

**TABLE 1**  
**BICYCLE AND PEDESTRIAN PROGRAM**  
**Measure B Revenues and Expenditures**

AGENCY NAME : **City of Albany**  
DATE : **12/19/2013 (revised 2/21/14)**

Column A	Column B	Column C	Column D	Column E
<b>Measure B Pass-through Funds FY 12-13</b>				
<b>Starting MB Balance</b>	<b>MB Pass-through Revenues and Expenditures</b>			<b>Ending MB Balance</b>
<b>FY 11-12 Pass-through + Interest Unspent MB Fund Balance</b>	<b>FY 12-13 MB Pass-through Revenue</b>	<b>FY 12-13 MB Pass-through Interest</b>	<b>FY 12-13 MB Pass-through Fund Expenditures</b> <i>(Must match Table 2: Column L)</i>	<b>Ending MB Pass-through Fund Balance</b>
\$ 13,500	\$ 52,064	\$ 54	\$ 24,012	\$ 41,606
<b>VERIFICATION CHECK:</b> Values to the bottom right are automatically drawn from Table 1 and Table 2 (corresponding expenditures fund totals) to ensure accurate reporting. These numbers must match each other.			<b>Total from Table 1:</b> \$ 24,012	
			<b>Total from Table 2:</b> \$ 24,012	

Column F	Column G	Column H
<b>Other Measure B Funds FY 12-13</b>		
<b>Other MB Expenditures Discretionary Grant Fund</b> <i>(Must match Table 2: Column M)</i>	<b>Other MB Expenditures Local Streets and Roads Fund</b> <i>(Must match Table 2: Column N)</i>	<b>Total Other MB Expenditures</b>
\$ -	\$ -	\$ -
\$ -	\$ -	\$ 0

Column I	Column J
<b>Non-Measure B Funds FY 12-13</b>	
<i>List the specific types of non-Measure B Funding.*</i>	
<b>Non-MB Funding Source</b>	<b>Non-MB Expenditures</b> <i>(Should match Table 2: Column O)</i>
<b>VERIFICATION CHECK:</b> Values to the bottom right are automatically drawn from Table 1 and Table 2 (Column O) to ensure accurate reporting. These numbers must match each other.	
<b>Total Non-MB:</b>	\$ -
<b>Total Non-MB Table 1:</b>	\$ -
<b>Total Non-MB Table 2:</b>	\$ 859,965

**Column Descriptions**

MB Unspent Balance: Value must match the local agency's audit report figure for the ending MB balance reported in FY 11-12.

MB Pass-through Revenue: Value is the actual MB revenues for FY 12-13.

MB Pass-through Interest: Value is the MB Pass-through Interest earned on unspent funds during FY 12-13.

MB Expenditures: Value must match the agency audit report figure AND total sum of MB pass-through expenditures calculated on Table 2: Column L.

Other Measure B Discretionary Grant Fund: This includes Measure B Bicycle/Pedestrian grant expenditures. Dollar figures entered into Table 1 must match with Table 2 Column M AND the value listed in the agency's audit report.

Other Measure B: Local Streets & Roads: This includes expenditures from Local Streets and Roads pass-through funds used for Bicycle/Pedestrian projects. Dollar figures entered into Table 1 must match with Table 2 Column N AND the value listed in the agency's audit report. Do not include Measure B Capital Project Expenses.

- NOTES**
- 1) The numbers on Table 1 must be consistent with your Audited Financial Statements.
  - 2) The expenditures inputted in Table 1 must match expenditures calculated on Table 2.

**Additional Information:** Use the Box Below to clarify revenues and expenditures.  
The City of Albany received \$12,772 in Measure B Grants reimbursement for the Albany Pedestrian Master Plan and Update to the Albany Bicycle Master Plan (A09-0021).

Non-Measure B Funding includes any non-Measure B funding sources such as state, federal, or local funding.

