

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Fiscal Year 2014-2015**

AGENCY CONTACT INFORMATION

Agency Name: City of Union City

Date: 12/17/2015 (revised 3/2/16)

Primary Point of Contact

Name: Farooq Azim
Title: Principal Civil Engineer
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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting**
- * **Table 1 - Revenue and Expenditures**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**
- * **Table 3 - Annual Implementation Plan and Fund Reserves**
- * **Measure B/BB Tracking Summary** (auto populated from Table 3)
- * **FY 14-15 Expenditure Summary** (auto populated from Table 3)

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**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

GENERAL COMPLIANCE REPORTING

Complete the questions below to confirm/document completion of the Master Programs Funding Agreements Reporting Requirements.

- 1. Verify Bicycle/Pedestrian Master Plan Adoption.** Per Section 7 of the Master Programs Fund Agreement Bicycle/Pedestrian Safety Program Implementation Guidelines, Alameda CTC requires local jurisdictions to have current individual or combined Bicycle and Pedestrian Master Plans (updated every five years) or demonstrate these plans will be adopted by December 31, 2015.

Specify the adoption year of the most current Bicycle and Pedestrian Master Plans, as applicable.

	Adoption Year
Bicycle Master Plan	2012
Pedestrian Master Plan	2012
Bicycle and Pedestrian Master Plan	2012

Describe the your agency's plan to ensure a Bicycle and/or Pedestrian Master Plans will be adopted by the December 31, 2015 deadline, or updated. Indicate N/A, if not applicable.

City of Union City's combined Pedestrians and Bicycle Master Plan, dated January 2012, was adopted by the City Council on January 24, 2012 via Resolution No. 4259-12. The City plans to update its Master Plan within five (5) years or prior to January 2017.

- 2. Bicycle and Pedestrian Master Plans Core Elements.**

Required core elements for pedestrian plans are described in the Toolkit for Improving Walkability linked below.

http://www.alamedactc.org/files/managed/Document/11852/ACTIA_Ped_Toolkit_UPDATE_FINAL_EL_web_2009.pdf

Alameda CTC is currently developing guidelines that outline required core elements for bicycle plans. Until these guidelines are developed, bicycle plans should demonstrate that they contain the core elements from the California Streets and Highways Code Section 891.2 linked below.

http://www.dot.ca.gov/hq/LocalPrograms/bta/PDFs/Sec891_2.pdf

Which core elements are included in your agency's Bicycle and Pedestrian Master Plan(s)? A link or separate attachments to your Master Plan(s) core elements may be provided in response to this question.

Union City's Master Plan includes all Eleven (11) core elements, which are shown in Table 1-1 on page 1-2 of the City's Master Plan. The Table refers to each of the core elements and to the pages where the associated information can be found in the Master Plan. The link to the City's website where the Plan is located is given below:
<http://www.unioncity.org/departments/economic-community-development/bike-and-ped-plan>

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

GENERAL COMPLIANCE REPORTING

Publicity Requirements

Complete the questions below. Attach a copy of the article, example photos of posted signage, and website printouts.

3. Did your agency publish an article highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	Yes

List Publication(s) and Date of Publication Measure B or BB?

Newsletter on City Website - FY2014-15 Measure B funded Bike & Ped Projects - Published Dec. 2015	Both
Newsletter on City Website - FY2014-15 Measure BB	

If no article was published, explain below.

N/A

4. Did your agency publish an website information highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	Yes

Website link(s) Measure B or BB?

http://www.unioncity.org/departments/public-works/alameda-ctc	Both

If no website information published, explain below.

N/A

5. Did your agency post signage highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	No

Estimated # of Measure B Signs Posted

Estimated # of Measure BB Signs Posted

Project(s) associated with signage.

Measure B funding signage on Inspector's truck.

If no signage posted, explain below.

No projects were undertaken utilizing Measure BB funds.

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 1: REVENUE AND EXPENDITURES

Complete the questions below based on the Measure B and BB Audited Financial Statements.

- All values must correspond to your Audited Financial Statements.
- Expenditures must match the total expenditures calculated on Table 2 and 3 for the fiscal year.

MEASURE B

Beginning of Year Balance	\$ 506,236
Revenue	\$ 213,150
Interest	\$ 3,373
Expenditures	\$ 427,803
End of Year Fund Balance	\$ 294,956

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

N/A.

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

N/A

MEASURE BB

	Amount
Beginning of Year Balance	\$ -
Revenue	\$ 34,651
Interest	\$ -
Expenditures	\$ -
End of Year Fund Balance	\$ 34,651

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

City has not received sufficient funds for this new funding source so far and is saving the funds to be combined with future Measure BB funds to do a sizeable project.

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

N/A

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
 - Expenditure total must correspond to your Audited Financial Statements.
 - Expenditures must match the total expenditures reported on Table 1 and 3 for the fiscal year.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 14-15	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Bike/Ped	Construction	Multiuse Paths (Class I)	City-Wide Trail System Rehabilitation (91012)	Repair existing trails to extend life and keep safe for use.	30,000	Square Feet	Repair of various trails consisting of replacement of walkways, rebuilding frames, signs, mulch, etc.	\$ 17,883	\$ -	Yes
2	Pedestrian	Construction	Sidewalks and Ramps	2010-11 Wheelchair Ramps (91106)	Install new ramps or retrofit existing ramps to meet new ADA standards	163	Other (describe in Column J)	163 new wheelchair ramps; 1,433 sf of sidewalk, 305 LF of Curb & Gutter, 40 ramps fitted with truncated dome panels.	\$ 26,722	\$ -	Yes
3	Pedestrian	Project Completion/Closeout	Sidewalks and Ramps	Meyers Dr. Sidewalk Project (91209)	Install new sidewalk for pedestrians's use	0	Other (describe in Column J)	Project consisted of installing ____ ft. of sidewalk in 2013. This cost was for project completion.	\$ 1,775	\$ -	Yes
4	Pedestrian	Scoping, Feasibility, Planning	Safety Improvements	Alvarado-Niles Road (ANR) Pedestrian Safety Improvements Study (91210)	Study to install safety measures to curb illegal pedestrian crossings	1	Other (describe in Column J)	Traffic Safety Study	\$ 11,066	\$ -	Yes
5	Pedestrian	Construction	Sidewalks and Ramps	2012-13 Sidewalk Repairs (91216)	Repair uplifted sidewalks that present tripping hazards	13,050	Square Feet	Removed & Replaced 13,050 sf of sidewalk, 1,592 LF of C&G, 608 sf of driveway and 4 wheelchair ramps.	\$ 100,000	\$ -	Yes
6	Pedestrian	Construction	Bridges and Tunnels	Pedestrian Bridge Rehabilitation (91306)	Repair existing ped wood bridge to extend life and keep safe for use.	2	Other (describe in Column J)	Replace planks, prep and paint, install concrete pad, enlarge entrance to trail, trails signs, etc.	\$ 14,652	\$ -	Yes
7	Bike/Ped	Construction	Bikeways (non-Class I)	Whipple Road Overlay bet. Amaral & Ithica (91310)	Install bike lane striping after paving street	44,000	Linear Feet		\$ 68,353	\$ -	Yes
8	Bike/Ped	Construction	Bikeways (non-Class I)	2014-15 Citywide Overlay Project (91401)	Replace markings and striping after paving street	1	Other (describe in Column J)	Replace miscellaneous striping and markings at the end of paving project.	\$ 129,619	\$ -	Yes
9	Pedestrian	Construction	Sidewalks and Ramps	Wheelchair Ramps (91503)	Install new ramps or retrofit existing ramps to meet new ADA standards	86	Other (describe in Column J)	Eighty Six (86) ramps were added or upgraded to current standard and 13 truncated domes were added.	\$ 57,734	\$ -	Yes
TOTAL									\$ 427,803	\$ -	
Match to Table 1?									TRUE	TRUE	

Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15

TABLE 3a: MEASURE B ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-3 are auto populated for reference/evaluation purposes; based on information inputted in Box 4-11.
1. Complete the EVEN Boxes first (starting with Box 4) with the fiscal year's expenditures, and then proceed to the ODD Boxes.
2. In the EVEN Numbered Boxes, enter the FY 14-15 Actual Expenditures that occurred.
3. In the ODD Numbered Boxes, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

MEASURE B DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.

BOX 1	
MB Funds Available for FY 15-16 Allocation	
FY 14-15 MB End of Year Fund Balance (From Table 1)	\$ 294,956
FY 14-15 Summary of End of Year Balance	
FY 14-15 Planned Project Balance ¹	\$ -
FY 13-16 Capital Reserve Window Balance ²	\$ 116,192
FY 14-17 Capital Reserve Window Balance ²	\$ 121,694
FY 15-18 Capital Reserve Window Balance ²	\$ -
FY 14-15 Operations Reserve Balance ³	\$ 45,819
FY 14-15 Undesignated Reserve Balance ⁴	\$ -
FY 14/15 Actual vs. Projected Revenue ⁵	\$ 11,251
Sub-total⁶	\$ 294,956
Subtract FY 13-16 Capital Reserve Commitment	\$ (116,192)
Subtract FY 14-17 Capital Reserve Commitment	\$ (121,694)
Subtract FY 15-18 Capital Reserve Commitment	\$ -
FY 14-15 Uncommitted Rollover Balance	\$ 57,070
FY 15-16 MB Projected Revenue	\$ 215,884
Total FY 15-16 MB Funds Available⁷	\$ 272,954

Box 1 Notes

- Auto populated from Box 4's Balance, only shows positive balances.
- Last Year's identified Capital Reserve commitment subtract FY 14/15 Expenditures.
- Auto populated from Box 8's Operation Balance.
- Auto populated from Box 10's Undesignated Balance.
- Amount is Actual Distributions/Interest subtract Last Year's provided revenue projections.
- Sub-total Balance should match FY 14-15 Ending Balance, noted in the top of Box 1. Box will turn GREEN if true.
- Funds available (not previously committed in a Capital Fund Reserve) to allocate to FY 15-16 planned and/or reserves categories (ODD Numbered Boxes).

