

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Fiscal Year 2014-2015**

AGENCY CONTACT INFORMATION

Agency Name: **City of Piedmont**

Date: 11/20/2015 (revised Feb. 18, 2016)

Primary Point of Contact

Name:	Chester Nakahara
Title:	Public Works Director
Phone:	510-430-3061
Email:	cnakahara@ci.piedmont.ca.us

Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting**
- * **Table 1 - Revenue and Expenditures**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**
- * **Table 3 - Annual Implementation Plan and Fund Reserves**
- * **Measure B/BB Tracking Summary** *(auto populated from Table 3)*
- * **FY 14-15 Expenditure Summary** *(auto populated from Table 3)*

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**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

GENERAL COMPLIANCE REPORTING

Complete the questions below to confirm/document completion of the Master Programs Funding Agreements Reporting Requirements.

- 1. Verify Bicycle/Pedestrian Master Plan Adoption.** Per Section 7 of the Master Programs Fund Agreement Bicycle/Pedestrian Safety Program Implementation Guidelines, Alameda CTC requires local jurisdictions to have current individual or combined Bicycle and Pedestrian Master Plans (updated every five years) or demonstrate these plans will be adopted by December 31, 2015.

Specify the adoption year of the most current Bicycle and Pedestrian Master Plans, as applicable.

	Adoption Year
Bicycle Master Plan	N/A
Pedestrian Master Plan	N/A
Bicycle and Pedestrian Master Plan	2014

Describe the your agency's plan to ensure a Bicycle and/or Pedestrian Master Plans will be adopted by the December 31, 2015 deadline, or updated. Indicate N/A, if not applicable.

N/A Plan was adopted 11/3/2014

- 2. Bicycle and Pedestrian Master Plans Core Elements.**

Required core elements for pedestrian plans are described in the Toolkit for Improving Walkability linked below.

http://www.alamedactc.org/files/managed/Document/11852/ACTIA_Ped_Toolkit_UPDATE_FINAL_EL_web_2009.pdf

Alameda CTC is currently developing guidelines that outline required core elements for bicycle plans. Until these guidelines are developed, bicycle plans should demonstrate that they contain the core elements from the California Streets and Highways Code Section 891.2 linked below.

http://www.dot.ca.gov/hq/LocalPrograms/bta/PDFs/Sec891_2.pdf

Which core elements are included in your agency's Bicycle and Pedestrian Master Plan(s)? A link or separate attachments to your Master Plan(s) core elements may be provided in response to this question.

Please see the Piedmont Pedestrian and Bicycle Master Plan, adopted 11/3/2014 at :
http://www.ci.piedmont.ca.us/publicworks/docs/planning/bike-ped/final_PBMP_2014-11-03.pdf

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

GENERAL COMPLIANCE REPORTING

Publicity Requirements

Complete the questions below. Attach a copy of the article, example photos of posted signage, and website printouts.

3. Did your agency publish an article highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	No

List Publication(s) and Date of Publication	Measure B or BB?	If no article was published, explain below.
The Piedmont Post, July 16, 2014	Measure B	No BB projects were constructed this year.

4. Did your agency publish an website information highlighting Measure B/BB funded activities?

	Yes/No
Measure B	No
Measure BB	No

Website link(s)	Measure B or BB?	If no website information published, explain below.
		The small scale of the project was adequately covered by the newspaper article.

5. Did your agency post signage highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	No

Estimated # of Measure B Signs Posted	6	Estimated # of Measure BB Signs Posted	0
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Project(s) associated with signage.	If no signage posted, explain below.
Bike Rack Project. Photos not available to attach to reports at this time.	No BB projects were constructed this year.

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 1: REVENUE AND EXPENDITURES

Complete the questions below based on the Measure B and BB Audited Financial Statements.

- All values must correspond to your Audited Financial Statements.
- Expenditures must match the total expenditures calculated on Table 2 and 3 for the fiscal year.

MEASURE B

Beginning of Year Balance	\$ 169,790
Revenue	\$ 32,542
Interest	\$ 27
Expenditures	\$ 111,704
End of Year Fund Balance	\$ 90,655

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

N/A

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

N/A

MEASURE BB

	Amount
Beginning of Year Balance	\$ -
Revenue	\$ 5,290
Interest	\$ -
Expenditures	\$ -
End of Year Fund Balance	\$ 5,290

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

By the time it was confirmed that Measure BB had passed and funds were received, it was too late to design and implement a project to use the funds. The funds will be used prior to calendar year end 2015.

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

N/A

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
 - Expenditure total must correspond to your Audited Financial Statements.
 - Expenditures must match the total expenditures reported on Table 1 and 3 for the fiscal year.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 14-15	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Bike/Ped	Operations	Other (describe in project description column)	Annual Compliance Reporting Requirements	Generation of annual compliance reports and audit/To conform to requirements	1	Other (describe in Column J)	Requirements completed for FY 2013-14	\$ 12	\$ -	Yes
2	Bicycle	Construction	Master Plan	Bicycle Rack Installation	Installation of 29 bike racks at 8 different locatons	29	Bike Parking Spaces		\$ 11,807	\$ -	Yes
3	Pedestrian	PS&E	Safety Improvements	Oakand Ave Bridge Pedestrian Improvements	Installation of a railing along both sides of Oakland Ave to provide safety for pedestrians. Pedestrian ramp improvements at each end of bridge.	1	Other (describe in Column J)	Project is just starting. Preliminary investigation work completed.	\$ 476	\$ -	Yes
4	Bike/Ped	Construction	Safety Improvements	Highland Avenue and Park Way Drainage Improvements	Replacement of non-compliant curb ramps, replace sidewalk, curb, gutter to conform to new grades	716	Linear Feet		\$ 80,955	\$ -	Yes
5	Bicycle	PS&E	Master Plan	Bike Route Signage	Installation of 89 new bike route signs	1	# of Plans developed		\$ 7,029	\$ -	Yes
6	Bike/Ped	PS&E	Master Plan	Grand & Highland & Oakland Bike & Pedestrian Enhancements	ADA & traffic calming pedestrian ramps, RRFB signs, bike lane striping	1	# of Plans developed		\$ 4,259	\$ -	Yes
7	Bike/Ped	Project Completion/Closeout	Master Plan	Bike/Ped Master Plan Development	Creation of Bicycle/Pedestrian Master Plan	1	# of Plans developed		\$ 7,166	\$ -	Yes
TOTAL									\$ 111,704	\$ -	
Match to Table 1?									TRUE	TRUE	

Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15

TABLE 3a: MEASURE B ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-3 are auto populated for reference/evaluation purposes; based on information inputted in Box 4-11.
 1. Complete the EVEN Boxes first (starting with Box 4) with the fiscal year's expenditures, and then proceed to the ODD Boxes.
 2. In the EVEN Numbered Boxes, enter the FY 14-15 Actual Expenditures that occurred.
 3. In the ODD Numbered Boxes, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

MEASURE B DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.

BOX 1	
MB Funds Available for FY 15-16 Allocation	
FY 14-15 MB End of Year Fund Balance (From Table 1)	\$ 90,655
FY 14-15 Summary of End of Year Balance	
FY 14-15 Planned Project Balance ¹	\$ -
FY 13-16 Capital Reserve Window Balance ²	\$ 22,588
FY 14-17 Capital Reserve Window Balance ²	\$ 34,252
FY 15-18 Capital Reserve Window Balance ²	\$ 32,646
FY 14-15 Operations Reserve Balance ³	\$ -
FY 14-15 Undesignated Reserve Balance ⁴	\$ -
FY 14/15 Actual vs. Projected Revenue ⁵	\$ 1,168
Sub-total⁶	\$ 90,654
Subtract FY 13-16 Capital Reserve Commitment	\$ (22,588)
Subtract FY 14-17 Capital Reserve Commitment	\$ (34,252)
Subtract FY 15-18 Capital Reserve Commitment	\$ (32,646)
FY 14-15 Uncommitted Rollover Balance	\$ 1,168
FY 15-16 MB Projected Revenue	\$ 32,965
Total FY 15-16 MB Funds Available⁷	\$ 34,133

Box 1 Notes

- Auto populated from Box 4's Balance, only shows positive balances.
- Last Year's identified Capital Reserve commitment subtract FY 14/15 Expenditures.
- Auto populated from Box 8's Operation Balance.
- Auto populated from Box 10's Undesignated Balance.
- Amount is Actual Distributions/Interest subtract Last Year's provided revenue projections.
- Sub-total Balance should match FY 14-15 Ending Balance, noted in the top of Box 1. Box will turn GREEN if true.
- Funds available (not previously committed in a Capital Fund Reserve) to allocate to FY 15-16 planned and/or reserves categories (ODD Numbered Boxes).

BOX 2a				
FY 14-15 MB Planned vs. Actual Expenditures				
	Planned	Actual	Unspent	% Unspent
Planned	\$ -	\$ -	\$ -	-
FY 13-16 Cap	\$ 36,656	\$ 111,704	\$ (75,048)	-
FY 14-17 Cap	\$ -	\$ -	\$ -	-
FY 15-18 Cap	\$ 6,352	\$ -	\$ 6,352	100%
Operations	\$ -	\$ -	\$ -	-
Undesignated	\$ -	\$ -	\$ -	-

BOX 2b						
CAPITAL RESERVE TRACKING						
REALLOCATION VERIFICATION TOOL						
Window	Original Allocation ¹	Expended FY 14-15	Amount To Allocate ²	Amount Allocated ³	Remaining to Allocate ⁴	All funds available by window allocated?
FY 13-16	\$ 134,292	\$ 111,704	\$ 22,588	\$ 22,588	\$ -	TRUE
FY 14-17	\$ 34,252	\$ -	\$ 34,252	\$ 34,252	\$ -	TRUE
FY 15-18	\$ 32,646	\$ -	\$ 32,646	\$ 32,646	\$ -	TRUE

Box 2b Notes

- Original identified is the amount set in prior year's compliance report.
- Unspent fund balance originally committed to the reserves that must be reallocated within the respective reserve windows.
- Amount re-identified by recipient in the Capital Reserve Box 6 and 7.
- Remaining amount should be zero to indicate identification of all originally identified Capital Reserve Funds. +/- \$1 differences acceptable.

BOX 3					
FY 15-16 Allocation Summary of Available MB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 34,133				\$ 34,133
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ -				\$ 16,483
Undesignated Reserve	\$ -				\$ 3,297
TOTAL Measure B	\$ 34,133	\$ -	\$ -	\$ -	\$ 34,133

Max. Allocation	% Allocated	Max. % Allowed	Allocation under max.?
\$ 16,483	0%	50%	TRUE
\$ 3,297	0%	10%	TRUE

Total amount must equal Box 1. See Box 3a.

BOX 3a	
MB FY 15-16 Allocation Verification	
BOX 1: Available Funds	\$ 34,133
BOX 3: Allocated Funds	\$ 34,133
Remaining Amount	\$ -

Remaining amount must reflect ZERO to indicate identification of all available Measure B funds. +/- \$1 differences acceptable.

SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)

BOX 4							
PLANNED PROJECTS (unreserved funds)							
FY 14-15 PLANNED VS ACTUAL EXPENDITURES							
No.	Local ID No.	Project Name	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Provide an explanation for positive or negative fund balances.
1					\$ -	-	
2					\$ -	-	
TOTAL FY 14-15 PLANNED VS ACTUAL EXPENDITURES			\$ -	\$ -	\$ -	-	

BOX 5					
FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1	N/A	Annual Compliance	\$ 1,600	Yes	
2	N/A	Grand Avenue Bicycle and Pedestrian Improvement	\$ 32,533	Yes	
TOTAL FY 15-16 PLANNED PROJECTS			\$ 34,133		

SECTION 2: CAPITAL FUND RESERVE

BOX 6						
CAPITAL FUND RESERVE						
FY 14-15 PLANNED VS ACTUAL EXPENDITURES						
No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
1	N/A	Bike/Pedestrian Master Plan	Prior Yr's Plan for FY 13-16 Window	\$ 6,656		
			Actual/ Confirm Plan FY 13-16		\$ 18,454	\$ (11,798)
			Prior Yr's Plan for FY 14-17 Window			
			Actual / Confirm Plan FY 14-17		\$ -	\$ -
			Prior Yr's Plan for FY 15-18 Window			
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window			
			Total	\$ 6,656	\$ 18,454	\$ (11,798)

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
2	N/A	Bicycle Rack Installation	Prior Yr's Plan for FY 13-16 Window	\$ 12,400		
			Actual/ Confirm Plan FY 13-16		\$ 11,807	\$ 593
			Actual / Confirm Plan FY 14-17		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window			
			Total	\$ 12,400	\$ 11,807	\$ 593

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
3	N/A	Oakland Ave. Bridge Pedestrian Improvements	Prior Yr's Plan for FY 13-16 Window	\$ 17,600		
			Actual/ Confirm Plan FY 13-16		\$ 476	\$ 17,124
			Actual / Confirm Plan FY 14-17		\$ -	\$ -
			Prior Yr's Plan for FY 15-18 Window			
			Actual / Confirm Plan FY 15-18		\$ -	\$ -
			FY 16-19 Window			
			Total	\$ 17,600	\$ 476	\$ 17,124

BOX 7a			
CAPITAL FUND RESERVE			
FY 15-16 through FY 18-19			
FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ 47,636			
\$ 22,588			
\$ 5,000	\$ 29,252		
\$ 5,000	\$ 29,252		
\$ 1,352			
\$ 1,352	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ 28,940	\$ 29,252	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -	\$ -		
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ 50,000			
\$ -	\$ -		
\$ 5,000	\$ 26,294		
\$ 5,000	\$ 26,294	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ 5,000	\$ 26,294	\$ -	\$ -

BOX 7b	
CAPITAL FUND RESERVE	
Fund Adjustments and Project Status	
1) Explain unexpended funds in FY 14-15 and any reallocation.	FY 15-16 funds used to cover a portion of the FY 14-15 overage.
2) Describe changes to the reserve for this project.	Used Reserves from FY 15/16 for expenditures in FY 14/15.
3) Describe project status as of June 30, 2015.	Ongoing
1) Explain unexpended funds in FY 14-15 and any reallocation.	FY 2014-15 unspent balance of \$593 transferred FY 2015-16 Bike/Pedestrian Master Plan
2) Describe changes to the reserve for this project.	
3) Describe project status as of June 30, 2015.	Project is complete
1) Explain unexpended funds in FY 14-15 and any reallocation.	\$17,124 of unspent FY 14-15 balance transferred to this project for FY 2015-16
2) Describe changes to the reserve for this project.	\$17,124 of unspent FY 2014-15 balance transferred to this project for FY 2015-16
3) Describe project status as of June 30, 2015.	Ongoing

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
4	N/A	Annual Compliance Reporting Requirements	FY 13-16 Window		\$ 12	\$ (12)
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ -	\$ 12	\$ (12)

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

1) Describe project status as of June 30, 2015.
Complete.

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
5	N/A	Highland Ave and Park Way Drainage Improvements	FY 13-16 Window		\$ 80,955	\$ (80,955)
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ -	\$ 80,955	\$ (80,955)

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

1) Describe project status as of June 30, 2015.
Project was unanticipated in prior years and was needed to resolve safety issues

TOTAL FY 14-15 CAPITAL RESERVE PLANNED VS. ACTUAL	Planned	Actual	Unspent	Unspent %
	\$ 36,656	\$ 111,704	\$ (75,048)	-

Summary of Capital Fund Reserve - Funds Used and Identified from FY 14-15 through FY 18-19						
Window	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
FY 13-16	\$ 111,704	\$ 22,588				\$ 134,292
FY 14-17	\$ -	\$ 5,000	\$ 29,252			\$ 34,252
FY 15-18	\$ -	\$ 6,352	\$ 26,294	\$ -		\$ 32,646
FY 16-19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 111,704	\$ 33,940	\$ 55,546	\$ -	\$ -	\$ 201,190

SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

For previously identified Operations Fund Reserve, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 9.

BOX 8 FY 14-15 OPERATIONS FUND RESERVE PLANNED VS ACTUAL EXPENDITURES				
Planned Operations FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ -	\$ -	\$ -	-	

BOX 9 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ -

SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions

For previously identified Undesignated Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 11.

BOX 10 UNDESIGNATED FUND RESERVE FY 14-15 PLANNED VS ACTUAL EXPENDITURES				
Planned Undesignated FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ -	\$ -	\$ -	-	

BOX 11 FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ -

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 3b: MEASURE BB ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-2 are auto populated for reference/evaluation purposes; based on information inputted in Box 3-6.
1. Starting with Box 4, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

MEASURE BB DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.