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**TABLE 2**  
**BICYCLE AND PEDESTRIAN PROGRAM**  
**Measure B Expenditures and Accomplishments (FY 2012-13)**

AGENCY NAME: **City of Albany**  
 DATE: **12/19/2013 (revised 2/21/14)**

Project Description							Status	Deliverables				Expenditures FY 12-13					Approvals and Plans			
Index	Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I	Column J	Column K*	Column L**	Column M**	Column N**	Column O	Column P	Column Q	Column R	Column S	
Index No.	Local Project ID Number	Project Category	Project Phase	Project Type	Project Name	Project Description	Project Benefits	Project Status	Quantity Completed in FY 12-13	Units for Quantity	Description	Estimated Completed Quantity Funded by Measure B FY 12-13	MB Pass-through Bike/Ped Expenditures	Other MB Bike/Ped Expenditures Countywide Discretionary Fund	Other MB Bike/Ped Expenditures Local Streets and Roads Fund	Non-MB Funding Expenditures	Total Project Cost in FY 12-13	Enter the Contract amount if \$50K or more of this Project was for an Individual Contract	Did the Governing Board Approve this Project?	Is this Project in a Countywide Bicycle or Pedestrian Plan, if so which one?
	(Drop-down Menu)	(Drop-down Menu)	(Drop-down Menu)	(Drop-down Menu)		(describe project's benefit to the implementation area)	(at the end of FY 12-13)	(Drop-down Menu)	(Drop-down Menu)	(other details about unit or quantity)	(auto calculates)	(federal & state grants, city/local funds, etc.)	(L+M+N+O=P)	(auto calculates)	(Drop-down Menu)	(Drop-down Menu)				
1	N/A	Bicycle	Construction	Bike Parking	Bike Racks Citywide	Install bicycle parking at schools, parks, public buildings, and along the commercial district (San Pablo Avenue and Solano Avenue). In the 2012-13 fiscal year, the City installed 4 bike racks in the commercial district (8	Provide bike parking to encourage the use of bicycles as mode of transportation within the City.	Continuing/Ongoing	16	Bike Parking Spaces	City installed 4 bike racks with capacity to park two bicycles each along its commercial district and four bike lockers for 8 bikes (2 bikes per locker) at City Hall.	16.0	\$ 5,587				\$ 5,587	\$ -	No	Both Plans
2	P93	Bike and Ped	PS&E	Bikeways (non-Class I)	Buchanan Marin Bikeway-Phase III	Design intersection improvements at San Pablo/Marin intersection. Design the extension of the bicycle lanes from Cornell Avenue to San Pablo Avenue.	The construction of Phases I and II of the Buchanan Bikeway Project, which was finalized in November 2013, shortened the existing gap between the Ohlone Greenway and the Bay Trail. Phase III of the project started design process in June 2013. Construction is slated for 2015. Measure B pass through funds are being used to match two competitive grants for this project: A \$616,100 BTA grant and Measure B grant in the amount of \$536,000.	Initiated in FY 12-13		Other (describe in Column J)	This project is in PS&E Phase and the design process is expected to run through FY 2013/14.		\$ 1,314			\$ 6,156	\$ 7,470	\$ 100,000	Yes	Ped Plan
3	Q48	Bike and Ped	Project Completion/Closeout	Master Plan	Albany Active Transportation Plan	Develop the first Pedestrian Master Plan and Update the Bicycle Master Plan for the City of Albany	The Albany ATP recommends 27 bicycle and pedestrian projects that when implemented would make the City a better place to bike and walk encouraging its residents and visitors to engage in active modes of transportation	Closed-Out in FY 12-13	1	Other (describe in Column J)	The actual plan along with the environmental work was completed in June 2011, but final materials, final invoicing, and presentation of the plan to the BPAC meeting in September 2012 extended into the 2012/13 fiscal year to October 30, 2012.	1.0	\$ 2,129			\$ -	\$ 2,129	\$ 142,000	Yes	Both Plans
4	P87	Bike and Ped	Scoping, Feasibility, Planning	Master Plan	Complete Streets Concept Design for San Pablo Avenue and Buchanan Street	Project consists on development concept plans for safety improvements along San Pablo Avenue and Buchanan Streets in a way that accommodates the needs of all users of the roadways.	Improved safety for pedestrians, cyclists, children, seniors, people with disabilities, transit riders, and motorists. Increased use of alternative modes of transportation, improved public health and greater sense of community and place.	Continuing/Ongoing		Other (describe in Column J)	50% of the Plan was completed in FY12/13. About 32% percent of the expenses were funded by pass through Measure B. Column M does not accept percentages, therefore, I cannot key in this figure.	0.0	\$ 3,541		\$ 0.321	\$ 11,017	\$ 14,559	\$ 75,900	Yes	Both Plans
5	P64	Pedestrian	Construction	Pedestrian Crossing Improvements	Marin Santa Fe Safe Routes to School Intersection improvements	The project consists of installing bulbouts at the four legs of the intersection of Marin and Santa Fe Avenues. Install a new traffic signal with count down head and a blank out NRTOR restriction during school hours. Install speed humps adjacent to Marin Elementary School on Santa Fe Avenue and solar speed feedback signs on Marin Avenue along the school approach.	Improved safety for children and other pedestrians crossign Marin and Santa Fe Avenues.	Closed-Out in FY 12-13	1	Intersections		0.0	\$ 11,383			\$ 816,057	\$ 827,440	\$ 444,167	Yes	Ped Plan
6	G84	Bike and Ped	Operations	Staffing	Safe Routes to School Program Coordinator and Educational Program	The City obtained a federal grant to fund a SRTS Coordinator position for three years and to continue funding its SR25 program in the three Elementary Schools and the Middle School.	Encouragement, and education for increasing the walk and bike mode of transportation to and from schools. Coordinate with school staff and parents for the improvement of pedestrian and bicyclists safety around schools.	Continuing/Ongoing	1	Other (describe in Column J)	Years	0.0	\$ 58			\$ 26,735	\$ 26,792	\$ 185,000	Yes	Both Plans
7												#DIV/0!				\$ -				
8												#DIV/0!				\$ -				
9												#DIV/0!				\$ -				
10												#DIV/0!				\$ -				
11												#DIV/0!				\$ -				
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14												#DIV/0!				\$ -				
15												#DIV/0!				\$ -				
16												#DIV/0!				\$ -				
17												#DIV/0!				\$ -				
18												#DIV/0!				\$ -				
19												#DIV/0!				\$ -				