BOX 2a				
FY 14-15 MB Planned vs. Actual Expenditures				
	Planned	Actual	Unspent	% Unspent
Planned	\$ 121,479	\$ 170,691	\$ (49,212)	-
FY 13-16 Cap	\$ 87,676	\$ 98,681	\$ (11,005)	-
FY 14-17 Cap	\$ 49,645	\$ 44,645	\$ 5,000	10%
FY 15-18 Cap	\$ 63,786	\$ 113,786	\$ (50,000)	-
Operations	\$ 95,031	\$ 49,212	\$ 45,819	48%
Undesignated	\$ -	\$ -	\$ -	-

BOX 2b						
CAPITAL RESERVE TRACKING						
REALLOCATION VERIFICATION TOOL						
Window	Original Allocation ¹	Expended FY 14-15	Amount To Allocate ²	Amount Allocated ³	Remaining to Allocate ⁴	All funds available by window allocated?
FY 13-16	\$ 214,873	\$ 98,681	\$ 116,192	\$ 116,192	\$ (0)	TRUE
FY 14-17	\$ 166,339	\$ 44,645	\$ 121,694	\$ 121,694	\$ -	TRUE
FY 15-18	\$ 113,786	\$ 113,786	\$ -	\$ -	\$ -	TRUE

Box 2b Notes

- Original identified is the amount set in prior year's compliance report.
- Unspent fund balance originally committed to the reserves that must be reallocated within the respective reserve windows.
- Amount re-identified by recipient in the Capital Reserve Box 6 and 7.
- Remaining amount should be zero to indicate identification of all originally identified Capital Reserve Funds. +/- \$1 differences acceptable.

BOX 3					
FY 15-16 Allocation Summary of Available MB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 218,793	\$ -	\$ -	\$ -	\$ 218,793
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ 54,161	\$ -	\$ -	\$ -	\$ 54,161
Undesignated Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL Measure B	\$ 272,954	\$ -	\$ -	\$ -	\$ 272,954

Max. Allocation	% Allocated	Max. % Allowed	Allocation under max.?
\$ 107,942	25%	50%	TRUE
\$ 21,588	0%	10%	TRUE

Total amount must equal Box 1. See Box 3a.

BOX 3a		
MB FY 15-16 Allocation Verification		
BOX 1: Available Funds	\$ 272,954	All funds available for FY 15-16 Allocated?
BOX 3: Allocated Funds	\$ 272,954	
Remaining Amount	\$ (0)	TRUE

Remaining amount must reflect ZERO to indicate identification of all available Measure B funds. +/- \$1 differences acceptable.

SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)

BOX 4							
PLANNED PROJECTS (unreserved funds)							
FY 14-15 PLANNED VS ACTUAL EXPENDITURES							
No.	Local ID No.	Project Name	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Provide an explanation for positive or negative fund balances.
1	91012	Citywide Trail System Rehabilitation	\$ 42,587	\$ 17,883	\$ 24,704	58%	Fewer funds than originally planned were needed. The remaining \$24,704 was used to partially pay for Index No. 3.
2	91310	Huntswid Ave./Whipple Road Intersection Improvements	\$ 78,892	\$ 68,353	\$ 10,539	13%	Fewer funds than originally planned were needed. The remaining \$10,539 was used to partially pay for Index No. 4.
3	91106	2010-11 Wheelchair Ramps	\$ -	\$ 26,722	\$ (26,722)	-	\$24,704 from Index No. 1 and \$2,018 from Operations Fund Reserves were reallocated from Box 8 to pay for this project.
4	91503	Annual Wheelchair Ramps Upgrade	\$ -	\$ 57,734	\$ (57,734)	-	\$10,539 from Index No. 2 and \$47,195 from Operations Fund Reserves were reallocated from Box 8 to pay for this project.
TOTAL FY 14-15 PLANNED VS ACTUAL EXPENDITURES			\$ 121,479	\$ 170,691	\$ (49,212)	-	

BOX 5					
FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1	91012	Citywide Trail System Rehabilitation	\$ 2,130	Yes	Project had yet to begin as of this date.
2	91310	Huntwood Ave./ Whipple Road Intx.	\$ 822	Yes	Project had yet to begin as of this date.
3	91501	2015-16 Overlay Project	\$ 212,959	Yes	Project had yet to begin as of this date.
4	91503	Annual Wheelchair Ramps Upgrade	\$ 2,882	Yes	Project was under construction but not completed as of this date.
TOTAL FY 15-16 PLANNED PROJECTS			\$ 218,793		

SECTION 2: CAPITAL FUND RESERVE

BOX 6						
CAPITAL FUND RESERVE						
FY 14-15 PLANNED VS ACTUAL EXPENDITURES						
No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
1	99999	Pedestrian Bridge Rehabilitation	Prior Yr's Plan for FY 13-16 Window			
			Actual / Confirm Plan for FY 13-16	\$ 14,652	\$ (14,652)	
			FY 14-17 Window	\$ -	\$ -	
			FY 15-18 Window	\$ -	\$ -	
			FY 16-19 Window	\$ -	\$ -	
			Total	\$ -	\$ 14,652	\$ (14,652)
2	91209	Meysers Dr. Sidewalk Project	Prior Yr's Plan for FY 13-16 Window	\$ 18,206		
			Actual / Confirm Plan for FY 13-16		\$ 1,775	\$ 16,431
			FY 14-17 Window	\$ -	\$ -	
			FY 15-18 Window	\$ -	\$ -	
			FY 16-19 Window	\$ -	\$ -	
			Total	\$ 18,206	\$ 1,775	\$ 16,431
3	14-06	FY 14-15 Sidewalk Repair Project	Prior Yr's Plan for FY 13-16 Window			
			Actual / Confirm Plan for FY 13-16		\$ -	\$ -
			Prior Yr's Plan for FY 14-17 Window			
			Actual / Confirm Plan for FY 14-17		\$ -	\$ -
			FY 15-18 Window	\$ -	\$ -	
			FY 16-19 Window	\$ -	\$ -	
			Total	\$ -	\$ -	\$ -
4	91210	ANR Pedestrian Safety Improvements Project	Prior Yr's Plan for FY 13-16 Window	\$ 6,619		
			Actual / Confirm Plan for FY 13-16		\$ 11,066	\$ (4,447)
			FY 14-17 Window	\$ -	\$ -	
			FY 15-18 Window	\$ -	\$ -	
			FY 16-19 Window	\$ -	\$ -	
			Total	\$ 6,619	\$ 11,066	\$ (4,447)

BOX 7a				
CAPITAL FUND RESERVE				
FY 15-16 through FY 18-19				
FY 15-16	FY 16-17	FY 17-18	FY 18-19	
\$ 50,000				
\$ -				
\$ -	\$ -			
\$ -	\$ -	\$ -		
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	

BOX 7b		
CAPITAL FUND RESERVE		
Fund Adjustments and Project Status		
1) Explain unexpended funds in FY 14-15 and any reallocation.		
The project was advanced and completed in FY14-15 instead of FY15-16. Fewer funds than originally allocated were needed for this project which is also known to have Local ID No. 91306. The remaining funds in the amount of \$35,348 will be reallocated.		
2) Describe changes to the reserve for this project.		
The reserve for this project is no longer needed and the remaining funds in the amount of \$35, 348 will be reallocated to another project(s)		
3) Describe project status as of June 30, 2015.		
Project had been completed.		
1) Explain unexpended funds in FY 14-15 and any reallocation.		
Fewer funds than originally allocated were needed for this project. The remaining funds are no longer needed for this project and will be reallocated to other projects.		
2) Describe changes to the reserve for this project.		
No reserve is needed for this project. The remaining funds from FY 14-15 will be reallocated to other projects.		
3) Describe project status as of June 30, 2015.		
Project had been completed.		
1) Explain unexpended funds in FY 14-15 and any reallocation.		
No funds were reserved to be spent in FY 14-15.		
2) Describe changes to the reserve for this project.		
Amount (\$46,197) previously reserved under FY15-16 is being reallocated to FY 14-17 window. Amount(\$40,000) previously reserved under FY15-16 is being reallocated to FY 16-17 window.		
3) Describe project status as of June 30, 2015.		
Project is in planning stage.		
1) Explain unexpended funds in FY 14-15 and any reallocation.		
Actual Expenditures exceeded Planned Expenditures by \$4,447. This amount was used from the Operations Fund Reserve (Box 8).		
2) Describe changes to the reserve for this project.		
The safety study for which these funds were allocated has been completed and the \$31,000 allocated for FY15-16 window will not be needed.		
3) Describe project status as of June 30, 2015.		
Project had been completed.		