BOX 1 MBB Funds Available for FY 15-16 Allocation	
FY 14-15 MBB End of Year Fund Balance ¹	\$ 5,290
FY 15-16 MBB Projected Revenue ²	\$ 26,918
Total FY 15-16 MBB Funds Available³	\$ 32,208

Box 1 Notes

1. Auto populated from Table 1 End of Year Fund Balance
2. Projected FY 15-16 Measure BB Revenue as of 5/21/15.
3. Funds available to allocate to FY 15-16 planned and/or reserves categories.

BOX 2 FY 15-16 Allocation Summary of Available MBB Funds						
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL	
Planned Projects	\$ 31,300				\$ 31,300	
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	Max. Allocation
Operations Reserve	\$ -				\$ -	\$ 13,459
Undesignated Reserve	\$ 908				\$ 908	2,692
TOTAL Measure BB	\$ 32,208	\$ -	\$ -	\$ -	\$ 32,208	

	% Allocated	Max. % Allowed	Allocation under max.?
Max. Allocation	0%	50%	TRUE
Operations Reserve	3%	10%	TRUE

Total amount must equal Box 1. See Box 3a.

BOX 2a MBB FY 15-16 Allocation Verification		
BOX 1: Available Funds	\$ 32,208	All funds available for FY 15-16 Allocated ?
BOX 2: Allocated Funds	\$ 32,208	
Remaining Amount	\$ -	

Remaining amount must reflect ZERO to indicate identification of all available Measure BB funds. +/- \$1 differences acceptable.

SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)

BOX 3 FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1	BP-0001	Moraga Avenue Bicycle Improvements	\$ 28,000	Yes	Project in design
2	BP-0020	Grand Avenue Bicycle and Pedestrian Improvement Project	\$ 2,000	Yes	Project in design
3	N/A	Annual Compliance Reporting Requirements	\$ 1,300	Yes	Ongoing

TOTAL FY 15-16 PLANNED PROJECTS	\$ 31,300
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SECTION 2: CAPITAL FUND RESERVE

BOX 4 CAPITAL FUND RESERVE FY 15-16 through FY 18-19							
No.	Local ID No.	Project Name	Reserve Window	FY 15-16	FY 16-17	FY 17-18	FY 18-19
1			FY 16-19 Window		\$ -	\$ -	\$ -

BOX 4a CAPITAL FUND RESERVE Project Status	
1) Describe project status as of June 30, 2015.	

Summary of Capital Fund Reserve - FY 14-15 through FY 18-19					
	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
FY 16-19 Window	\$ -	\$ -	\$ -	\$ -	\$ -

SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

To establish a new annual undesignated reserve, complete Box 9.

BOX 5 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	

SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions

To establish a new annual undesignated reserve, complete Box 11.

BOX 6 FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ 908

AUTOPOPULATED TRACKING SUMMARY Bicycle/Pedestrian Program

1. Capital Fund Reserves

This summary is automatically populated from Table 3 to capture the status of the Capital Fund Reserve Windows, expenditures, and balances.

MEASURE B Capital Fund Reserve Summary											
Reserve Window	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 13-16	\$ 156,246	\$ (10,610)	\$ (11,344)	\$ (111,704)	\$ 22,588				\$ 156,246	\$ (133,658)	\$ 22,588
FY 14-17	\$ 34,252		\$ -	\$ -	\$ 5,000	\$ 29,252			\$ 34,252	\$ -	\$ 34,252
FY 15-18	\$ 32,646			\$ -	\$ 6,352	\$ 26,294	\$ -		\$ 32,646	\$ -	\$ 32,646
FY 16-19	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

MEASURE BB Capital Fund Reserve Summary											
Reserve	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 16-19	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

2. Overall Implementation Plan

Provides a summary of Measure B and BB allocations - comprised of End-of Year Fund balances + Projected Annual Revenue.

Total Measure B Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 34,133				\$ 34,133
FY 13-16 Capital Reserve	\$ 22,588				\$ 22,588
FY 14-17 Capital Reserve	\$ 5,000	\$ 29,252			\$ 34,252
FY 15-18 Capital Reserve	\$ 6,352	\$ 26,294	\$ -		\$ 32,646
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ -				\$ -
TOTAL Measure B	\$ 68,073	\$ 55,546	\$ -	\$ -	\$ 123,619

Total Measure BB Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 31,300				\$ 31,300
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ 908				\$ 908
TOTAL Measure BB	\$ 32,208	\$ -	\$ -	\$ -	\$ 32,208

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

GENERAL COMPLIANCE REPORTING

Complete the questions below to confirm/document completion of the Master Programs Funding Agreements Reporting Requirements.

1. What is your agency's Pavement Condition Index?

PCI =

Use 2013 Data from MTC's Street Fight Report ->

http://mtc.ca.gov/news/street_fight/pci.htm

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

N/A

Publicity Requirements

Complete the questions below. Attach a copy of the article, example photos of posted signage, and website printouts.

2. Did your agency publish an article highlighting Measure B/BB funded activities?

	Yes/No
Measure B	No
Measure BB	No

List Publication(s) and Date of Publication

Measure B or BB?

If no article was published, explain below.

Employed City website.

3. Did your agency publish an website information highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	No

Website link(s)

Measure B or BB?

If no website information published, explain below.

ci.piedmont.ca.us/publicworks/maintenance.shtml	Measure B

No BB projects were constructed this year.

4. Did your agency post signage highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	No

Estimated # of Measure B Signs Posted

Estimated # of Measure BB Signs Posted

Project(s) associated with signage.

2014 Paving Project (Measure B)

If no signage posted, explain below.

No BB projects were constructed this year.

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 1: REVENUE AND EXPENDITURES

Complete the questions below based on the Measure B and BB Audited Financial Statements.

- All values must correspond to your Audited Financial Statements.
- Expenditures must match the total expenditures calculated on Table 2 and 3 for the fiscal year.

