscal Year 2014-15**

**TABLE 3a: MEASURE B ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES**

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-3 are auto populated for reference/evaluation purposes; based on information inputted in Box 4-11.

1. Complete the EVEN Boxes first (starting with Box 4) with the fiscal year's expenditures, and then proceed to the ODD Boxes.
2. In the EVEN Numbered Boxes, enter the FY 14-15 Actual Expenditures that occurred.
3. In the ODD Numbered Boxes, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

**MEASURE B DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.**

BOX 1	
MB Funds Available for FY 15-16 Allocation	
FY 14-15 MB End of Year Fund Balance (From Table 1)	\$ 1,167,897
<b>FY 14-15 Summary of End of Year Balance</b>	
FY 14-15 Planned Project Balance <sup>1</sup>	\$ -
FY 13-16 Capital Reserve Window Balance <sup>2</sup>	\$ 1,063,711
FY 14-17 Capital Reserve Window Balance <sup>2</sup>	\$ -
FY 15-18 Capital Reserve Window Balance <sup>2</sup>	\$ -
FY 14-15 Operations Reserve Balance <sup>3</sup>	\$ 70,729
FY 14-15 Undesignated Reserve Balance <sup>4</sup>	\$ 16,000
FY 14/15 Actual vs. Projected Revenue <sup>5</sup>	\$ 17,456
<b>Sub-total<sup>6</sup></b>	<b>\$ 1,167,896</b>
Subtract FY 13-16 Capital Reserve Commitment	\$ (1,063,711)
Subtract FY 14-17 Capital Reserve Commitment	\$ -
Subtract FY 15-18 Capital Reserve Commitment	\$ -
<b>FY 14-15 Uncommitted Rollover Balance</b>	<b>\$ 104,185</b>
<b>FY 15-16 MB Projected Revenue</b>	<b>\$ 218,635</b>
<b>Total FY 15-16 MB Funds Available<sup>7</sup></b>	<b>\$ 322,820</b>

BOX 2a				
FY 14-15 MB Planned vs. Actual Expenditures				
	Planned	Actual	Unspent	% Unspent
Planned	\$ 369,983	\$ 369,983	\$ -	-
FY 13-16 Cap	\$ -	\$ 4,217	\$ (4,217)	-
FY 14-17 Cap	\$ -	\$ -	\$ -	-
FY 15-18 Cap	\$ -	\$ -	\$ -	-
Operations	\$ 82,079	\$ 11,350	\$ 70,729	86%
Undesignated	\$ 16,000	\$ -	\$ 16,000	100%

BOX 3					
FY 15-16 Allocation Summary of Available MB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 125,000				\$ 125,000
FY 16-19 Capital Reserve	\$ -		\$ 137,819	\$ -	\$ 137,819
Operations Reserve	\$ 50,000				\$ 50,000
Undesignated Reserve	\$ 10,001				\$ 10,001
<b>TOTAL Measure B</b>	<b>\$ 185,001</b>	<b>\$ -</b>	<b>\$ 137,819</b>	<b>\$ -</b>	<b>\$ 322,820</b>

Max. Allocation	% Allocated	Max. % Allowed	Allocation under max.?
\$ 109,318	23%	50%	TRUE
\$ 21,864	5%	10%	TRUE

Total amount must equal Box 1. See Box 3a.

BOX 2b						
CAPITAL RESERVE TRACKING						
REALLOCATION VERIFICATION TOOL						
Window	Original Allocation <sup>1</sup>	Expended FY 14-15	Amount To Allocate <sup>2</sup>	Amount Allocated <sup>3</sup>	Remaining to Allocate <sup>4</sup>	All funds available by window allocated?
FY 13-16	\$ 1,067,928	\$ 4,217	\$ 1,063,711	\$ 1,063,711	\$ -	TRUE
FY 14-17	\$ -	\$ -	\$ -	\$ -	\$ -	TRUE
FY 15-18	\$ -	\$ -	\$ -	\$ -	\$ -	TRUE

BOX 3a		
MB FY 15-16 Allocation Verification		
BOX 1: Available Funds	\$ 322,820	All funds available for FY 15-16 Allocated ?
BOX 3: Allocated Funds	\$ 322,820	
<b>Remaining Amount</b>	<b>\$ 0</b>	<b>TRUE</b>

Remaining amount must reflect ZERO to indicate identification of all available Measure B funds. +/- \$1 differences acceptable.

- |  |   |
|--|---|
| <p><b>Box 1 Notes</b></p> <ol style="list-style-type: none"> <li>1. Auto populated from Box 4's Balance, only shows positive balances.</li> <li>2. Last Year's identified Capital Reserve commitment subtract FY 14/15 Expenditures.</li> <li>3. Auto populated from Box 8's Operation Balance.</li> <li>4. Auto populated from Box 10's Undesignated Balance.</li> <li>5. Amount is Actual Distributions/Interest subtract Last Year's provided revenue projections.</li> <li>6. Sub-total Balance should match FY 14-15 Ending Balance, noted in the top of Box 1. Box will turn GREEN if true.</li> <li>7. Funds available (not previously committed in a Capital Fund Reserve) to allocate to FY 15-16 planned and/or reserves categories (ODD Numbered Boxes).</li> </ol> | <p><b>Box 2b Notes</b></p> <ol style="list-style-type: none"> <li>1. Original identified is the amount set in prior year's compliance report.</li> <li>2. Unspent fund balance originally committed to the reserves that must be reallocated within the respective reserve windows.</li> <li>3. Amount re-identified by recipient in the Capital Reserve Box 6 and 7.</li> <li>4. Remaining amount should be zero to indicate identification of all originally identified Capital Reserve Funds. +/- \$1 differences acceptable.</li> </ol> |
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**SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)**

BOX 4							
PLANNED PROJECTS (unreserved funds)							
FY 14-15 PLANNED VS ACTUAL EXPENDITURES							
No.	Local ID No.	Project Name	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Provide an explanation for positive or negative fund balances.
1	135043	Bicycle and Pedestrian Improvements	\$ 220,062	\$ 220,062	\$ -	-	
2	145043	Bernal Avenue Bicycle and Pedesetrian Improvements	\$ 149,921	\$ 149,921	\$ -	-	
3					\$ -	-	

<b>TOTAL FY 14-15 PLANNED VS ACTUAL EXPENDITURES</b>	\$ 369,983	\$ 369,983	\$ -	-
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BOX 5					
FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1	155043	I-580/I-680 Overcrossing bike improvements	\$ 100,000	Yes	Staff level planning stage
2	155043	Foothill Road Master Plan	\$ 25,000	Yes	Staff level planning stage
3					

<b>TOTAL FY 15-16 PLANNED PROJECTS</b>	\$ 125,000
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**SECTION 2: CAPITAL FUND RESERVE**