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
5	91401	14-15 Overlay	Prior Yr's Plan for FY 13-16 Window	\$ 62,851		
			Actual / Confirm Plan for FY 13-16		\$ 71,188	\$ (8,337)
			Prior Yr's Plan for FY 14-17 Window	\$ 44,645		
			FY 14-17 Window		\$ 44,645	\$ -
			Prior Yr's Plan for FY 15-18 Window	\$ 13,786		
			FY 15-18 Window		\$ 13,786	\$ -
Total			\$ 121,282	\$ 129,619	\$ (8,337)	

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -	\$ -		
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

1) Explain unexpended funds in FY 14-15 and any reallocation.
Actual Expenditures exceeded Planned Expenditures by \$8,337. This amount was used from Capital Reserve funds from FY 13-16..

2) Describe changes to the reserve for this project.
Capital Reserve funds from FY 13-16 were used for this project. Nom other reserves were proposed for this project and no changes are proposed.

3) Describe project status as of June 30, 2015.
Project had been completed.

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
6	91323	UCB Right Turn Pocket	FY 13-16 Window		\$ -	\$ -
			Prior Yr's Plan for FY 14-17 Window	\$ 5,000		
			FY 14-17 Window		\$ -	\$ 5,000
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total			\$ 5,000	\$ -	\$ 5,000	

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ 76,694			
\$ 5,000	\$ 76,694		
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ 5,000	\$ 76,694	\$ -	\$ -

1) Explain unexpended funds in FY 14-15 and any reallocation.
City is seeking additional sources of funds for this project and no funds were expended in FY14-15.

2) Describe changes to the reserve for this project.
The unspent balance of \$5,000 from FY 14-15 Planned Expenditures is being reallocated to FY15-16 under the FY 14-17 window. The previously allocated FY 15-16 funds in the amount of \$76,694 from FY 14-17 window are being reallocated to FY 16-17 under the same window.

3) Describe project status as of June 30, 2015.
The project has yet to begin design stage.

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
7	91216	2012-13 Sidewalk Repairs	FY 13-16 Window		\$ -	\$ -
			FY 14-17 Window		\$ -	\$ -
			Prior Yr's Plan for FY 15-18 Window	\$ 50,000		
			FY 15-18 Window		\$ 100,000	\$ (50,000)
			FY 16-19 Window		\$ -	\$ -
Total			\$ 50,000	\$ 100,000	\$ (50,000)	

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -	\$ -		
\$ 50,000			
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

1) Explain unexpended funds in FY 14-15 and any reallocation.
N/A. There are no unexpended funds allocated in FY 14-15.

2) Describe changes to the reserve for this project.
All the funds allocated under FY14-15 (\$50,000) and FY 15-16 (\$50,000) windows were expended in FY 14-15. No new allocation or reallocation is needed.

3) Describe project status as of June 30, 2015.
Project had been completed.

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
8	N/A	Bike/Ped Capital Fund Reserve	FY 13-16 Window		\$ -	\$ -
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
			Total			\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ 69,995			
\$ -	\$ -		
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ 69,995	\$ -	\$ -	\$ -

1) Describe project status as of June 30, 2015.
Capital Fund Reserve to be used for as needed projects. Ongoing.

TOTAL FY 14-15 CAPITAL RESERVE PLANNED VS. ACTUAL	Planned	Actual	Unspent	Unspent %
	\$ 201,107	\$ 257,112	\$ (56,005)	-

Summary of Capital Fund Reserve - Funds Used and Identified from FY 14-15 through FY 18-19						
Window	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
FY 13-16	\$ 98,681	\$ 116,192				\$ 214,873
FY 14-17	\$ 44,645	\$ 5,000	\$ 116,694			\$ 166,339
FY 15-18	\$ 113,786	\$ -	\$ -	\$ -		\$ 113,786
FY 16-19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 257,112	\$ 121,192	\$ 116,694	\$ -	\$ -	\$ 494,998

SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

For previously identified Operations Fund Reserve, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 9.

BOX 8 FY 14-15 OPERATIONS FUND RESERVE PLANNED VS ACTUAL EXPENDITURES				
Planned Operations FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ 95,031	\$ 49,212	\$ 45,819	48%	\$49,213 of these funds were reallocated to partly pay for Index items 3 and 4 under Box 4.

BOX 9 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ 54,161

SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions

For previously identified Undesignated Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 11.

BOX 10 UNDESIGNATED FUND RESERVE FY 14-15 PLANNED VS ACTUAL EXPENDITURES				
Planned Undesignated FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ -	\$ -	\$ -	-	

BOX 11 FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ -

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 3b: MEASURE BB ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-2 are auto populated for reference/evaluation purposes; based on information inputted in Box 3-6.

1. Starting with Box 4, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

MEASURE BB DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.

BOX 1 MBB Funds Available for FY 15-16 Allocation	
FY 14-15 MBB End of Year Fund Balance ¹	\$ 34,651
FY 15-16 MBB Projected Revenue ²	\$ 176,282
Total FY 15-16 MBB Funds Available³	\$ 210,933

Box 1 Notes
 1. Auto populated from Table 1 End of Year Fund Balance
 2. Projected FY 15-16 Measure BB Revenue as of 5/21/15.
 3. Funds available to allocate to FY 15-16 planned and/or reserves categories.

BOX 2 FY 15-16 Allocation Summary of Available MBB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ -	\$ -	\$ 105,165	\$ -	\$ 105,165
FY 16-19 Capital Reserve	\$ -	\$ -	\$ 105,165	\$ -	\$ 105,165
Operations Reserve	\$ 88,141	\$ -	\$ -	\$ -	\$ 88,141
Undesignated Reserve	\$ 17,628	\$ -	\$ -	\$ -	\$ 17,628
TOTAL Measure BB	\$ 105,769	\$ -	\$ 105,165	\$ -	\$ 210,934

Max. Allocation	% Allocated	Max. % Allowed	Allocation under max.?
\$ 88,141	50%	50%	TRUE
\$ 17,628	10%	10%	TRUE

Total amount must equal Box 1. See Box 3a.

BOX 2a MBB FY 15-16 Allocation Verification		
BOX 1: Available Funds	\$ 210,933	All funds available for FY 15-16 Allocated ?
BOX 2: Allocated Funds	\$ 210,934	
Remaining Amount	\$ (1)	

Remaining amount must reflect ZERO to indicate identification of all available Measure BB funds. +/- \$1 differences acceptable.

SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)

BOX 3 FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1			\$ -		
TOTAL FY 15-16 PLANNED PROJECTS			\$ -		

SECTION 2: CAPITAL FUND RESERVE

BOX 4 CAPITAL FUND RESERVE FY 15-16 through FY 18-19							
No.	Local ID No.	Project Name	Reserve Window	FY 15-16	FY 16-17	FY 17-18	FY 18-19
1	91323	Union City Blvd. Right-turn pocket	FY 16-19 Window	\$ -	\$ -	\$ 105,165	\$ -

BOX 4a CAPITAL FUND RESERVE Project Status	
1) Describe project status as of June 30, 2015.	
The project is in preliminary design phase due to lack of funds. Measure BB funds are being reserved to accumulate sufficient funds to build this project. Other sources of funds are also being sought.	

Summary of Capital Fund Reserve - FY 14-15 through FY 18-19					
FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total	
\$ -	\$ -	\$ 105,165	\$ -	\$ 105,165	

SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions
To establish a new annual undesignated reserve, complete Box 9.

BOX 5 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ 88,141

SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions
To establish a new annual undesignated reserve, complete Box 11.

BOX 6 FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ 17,628

AUTOPOPULATED TRACKING SUMMARY
Bicycle/Pedestrian Program

1. Capital Fund Reserves

This summary is automatically populated from Table 3 to capture the status of the Capital Fund Reserve Windows, expenditures, and balances.

MEASURE B Capital Fund Reserve Summary											
Reserve Window	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 13-16	\$ 432,332	\$ (201,577)	\$ (15,882)	\$ (98,681)	\$ 116,192				\$ 432,332	\$ (316,140)	\$ 116,192
FY 14-17	\$ 166,339		\$ -	\$ (44,645)	\$ 5,000	\$ 116,694			\$ 166,339	\$ (44,645)	\$ 121,694
FY 15-18	\$ 113,786			\$ (113,786)	\$ -	\$ -	\$ -		\$ 113,786	\$ (113,786)	\$ -
FY 16-19	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

MEASURE BB Capital Fund Reserve Summary											
Reserve	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 16-19	\$ 105,165				\$ -	\$ -	\$ 105,165	\$ -	\$ 105,165	\$ -	\$ 105,165

2. Overall Implementation Plan

Provides a summary of Measure B and BB allocations - comprised of End-of Year Fund balances + Projected Annual Revenue.

Total Measure B Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 218,793				\$ 218,793
FY 13-16 Capital Reserve	\$ 116,192				\$ 116,192
FY 14-17 Capital Reserve	\$ 5,000	\$ 116,694			\$ 121,694
FY 15-18 Capital Reserve	\$ -	\$ -	\$ -		\$ -
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ 54,161				\$ 54,161
Undesignated Reserve	\$ -				\$ -
TOTAL Measure B	\$ 394,146	\$ 116,694	\$ -	\$ -	\$ 510,840

Total Measure BB Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ -				\$ -
FY 16-19 Capital Reserve	\$ -	\$ -	\$ 105,165	\$ -	\$ 105,165
Operations Reserve	\$ 88,141				\$ 88,141
Undesignated Reserve	\$ 17,628				\$ 17,628
TOTAL Measure BB	\$ 105,769	\$ -	\$ 105,165	\$ -	\$ 210,934

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

GENERAL COMPLIANCE REPORTING

Complete the questions below to confirm/document completion of the Master Programs Funding Agreements Reporting Requirements.