Alameda CTC Programs Annual Compliance Report 2012-2013 Reporting Year

Project Description							Status	Deliverables				Expenditures FY 12-13					Approvals and Plans				
Index	Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I	Column J	Column K*	Column L**	Column M**	Column N**	Column O	Column P	Column Q	Column R	Column S		
Index No.	Local Project ID Number <i>(Drop-down Menu)</i>	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description	Project Benefits <i>(describe project's benefit to the implementation area)</i>	Project Status <i>(at the end of FY 12-13)</i> <i>(Drop-down Menu)</i>	Quantity Completed in FY 12-13	Units for Quantity <i>(Drop-down Menu)</i>	Description <i>(other details about unit or quantity)</i>	Estimated Completed Quantity Funded by Measure B FY 12-13 <i>(auto calculates)</i>	MB Pass-through Bike/Ped Expenditures	Other MB Bike/Ped Expenditures Countywide Discretionary Fund	Other MB Bike/Ped Expenditures Local Streets and Roads Fund	Non-MB Funding Expenditures <i>(federal &amp; state grants, city/local funds, etc.)</i>	Total Project Cost in FY 12-13 <i>(L+M+N+O=P)</i> <i>(auto calculates)</i>	Enter the Contract amount if \$50K or more of this Project was for an Individual Contract	Did the Governing Board Approve this Project? <i>(Drop-down Menu)</i>	Is this Project in a Countywide Bicycle or Pedestrian Plan, if so which one? <i>(Drop-down Menu)</i>	
20											#DIV/0!					\$ -					
21											#DIV/0!					\$ -					
22											#DIV/0!					\$ -					
23											#DIV/0!					\$ -					
24											#DIV/0!					\$ -					
25											#DIV/0!					\$ -					
												<b>TOTALS:</b>	\$ 24,012	\$ -	\$ 0	\$ 859,965	\$ 883,978	\$ 947,067			

Note: Definitions for each drop-down menu appear as Comments (scroll over the column title or in the Review mode, choose "Show All Comments"). The document is set up to print Comments at the end.

- \* Column K: (Total Measure B Dollars Spent X Total Quantity) / Total Project Cost = Total Measure B-Funded Quantity
- \*\* Columns L-N: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.

Additional Information: Use the Box Below to clarify expenses or to provide additional information.