BOX 6						
CAPITAL FUND RESERVE						
FY 14-15 PLANNED VS ACTUAL EXPENDITURES						
No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
1	N/A	Arroyo Mocho Test Paving Segments	Prior Yr's Plan for FY 13-16 Window			
			Actual / Confirm Plan FY 13-16	\$ 4,217	\$ (4,217)	
			FY 14-17 Window	\$ -	\$ -	
			FY 15-18 Window	\$ -	\$ -	
			FY 16-19 Window	\$ -	\$ -	
<b>Total</b>			\$ -	\$ 4,217	\$ (4,217)	

BOX 7a				
CAPITAL FUND RESERVE				
FY 15-16 through FY 18-19				
FY 15-16	FY 16-17	FY 17-18	FY 18-19	
\$ 268,460				
\$ 264,243				
\$ -	\$ -			
\$ -	\$ -	\$ -		
\$ -	\$ -	\$ -	\$ -	
\$ 264,243	\$ -	\$ -	\$ -	

BOX 7b	
CAPITAL FUND RESERVE	
Fund Adjustments and Project Status	
<b>1) Explain unexpended funds in FY 14-15 and any reallocation.</b>	Not applicable
<b>2) Describe changes to the reserve for this project.</b>	The \$4,217 decrease from the reserve was for required permitting prior to construction. Project is moving forward as planned and shall be completed in Fall 2015.
<b>3) Describe project status as of June 30, 2015.</b>	Project cleared all environmental hurdles and will begin construction in July 2015.

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
2	N/A	Arroyo MochoPaving	Prior Yr's Plan for FY 13-16 Window			
			Actual / Confirm Plan FY 13-16	\$ -	\$ -	
			FY 14-17 Window	\$ -	\$ -	
			FY 15-18 Window	\$ -	\$ -	
			FY 16-19 Window	\$ -	\$ -	
<b>Total</b>			\$ -	\$ -	\$ -	

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ 799,468			
\$ 699,468			
\$ -	\$ -		
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ 699,468	\$ -	\$ -	\$ -

<b>1) Explain unexpended funds in FY 14-15 and any reallocation.</b>	Not applicable.
<b>2) Describe changes to the reserve for this project.</b>	Project is coming in approximately \$100,000 under budget - moved \$100,000 to Capital Reserve Project No. 3.
<b>3) Describe project status as of June 30, 2015.</b>	Project cleared all environmental hurdles and will begin construction in July 2015.

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
3	N/A	Foothill Road Bicycle Master Plan	FY 13-16 Window		\$ -	\$ -
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
<b>Total</b>				\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ 100,000			
\$ -	\$ -		
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ 100,000	\$ -	\$ -	\$ -

**1) Describe project status as of June 30, 2015.**  
Staff is gathering data to develop a RFP to be circulated.

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
4	155043	I580/I680 overcrossing improvements	FY 13-16 Window		\$ -	\$ -
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
<b>Total</b>				\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -	\$ -		
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ 137,819	\$ -
\$ -	\$ -	\$ 137,819	\$ -

**1) Describe project status as of June 30, 2015.**  
Ongoing program budget remaining from planned projects for FY 15/16. The \$137,819 is available in FY 15-18 window to implement projects resulting from the I-680/I-680 overcrossing improvement study.

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
5			FY 13-16 Window		\$ -	\$ -
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
<b>Total</b>				\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -	\$ -		
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

**1) Describe project status as of June 30, 2015.**

TOTAL FY 14-15 CAPITAL RESERVE	Planned	Actual	Unspent	Unspent %
PLANNED VS. ACTUAL	\$ -	\$ 4,217	\$ (4,217)	-

Summary of Capital Fund Reserve - Funds Used and Identified from FY 14-15 through FY 18-19						
Window	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
FY 13-16	\$ 4,217	\$ 1,063,711				\$ 1,067,928
FY 14-17	\$ -	\$ -	\$ -			\$ -
FY 15-18	\$ -	\$ -	\$ -	\$ -		\$ -
FY 16-19	\$ -	\$ -	\$ -	\$ 137,819	\$ -	\$ 137,819
<b>Total</b>	\$ 4,217	\$ 1,063,711	\$ -	\$ 137,819	\$ -	\$ 1,205,747

### SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

For previously identified Operations Fund Reserve, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 9.

BOX 8 FY 14-15 OPERATIONS FUND RESERVE PLANNED VS ACTUAL EXPENDITURES				
Planned Operations FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ 82,079	\$ 11,350	\$ 70,729	86%	\$11,350 used to fund Box 4 cover shortfall for CIP 145043

BOX 9 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ 50,000

### SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions

For previously identified Undesignated Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 11.

BOX 10 UNDESIGNATED FUND RESERVE FY 14-15 PLANNED VS ACTUAL EXPENDITURES				
Planned Undesignated FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ 16,000	\$ -	\$ 16,000	100%	Undesignated Reserve not used in FY 14/15.

BOX 11 FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ 10,001

**Bicycle and Pedestrian Direct Local Distribution Program  
Reporting Period - Fiscal Year 2014-15**

**TABLE 3b: MEASURE BB ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES**

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-2 are auto populated for reference/evaluation purposes; based on information inputted in Box 3-6.

1. Starting with Box 4, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

**MEASURE BB DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.**

BOX 1	
MBB Funds Available for FY 15-16 Allocation	
FY 14-15 MBB End of Year Fund Balance <sup>1</sup>	\$ 34,915
FY 15-16 MBB Projected Revenue <sup>2</sup>	\$ 180,680
<b>Total FY 15-16 MBB Funds Available<sup>3</sup></b>	<b>\$ 215,595</b>

**Box 1 Notes**  
 1. Auto populated from Table 1 End of Year Fund Balance  
 2. Projected FY 15-16 Measure BB Revenue as of 5/21/15.  
 3. Funds available to allocate to FY 15-16 planned and/or reserves categories.

BOX 2					
FY 15-16 Allocation Summary of Available MBB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 193,237				\$ 193,237
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ 18,207				\$ 18,207
Undesignated Reserve	\$ 4,151				\$ 4,151
<b>TOTAL Measure BB</b>	<b>\$ 215,595</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 215,595</b>

Max. Allocation	% Allocated	Max. % Allowed	Allocation under max.?
\$ 90,340	10%	50%	TRUE
\$ 18,068	2%	10%	TRUE

Total amount must equal Box 1. See Box 3a.

BOX 2a		
MBB FY 15-16 Allocation Verification		
BOX 1: Available Funds	\$ 215,595	All funds available for FY 15-16 Allocated ?
BOX 2: Allocated Funds	\$ 215,595	
<b>Remaining Amount</b>	<b>\$ 0</b>	

Remaining amount must reflect ZERO to indicate identification of all available Measure BB funds. +/- \$1 differences acceptable.

**SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)**

BOX 3					
FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1	155043	Arroyo Mocho Bridge Feasibility Study	\$ 35,000	Yes	Preparing RFP for circulation and secured a \$25k grant from ACTC.
2	155043	Bike Ped Master Plan Update	\$ 146,237	Yes	Prepared RFP and selected consultant set to begin in September 2015
3	155043	Bike Ped Master Plan Update	\$ 12,000	Yes	Strava data optional task add-on
4			\$ -		
5			\$ -		

<b>TOTAL FY 15-16 PLANNED PROJECTS</b>	<b>\$ 193,237</b>
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**SECTION 2: CAPITAL FUND RESERVE**

BOX 4 CAPITAL FUND RESERVE FY 15-16 through FY 18-19							
No.	Local ID No.	Project Name	Reserve Window	FY 15-16	FY 16-17	FY 17-18	FY 18-19
1			FY 16-19 Window	\$ -	\$ -	\$ -	\$ -

BOX 4a CAPITAL FUND RESERVE Project Status
1) Describe project status as of June 30, 2015.

Summary of Capital Fund Reserve - FY 14-15 through FY 18-19					
	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
FY 16-19 Window	\$ -	\$ -	\$ -	\$ -	\$ -

**SECTION 3: OPERATIONS FUND RESERVE**

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

To establish a new annual undesignated reserve, complete Box 9.

BOX 5 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ 18,207

**SECTION 4: UNDESIGNATED FUND RESERVE**

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions

To establish a new annual undesignated reserve, complete Box 11.

BOX 6 FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ 4,151

## AUTOPOPULATED TRACKING SUMMARY Bicycle/Pedestrian Program

### 1. Capital Fund Reserves

This summary is automatically populated from Table 3 to capture the status of the Capital Fund Reserve Windows, expenditures, and balances.

MEASURE B Capital Fund Reserve Summary											
Reserve Window	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 13-16	\$ 1,229,943	\$ (10,532)	\$ (151,483)	\$ (4,217)	\$ 1,063,711				\$ 1,229,943	\$ (166,232)	\$ 1,063,711
FY 14-17	\$ -		\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -
FY 15-18	\$ -			\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
FY 16-19	\$ 137,819				\$ -	\$ -	\$ 137,819	\$ -	\$ 137,819	\$ -	\$ 137,819

MEASURE BB Capital Fund Reserve Summary											
Reserve	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 16-19	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

### 2. Overall Implementation Plan

Provides a summary of Measure B and BB allocations - comprised of End-of Year Fund balances + Projected Annual Revenue.

Total Measure B Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 125,000				\$ 125,000
FY 13-16 Capital Reserve	\$ 1,063,711				\$ 1,063,711
FY 14-17 Capital Reserve	\$ -	\$ -			\$ -
FY 15-18 Capital Reserve	\$ -	\$ -	\$ -		\$ -
FY 16-19 Capital Reserve	\$ -	\$ -	\$ 137,819	\$ -	\$ 137,819
Operations Reserve	\$ 50,000				\$ 50,000
Undesignated Reserve	\$ 10,001				\$ 10,001
<b>TOTAL Measure B</b>	<b>\$ 1,248,712</b>	<b>\$ -</b>	<b>\$ 137,819</b>	<b>\$ -</b>	<b>\$ 1,386,531</b>

Total Measure BB Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 193,237				\$ 193,237
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ 18,207				\$ 18,207
Undesignated Reserve	\$ 4,151				\$ 4,151
<b>TOTAL Measure BB</b>	<b>\$ 215,595</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 215,595</b>

**Local Streets and Roads Direct Local Distribution Program  
Reporting Period - Fiscal Year 2014-15**

**GENERAL COMPLIANCE REPORTING**

Complete the questions below to confirm/document completion of the Master Programs Funding Agreements Reporting Requirements.

**1. What is your agency's Pavement Condition Index?**

PCI =

Use 2013 Data from MTC's Street Fight Report ->

[http://mtc.ca.gov/news/street\\_fight/pci.htm](http://mtc.ca.gov/news/street_fight/pci.htm)

**If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.**

Indicate N/A, if not applicable.

**Publicity Requirements**

Complete the questions below. Attach a copy of the article, example photos of posted signage, and website printouts.

**2. Did your agency publish an article highlighting Measure B/BB funded activities?**

	Yes/No
Measure B	Yes
Measure BB	Yes

**List Publication(s) and Date of Publication**

Measure B or BB?

Utility Billing	Both
City of Pleasanton Newsletter - May 2015	Measure B

**If no article was published, explain below.**

On the backside of the utility bills that reach all of the residents of Pleasanton is a Measure B/BB/VRF update.

**3. Did your agency publish an website information highlighting Measure B/BB funded activities?**

	Yes/No
Measure B	Yes
Measure BB	No

**Website link(s)**

Measure B or BB?

<a href="http://www.cityofpleasantonca.gov/gov/depts/engineering/projects/regional/default.asp">www.cityofpleasantonca.gov/gov/depts/engineering/projects/regional/default.asp</a>	Measure B

**If no website information published, explain below.**

Website only included the updated flyer. Updates made in November to include the Measure BB program information.

**4. Did your agency post signage highlighting Measure B/BB funded activities?**

	Yes/No
Measure B	Yes
Measure BB	No

Estimated # of Measure B Signs Posted

Estimated # of Measure BB Signs Posted

**Project(s) associated with signage.**

Two project signs for CIP 135003 - Annual Streets Resurfacing & Preventative Maintenance

**If no signage posted, explain below.**

Measure BB funds for FY 2104/15 were received in July of 2015. No activities occurred during the year.

**Local Streets and Roads Direct Local Distribution Program  
Reporting Period - Fiscal Year 2014-15**

**TABLE 1: REVENUE AND EXPENDITURES**

Complete the questions below based on the Measure B and BB Audited Financial Statements.

- All values must correspond to your Audited Financial Statements.
- Expenditures must match the total expenditures calculated on Table 2 and 3 for the fiscal year.

**MEASURE B**

<b>Beginning of Year Balance</b>	\$ 357,189
<b>Revenue</b>	\$ 787,564
<b>Interest</b>	\$ 4,640
<b>Expenditures</b>	\$ 786,513
	\$ -
<b>End of Year Fund Balance</b>	\$ 362,880

Expenses = Table 2?

**TRUE**

**If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.**

*If not applicable, indicate N/A.*

There was only a minor difference between the two numbers with the majority of the difference associated with interest that is typically not fully programmed in our CIP budget.

**Additional information on revenues, interest, expenditures, restatements, etc. (optional)**

**MEASURE BB**

	<b>Amount</b>
<b>Beginning of Year Balance</b>	\$ -
<b>Revenue</b>	\$ 140,820
<b>Interest</b>	\$ -
<b>Expenditures</b>	\$ -
<b>End of Year Fund Balance</b>	\$ 140,820

Expenses = Table 2?

**TRUE**

**If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.**

*If not applicable, indicate N/A.*

Funds were received too late in the year to get programmed for expenditure.