1. What is your agency's Pavement Condition Index?

PCI =

Use 2013 Data from MTC's Street Fight Report ->

http://mtc.ca.gov/news/street_fight/pci.htm

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

N/A

Publicity Requirements

Complete the questions below. Attach a copy of the article, example photos of posted signage, and website printouts.

2. Did your agency publish an article highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	Yes

List Publication(s) and Date of Publication

Measure B or BB?

If no article was published, explain below.

Newsletter on City Website-FY2014-15 Measure B & BB funded LS&R Projects - Published Dec. 2015	Both

N/A

3. Did your agency publish an website information highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	Yes

Website link(s)

Measure B or BB?

If no website information published, explain below.

http://www.unioncity.org/departments/public-works/alameda-ctc	Both

N/A

4. Did your agency post signage highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	No

Estimated # of Measure B Signs Posted

Estimated # of Measure BB Signs Posted

Project(s) associated with signage.

Measure B funding signage on Inspector's truck contractor's equipment.

If no signage posted, explain below.

No projects were undertaken that utilized Measure BB funds.

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 1: REVENUE AND EXPENDITURES

Complete the questions below based on the Measure B and BB Audited Financial Statements.

- All values must correspond to your Audited Financial Statements.
- Expenditures must match the total expenditures calculated on Table 2 and 3 for the fiscal year.

MEASURE B

Beginning of Year Balance	\$ 636,103
Revenue	\$ 700,382
Interest	\$ 1,627
Expenditures	\$ 1,330,951
	\$ -
End of Year Fund Balance	\$ 7,161

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

N/A

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

N/A

MEASURE BB

	Amount
Beginning of Year Balance	\$ -
Revenue	\$ 125,232
Interest	\$ -
Expenditures	\$ -
End of Year Fund Balance	\$ 125,232

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

City has not received sufficient funds for this new funding source so far and is saving the funds to be combined with future Measure BB funds to do a sizeable project.

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

N/A

Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.

- Expenditure total must correspond to your Audited Financial Statements.

- Expenditures must match the total expenditures reported on Table 1 and 3 for the fiscal year.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 14-15	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Streets/Rds	Construction	Street Resurfacing/Maintenance	Streets Paving Maintenance (33012)	Pavement and pothole repairs on an urgent basis.	4,000	Square Feet		\$ 45,220	\$ -	Yes
2	Streets/Rds	Construction	Street Resurfacing/Maintenance	Whipple Road Overlay bet. Amaral & Ithica (91310)	Pavment rehabilitation consisting of milling, repairs and AC overlay /Extend life	520,000	Square Feet		\$ 248,831	\$ -	Yes
3	Streets/Rds	Construction	Street Resurfacing/Maintenance	2014-15 Citywide Overlay Project (91401)	Pavment rehabilitation consisting of milling, repairs and AC overlay /Extend life	520,884	Square Feet		\$ 434,627	\$ -	Yes
4	Streets/Rds	Construction	Street Resurfacing/Maintenance	2014-15 Slurry Seal Project (91402)	Pavement repairs and Slurry sealing of pavement to extend life.	1,154,808	Square Feet		\$ 441,322	\$ -	Yes
5	Streets/Rds	Construction	Street Resurfacing/Maintenance	Huntwood Ave. / Whipple Road Intersection Drainage Improvements (91405)	Modify street grades to improve drainage across intersection	4,800	Square Feet	4,800 sf of sidewalk; 835 sf of Conc. Valley Gutter; 160 LF of Curb & Gutter	\$ 152,450	\$ -	Yes
6	Streets/Rds	Construction	Street Resurfacing/Maintenance	2015-16 Overlay Project (91501)	Pavment rehabilitation consisting of milling, repairs and AC overlay /Extend life	923,103	Square Feet	Most of this project was completed in next FY	\$ 8,501	\$ -	Yes
TOTAL									\$ 1,330,951	\$ -	
Match to Table 1?									TRUE	TRUE	

A minimum of 15% of Measure BB LSR fund are required to be expended on bike/pedestrian Improvements.

How much of Measure BB LSR funds were expended on bike/pedestrian improvements?

Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements:

\$ -	Meets minimum 15% threshold?
-	TRUE

If your agency did not meet the 15% minimum expenditure requirement, explain why in the box below

City did not spend any Measure BB funds since there are insufficient funds which only began collection in April 2015.

Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15

TABLE 3a: MEASURE B ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-3 are auto populated for reference/evaluation purposes; based on information inputted in Box 4-11.

1. Complete the EVEN Boxes first (starting with Box 4) with the fiscal year's expenditures, and then proceed to the ODD Boxes.
2. In the EVEN Numbered Boxes, enter the FY 14-15 Actual Expenditures that occurred.
3. In the ODD Numbered Boxes, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

MEASURE B DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.

BOX 1	
MB Funds Available for FY 15-16 Allocation	
FY 14-15 MB End of Year Fund Balance (From Table 1)	\$ 7,161
FY 14-15 Summary of End of Year Balance	
FY 14-15 Planned Project Balance ¹	\$ -
FY 13-16 Capital Reserve Window Balance ²	\$ (0)
FY 14-17 Capital Reserve Window Balance ²	\$ -
FY 15-18 Capital Reserve Window Balance ²	\$ -
FY 14-15 Operations Reserve Balance ³	\$ -
FY 14-15 Undesignated Reserve Balance ⁴	\$ (19,644)
FY 14/15 Actual vs. Projected Revenue ⁵	\$ 26,804
Sub-total⁶	\$ 7,160
Subtract FY 13-16 Capital Reserve Commitment	\$ 0
Subtract FY 14-17 Capital Reserve Commitment	\$ -
Subtract FY 15-18 Capital Reserve Commitment	\$ -
FY 14-15 Uncommitted Rollover Balance	\$ 7,160
FY 15-16 MB Projected Revenue	\$ 711,365
Total FY 15-16 MB Funds Available⁷	\$ 718,525

BOX 2a				
FY 14-15 MB Planned vs. Actual Expenditures				
	Planned	Actual	Unspent	% Unspent
Planned	\$ 224,000	\$ 424,258	\$ (200,258)	-
FY 13-16 Cap	\$ 505,239	\$ 595,239	\$ (90,000)	-
FY 14-17 Cap	\$ -	\$ -	\$ -	-
FY 15-18 Cap	\$ 11,454	\$ 311,454	\$ (300,000)	-
Operations	\$ 180,614	\$ 180,614	\$ -	-
Undesignated	\$ -	\$ 19,644	\$ (19,644)	-

BOX 2b						
CAPITAL RESERVE TRACKING						
REALLOCATION VERIFICATION TOOL						
Window	Original Allocation ¹	Expended FY 14-15	Amount To Allocate ²	Amount Allocated ³	Remaining to Allocate ⁴	All funds available by window allocated?
FY 13-16	\$ 595,239	\$ 595,239	\$ (0)	\$ -	\$ (0)	TRUE
FY 14-17	\$ -	\$ -	\$ -	\$ -	\$ -	TRUE
FY 15-18	\$ 311,454	\$ 311,454	\$ -	\$ -	\$ -	TRUE

BOX 3					
FY 15-16 Allocation Summary of Available MB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 718,525				\$ 718,525
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ -				\$ -
TOTAL Measure B	\$ 718,525	\$ -	\$ -	\$ -	\$ 718,525

Max. Allocation	% Allocated	Max. % Allowed	Allocation under max.?
\$ 355,682	0%	50%	TRUE
\$ 71,136	0%	10%	TRUE

Total amount must equal Box 1. See Box 3a.

BOX 3a	
MB FY 15-16 Allocation Verification	
BOX 1: Available Funds	\$ 718,525
BOX 3: Allocated Funds	\$ 718,525
Remaining Amount	\$ (0)

All funds available for FY 15-16 Allocated ?

TRUE

Remaining amount must reflect ZERO to indicate identification of all available Measure B funds. +/- \$1 differences acceptable.

Box 1 Notes

1. Auto populated from Box 4's Balance, only shows positive balances.
2. Last Year's identified Capital Reserve commitment subtract FY 14/15 Expenditures.
3. Auto populated from Box 8's Operation Balance.
4. Auto populated from Box 10's Undesignated Balance.
5. Amount is Actual Distributions/Interest subtract Last Year's provided revenue projections.
6. Sub-total Balance should match FY 14-15 Ending Balance, noted in the top of Box 1. Box will turn GREEN if true.
7. Funds available (not previously committed in a Capital Fund Reserve) to allocate to FY 15-16 planned and/or reserves categories (ODD Numbered Boxes).

Box 2b Notes

1. Original identified is the amount set in prior year's compliance report.
2. Unspent fund balance originally committed to the reserves that must be reallocated within the respective reserve windows.
3. Amount re-identified by recipient in the Capital Reserve Box 6 and 7.
4. Remaining amount should be zero to indicate identification of all originally identified Capital Reserve Funds. +/- \$1 differences acceptable.

SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)

BOX 4							
PLANNED PROJECTS (unreserved funds)							
FY 14-15 PLANNED VS ACTUAL EXPENDITURES							
No.	Local ID No.	Project Name	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Provide an explanation for positive or negative fund balances.
1	33012	Street Paving Maintenance	\$ 44,000	\$ 45,220	\$ (1,220)	-	The \$1,220 overage is being paid from remaining funds in planned Box 4.
2	91405	Huntswiid Ave./Whipple Road Intersection Improvements	\$ 180,000	\$ 152,450	\$ 27,550	15%	Actual expenditures were lower by \$27,550, which will be used to supplement the overage for Index 1 of Box 6.
3	14-01	FY 14-15 Citywide Overlay Program		\$ 226,588	\$ (226,588)	-	Remaining balance from Box 4 and Operational Reserve used to fund this project (remaining expenditures captured in Box 6).
4					\$ -	-	
5					\$ -	-	

TOTAL FY 14-15 PLANNED VS ACTUAL EXPENDITURES	\$ 224,000	\$ 424,258	\$ (200,258)	-
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BOX 5					
FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1	33012	Streets Paving Maint.	\$ 32,467	Yes	Project had yet to begin.
2	91310	Whipple Road Overlay	\$ 4,281	Yes	Project had yet to begin.
3	91501	2015-16 Overlay Proj.	\$ 664,047	Yes	Project had yet to begin.
4	91404	Upgrade Traffic Signal	\$ 578	Yes	project had yet to begin.
5	91502	2015-16 Slurry Seal Project	\$ 17,153	Yes	Project had yet to begin.

TOTAL FY 15-16 PLANNED PROJECTS	\$ 718,525
--	-------------------

SECTION 2: CAPITAL FUND RESERVE

BOX 6 CAPITAL FUND RESERVE FY 14-15 PLANNED VS ACTUAL EXPENDITURES						
No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
1	14-01	FY 14-15 Citywide Overlay Program	Prior Yr's Plan for FY 13-16 Window	\$ 226,507		
			Actual / Confirm Plan for FY 13-16		\$ 208,039	\$ 18,468
			FY 14-17 Window			\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window			
Total				\$ 226,507	\$ 208,039	\$ 18,468

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
2	14-02	FY 14-15 Slurry Seal Program	Prior Yr's Plan for FY 13-16 Window	\$ 278,732		
			Actual / Confirm Plan for FY 13-16		\$ 378,699	\$ (99,967)
			FY 14-17 Window			\$ -
			Prior Yr's Plan for FY 15-18 Window	\$ 11,454		
			FY 15-18 Window		\$ 62,623	\$ (51,169)
Total				\$ 290,186	\$ 441,322	\$ (151,136)

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
3	14-03	Annual Wheelchair Ramp Upgrade	Prior Yr's Plan for FY 13-16 Window			
			Actual / Confirm Plan for FY 13-16		\$ -	\$ -
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window			
Total				\$ -	\$ -	\$ -

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
4	14-04	Upgrade Traffic Signal Program	Prior Yr's Plan for FY 13-16 Window			
			Actual / Confirm Plan for FY 13-16		\$ -	\$ -
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window			
Total				\$ -	\$ -	\$ -

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
5	91323	UCB Right Turn Pocket	FY 13-16 Window		\$ -	\$ -
			FY 14-17 Window		\$ -	\$ -
			Prior Yr's Plan for FY 15-18 Window			
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window			
Total				\$ -	\$ -	\$ -

BOX 7a CAPITAL FUND RESERVE FY 15-16 through FY 18-19				
FY 15-16	FY 16-17	FY 17-18	FY 18-19	
\$ -				
\$ -	\$ -			
\$ -	\$ -	\$ -		
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	

FY 15-16	FY 16-17	FY 17-18	FY 18-19	
\$ -				
\$ -	\$ -			
\$ -	\$ -	\$ -		
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	

FY 15-16	FY 16-17	FY 17-18	FY 18-19	
\$ 50,000				
\$ -				
\$ -	\$ -	\$ -		
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	

FY 15-16	FY 16-17	FY 17-18	FY 18-19	
\$ 40,000				
\$ -				
\$ -	\$ -	\$ -		
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	

FY 15-16	FY 16-17	FY 17-18	FY 18-19	
\$ -				
\$ -	\$ -			
\$ 300,000				
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	

BOX 7b CAPITAL FUND RESERVE Fund Adjustments and Project Status	
1) Explain unexpended funds in FY 14-15 and any reallocation.	
N/A. There were no unexpended funds in FY 14-15.	
2) Describe changes to the reserve for this project.	
The actual exp. exceeded planned exp. by \$208,120. The \$27,550 remaining from Index 1 (Box 4) were used to supplement this overage which reduced the negative balance to \$180,570. The \$179,394 from Operations Fund Reserve (Box 8) further reduced the overage to \$1,176. This amount will be paid from Index No. 5 below.	
3) Describe project status as of June 30, 2015.	
Project had been completed.	

1) Explain unexpended funds in FY 14-15 and any reallocation.	
N/A. There were no unexpended funds in FY 14-15.	
2) Describe changes to the reserve for this project.	
Used previously identified commitments to fund this project in the Capital Reserve.	
3) Describe project status as of June 30, 2015.	

1) Explain unexpended funds in FY 14-15 and any reallocation.	
No funds were planned to be expended in FY14-15.	
2) Describe changes to the reserve for this project.	
The allocated funds are being moved for expenditure in FY16-17.	
3) Describe project status as of June 30, 2015.	
Project was in design stage.	

1) Explain unexpended funds in FY 14-15 and any reallocation.	
No funds were planned to be expended in FY14-15.	
2) Describe changes to the reserve for this project.	
The allocated funds are being moved for expenditure in FY 14-15	
3) Describe project status as of June 30, 2015.	
Project was in design stage.	

1) Explain unexpended funds in FY 14-15 and any reallocation.	
N/A. No funds were proposed to be expended in FY 14-15.	
2) Describe changes to the reserve for this project.	
City is seeking additional funds to complete this project and needs to delay expenditure of these Capital Reserve Funds. Previously identified funds use to cover other expenses in FY 14-15 in the capital fund reserve.	
3) Describe project status as of June 30, 2015.	
The project is in preliminary design stage.	

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
6	91310	Whipple Road Overlay - Amarat to Ithaca	FY 13-16 Window		\$ -	\$ -
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ 248,831	\$ (248,831)
			FY 16-19 Window			
Total				\$ -	\$ 248,831	\$ (248,831)

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -	\$ -		
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

1) Describe project status as of June 30, 2015.
Construction had been completed.

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
7	91501	2015-16 Overlay Project	FY 13-16 Window		\$ 8,501	\$ (8,501)
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window			
Total				\$ -	\$ 8,501	\$ (8,501)

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -	\$ -		
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

1) Describe project status as of June 30, 2015.
Construction had been completed.

TOTAL FY 14-15 CAPITAL RESERVE PLANNED VS. ACTUAL	Planned	Actual	Unspent	Unspent %
	\$ 516,693	\$ 906,693	\$ (390,000)	-

Summary of Capital Fund Reserve - Funds Used and Identified from FY 14-15 through FY 18-19						
Window	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
FY 13-16	\$ 595,239	\$ -				\$ 595,239
FY 14-17	\$ -	\$ -				\$ -
FY 15-18	\$ 311,454	\$ -	\$ -	\$ -		\$ 311,454
FY 16-19		\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 906,693	\$ -	\$ -	\$ -	\$ -	\$ 906,693

SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

For previously identified Operations Fund Reserve, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 9.

BOX 8 FY 14-15 OPERATIONS FUND RESERVE PLANNED VS ACTUAL EXPENDITURES				
Planned Operations FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ 180,614	\$ 180,614	\$ -	-	Used to fund projects in Box 4.

BOX 9 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ -

SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions

For previously identified Undesignated Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 11.

BOX 10 UNDESIGNATED FUND RESERVE FY 14-15 PLANNED VS ACTUAL EXPENDITURES				
Planned Undesignated FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ -	\$ 19,644	\$ (19,644)	-	Excess Revenue over projection. Used to fund activities in Box 4.

BOX 11 FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ -

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 3b: MEASURE BB ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-2 are auto populated for reference/evaluation purposes; based on information inputted in Box 3-6.
1. Starting with Box 4, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

MEASURE BB DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.

BOX 1 MBB Funds Available for FY 15-16 Allocation	
FY 14-15 MBB End of Year Fund Balance ¹	\$ 125,232
FY 15-16 MBB Projected Revenue ²	\$ 638,883
Total FY 15-16 MBB Funds Available³	\$ 764,115

Box 1 Notes
1. Auto populated from Table 1 End of Year Fund Balance
2. Projected FY 15-16 Measure BB Revenue as of 5/21/15.
3. Funds available to allocate to FY 15-16 planned and/or reserves categories.

BOX 2 FY 15-16 Allocation Summary of Available MBB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ -				\$ -
FY 16-19 Capital Reserve	\$ -	\$ -	\$ 380,786	\$ -	\$ 380,786
Operations Reserve	\$ 319,441				\$ 319,441
Undesignated Reserve	\$ 63,888				\$ 63,888
TOTAL Measure BB	\$ 383,329	\$ -	\$ 380,786	\$ -	\$ 764,115

Max. Allocation	% Allocated	Max. % Allowed	Allocation under max.?
\$ 319,441	50%	50%	TRUE
\$ 63,888	10%	10%	TRUE

Total amount must equal Box 1. See Box 3a.

BOX 2a MBB FY 15-16 Allocation Verification		
BOX 1: Available Funds	\$ 764,115	All funds available for FY 15-16 Allocated ?
BOX 2: Allocated Funds	\$ 764,115	
Remaining Amount	\$ (0)	

Remaining amount must reflect ZERO to indicate identification of all available Measure BB funds. +/- \$1 differences acceptable.

SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)

BOX 3 FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1			\$ -		
TOTAL FY 15-16 PLANNED PROJECTS			\$ -		

SECTION 2: CAPITAL FUND RESERVE

BOX 4 CAPITAL FUND RESERVE FY 15-16 through FY 18-19							
No.	Local ID No.	Project Name	Reserve Window	FY 15-16	FY 16-17	FY 17-18	FY 18-19
1	91323	Union City Blvd. Right-turn pocket	FY 16-19 Window	\$ -	\$ -	\$ 380,786	\$ -

BOX 4a CAPITAL FUND RESERVE Project Status	
1) Describe project status as of June 30, 2015.	
The project is in preliminary design phase due to lack of funds. Measure BB funds are being reserved to accumulate sufficient funds to build this project. Other sources of funds are also being sought.	

Summary of Capital Fund Reserve - FY 14-15 through FY 18-19					
FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total	
FY 16-19 Window	\$ -	\$ -	\$ 380,786	\$ -	\$ 380,786

SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions
To establish a new annual undesignated reserve, complete Box 9.

BOX 5 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ 319,441

SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions
To establish a new annual undesignated reserve, complete Box 11.

BOX 6 FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ 63,888

AUTOPOPULATED TRACKING SUMMARY

Local Streets and Roads Program

1. Capital Fund Reserves

This summary is automatically populated from Table 3 to capture the status of the Capital Fund Reserve Windows, expenditures, and balances.

MEASURE B Capital Fund Reserve Summary												
Reserve Window		Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
Reserve Window	FY 13-16	\$ 818,481	\$ (178,481)	\$ (44,761)	\$ (595,239)	\$ -				\$ 818,481	\$ (818,481)	\$ (0)
	FY 14-17	\$ -		\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -
	FY 15-18	\$ 311,454			\$ (311,454)	\$ -	\$ -	\$ -		\$ 311,454	\$ (311,454)	\$ -
	FY 16-19	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

MEASURE BB Capital Fund Reserve Summary												
Reserve		Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
Reserve	FY 16-19	\$ 380,786				\$ -	\$ -	\$ 380,786	\$ -	\$ 380,786	\$ -	\$ 380,786

2. Overall Implementation Plan

Provides a summary of Measure B and BB allocations - comprised of End-of Year Fund balances + Projected Annual Revenue.

Total Measure B Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 718,525				\$ 718,525
FY 13-16 Capital Reserve	\$ -				\$ -
FY 14-17 Capital Reserve	\$ -	\$ -			\$ -
FY 15-18 Capital Reserve	\$ -	\$ -	\$ -		\$ -
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ -				\$ -
TOTAL Measure B	\$ 718,525	\$ -	\$ -	\$ -	\$ 718,525

Total Measure BB Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ -				\$ -
FY 16-19 Capital Reserve	\$ -	\$ -	\$ 380,786	\$ -	\$ 380,786
Operations Reserve	\$ 319,441				\$ 319,441
Undesignated Reserve	\$ 63,888				\$ 63,888
TOTAL Measure BB	\$ 383,329	\$ -	\$ 380,786	\$ -	\$ 764,115

**Transit Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

GENERAL COMPLIANCE REPORTING

Publicity Requirements

Complete the questions below. Attach a copy of the article, example photos of posted signage, and website printouts.

1. Did your agency publish an article highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	Yes

List Publication(s) and Date of Publication

Measure B or BB?

If no article was published, explain below.

Union City Transit E-News (June 19, 2015)	Both

N/A

2. Did your agency publish an website information highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	Yes

Website link(s)

Measure B or BB?

If no website information published, explain below.

www.ucransit.org	Both

Yes

3. Did your agency post signage highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	Yes

Estimated # of Measure B Signs Posted

Estimated # of Measure BB Signs Posted

Project(s) associated with signage.

If no signage posted, explain below.

Union City Transit Operations. *Note: signage is not FY specific

Yes

Transit Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15

TABLE 1: REVENUE AND EXPENDITURES

Complete the questions below based on the Measure B and BB Audited Financial Statements.

- All values must correspond to your Audited Financial Statements.
- Expenditures must match the total expenditures calculated on Table 2 and 3 for the fiscal year.

MEASURE B

Beginning of Year Balance		\$	-	
Revenue		\$	419,589	
Interest		\$	-	
Expenditures		\$	419,589	
		\$	-	
End of Year Fund Balance		\$	-	

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

N/A

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

N/A

MEASURE BB

		Amount		
Beginning of Year Balance		\$	-	
Revenue		\$	62,695	
Interest		\$	-	
Expenditures		\$	62,695	
		\$	-	
End of Year Fund Balance		\$	-	

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

City has not received sufficient funds for this new funding source so far and is saving the funds to be combined with future Measure BB funds to do a sizeable project.

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

N/A

Transit Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
 - Expenditure total must correspond to your Audited Financial Statements.
 - Expenditures must match the total expenditures reported on Table 1 and 3 for the fiscal year.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 14-15	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Bus	Operations	Operations	Union City Transit	Operations and Maintenance	333249	Number of One-Way Unduplicated Trips	Unlinked Passenger Trips	\$ 419,589	\$ 62,695	Yes
TOTAL									\$ 419,589	\$ 62,695	
Match to Table 1?									TRUE	TRUE	

**Transit Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 3a: MEASURE B ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-3 are auto populated for reference/evaluation purposes; based on information inputted in Box 4-11.

1. Complete the EVEN Boxes first (starting with Box 4) with the fiscal year's expenditures, and then proceed to the ODD Boxes.
2. In the EVEN Numbered Boxes, enter the FY 14-15 Actual Expenditures that occurred.
3. In the ODD Numbered Boxes, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

MEASURE B DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.

BOX 1	
MB Funds Available for FY 15-16 Allocation	
FY 14-15 MB End of Year Fund Balance (From Table 1)	\$ -
FY 14-15 Summary of End of Year Balance	
FY 14-15 Planned Project Balance ¹	\$ (15,946)
FY 13-16 Capital Reserve Window Balance ²	\$ -
FY 14-17 Capital Reserve Window Balance ²	\$ -
FY 15-18 Capital Reserve Window Balance ²	\$ -
FY 14-15 Operations Reserve Balance ³	\$ -
FY 14-15 Undesignated Reserve Balance ⁴	\$ -
FY 14/15 Actual vs. Projected Revenue ⁵	\$ 15,946
Sub-total⁶	\$ -
Subtract FY 13-16 Capital Reserve Commitment	\$ -
Subtract FY 14-17 Capital Reserve Commitment	\$ -
Subtract FY 15-18 Capital Reserve Commitment	\$ -
FY 14-15 Uncommitted Rollover Balance	\$ -
FY 15-16 MB Projected Revenue	\$ 427,386
Total FY 15-16 MB Funds Available⁷	\$ 427,386

BOX 2a				
FY 14-15 MB Planned vs. Actual Expenditures				
	Planned	Actual	Unspent	% Unspent
Planned	\$ 403,643	\$ 419,589	\$ (15,946)	-
FY 13-16 Cap	\$ -	\$ -	\$ -	-
FY 14-17 Cap	\$ -	\$ -	\$ -	-
FY 15-18 Cap	\$ -	\$ -	\$ -	-
Operations	\$ -	\$ -	\$ -	-
Undesignated	\$ -	\$ -	\$ -	-

BOX 2b						
CAPITAL RESERVE TRACKING REALLOCATION VERIFICATION TOOL						
Window	Original Allocation ¹	Expended FY 14-15	Amount To Allocate ²	Amount Allocated ³	Remaining to Allocate ⁴	All funds available by window allocated?
FY 13-16	\$ -	\$ -	\$ -	\$ -	\$ -	TRUE
FY 14-17	\$ -	\$ -	\$ -	\$ -	\$ -	TRUE
FY 15-18	\$ -	\$ -	\$ -	\$ -	\$ -	TRUE

BOX 3					
FY 15-16 Allocation Summary of Available MB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 427,386				\$ 427,386
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ -				\$ -
TOTAL Measure B	\$ 427,386	\$ -	\$ -	\$ -	\$ 427,386

Max. Allocation	Allocated	Max. % Allowed	Allocation under max.?
\$ 213,693	0%	50%	TRUE
\$ 42,739	0%	10%	TRUE

Total amount must equal Box 1. See Box 3a.

BOX 3a		
MB FY 15-16 Allocation Verification		
BOX 1: Available Funds	\$ 427,386	All funds available for FY 15-16 Allocated?
BOX 3: Allocated Funds	\$ 427,386	
Remaining Amount	\$ 0	TRUE

Remaining amount must reflect ZERO to indicate identification of all available Measure B funds. +/- \$1 differences acceptable.