MEASURE B

Beginning of Year Balance	\$ 223,973
Revenue	\$ 394,094
Interest	\$ 300
Expenditures	\$ 593,437
	\$ -
End of Year Fund Balance	\$ 24,930

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

N/A

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

N/A

MEASURE BB

	Amount
Beginning of Year Balance	\$ -
Revenue	\$ 73,843
Interest	\$ -
Expenditures	\$ -
End of Year Fund Balance	\$ 73,843

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

By the time it was confirmed that Measure BB had passed and funds were received, it was too late to design and implement a project to use the funds.

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

N/A

Local Streets and Roads Direct Local Distribution Program

Reporting Period - Fiscal Year 2014-15

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.

- Expenditure total must correspond to your Audited Financial Statements.

- Expenditures must match the total expenditures reported on Table 1 and 3 for the fiscal year.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 14-15	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Streets/Rds	Operations	Other (describe in project description column)	Annual Compliance Reporting Requirements	Generation of annual compliance reports and audit/To conform to requirements	1	Other (describe in Column J)	Requirements completed for FY 2013-14	\$ 5,216		Yes
2	Streets/Rds	PS&E	Sidewalks and Ramps	Highland Avenue and Park Way Drainage Improvements	Replacement of non-compliant curb ramps, replace sidewalk, curb, gutter to conform to new grades	1	Other (describe in Column J)	# of plans produced	\$ 14,093	\$ -	Yes
3	Streets/Rds	PS&E	Street Resurfacing/Maintenance	Moraga Avenue & Highland Avenue Pavement Project	Pavement rehabilitation of Highland Ave. between Highland Way and Sierra Ave., along with improvements to non-compliant curb ramps.	1	Other (describe in Column J)	# of plans produced	\$ 9,776	\$ -	Yes
4	Streets/Rds	Construction	Street Resurfacing/Maintenance	2014 Pavement Project	Pavement rehabilitation along with pedestrian and curb & gutter improvements at various locations.	0.44	Lane Miles		\$ 313,015	\$ -	Yes
5	Streets/Rds	Other	Traffic Calming	Moraga Ave. S-Curve Analysis	Emergency review of high accident area and proposed options to Town	1	Other (describe in Column J)	Completed emergency analysis	\$ 130	\$ -	Yes
6	Streets/Rds	Project Completion/Closeout	Street Resurfacing/Maintenance	Piedmont - 2015 PMP Update	MTC Pavement Management Program inspection of streets	1	Other (describe in Column J)	PMP report set produced	\$ 7,005	\$ -	Yes
7	Streets/Rds	PS&E	Street Resurfacing/Maintenance	2015 Pavement Project	Pavement and intersection improvement plans for 2015	1	Other (describe in Column J)	# of plans produced	\$ 13,057	\$ -	Yes
8	Streets/Rds	Construction	Sidewalks and Ramps	Annual Sidewalk, Curb, Gutter Replacement	Replacement of damaged curb, gutter and sidewalk.	1706	Linear Feet		\$ 215,380	\$ -	Yes
9	Streets/Rds	Construction	Street Resurfacing/Maintenance	Annual Emergency Roadway Inspection and Repair	Remove & replace existing asphalt roadway pavement, cracksealing, ac drainage swale	26552	Square Feet		\$ 15,765	\$ -	Yes
TOTAL									\$ 593,437	\$ -	
Match to Table 1?									TRUE	TRUE	

A minimum of 15% of Measure BB LSR fund are required to be expended on bike/pedestrian Improvements.

How much of Measure BB LSR funds were expended on bike/pedestrian improvements?

\$	-	Meets minimum 15% threshold?
----	---	-------------------------------------

Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements:

-	TRUE
---	------

If your agency did not meet the 15% minimum expenditure requirement, explain why in the box below

No funds were expended for measure BB on LSR or on bike/pedestrian improvements as the funds were not available early enough to begin a project in FY 2014-15.

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 3a: MEASURE B ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-3 are auto populated for reference/evaluation purposes; based on information inputted in Box 4-11.

1. Complete the EVEN Boxes first (starting with Box 4) with the fiscal year's expenditures, and then proceed to the ODD Boxes.
2. In the EVEN Numbered Boxes, enter the FY 14-15 Actual Expenditures that occurred.
3. In the ODD Numbered Boxes, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

MEASURE B DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.

BOX 1	
MB Funds Available for FY 15-16 Allocation	
FY 14-15 MB End of Year Fund Balance (From Table 1)	\$ 24,930
FY 14-15 Summary of End of Year Balance	
FY 14-15 Planned Project Balance ¹	\$ -
FY 13-16 Capital Reserve Window Balance ²	\$ -
FY 14-17 Capital Reserve Window Balance ²	\$ -
FY 15-18 Capital Reserve Window Balance ²	\$ 106,070
FY 14-15 Operations Reserve Balance ³	\$ -
FY 14-15 Undesignated Reserve Balance ⁴	\$ -
FY 14/15 Actual vs. Projected Revenue ⁵	\$ (81,141)
Sub-total⁶	\$ 24,929
Subtract FY 13-16 Capital Reserve Commitment	\$ -
Subtract FY 14-17 Capital Reserve Commitment	\$ -
Subtract FY 15-18 Capital Reserve Commitment	\$ (106,070)
FY 14-15 Uncommitted Rollover Balance	\$ (81,141)
FY 15-16 MB Projected Revenue	\$ 405,750
Total FY 15-16 MB Funds Available⁷	\$ 324,609

