

## Alameda CTC Committees and Administration

### Committees

The Alameda CTC Commission has five standing committees: the Finance and Administration Committee (FAC), the Goods Movement Planning Committee (GMPC), the Programs and Projects Committee (PPC), the Planning, Policy, and Legislation Committee (PPLC), and the Transit Planning Committee (TPC). Alameda CTC is also advised by the Alameda County Technical Advisory Committee (ACTAC).

#### Finance and Administration Committee

The functions and authority of the FAC are agency operations and performance; human resources and personnel policies and procedures; administrative code; salary and benefits; procurement policies and procedures; procurement of administrative contracts; contract preference programs for entities such as local business enterprises, small business enterprises, and disabled business enterprises; bid protests and complaints related to administrative contract procurement; annual budget and financial reports; investment policy and reports; audit reports, financial reporting, internal controls and risk management; and the annual work program.

#### Goods Movement Planning Committee

The matters within the jurisdiction of the GMPC are goods-movement-specific plans and studies, beyond those addressed in the Planning, Policy, and Legislation Committee; goods movement partnership and collaboration; goods movement-specific policy development; updates on Goods Movement Plan implementation from staff and other agencies; local, state, and federal funding pertaining to goods movement projects and programs; and local, state, and federal legislative issues pertaining to goods movement.

#### Programs and Projects Committee

The functions and authority of the PPC are local, state, CMA Transportation Improvement Program, Transportation Fund for Clean Air, Vehicle Registration Fee (VRF) programs, and Expenditure Plan programs and projects; local, state, and federally funded projects and funding programs; the annual strategic plan for programs and projects; funding requests from project sponsors and other eligible recipients; paratransit services programs and projects; bicycle and pedestrian projects and programs; funding allocations to various transportation programs and projects; eminent domain proceedings; environmental evaluations; contract procurement; good faith efforts policies and procedures; and bid protests and complaints regarding engineering and construction contract procurement.

#### Planning, Policy, and Legislation Committee

The functions and authority of the PPLC are the CMP; Countywide Transportation Plan; federal, state, regional, and local transportation and land-use planning policies and studies; amendments to the 1986 Expenditure Plan or the 2000 Expenditure Plans; amendments to the VRF Expenditure Plan; transit-oriented development and priority development area projects and programs; the annual legislative program; state and federal legislative matters; general and targeted outreach programs; and advisory committee performance and effectiveness.

#### Transit Planning Committee

The matters within the jurisdiction of the TPC are transit-specific plans and studies, beyond those addressed in PPLC; transit-specific policy coordination; transit collaboration efforts with other agencies; updates on transit plan implementation from staff and other agencies; local, state, and federal funding pertaining to transit; and local, state, and federal legislative issues pertaining to transit.

## Technical Advisory Committee

ACTAC functions as the technical advisory committee to the Alameda CTC. ACTAC is comprised of two staff representatives from each agency represented on the Commission (each city in Alameda County, the county, AC Transit, and BART) and one staff representative from each of the following agencies: Altamont Corridor Express, Alameda CTC, Association of Bay Area Governments, Bay Area Air Quality Management District, the California Department of Transportation, the California Highway Patrol, Livermore Amador Valley Transit Authority, the Metropolitan Transportation Commission (MTC), Port of Oakland, San Francisco Bay Area Water Emergency Transportation Authority, and Union City Transit. Alameda CTC's executive director chairs ACTAC.

## Administrative Costs

Alameda CTC's administrative costs regarding administration of the CMP-related activities are paid from levies on each city and the county in proportion to the fuel tax subventions under Proposition 111. The levies are based on the annual congestion management agency budget, which is adopted by April 1 of each year. Through its One Bay Area Grant program, MTC distributes federal funds to CMAs, which reduces the levy to the cities and county for support of congestion management activities. Alameda CTC will continue to advocate legislative measures that provide funding for these administrative costs, so that fuel tax subventions to local government can be fully employed to address local transportation needs.