- | | |
|--|---|
| <p>Box 1 Notes</p> <ol style="list-style-type: none"> 1. Auto populated from Box 4's Balance, only shows positive balances. 2. Last Year's identified Capital Reserve commitment subtract FY 14/15 Expenditures. 3. Auto populated from Box 8's Operation Balance. 4. Auto populated from Box 10's Undesignated Balance. 5. Amount is Actual Distributions/interest subtract Last Year's provided revenue projections. 6. Sub-total Balance should match FY 14-15 Ending Balance, noted in the top of Box 1. Box will turn GREEN if true. 7. Funds available (not previously committed in a Capital Fund Reserve) to allocate to FY 15-16 planned and/or reserves categories (ODD Numbered Boxes). | <p>Box 2b Notes</p> <ol style="list-style-type: none"> 1. Original identified is the amount set in prior year's compliance report. 2. Unspent fund balance originally committed to the reserves that must be reallocated within the respective reserve windows. 3. Amount re-identified by recipient in the Capital Reserve Box 6 and 7. 4. Remaining amount should be zero to indicate identification of all originally identified Capital Reserve Funds. +/- \$1 differences acceptable. |
|--|---|

SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)

BOX 4						
PLANNED PROJECTS (unreserved funds)						
FY 14-15 PLANNED VS ACTUAL EXPENDITURES						
No.	Local ID No.	Project Name	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent
1	UCT FY 14/15-1	Union City Transit Operations FY 14-15	\$ 403,643	\$ 419,589	\$ (15,946)	-
Provide an explanation for positive or negative fund balances.						
Actual Measure B revenues were higher than planned. All available Measure B funds are used towards operations.						
TOTAL FY 14-15 PLANNED VS ACTUAL EXPENDITURES			\$ 403,643	\$ 419,589	\$ (15,946)	-

BOX 5					
FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1	UCT FY 15/16-1	Union City Transit Operations FY 15-16	\$ 427,386	Yes	Ongoing
TOTAL FY 15-16 PLANNED PROJECTS			\$ 427,386		

SECTION 2: CAPITAL FUND RESERVE

BOX 6 CAPITAL FUND RESERVE FY 14-15 PLANNED VS ACTUAL EXPENDITURES							BOX 7a CAPITAL FUND RESERVE FY 15-16 through FY 18-19				BOX 7b CAPITAL FUND RESERVE Fund Adjustments and Project Status	
No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	FY 15-16	FY 16-17	FY 17-18	FY 18-19	1) Describe project status as of June 30, 2015.	
1			FY 13-16 Window		\$ -	\$ -	\$ -					
			FY 14-17 Window		\$ -	\$ -	\$ -					
			FY 15-18 Window		\$ -	\$ -	\$ -					
			FY 16-19 Window		\$ -	\$ -	\$ -					
			Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Summary of Capital Fund Reserve - Funds Used and Identified from FY 14-15 through FY 18-19						
Window	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
FY 13-16	\$ -	\$ -				\$ -
FY 14-17	\$ -	\$ -	\$ -			\$ -
FY 15-18	\$ -	\$ -	\$ -	\$ -		\$ -
FY 16-19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

For previously identified Operations Fund Reserve, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 9.

BOX 8 FY 14-15 OPERATIONS FUND RESERVE PLANNED VS ACTUAL EXPENDITURES				
Planned Operations FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ -	\$ -	\$ -	-	

BOX 9 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ -

SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions

For previously identified Undesignated Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 11.

BOX 10 UNDESIGNATED FUND RESERVE FY 14-15 PLANNED VS ACTUAL EXPENDITURES				
Planned Undesignated FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ -	\$ -	\$ -	-	

BOX 11 FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ -

**Transit Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 3b: MEASURE BB ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-2 are auto populated for reference/evaluation purposes; based on information inputted in Box 3-6.

1. Starting with Box 4, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

MEASURE BB DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.

BOX 1 MBB Funds Available for FY 15-16 Allocation	
FY 14-15 MBB End of Year Fund Balance ¹	\$ -
FY 15-16 MBB Projected Revenue ²	\$ 320,760
Total FY 15-16 MBB Funds Available³	\$ 320,760

- Box 1 Notes**
- Auto populated from Table 1 End of Year Fund Balance
 - Projected FY 15-16 Measure BB Revenue as of 5/21/15.
 - Funds available to allocate to FY 15-16 planned and/or reserves categories.

BOX 2 FY 15-16 Allocation Summary of Available MBB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 320,760				\$ 320,760
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ -				\$ -
TOTAL Measure BB	\$ 320,760	\$ -	\$ -	\$ -	\$ 320,760

Max. Allocation	% Allocated	Max. % Allowed	Allocation under max.?
\$ 160,380	0%	50%	TRUE
\$ 32,076	0%	10%	TRUE

Total amount must equal Box 1. See Box 3a.

BOX 2a MBB FY 15-16 Allocation Verification		
BOX 1: Available Funds	\$ 320,760	All funds available for FY 15-16 Allocated ?
BOX 2: Allocated Funds	\$ 320,760	
Remaining Amount	\$ -	

Remaining amount must reflect ZERO to indicate identification of all available Measure BB funds. +/- \$1 differences acceptable.

SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)

BOX 3 FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1	UCT FY 15/16-1	Union City Transit Operations FY 15-16	\$ 320,760	Yes	Ongoing
TOTAL FY 15-16 PLANNED PROJECTS			\$ 320,760		

SECTION 2: CAPITAL FUND RESERVE

BOX 4 CAPITAL FUND RESERVE FY 15-16 through FY 18-19							
No.	Local ID No.	Project Name	Reserve Window	FY 15-16	FY 16-17	FY 17-18	FY 18-19
1			FY 16-19 Window	\$ -	\$ -	\$ -	\$ -

BOX 4a CAPITAL FUND RESERVE Project Status
1) Describe project status as of June 30, 2015.

Summary of Capital Fund Reserve - FY 14-15 through FY 18-19				
FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
\$ -	\$ -	\$ -	\$ -	\$ -

SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions
To establish a new annual undesignated reserve, complete Box 9.

BOX 5 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ -

SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions
To establish a new annual undesignated reserve, complete Box 11.

BOX 6 FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ -

AUTOPOPULATED TRACKING SUMMARY

Transit Program

1. Capital Fund Reserves

This summary is automatically populated from Table 3 to capture the status of the Capital Fund Reserve Windows, expenditures, and balances.

MEASURE B Capital Fund Reserve Summary											
Reserve Window	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 13-16	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -
FY 14-17	\$ -		\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -
FY 15-18	\$ -			\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
FY 16-19	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

MEASURE BB Capital Fund Reserve Summary											
Reserve	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 16-19	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

2. Overall Implementation Plan

Provides a summary of Measure B and BB allocations - comprised of End-of Year Fund balances + Projected Annual Revenue.

Total Measure B Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 427,386				\$ 427,386
FY 13-16 Capital Reserve	\$ -				\$ -
FY 14-17 Capital Reserve	\$ -	\$ -			\$ -
FY 15-18 Capital Reserve	\$ -	\$ -	\$ -		\$ -
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ -				\$ -
TOTAL Measure B	\$ 427,386	\$ -	\$ -	\$ -	\$ 427,386

Total Measure BB Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 320,760				\$ 320,760
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ -				\$ -
TOTAL Measure BB	\$ 320,760	\$ -	\$ -	\$ -	\$ 320,760

**Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

GENERAL COMPLIANCE REPORTING

Publicity Requirements

Complete the questions below. Attach a copy of the article, example photos of posted signage, and website printouts.

1. Did your agency publish an article highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	Yes

List Publication(s) and Date of Publication

Measure B or BB?

If no article was published, explain below.

Union City Transit E-News (June 19, 2015)	Both

N/A

2. Did your agency publish an website information highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	Yes

Website link(s)

Measure B or BB?

If no website information published, explain below.

www.unioncity.org/departments/transit/services/paratra	Both

N/A

3. Did your agency post signage highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	Yes

Estimated # of Measure B Signs Posted

Estimated # of Measure BB Signs Posted

Project(s) associated with signage.

If no signage posted, explain below.

Union City Paratransit Operations. *Note: signage is not FY specific

N/A

**Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 1: REVENUE AND EXPENDITURES

Complete the questions below based on the Measure B and BB Audited Financial Statements.

- All values must correspond to your Audited Financial Statements.
- Expenditures must match the total expenditures calculated on Table 2 and 3 for the fiscal year.

MEASURE B

Beginning of Year Balance	\$ -
Revenue	\$ 295,308
Interest	\$ -
Expenditures	\$ 295,308
	\$ -
End of Year Fund Balance	\$ -

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

N/A

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

N/A

MEASURE BB

	Amount
Beginning of Year Balance	\$ -
Revenue	\$ 34,647
Interest	\$ -
Expenditures	\$ 34,647
	\$ -
End of Year Fund Balance	\$ -

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

City has not received sufficient funds for this new funding source so far and is saving the funds to be combined with future Measure BB funds to do a sizeable project.

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

N/A

Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
 - Expenditure total must correspond to your Audited Financial Statements.
 - Expenditures must match the total expenditures reported on Table 1 and 3 for the fiscal year.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 14-15	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Disabled Ser	Operations	ADA-mandated Services	Union City Paratransit	Operations and Maintenance	20896	Number of One-Way Unduplicated Trips	Unlinked Passenger Trips	\$ 295,308	\$ 34,647	Yes
TOTAL									\$ 295,308	\$ 34,647	
Match to Table 1?									TRUE	TRUE	

Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15

TABLE 3a: MEASURE B ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-3 are auto populated for reference/evaluation purposes; based on information inputted in Box 4-11.
 1. Complete the EVEN Boxes first (starting with Box 4) with the fiscal year's expenditures, and then proceed to the ODD Boxes.
 2. In the EVEN Numbered Boxes, enter the FY 14-15 Actual Expenditures that occurred.
 3. In the ODD Numbered Boxes, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

MEASURE B DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.