BOX 2a				
FY 14-15 MB Planned vs. Actual Expenditures				
	Planned	Actual	Unspent	% Unspent
Planned	\$ -	\$ 39,000	\$ (39,000)	-
FY 13-16 Cap	\$ 34,351	\$ 55,403	\$ (21,052)	-
FY 14-17 Cap	\$ 68,649	\$ 232,518	\$ (163,869)	-
FY 15-18 Cap	\$ 348,586	\$ 266,516	\$ 82,070	24%
Operations	\$ -	\$ -	\$ -	-
Undesignated	\$ 39,000	\$ 39,000	\$ -	-

BOX 2b						
CAPITAL RESERVE TRACKING						
REALLOCATION VERIFICATION TOOL						
Window	Original Allocation ¹	Expended FY 14-15	Amount To Allocate ²	Amount Allocated ³	Remaining to Allocate ⁴	All funds available by window allocated?
FY 13-16	\$ 55,403	\$ 55,403	\$ -	\$ -	\$ -	TRUE
FY 14-17	\$ 232,518	\$ 232,518	\$ -	\$ -	\$ -	TRUE
FY 15-18	\$ 372,586	\$ 266,516	\$ 106,070	\$ 106,070	\$ -	TRUE

BOX 3					
FY 15-16 Allocation Summary of Available MB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 324,609				\$ 324,609
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ -				\$ -
TOTAL Measure B	\$ 324,609	\$ -	\$ -	\$ -	\$ 324,609

Max. Allocation	% Allocated	Max. % Allowed	Allocation under max.?
\$ 202,875	0%	50%	TRUE
\$ 40,575	0%	10%	TRUE

Total amount must equal Box 1. See Box 3a.

BOX 3a		
MB FY 15-16 Allocation Verification		
BOX 1: Available Funds	\$ 324,609	All funds available for FY 15-16 Allocated ?
BOX 3: Allocated Funds	\$ 324,609	
Remaining Amount	\$ -	TRUE

Remaining amount must reflect ZERO to indicate identification of all available Measure B funds. +/- \$1 differences acceptable.

Box 1 Notes

1. Auto populated from Box 4's Balance, only shows positive balances.
2. Last Year's identified Capital Reserve commitment subtract FY 14/15 Expenditures.
3. Auto populated from Box 8's Operation Balance.
4. Auto populated from Box 10's Undesignated Balance.
5. Amount is Actual Distributions/interest subtract Last Year's provided revenue projections.
6. Sub-total Balance should match FY 14-15 Ending Balance, noted in the top of Box 1. Box will turn GREEN if true.
7. Funds available (not previously committed in a Capital Fund Reserve) to allocate to FY 15-16 planned and/or reserves categories (ODD Numbered Boxes).

Box 2b Notes

1. Original identified is the amount set in prior year's compliance report.
2. Unspent fund balance originally committed to the reserves that must be reallocated within the respective reserve windows.
3. Amount re-identified by recipient in the Capital Reserve Box 6 and 7.
4. Remaining amount should be zero to indicate identification of all originally identified Capital Reserve Funds. +/- \$1 differences acceptable.

SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)

BOX 4							
PLANNED PROJECTS (unreserved funds)							
FY 14-15 PLANNED VS ACTUAL EXPENDITURES							
No.	Local ID No.	Project Name	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Provide an explanation for positive or negative fund balances.
1		FY 14-15 Paving Project		\$ 39,000	\$ (39,000)	-	
2					\$ -	-	
3					\$ -	-	
4					\$ -	-	
5					\$ -	-	

TOTAL FY 14-15 PLANNED VS ACTUAL EXPENDITURES	\$ -	\$ 39,000	\$ (39,000)	-
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BOX 5					
FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1	ST-001	Annual Paving Project	\$ 94,141	Yes	Ongoing
2	SW-0002	ADA Compliance Projects	\$ 11,000	Yes	Pending Audit for FY 15-16 to start annual process
3	132808	Moraga Highland Federally Funded Paving Project	\$ 88,531	Yes	Ongoing
4	SW-001	Annual Curb, Gutter & Sidewalk Replacement	\$ 112,142	Yes	Ongoing
5	N/A	Annual Emergency Roadway Inspection and Repair	\$ 18,795	Yes	Ongoing

TOTAL FY 15-16 PLANNED PROJECTS	\$ 324,609
----------------------------------------	-------------------

SECTION 2: CAPITAL FUND RESERVE

BOX 6			BOX 7a			BOX 7b		
CAPITAL FUND RESERVE			CAPITAL FUND RESERVE			CAPITAL FUND RESERVE		
FY 14-15 PLANNED VS ACTUAL EXPENDITURES			FY 15-16 through FY 18-19			Fund Adjustments and Project Status		
	Planned	Actual						
						1) Explain unexpended funds in FY 14-15 and any reallocation.		

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
1	N/A	FY 14-15 Paving Project	Prior Yr's Plan for FY 13-16 Window	\$ 29,351		
			Actual/ Confirm Plan FY 13-16		\$ 35,341	\$ (5,990)
			Prior Yr's Plan for FY 14-17 Window	\$ 68,649		
			Actual / Confirm Plan FY 14-17		\$ 232,518	\$ (163,869)
			FY 15-18 Window		\$ 6,156	\$ (6,156)
			FY 16-19 Window			
Total				\$ 98,000	\$ 274,015	\$ (176,015)

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -	\$ -		
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

N/A
2) Describe changes to the reserve for this project. Used reserves from other capital fund reserve projects for FY 14/15 expenditures. Bid cost came in higher than anticipated.
3) Describe project status as of June 30, 2015. Project is complete

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
2	ST-001	Annual Paving Project	Prior Yr's Plan for FY 13-16 Window	\$ 5,000		
			Actual/ Confirm Plan FY 13-16		\$ 20,062	\$ (15,062)
			Prior Yr's Plan for FY 14-17 Window			
			Actual / Confirm Plan FY 14-17		\$ -	\$ -
			Prior Yr's Plan for FY 15-18 Window			
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window			
Total				\$ 5,000	\$ 20,062	\$ (15,062)

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ 21,052			
\$ 163,869			
\$ 11,000	\$ -		
\$ 11,000	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ 11,000	\$ -	\$ -	\$ -

1) Explain unexpended funds in FY 14-15 and any reallocation. \$15,062 of FY 2015-16 funds transferred to FY 2014-15 to cover negative balance.
2) Describe changes to the reserve for this project. \$15,062 of FY 2015-16 funds transferred to FY 2014-15 to cover negative balance.
3) Describe project status as of June 30, 2015. 2015 Paving Project is out to bid.