**Additional information on revenues, interest, expenditures, restatements, etc. (optional)**

**Local Streets and Roads Direct Local Distribution Program  
Reporting Period - Fiscal Year 2014-15**

**TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS**

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.  
 - Expenditure total must correspond to your Audited Financial Statements.  
 - Expenditures must match the total expenditures reported on Table 1 and 3 for the fiscal year.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 14-15	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Streets/Rds	Construction	Street Resurfacing/Maintenance	135003 Annual Resurfacing & Reconstruction of Various City Streets	The project consisted of resurfacing approx. 1,320,000 sft of pavement surface and preparatory work for slurry-sealing approx. 1,160,000 sft of pavement along various city streets.	2,480,000	Square Feet	1,320,000 Square Feet of roadway resurfaced with new asphalt.	\$ 750,204	\$ -	Yes
2	Streets/Rds	Construction	Street Resurfacing/Maintenance	145003 Annual Resurfacing & Reconstruction of Various City Streets	The project consisted of resurfacing approx. 2,327,000 sft of pavement resurfacing and preventative maintenance on various city streets.	2,327,000	Square Feet	1,121,000 Square Feet of roadway resurfaced with new asphalt.	\$ 35,462	\$ -	Yes
3	Streets/Rds	PS&E	Street Resurfacing/Maintenance	145004 Annual Slurry Seal of Various Streets	The project consisted of applying slurry seal coating to approximately 1,206,000 sft of pavement on 49 City Streets with latex emulsified asphalt utilizing Type II black volcanic aggregate. Preventative maintenance treatment to extend the life of the roadway.	1	Other (describe in Column J)	Advertisement expenses.	\$ 353	\$ -	Yes
4	Streets/Rds	Construction	Pedestrian Crossing Improvements	145055 Biannual Traffic Calming Devices	Two crosswalk signs at Henry Mohr Elementary	2	Other (describe in Column J)	Signs	\$ 495	\$ -	Yes
5									\$ -	\$ -	
6									\$ -	\$ -	
<b>TOTAL</b>									\$ 786,513	\$ -	
<b>Match to Table 1?</b>									<b>TRUE</b>	<b>TRUE</b>	

<b>A minimum of 15% of Measure BB LSR fund are required to be expended on bike/pedestrian improvements.</b>		<b>Meets minimum 15% threshold?</b>
How much of Measure BB LSR funds were expended on bike/pedestrian improvements?	\$ -	<b>TRUE</b>
Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements:	-	<b>TRUE</b>

**If your agency did not meet the 15% minimum expenditure requirement, explain why in the box below**

No Expenditures in FY 14/15. Measure BB funds were not received until July of 2015 and did not get programmed in time for FY 14/15 expenditures

**Local Streets and Roads Direct Local Distribution Program  
Reporting Period - Fiscal Year 2014-15**

**TABLE 3a: MEASURE B ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES**

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-3 are auto populated for reference/evaluation purposes; based on information inputted in Box 4-11.

1. Complete the EVEN Boxes first (starting with Box 4) with the fiscal year's expenditures, and then proceed to the ODD Boxes.
2. In the EVEN Numbered Boxes, enter the FY 14-15 Actual Expenditures that occurred.
3. In the ODD Numbered Boxes, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

**MEASURE B DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.**

BOX 1	
MB Funds Available for FY 15-16 Allocation	
FY 14-15 MB End of Year Fund Balance (From Table 1)	\$ 362,880
<b>FY 14-15 Summary of End of Year Balance</b>	
FY 14-15 Planned Project Balance <sup>1</sup>	\$ -
FY 13-16 Capital Reserve Window Balance <sup>2</sup>	\$ -
FY 14-17 Capital Reserve Window Balance <sup>2</sup>	\$ 166,864
FY 15-18 Capital Reserve Window Balance <sup>2</sup>	\$ 232,783
FY 14-15 Operations Reserve Balance <sup>3</sup>	\$ 84,402
FY 14-15 Undesignated Reserve Balance <sup>4</sup>	\$ -
FY 14/15 Actual vs. Projected Revenue <sup>5</sup>	\$ 543,508
<b>Sub-total<sup>6</sup></b>	<b>\$ 1,027,558</b>
Subtract FY 13-16 Capital Reserve Commitment	\$ -
Subtract FY 14-17 Capital Reserve Commitment	\$ (166,864)
Subtract FY 15-18 Capital Reserve Commitment	\$ (232,783)
<b>FY 14-15 Uncommitted Rollover Balance</b>	<b>\$ 627,910</b>
<b>FY 15-16 MB Projected Revenue</b>	<b>\$ 794,791</b>
<b>Total FY 15-16 MB Funds Available<sup>7</sup></b>	<b>\$ 1,422,701</b>

BOX 2a				
FY 14-15 MB Planned vs. Actual Expenditures				
	Planned	Actual	Unspent	% Unspent
Planned	\$ 601,000	\$ 786,160	\$ (185,160)	-
FY 13-16 Cap	\$ -	\$ -	\$ -	-
FY 14-17 Cap	\$ -	\$ -	\$ -	-
FY 15-18 Cap	\$ -	\$ 353	\$ (353)	-
Operations	\$ 84,402	\$ -	\$ 84,402	100%
Undesignated	\$ -	\$ -	\$ -	-

BOX 2b						
CAPITAL RESERVE TRACKING REALLOCATION VERIFICATION TOOL						
Window	Original Allocation <sup>1</sup>	Expended FY 14-15	Amount To Allocate <sup>2</sup>	Amount Allocated <sup>3</sup>	Remaining to Allocate <sup>4</sup>	All funds available by window allocated?
FY 13-16	\$ -	\$ -	\$ -	\$ -	\$ -	TRUE
FY 14-17	\$ 166,864	\$ -	\$ 166,864	\$ 166,864	\$ -	TRUE
FY 15-18	\$ 233,136	\$ 353	\$ 232,783	\$ 232,783	\$ -	TRUE

BOX 3					
FY 15-16 Allocation Summary of Available MB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 537,046				\$ 537,046
FY 16-19 Capital Reserve	\$ -	\$ 885,000	\$ -	\$ -	\$ 885,000
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ 655				\$ 655
<b>TOTAL Measure B</b>	<b>\$ 537,701</b>	<b>\$ 885,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,422,701</b>

Max. Allocation	Allocated	Max. % Allowed	Allocation under max.?
\$ 397,395	0%	50%	TRUE
\$ 79,479	0%	10%	TRUE

Total amount must equal Box 1. See Box 3a.

BOX 3a		
MB FY 15-16 Allocation Verification		
BOX 1: Available Funds	\$ 1,422,701	All funds available for FY 15-16 Allocated?
BOX 3: Allocated Funds	\$ 1,422,701	
<b>Remaining Amount</b>	<b>\$ 0</b>	<b>TRUE</b>

Remaining amount must reflect ZERO to indicate identification of all available Measure B funds. +/- \$1 differences acceptable.

- Box 1 Notes**
1. Auto populated from Box 4's Balance, only shows positive balances.
  2. Last Year's identified Capital Reserve commitment subtract FY 14/15 Expenditures.
  3. Auto populated from Box 8's Operation Balance.
  4. Auto populated from Box 10's Undesignated Balance.
  5. Amount is Actual Distributions/interest subtract Last Year's provided revenue projections.
  6. Sub-total Balance should match FY 14-15 Ending Balance, noted in the top of Box 1. Box will turn GREEN if true.
  7. Funds available (not previously committed in a Capital Fund Reserve) to allocate to FY 15-16 planned and/or reserves categories (ODD Numbered Boxes).
- Box 2b Notes**
1. Original identified is the amount set in prior year's compliance report.
  2. Unspent fund balance originally committed to the reserves that must be reallocated within the respective reserve windows.
  3. Amount re-identified by recipient in the Capital Reserve Box 6 and 7.
  4. Remaining amount should be zero to indicate identification of all originally identified Capital Reserve Funds. +/- \$1 differences acceptable.

**SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)**

BOX 4							
PLANNED PROJECTS (unreserved funds) FY 14-15 PLANNED VS ACTUAL EXPENDITURES							
No.	Local ID No.	Project Name	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Provide an explanation for positive or negative fund balances.
1	145009	Annual Curb and Gutter Replacement for Street Resurfacing	\$ 261,000	\$ -	\$ 261,000	100%	Project was funded by Gas Tax
2	145003	Annual Resurfacing and Reconstruction of Various Roads	\$ 290,000	\$ 35,462	\$ 254,538	88%	Project was delayed in starting and billings did not occur until after the fiscal year
3	145055	Biannual Neighborhood Traffic Program	\$ 40,000	\$ 495	\$ 39,505	99%	Project was delayed.
4	95034	I-580 and Foothill Road Interchange Improvements	\$ 10,000		\$ 10,000	100%	Funding was not required for closure of the project.
5	135003	Annual Resurfacing and Reconstruction of Various Roads		\$ 750,203	\$ (750,203)	-	Identified that 145003 would not have expenditure in Fiscal Year planned and made adjustments to funding between the two
6					\$ -	-	

<b>TOTAL FY 14-15 PLANNED VS ACTUAL EXPENDITURES</b>	<b>\$ 601,000</b>	<b>\$ 786,160</b>	<b>\$ (185,160)</b>	<b>-</b>
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BOX 5					
FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1	145003	Annual Resurfacing and Reconstruction of Various	\$ 537,046	Yes	Under construction.
2			\$ -		
3			\$ -		
4			\$ -		
5			\$ -		
6			\$ -		

<b>TOTAL FY 15-16 PLANNED PROJECTS</b>	<b>\$ 537,046</b>
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**SECTION 2: CAPITAL FUND RESERVE**

BOX 6 CAPITAL FUND RESERVE FY 14-15 PLANNED VS ACTUAL EXPENDITURES						
No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
1	145012	Annual Sidewalk Maintenance	FY 13-16 Window		\$ -	\$ -
			Prior Yr's Plan for FY 14-17 Window			
			Actual / Confirm FY 14-17 Window		\$ -	\$ -
			Prior Yr's Plan for FY 15-18 Window			
			Actual / Confirm FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window			
<b>Total</b>				\$ -	\$ -	\$ -

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
2	145004	Annual Slurry Sealing of Various Streets	FY 13-16 Window		\$ -	\$ -
			Actual / Confirm FY 14-17 Window			
			Prior Yr's Plan for FY 15-18 Window			
			Actual / Confirm FY 15-18 Window		\$ 353	\$ (353)
			FY 16-19 Window			
<b>Total</b>				\$ -	\$ 353	\$ (353)

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
3	155003	Annual Resurfacing & Reconstruction of Various Streets	FY 13-16 Window		\$ -	\$ -
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window			
<b>Total</b>				\$ -	\$ -	\$ -

TOTAL FY 14-15 CAPITAL RESERVE PLANNED VS. ACTUAL				
Planned	Actual	Unspent	Unspent %	
\$ -	\$ 353	\$ (353)	-	

BOX 7a CAPITAL FUND RESERVE FY 15-16 through FY 18-19			
FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -	\$ 166,864		
\$ -	\$ 166,864		
	\$ 133,136		
\$ -	\$ 133,136	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ -	\$ 300,000	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -	\$ -		
\$ 100,000			
\$ 99,647	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ 99,647	\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -	\$ -		
\$ -	\$ -	\$ -	
\$ -	\$ 885,000	\$ -	\$ -
\$ -	\$ 885,000	\$ -	\$ -

BOX 7b CAPITAL FUND RESERVE Fund Adjustments and Project Status	
1) Explain unexpended funds in FY 14-15 and any reallocation. N/A	
2) Describe changes to the reserve for this project. N/A	
3) Describe project status as of June 30, 2015. Project is in design. Scheduled for construction 2016.	

1) Explain unexpended funds in FY 14-15 and any reallocation. N/A	
2) Describe changes to the reserve for this project. Expenditure for the advertisement of the project.	
3) Describe project status as of June 30, 2015. Project awarded construction late summer 2015.	

1) Describe project status as of June 30, 2015. Project scoping completed and scheduled for design. The project is targeted to go to construction fall of 2016.	
--	--

Summary of Capital Fund Reserve - Funds Used and Identified from FY 14-15 through FY 18-19						
Window	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
FY 13-16	\$ -	\$ -				\$ -
FY 14-17	\$ -	\$ -	\$ 166,864			\$ 166,864
FY 15-18	\$ 353	\$ 99,647	\$ 133,136	\$ -		\$ 233,136
FY 16-19		\$ -	\$ 885,000	\$ -	\$ -	\$ 885,000
<b>Total</b>	\$ 353	\$ 99,647	\$ 1,185,000	\$ -	\$ -	\$ 1,285,000

### SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

For previously identified Operations Fund Reserve, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 9.

BOX 8 FY 14-15 OPERATIONS FUND RESERVE PLANNED VS ACTUAL EXPENDITURES				
Planned Operations FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ 84,402	\$ -	\$ 84,402	100%	Operational projects funded out of City General Funds.

BOX 9 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ -

### SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions

For previously identified Undesignated Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 11.

BOX 10 UNDESIGNATED FUND RESERVE FY 14-15 PLANNED VS ACTUAL EXPENDITURES				
Planned Undesignated FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ -	\$ -	\$ -	-	

BOX 11 FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ 655



**Local Streets and Roads Direct Local Distribution Program  
Reporting Period - Fiscal Year 2014-15**

**TABLE 3b: MEASURE BB ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES**

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-2 are auto populated for reference/evaluation purposes; based on information inputted in Box 3-6.

1. Starting with Box 4, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

**MEASURE BB DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.**

BOX 1	
MBB Funds Available for FY 15-16 Allocation	
FY 14-15 MBB End of Year Fund Balance <sup>1</sup>	\$ 140,820
FY 15-16 MBB Projected Revenue <sup>2</sup>	\$ 713,854
<b>Total FY 15-16 MBB Funds Available<sup>3</sup></b>	<b>\$ 854,674</b>

**Box 1 Notes**

1. Auto populated from Table 1 End of Year Fund Balance
2. Projected FY 15-16 Measure BB Revenue as of 5/21/15.
3. Funds available to allocate to FY 15-16 planned and/or reserves categories.