BOX 1	
MB Funds Available for FY 15-16 Allocation	
FY 14-15 MB End of Year Fund Balance (From Table 1)	\$ -
FY 14-15 Summary of End of Year Balance	
FY 14-15 Planned Project Balance ¹	\$ (12,138)
FY 13-16 Capital Reserve Window Balance ²	\$ -
FY 14-17 Capital Reserve Window Balance ²	\$ -
FY 15-18 Capital Reserve Window Balance ²	\$ -
FY 14-15 Operations Reserve Balance ³	\$ -
FY 14-15 Undesignated Reserve Balance ³	\$ -
FY 14/15 Actual vs. Projected Revenue ⁴	\$ 12,138
Sub-total⁵	\$ -
Subtract FY 13-16 Capital Reserve Commitment	\$ -
Subtract FY 14-17 Capital Reserve Commitment	\$ -
Subtract FY 15-18 Capital Reserve Commitment	\$ -
FY 14-15 Uncommitted Rollover Balance	\$ -
FY 15-16 MB Projected Revenue	\$ 307,545
Total FY 15-16 MB Funds Available⁷	\$ 307,545

Box 1 Notes

- Auto populated from Box 4's Balance, only shows positive balances.
- Last Year's identified Capital Reserve commitment subtract FY 14/15 Expenditures.
- Auto populated from Box 8's Operation Balance.
- Auto populated from Box 10's Undesignated Balance.
- Amount is Actual Distributions/Interest subtract Last Year's provided revenue projections.
- Sub-total Balance should match FY 14-15 Ending Balance, noted in the top of Box 1. Box will turn GREEN if true.
- Funds available (not previously committed in a Capital Fund Reserve) to allocate to FY 15-16 planned and/or reserves categories (ODD Numbered Boxes).

BOX 2a					
FY 14-15 MB Planned vs. Actual Expenditures					
Planned	\$ 283,170	\$ 295,308	\$ (12,138)	\$ -	\$ -
FY 13-16 Cap	\$ -	\$ -	\$ -	\$ -	\$ -
FY 14-17 Cap	\$ -	\$ -	\$ -	\$ -	\$ -
FY 15-18 Cap	\$ -	\$ -	\$ -	\$ -	\$ -
Operations	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated	\$ -	\$ -	\$ -	\$ -	\$ -

BOX 2b					
CAPITAL RESERVE TRACKING					
REALLOCATION VERIFICATION TOOL					
Window	Original Allocation ¹	Expended FY 14-15	Amount To Allocate ²	Amount Allocated ³	Remaining to Allocate ⁴
FY 13-16	\$ -	\$ -	\$ -	\$ -	\$ -
FY 14-17	\$ -	\$ -	\$ -	\$ -	\$ -
FY 15-18	\$ -	\$ -	\$ -	\$ -	\$ -

Box 2b Notes

- Original identified is the amount set in prior year's compliance report.
- Unspent fund balance originally committed to the reserves that must be reallocated within the respective reserve windows.
- Amount re-identified by recipient in the Capital Reserve Box 6 and 7.
- Remaining amount should be zero to indicate identification of all originally identified Capital Reserve Funds +/- \$1 differences acceptable.

BOX 3					
FY 15-16 Allocation Summary of Available MB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 307,545	\$ -	\$ -	\$ -	\$ 307,545
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL Measure B	\$ 307,545	\$ -	\$ -	\$ -	\$ 307,545

BOX 3a	
MB FY 15-16 Allocation Verification	
BOX 1: Available Funds	\$ 307,545
BOX 3: Allocated Funds	\$ 307,545
Remaining Amount	\$ -

Remaining amount must reflect ZERO to indicate identification of all available Measure B funds +/- \$1 differences acceptable.

SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)

BOX 4						
PLANNED PROJECTS (unreserved funds)						
FY 14-15 PLANNED VS ACTUAL EXPENDITURES						
No.	Local ID No.	Project Name	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent
1	UCT FY 14/15-1	Union City Paratransit Operations FY 14-15	\$ 283,170	\$ 295,308	\$ (12,138)	\$ -
TOTAL FY 14-15 PLANNED VS ACTUAL EXPENDITURES			\$ 283,170	\$ 295,308	\$ (12,138)	\$ -

BOX 5					
FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1	UCPT FY 15/16-1	Union City Paratransit Operations FY 15-16	\$ 307,545	Yes	Ongoing
TOTAL FY 15-16 PLANNED PROJECTS			\$ 307,545		

SECTION 2: CAPITAL FUND RESERVE

BOX 6					
CAPITAL FUND RESERVE					
FY 14-15 PLANNED VS ACTUAL EXPENDITURES					
No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15
1			FY 13-16 Window	\$ -	\$ -
			FY 14-17 Window	\$ -	\$ -
			FY 15-18 Window	\$ -	\$ -
			FY 16-19 Window	\$ -	\$ -
Total				\$ -	\$ -

BOX 7a			
CAPITAL FUND RESERVE			
FY 15-16 through FY 18-19			
FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

BOX 7b
CAPITAL FUND RESERVE
Fund Adjustments and Project Status
1) Describe project status as of June 30, 2015.

Summary of Capital Fund Reserve - Funds Used and Identified from FY 14-15 through FY 18-19						
Window	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
FY 13-16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FY 14-17	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FY 15-18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FY 16-19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

For previously identified Operations Fund Reserve, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 9.

BOX 8				
FY 14-15 OPERATIONS FUND RESERVE				
PLANNED VS ACTUAL EXPENDITURES				
Planned Operations FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ -	\$ -	\$ -	\$ -	

BOX 9	
FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ -

SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions

For previously identified Undesignated Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 11.

BOX 10				
UNDESIGNATED FUND RESERVE				
FY 14-15 PLANNED VS ACTUAL EXPENDITURES				
Planned Undesignated FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ -	\$ -	\$ -	\$ -	

BOX 11	
FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ -

**Transit Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 3b: MEASURE BB ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-2 are auto populated for reference/evaluation purposes; based on information inputted in Box 3-6.

1. Starting with Box 4, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

MEASURE BB DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.

BOX 1 MBB Funds Available for FY 15-16 Allocation	
FY 14-15 MBB End of Year Fund Balance ¹	\$ -
FY 15-16 MBB Projected Revenue ²	\$ 188,080
Total FY 15-16 MBB Funds Available³	\$ 188,080

- Box 1 Notes**
- Auto populated from Table 1 End of Year Fund Balance
 - Projected FY 15-16 Measure BB Revenue as of 5/21/15.
 - Funds available to allocate to FY 15-16 planned and/or reserves categories.

BOX 2 FY 15-16 Allocation Summary of Available MBB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 188,080				\$ 188,080
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ -				\$ -
TOTAL Measure BB	\$ 188,080	\$ -	\$ -	\$ -	\$ 188,080

Max. Allocation	% Allocated	Max. % Allowed	Allocation under max.?
\$ 94,040	0%	50%	TRUE
\$ 18,808	0%	10%	TRUE

Total amount must equal Box 1. See Box 3a.

BOX 2a MBB FY 15-16 Allocation Verification		
BOX 1: Available Funds	\$ 188,080	All funds available for FY 15-16 Allocated ?
BOX 2: Allocated Funds	\$ 188,080	
Remaining Amount	\$ -	

Remaining amount must reflect ZERO to indicate identification of all available Measure BB funds. +/- \$1 differences acceptable.

SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)

BOX 3 FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1	UCPT FY 15/16-1	Union City Paratransit Operations FY 15-16	\$ 188,080	Yes	Ongoing
TOTAL FY 15-16 PLANNED PROJECTS			\$ 188,080		

SECTION 2: CAPITAL FUND RESERVE

BOX 4 CAPITAL FUND RESERVE FY 15-16 through FY 18-19							
No.	Local ID No.	Project Name	Reserve Window	FY 15-16	FY 16-17	FY 17-18	FY 18-19
1			FY 16-19 Window	\$ -	\$ -	\$ -	\$ -

BOX 4a CAPITAL FUND RESERVE Project Status
1) Describe project status as of June 30, 2015.

Summary of Capital Fund Reserve - FY 14-15 through FY 18-19				
FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
\$ -	\$ -	\$ -	\$ -	\$ -

SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions
To establish a new annual undesignated reserve, complete Box 9.

BOX 5 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ -

SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions
To establish a new annual undesignated reserve, complete Box 11.

BOX 6 FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ -

AUTOPOPULATED TRACKING SUMMARY

Paratransit Program

1. Capital Fund Reserves

This summary is automatically populated from Table 3 to capture the status of the Capital Fund Reserve Windows, expenditures, and balances.

MEASURE B Capital Fund Reserve Summary											
Reserve Window	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 13-16	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -
FY 14-17	\$ -		\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -
FY 15-18	\$ -			\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
FY 16-19	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

MEASURE BB Capital Fund Reserve Summary											
Reserve	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 16-19	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

2. Overall Implementation Plan

Provides a summary of Measure B and BB allocations - comprised of End-of Year Fund balances + Projected Annual Revenue.

Total Measure B Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 307,545				\$ 307,545
FY 13-16 Capital Reserve	\$ -				\$ -
FY 14-17 Capital Reserve	\$ -	\$ -			\$ -
FY 15-18 Capital Reserve	\$ -	\$ -	\$ -		\$ -
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ -				\$ -
TOTAL Measure B	\$ 307,545	\$ -	\$ -	\$ -	\$ 307,545

Total Measure BB Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 188,080				\$ 188,080
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ -				\$ -
TOTAL Measure BB	\$ 188,080	\$ -	\$ -	\$ -	\$ 188,080

Measure B Expenditures Across All Programs FY 14-15 Report Card

Measure B

FY 14-15 Planned Projects

Program	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Amount FY 14-15	Unspent Percentage
Bicycle and Pedestrian	\$ 121,479	\$ 170,691	\$ (49,212)	-
Local Streets and Roads	\$ 224,000	\$ 424,258	\$ (200,258)	-
Mass Transit	\$ 403,643	\$ 419,589	\$ (15,946)	-
Paratransit	\$ 283,170	\$ 295,308	\$ (12,138)	-
Totals:	\$ 1,032,292	\$ 1,309,846	\$ (277,554)	-

Is the agency's unspent balance less than 30%?

TRUE