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
3	SW-001	Annual Sidewalk, Curb, Gutter Replacement	FY 13-16 Window		\$ -	\$ -
			FY 14-17 Window		\$ -	\$ -
			Prior Yr's Plan for FY 15-18 Window	\$ 223,586		
			Actual / Confirm Plan FY 15-18		\$ 215,380	\$ 8,206
			FY 16-19 Window			
Total				\$ 223,586	\$ 215,380	\$ 8,206

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -	\$ -		
\$ 8,206	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ 8,206	\$ -	\$ -	\$ -

1) Explain unexpended funds in FY 14-15 and any reallocation. \$8,206 in unspent FY 14-15 funding was transferred to this project for FY 15-16
2) Describe changes to the reserve for this project. \$8,206 in unspent FY 14-15 funding was transferred to this project for FY 15-16
3) Describe project status as of June 30, 2015. Project is ongoing

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
4	N/A	Annual Emergency Roadway Inspection and Repair	FY 13-16 Window		\$ -	\$ -
			FY 14-17 Window		\$ -	\$ -
			Prior Yr's Plan for FY 15-18 Window	\$ 11,000		
			Actual / Confirm Plan FY 15-18		\$ 15,895	\$ (4,895)
			FY 16-19 Window			
Total				\$ 11,000	\$ 15,895	\$ (4,895)

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -	\$ -		
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

1) Explain unexpended funds in FY 14-15 and any reallocation.
2) Describe changes to the reserve for this project. More roadway repair and treatment was required than anticipated.. Used reserves from other Capital Reserve commitments for FY 14/15 expenditures.
3) Describe project status as of June 30, 2015. Project is ongoing as needs arise.

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
5	N/A	Annual Compliance Reporting Requirements (Previously titled City Engineering - Measure B Reports)	FY 13-16 Window			\$ -
			FY 14-17 Window		\$ -	\$ -
			Prior Yr's Plan for FY 15-18 Window	\$ 4,000		
			Actual / Confirm Plan FY 15-18		\$ 5,216	\$ (1,216)
			FY 16-19 Window			
Total				\$ 4,000	\$ 5,216	\$ (1,216)

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -	\$ -		
\$ 4,000	\$ 4,500	\$ 4,500	
\$ 733	\$ -		
\$ -	\$ -	\$ -	\$ -
\$ 733	\$ -	\$ -	\$ -

1) Explain unexpended funds in FY 14-15 and any reallocation. \$1,216 of FY 15-16 funding was transferred to cover negative FY 14-15 balance.
2) Describe changes to the reserve for this project. \$1,216 of FY 15-16 funding was transferred to cover negative FY 14-15 balance.
3) Describe project status as of June 30, 2015. Pending Audit for FY 15-16 to start annual process.

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
6	132808	Moraga Highland Federally Funded Paving Project	FY 13-16 Window		\$ -	\$ -
			FY 14-17 Window		\$ -	\$ -
			Prior Yr's Plan for FY 15-18 Window	\$ 110,000		
			Actual / Confirm Plan FY 15-18		\$ 9,776	\$ 100,224
			FY 16-19 Window			
Total				\$ 110,000	\$ 9,776	\$ 100,224

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -	\$ -		
\$ 86,131	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ 86,131	\$ -	\$ -	\$ -

1) Explain unexpended funds in FY 14-15 and any reallocation. Project was awarded after June 30, 2015. Unspent FY 14-15 funding is transferred to FY 15-16.
2) Describe changes to the reserve for this project. Project was awarded after June 30, 2015. Unspent FY 14-15 funding is transferred to FY 15-16.
3) Describe project status as of June 30, 2015.

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
7	N/A	Highland Ave and Park Way	FY 13-16 Window		\$ -	\$ -
			FY 14-17 Window		\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -			

1) Describe project status as of June 30, 2015. Project was unanticipated in prior years and was needed to resolve safety issues. Completed.

7	14/15	Drainage Improvements	FY 15-18 Window	\$ 14,093	\$ (14,093)	\$ -	\$ -	\$ -	
			FY 16-19 Window			\$ -	\$ -	\$ -	\$ -
			Total	\$ -	\$ 14,093	\$ (14,093)			
			Total	\$ -	\$ -	\$ -	\$ -	\$ -	

--

TOTAL FY 14-15 CAPITAL RESERVE	Planned	Actual	Unspent	Unspent %
PLANNED VS. ACTUAL	\$ 451,586	\$ 554,437	\$ (102,851)	-

Summary of Capital Fund Reserve - Funds Used and Identified from FY 14-15 through FY 18-19						
Window	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
FY 13-16	\$ 55,403	\$ -				\$ 55,403
FY 14-17	\$ 232,518	\$ -	\$ -			\$ 232,518
FY 15-18	\$ 266,516	\$ 106,070	\$ -	\$ -		\$ 372,586
FY 16-19		\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 554,437	\$ 106,070	\$ -	\$ -	\$ -	\$ 660,507

SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

For previously identified Operations Fund Reserve, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 9.