BOX 2					
FY 15-16 Allocation Summary of Available MBB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ -				\$ -
FY 16-19 Capital Reserve	\$ -	\$ 854,674	\$ -	\$ -	\$ 854,674
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ -				\$ -
<b>TOTAL Measure BB</b>	<b>\$ -</b>	<b>\$ 854,674</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 854,674</b>

Max. Allocation	% Allocated	Max. % Allowed	Allocation under max.?
\$ 356,927	0%	50%	TRUE
\$ 71,385	0%	10%	TRUE

Total amount must equal Box 1. See Box 3a.

BOX 2a		
MBB FY 15-16 Allocation Verification		
BOX 1: Available Funds	\$ 854,674	All funds available for FY 15-16 Allocated ?
BOX 2: Allocated Funds	\$ 854,674	
<b>Remaining Amount</b>	<b>\$ 0</b>	

Remaining amount must reflect ZERO to indicate identification of all available Measure BB funds. +/- \$1 differences acceptable.

**SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)**

BOX 3					
FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1			\$ -		
<b>TOTAL FY 15-16 PLANNED PROJECTS</b>			<b>\$ -</b>		

**SECTION 2: CAPITAL FUND RESERVE**

BOX 4 CAPITAL FUND RESERVE FY 15-16 through FY 18-19							
No.	Local ID No.	Project Name	Reserve Window	FY 15-16	FY 16-17	FY 17-18	FY 18-19
1	155003	Annual Resurfacing & Reconstruction of Various Streets	FY 16-19 Window	\$ -	\$ 854,674	\$ -	\$ -

BOX 4a CAPITAL FUND RESERVE Project Status
1) Describe project status as of June 30, 2015. Project scoping completed scheduled for design. The project is targeted to go to construction fall of 2016.

Summary of Capital Fund Reserve - FY 14-15 through FY 18-19					
	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
FY 16-19 Window	\$ -	\$ 854,674	\$ -	\$ -	\$ 854,674

**SECTION 3: OPERATIONS FUND RESERVE**

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions  
To establish a new annual undesignated reserve, complete Box 9.

BOX 5 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ -

**SECTION 4: UNDESIGNATED FUND RESERVE**

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions  
To establish a new annual undesignated reserve, complete Box 11.

BOX 6 FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ -

**AUTOPOPULATED TRACKING SUMMARY**  
**Local Streets and Roads Program**

1. Capital Fund Reserves

*This summary is automatically populated from Table 3 to capture the status of the Capital Fund Reserve Windows, expenditures, and balances.*

<b>MEASURE B Capital Fund Reserve Summary</b>											
Reserve Window	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 13-16	\$ 435,000	\$ -	\$ (435,000)	\$ -	\$ -				\$ 435,000	\$ (435,000)	\$ -
FY 14-17	\$ 166,864		\$ -	\$ -	\$ -	\$ 166,864			\$ 166,864	\$ -	\$ 166,864
FY 15-18	\$ 233,136			\$ (353)	\$ 99,647	\$ 133,136	\$ -		\$ 233,136	\$ (353)	\$ 232,783
FY 16-19	\$ 885,000				\$ -	\$ 885,000	\$ -	\$ -	\$ 885,000	\$ -	\$ 885,000

<b>MEASURE BB Capital Fund Reserve Summary</b>											
Reserve	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 16-19	\$ 854,674				\$ -	\$ 854,674	\$ -	\$ -	\$ 854,674	\$ -	\$ 854,674

2. Overall Implementation Plan

*Provides a summary of Measure B and BB allocations - comprised of End-of Year Fund balances + Projected Annual Revenue.*

<b>Total Measure B Implementation Plan Summary</b>					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 537,046				\$ 537,046
FY 13-16 Capital Reserve	\$ -				\$ -
FY 14-17 Capital Reserve	\$ -	\$ 166,864			\$ 166,864
FY 15-18 Capital Reserve	\$ 99,647	\$ 133,136	\$ -		\$ 232,783
FY 16-19 Capital Reserve	\$ -	\$ 885,000	\$ -	\$ -	\$ 885,000
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ 655				\$ 655
<b>TOTAL Measure B</b>	<b>\$ 637,348</b>	<b>\$ 1,185,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,822,348</b>

<b>Total Measure BB Implementation Plan Summary</b>					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ -				\$ -
FY 16-19 Capital Reserve	\$ -	\$ 854,674	\$ -	\$ -	\$ 854,674
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ -				\$ -
<b>TOTAL Measure BB</b>	<b>\$ -</b>	<b>\$ 854,674</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 854,674</b>

**Paratransit Direct Local Distribution Program  
Reporting Period - Fiscal Year 2014-15**

**GENERAL COMPLIANCE REPORTING**

**Publicity Requirements**

Complete the questions below. Attach a copy of the article, example photos of posted signage, and website printouts.

**1. Did your agency publish an article highlighting Measure B/BB funded activities?**

	Yes/No
Measure B	Yes
Measure BB	Yes

**List Publication(s) and Date of Publication**

Measure B or BB?

Around Town with PPS - Rider Newsletter -Spring 2015	Both
PPS Travel Training Flyer - 4.21.15	Measure B
Pleasanton Senior Center Transit Flyer 3.17.15	Measure B

**If no article was published, explain below.**

**2. Did your agency publish an website information highlighting Measure B/BB funded activities?**

	Yes/No
Measure B	Yes
Measure BB	No

**Website link(s)**

Measure B or BB?

<a href="http://www.cityofpleasantonca.gov/depts/cs/senior/transit.asp">www.cityofpleasantonca.gov/depts/cs/senior/transit.asp</a>	Measure B

**If no website information published, explain below.**

Website only included the updated flyer. Updates made in November to include the Measure BB program information.

**3. Did your agency post signage highlighting Measure B/BB funded activities?**

	Yes/No
Measure B	Yes
Measure BB	No

Estimated # of Measure B Signs Posted

Estimated # of Measure BB Signs Posted

**Project(s) associated with signage.**

All paratransit buses have Measure B signage on them

**If no signage posted, explain below.**

Waiting to receive Measure BB signage for bus from Alameda CTC

**Paratransit Direct Local Distribution Program  
Reporting Period - Fiscal Year 2014-15**

**TABLE 1: REVENUE AND EXPENDITURES**

Complete the questions below based on the Measure B and BB Audited Financial Statements.

- All values must correspond to your Audited Financial Statements.
- Expenditures must match the total expenditures calculated on Table 2 and 3 for the fiscal year.

**MEASURE B**

Beginning of Year Balance	\$ -
Revenue	\$ 101,138
Interest	\$ -
Expenditures	\$ 101,138
	\$ -
End of Year Fund Balance	\$ -

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

N/A

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

**MEASURE BB**

	<b>Amount</b>
Beginning of Year Balance	\$ -
Revenue	\$ 32,590
Interest	\$ -
Expenditures	\$ -
End of Year Fund Balance	\$ 32,590

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

Measure BB funds were not received until July of 2015. There was not sufficient time to program and expend in FY2014/15.

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

**Paratransit Direct Local Distribution Program**  
**Reporting Period - Fiscal Year 2014-15**

**TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS**

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.