BOX 8 FY 14-15 OPERATIONS FUND RESERVE PLANNED VS ACTUAL EXPENDITURES				
Planned Operations FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ -	\$ -	\$ -	-	

BOX 9 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ -

SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions

For previously identified Undesignated Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 11.

BOX 10 UNDESIGNATED FUND RESERVE FY 14-15 PLANNED VS ACTUAL EXPENDITURES				
Planned Undesignated FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ 39,000	\$ 39,000	\$ -	-	Funds were used to help cover the additional expenditure for FY 14-15 Paving Project

BOX 11 FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 3b: MEASURE BB ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-2 are auto populated for reference/evaluation purposes; based on information inputted in Box 3-6.
1. Starting with Box 4, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

MEASURE BB DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.

BOX 1 MBB Funds Available for FY 15-16 Allocation	
FY 14-15 MBB End of Year Fund Balance ¹	\$ 73,843
FY 15-16 MBB Projected Revenue ²	\$ 381,872
Total FY 15-16 MBB Funds Available	\$ 455,715

- Box 1 Notes**
1. Auto populated from Table 1 End of Year Fund Balance
 2. Projected FY 15-16 Measure BB Revenue as of 5/21/15.
 3. Funds available to allocate to FY 15-16 planned and/or reserves categories.

BOX 2 FY 15-16 Allocation Summary of Available MBB Funds						Max. Allocation	%	Max. % Allowed	Allocation under max.?
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL				
Planned Projects	\$ 430,000				\$ 430,000				
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 190,936	0%	50%	TRUE
Operations Reserve	\$ -				\$ -	\$ 38,187	7%	10%	TRUE
Undesignated Reserve	\$ 25,715				\$ 25,715				
TOTAL Measure BB	\$ 455,715	\$ -	\$ -	\$ -	\$ 455,715				

Total amount must equal Box 1. See Box 3a.

BOX 2a MBB FY 15-16 Allocation Verification		
BOX 1: Available Funds	\$ 455,715	All funds available for FY 15-16 Allocated?
BOX 2: Allocated Funds	\$ 455,715	
Remaining Amount	\$ -	TRUE

Remaining amount must reflect ZERO to indicate identification of all available Measure BB funds. +/- \$1 differences acceptable.

SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)

BOX 3 FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1	ST-0001	Annual Street Repaving Project	\$ 274,000	Yes	Design Stage
2	SW-0001	Annual Sidewalk, Curb and Gutter	\$ 150,000	Yes	Ongoing
3	N/A	Annual Compliance Reporting Requirements	\$ 6,000	Yes	Pending FY 2014-15 Audit to start annual process.

TOTAL FY 15-16 PLANNED PROJECTS	\$ 430,000
----------------------------------------	-------------------

SECTION 2: CAPITAL FUND RESERVE

BOX 4 CAPITAL FUND RESERVE FY 15-16 through FY 18-19							
No.	Local ID No.	Project Name	Reserve Window	FY 15-16	FY 16-17	FY 17-18	FY 18-19
1			FY 16-19 Window	\$ -	\$ -	\$ -	\$ -

BOX 4a CAPITAL FUND RESERVE Project Status
1) Describe project status as of June 30, 2015.

Summary of Capital Fund Reserve - FY 14-15 through FY 18-19					
	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
FY 16-19 Window	\$ -	\$ -	\$ -	\$ -	\$ -

SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions
To establish a new annual undesignated reserve, complete Box 9.

BOX 5 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	

SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions
To establish a new annual undesignated reserve, complete Box 11.

BOX 6 FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ 25,715

AUTOPOPULATED TRACKING SUMMARY

Local Streets and Roads Program

1. Capital Fund Reserves

This summary is automatically populated from Table 3 to capture the status of the Capital Fund Reserve Windows, expenditures, and balances.

MEASURE B Capital Fund Reserve Summary											
Reserve Window	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 13-16	\$ 622,020	\$ (268,079)	\$ (298,538)	\$ (55,403)	\$ -				\$ 622,020	\$ (622,020)	\$ -
FY 14-17	\$ 432,518		\$ (200,000)	\$ (232,518)	\$ -	\$ -			\$ 432,518	\$ (432,518)	\$ -
FY 15-18	\$ 372,586			\$ (266,516)	\$ 106,070	\$ -	\$ -		\$ 372,586	\$ (266,516)	\$ 106,070
FY 16-19	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

MEASURE BB Capital Fund Reserve Summary											
Reserve	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 16-19	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

2. Overall Implementation Plan

Provides a summary of Measure B and BB allocations - comprised of End-of Year Fund balances + Projected Annual Revenue.

Total Measure B Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 324,609				\$ 324,609
FY 13-16 Capital Reserve	\$ -				\$ -
FY 14-17 Capital Reserve	\$ -	\$ -			\$ -
FY 15-18 Capital Reserve	\$ 106,070	\$ -	\$ -		\$ 106,070
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ -				\$ -
TOTAL Measure B	\$ 430,679	\$ -	\$ -	\$ -	\$ 430,679

Total Measure BB Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 430,000				\$ 430,000
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ 25,715				\$ 25,715
TOTAL Measure BB	\$ 455,715	\$ -	\$ -	\$ -	\$ 455,715

Measure B Expenditures Across All Programs FY 14-15 Report Card

Measure B

FY 14-15 Planned Projects

Program	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Amount FY 14-15	Unspent Percentage
Bicycle and Pedestrian	\$ -	\$ -	\$ -	-
Local Streets and Roads	\$ -	\$ 39,000	\$ (39,000)	-
Totals:	\$ -	\$ 39,000	\$ (39,000)	-

Is the agency's unspent balance less than 30%?

TRUE