- Expenditure total must correspond to your Audited Financial Statements.
- Expenditures must match the total expenditures reported on Table 1 and 3 for the fiscal year.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 14-15	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Senior and D	Operations	City-based Door-to-Door	Pleasanton Paratransit Services (PPS)- Door-to-Door Program	The PPS includes two programs; Door-to-Door and Downtown Route Shuttle. The Door-to-Door service area covers all of Pleasanton, its unincorporated areas, and Sunol. Limited service to Livermore, Dublin and San Ramon is permitted to specific, approved destinations. Trips beyond the service area are coordinated with Wheels, County Connection, and East Bay Paratransit Services. There are no limitation or priorities regarding trip purpose and the program operates Monday - Friday. The goal of PPS is to reduce isolation, increase socialization and encourage independent living thereby minimizing the need for institutionalization and enhancing quality of life for residents who no longer are able to drive.	8868	Number of One-Way Unduplicated Trips	Additional accomplishments include: 31,823 miles driven, 4,183 lift assisted rides, 97% on time performance rating and 158 new riders enrolled in the program.	\$ 101,138	\$ -	Yes
2									\$ -	\$ -	
3									\$ -	\$ -	
<b>TOTAL</b>									\$ 101,138	\$ -	
<b>Match to Table 1?</b>									TRUE	TRUE	

**Paratransit Direct Local Distribution Program  
Reporting Period - Fiscal Year 2014-15**

**TABLE 3a: MEASURE B ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES**

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-3 are auto populated for reference/evaluation purposes; based on information inputted in Box 4-11.

1. Complete the EVEN Boxes first (starting with Box 4) with the fiscal year's expenditures, and then proceed to the ODD Boxes.
2. In the EVEN Numbered Boxes, enter the FY 14-15 Actual Expenditures that occurred.
3. In the ODD Numbered Boxes, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

**MEASURE B DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.**

BOX 1	
MB Funds Available for FY 15-16 Allocation	
FY 14-15 MB End of Year Fund Balance (From Table 1)	\$ -
<b>FY 14-15 Summary of End of Year Balance</b>	
FY 14-15 Planned Project Balance <sup>1</sup>	\$ (5,443)
FY 13-16 Capital Reserve Window Balance <sup>2</sup>	\$ -
FY 14-17 Capital Reserve Window Balance <sup>2</sup>	\$ -
FY 15-18 Capital Reserve Window Balance <sup>2</sup>	\$ -
FY 14-15 Operations Reserve Balance <sup>3</sup>	\$ -
FY 14-15 Undesignated Reserve Balance <sup>4</sup>	\$ -
FY 14/15 Actual vs. Projected Revenue <sup>5</sup>	\$ 5,443
<b>Sub-total<sup>6</sup></b>	<b>\$ (0)</b>
Subtract FY 13-16 Capital Reserve Commitment	\$ -
Subtract FY 14-17 Capital Reserve Commitment	\$ -
Subtract FY 15-18 Capital Reserve Commitment	\$ -
<b>FY 14-15 Uncommitted Rollover Balance</b>	<b>\$ (0)</b>
<b>FY 15-16 MB Projected Revenue</b>	<b>\$ 99,813</b>
<b>Total FY 15-16 MB Funds Available<sup>7</sup></b>	<b>\$ 99,813</b>

BOX 2a				
FY 14-15 MB Planned vs. Actual Expenditures				
	Planned	Actual	Unspent	% Unspent
Planned	\$ 95,695	\$ 101,138	\$ (5,443)	-
FY 13-16 Cap	\$ -	\$ -	\$ -	-
FY 14-17 Cap	\$ -	\$ -	\$ -	-
FY 15-18 Cap	\$ -	\$ -	\$ -	-
Operations	\$ -	\$ -	\$ -	-
Undesignated	\$ -	\$ -	\$ -	-

BOX 2b						
CAPITAL RESERVE TRACKING REALLOCATION VERIFICATION TOOL						
Window	Original Allocation <sup>1</sup>	Expended FY 14-15	Amount To Allocate <sup>2</sup>	Amount Allocated <sup>3</sup>	Remaining to Allocate <sup>4</sup>	All funds available by window allocated?
FY 13-16	\$ -	\$ -	\$ -	\$ -	\$ -	TRUE
FY 14-17	\$ -	\$ -	\$ -	\$ -	\$ -	TRUE
FY 15-18	\$ -	\$ -	\$ -	\$ -	\$ -	TRUE

BOX 3					
FY 15-16 Allocation Summary of Available MB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 99,813				\$ 99,813
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ -				\$ -
<b>TOTAL Measure B</b>	<b>\$ 99,813</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 99,813</b>

Max. Allocation	Allocated	Max. % Allowed	Allocation under max.?
\$ 49,907	0%	50%	TRUE
\$ 9,981	0%	10%	TRUE

Total amount must equal Box 1. See Box 3a.

BOX 3a	
MB FY 15-16 Allocation Verification	
BOX 1: Available Funds	\$ 99,813
BOX 3: Allocated Funds	\$ 99,813
<b>Remaining Amount</b>	<b>\$ (0)</b>

All funds available for FY 15-16 Allocated? TRUE

Remaining amount must reflect ZERO to indicate identification of all available Measure B funds. +/- \$1 differences acceptable.

- Box 1 Notes**

  1. Auto populated from Box 4's Balance, only shows positive balances.
  2. Last Year's identified Capital Reserve commitment subtract FY 14/15 Expenditures.
  3. Auto populated from Box 8's Operation Balance.
  4. Auto populated from Box 10's Undesignated Balance.
  5. Amount is Actual Distributions/interest subtract Last Year's provided revenue projections.
  6. Sub-total Balance should match FY 14-15 Ending Balance, noted in the top of Box 1. Box will turn GREEN if true.
  7. Funds available (not previously committed in a Capital Fund Reserve) to allocate to FY 15-16 planned and/or reserves categories (ODD Numbered Boxes).

**Box 2b Notes**

  1. Original identified is the amount set in prior year's compliance report.
  2. Unspent fund balance originally committed to the reserves that must be reallocated within the respective reserve windows.
  3. Amount re-identified by recipient in the Capital Reserve Box 6 and 7.
  4. Remaining amount should be zero to indicate identification of all originally identified Capital Reserve Funds. +/- \$1 differences acceptable.

**SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)**

BOX 4							
PLANNED PROJECTS (unreserved funds)							
FY 14-15 PLANNED VS ACTUAL EXPENDITURES							
No.	Local ID No.	Project Name	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Provide an explanation for positive or negative fund balances.
1	N/A	Door to Door Program	\$ 95,695	\$ 101,138	\$ (5,443)	-	The program expenditures exceeded projected amounts based on estimated revenue.
2					\$ -	-	
3					\$ -	-	

<b>TOTAL FY 14-15 PLANNED VS ACTUAL EXPENDITURES</b>	\$ 95,695	\$ 101,138	\$ (5,443)	-
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BOX 5					
FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1	302-583	Door to Door Paratransit Services	\$ 99,813	Yes	Ongoing, in operation
2			\$ -		
3			\$ -		

<b>TOTAL FY 15-16 PLANNED PROJECTS</b>	\$ 99,813
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## SECTION 2: CAPITAL FUND RESERVE

BOX 6 CAPITAL FUND RESERVE FY 14-15 PLANNED VS ACTUAL EXPENDITURES							BOX 7a CAPITAL FUND RESERVE FY 15-16 through FY 18-19				BOX 7b CAPITAL FUND RESERVE Fund Adjustments and Project Status	
No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	FY 15-16	FY 16-17	FY 17-18	FY 18-19	1) Describe project status as of June 30, 2015.	
1			FY 13-16 Window		\$ -	\$ -	\$ -					
			FY 14-17 Window		\$ -	\$ -	\$ -					
			FY 15-18 Window		\$ -	\$ -	\$ -					
			FY 16-19 Window		\$ -	\$ -	\$ -					
<b>Total</b>				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

Summary of Capital Fund Reserve - Funds Used and Identified from FY 14-15 through FY 18-19						
Window	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
FY 13-16	\$ -	\$ -				\$ -
FY 14-17	\$ -	\$ -	\$ -			\$ -
FY 15-18	\$ -	\$ -	\$ -	\$ -		\$ -
FY 16-19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

### Directions

For previously identified Operations Fund Reserve, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 9.

BOX 8 FY 14-15 OPERATIONS FUND RESERVE PLANNED VS ACTUAL EXPENDITURES				
Planned Operations FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ -	\$ -	\$ -	-	

BOX 9 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ -

## SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

### Directions

For previously identified Undesignated Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 11.

BOX 10 UNDESIGNATED FUND RESERVE FY 14-15 PLANNED VS ACTUAL EXPENDITURES				
Planned Undesignated FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ -	\$ -	\$ -	-	

BOX 11 FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ -



**Transit Direct Local Distribution Program  
Reporting Period - Fiscal Year 2014-15**

**TABLE 3b: MEASURE BB ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES**

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-2 are auto populated for reference/evaluation purposes; based on information inputted in Box 3-6.

1. Starting with Box 4, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

**MEASURE BB DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.**

BOX 1	
MBB Funds Available for FY 15-16 Allocation	
FY 14-15 MBB End of Year Fund Balance <sup>1</sup>	\$ 32,590
FY 15-16 MBB Projected Revenue <sup>2</sup>	\$ 167,285
<b>Total FY 15-16 MBB Funds Available<sup>3</sup></b>	<b>\$ 199,875</b>

**Box 1 Notes**

1. Auto populated from Table 1 End of Year Fund Balance
2. Projected FY 15-16 Measure BB Revenue as of 5/21/15.
3. Funds available to allocate to FY 15-16 planned and/or reserves categories.

BOX 2					
FY 15-16 Allocation Summary of Available MBB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 187,323				\$ 187,323
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ 12,552				\$ 12,552
<b>TOTAL Measure BB</b>	<b>\$ 199,875</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 199,875</b>

Max. Allocation	% Allocated	Max. % Allowed	Allocation under max.?
\$ 83,643	0%	50%	TRUE
\$ 16,729	8%	10%	TRUE

Total amount must equal Box 1. See Box 3a.

BOX 2a		
MBB FY 15-16 Allocation Verification		
BOX 1: Available Funds	\$ 199,875	All funds available for FY 15-16 Allocated ?
BOX 2: Allocated Funds	\$ 199,875	
<b>Remaining Amount</b>	<b>\$ 0</b>	

Remaining amount must reflect ZERO to indicate identification of all available Measure BB funds. +/- \$1 differences acceptable.

**SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)**

BOX 3					
FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1	319-900	Door to Door Service	\$ 63,763	Yes	Ongoing, in operation
2	319-900	Customer Service/Outreach	\$ 6,757	Yes	Ongoing, in operation
3	319-900	Door to Door Mgmt./Overhead	\$ 98,609	Yes	Ongoing, in operation
4	319-900	Scholarship Program	\$ 18,194	Yes	Scheduled to begin July 1, 2015
5			\$ -		

<b>TOTAL FY 15-16 PLANNED PROJECTS</b>	<b>\$ 187,323</b>
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**SECTION 2: CAPITAL FUND RESERVE**

BOX 4 CAPITAL FUND RESERVE FY 15-16 through FY 18-19							
No.	Local ID No.	Project Name	Reserve Window	FY 15-16	FY 16-17	FY 17-18	FY 18-19
1			FY 16-19 Window	\$ -	\$ -	\$ -	\$ -

BOX 4a CAPITAL FUND RESERVE Project Status
1) Describe project status as of June 30, 2015.

Summary of Capital Fund Reserve - FY 14-15 through FY 18-19					
	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
FY 16-19 Window	\$ -	\$ -	\$ -	\$ -	\$ -

**SECTION 3: OPERATIONS FUND RESERVE**

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

To establish a new annual undesignated reserve, complete Box 9.

BOX 5 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ -

**SECTION 4: UNDESIGNATED FUND RESERVE**

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions

To establish a new annual undesignated reserve, complete Box 11.

BOX 6 FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ 12,552

## AUTOPOPULATED TRACKING SUMMARY

### Paratransit Program

#### 1. Capital Fund Reserves

This summary is automatically populated from Table 3 to capture the status of the Capital Fund Reserve Windows, expenditures, and balances.

MEASURE B Capital Fund Reserve Summary											
Reserve Window	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 13-16	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -
FY 14-17	\$ -		\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -
FY 15-18	\$ -			\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
FY 16-19	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

MEASURE BB Capital Fund Reserve Summary											
Reserve	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 16-19	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### 2. Overall Implementation Plan

Provides a summary of Measure B and BB allocations - comprised of End-of Year Fund balances + Projected Annual Revenue.

Total Measure B Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 99,813				\$ 99,813
FY 13-16 Capital Reserve	\$ -				\$ -
FY 14-17 Capital Reserve	\$ -	\$ -			\$ -
FY 15-18 Capital Reserve	\$ -	\$ -	\$ -		\$ -
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ -				\$ -
<b>TOTAL Measure B</b>	<b>\$ 99,813</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 99,813</b>

Total Measure BB Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 187,323				\$ 187,323
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ 12,552				\$ 12,552
<b>TOTAL Measure BB</b>	<b>\$ 199,875</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 199,875</b>

## Measure B Expenditures Across All Programs FY 14-15 Report Card

### Measure B

#### FY 14-15 Planned Projects

Program	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Amount FY 14-15	Unspent Percentage
Bicycle and Pedestrian	\$ 369,983	\$ 369,983	\$ -	-
Local Streets and Roads	\$ 601,000	\$ 786,160	\$ (185,160)	-
Paratransit	\$ 95,695	\$ 101,138	\$ (5,443)	-
<b>Totals:</b>	<b>\$ 1,066,678</b>	<b>\$ 1,257,281</b>	<b>\$ (190,603)</b>	-

Is the agency's unspent balance less than 30%? TRUE