Pull Down Menu Options

Bicycle	Scoping, Feasibility, Planning	Bike Parking	Planning in FY 12-13	Bike Parking Spaces	Yes	Bike Plan
Bike and Ped	Environmental	Bikeways (non-Class I)	Initiated in FY 12-13	Intersections	No	Ped Plan
Pedestrian	PS&E	Bridges and Tunnels	Continuing/Ongoing	Lane Miles		Both Plans
	Right-of-Way	Education and Promotion	Closed-Out in FY 12-13	Linear Feet		Neither Plan
	Construction	Master Plan		Number of People/Passengers		
	Maintenance	Multituse Paths (Class I)		Number of One-way Unduplicated Trips		
	Operations	Pedestrian Crossing Improvements		Square Feet		
	Project Completion/Closeout	Safety Improvements		Vehicles Purchased		
	Other	Sidewalks and Ramps		Other (describe in Column J)		
		Signage				
		Signals				
		Staffing				
		Traffic Calming				
		Other (describe in Column E)				

**TABLE 3**  
**BICYCLE AND PEDESTRIAN PROGRAM**  
**Measure B Planned Projects and Fund Reserves**

AGENCY NAME: **City of Albany**  
DATE: **12/19/2013 (revised 2/21/14)**

**Directions**  
There are FOUR Sections on this worksheet to be completed by the local agency.  
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.  
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

**AUTO CALCULATED REFERENCE TABLES**

**Auto Box 1** - Provides a Summary of Measure B Funds Available in FY 13-14. The total in the GREEN box is the amount to be allocated to the FY 13-14 through FY 16-17 Planned Projects and Fund Reserves (ODD numbered boxes).  
**Auto Box 2** - Provides a tracking summary comparison of Measure B FY 12-13 Planned Expenditures and Actual Expenditures.  
**Auto Box 3** - Total Measure B Summary for FY 13-14 through FY 16-17 using the available Measure B funds available (GREEN box).

BOX 1		BOX 2				
Total Measure B Available in FY 13-14		Total Measure B FY 12-13 Planned vs. Actual Expenditures				
FY 12-13 Measure B Ending Pass-through Balance <i>(From Table 1, Column E)</i>	\$ 41,606	FY 12-13 Reported Planned	FY 12-13 Actual Expenditures	FY 12-13 Unspent Amount	% Unspent	
<b>Reported FY 12/13 Balances</b>		MB Planned Projects	\$ 59,471	\$ 19,012	\$ 40,459	68%
FY 12/13 Planned Project Balance	\$ 40,459	MB Capital Reserve	\$ -	\$ -	\$ -	#DIV/0!
FY 12/13 Capital Reserve Balance	\$ -					68%
FY 13/14-15/16 Capital Reserve (original)	\$ -					
FY 12/13 Operational Reserve Balance	\$ -					
FY 12/13 Undesignated Reserve Balance	\$ -					
FY 12/13 Actual vs Projected Revenue Variance	\$ 1,147					
<b>Remaining (rollover) Measure B Balance</b>	\$ 41,606					
subtract FY 13-16 reserve window commitments	\$ -					
<b>FY 13-14 Uncommitted rollover amount</b>	\$ 41,606					
FY 13-14 Measure B Projected Pass-through Revenue	\$ 51,605					
<b>Total FY 13-14 Measure B Funds Available</b>	<b>\$ 93,211</b>					

BOX 3					
Total Measure B FY 13-14 Funding Allocation Summary					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	TOTAL
MB Planned Projects	\$ 69,578				\$ 69,578
MB Capital Reserve	\$ -				\$ -
MB Operational Reserve	\$ 23,633				\$ 23,633
MB Undesignated Reserve	\$ -				\$ -
<b>TOTAL MEASURE B</b>	<b>\$ 93,211</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 93,211</b>

**NOTE:**  
Alameda CTC may request additional information to determine recipient's compliance with the Reserve and Timely Use of Fund Policies.

**SECTION 1: Measure B Planned Projects (unreserved funds)**

Box 4								
FY 12-13 MEASURE B PLANNED PROJECTS (unreserved funds)								
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN				Reason for positive or negative balance?
				Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13		
1	P64	Marin Santa Fe Traffic Signal and Pedestrian Improvements	Construction	\$ 46,602	\$ 11,383	\$ 35,219		The project was completed under budget.
			<b>Total</b>	\$ 46,602	\$ 11,383	\$ 35,219		
2	P87	Albany Complete Streets - San Pablo Ave. and Buchanan Street Corridors	Scoping, Feasibility, Planning	\$ 12,869	\$ 3,541	\$ 9,328		The remaining balance for this project was spent at the beginning of FY 13/14 and it will be reflected in next year's compliance report.
			<b>Total</b>	\$ 12,869	\$ 3,541	\$ 9,328		
3	P93	Buchanan Marin Bikeway-Phase III	PS&E	\$ -	\$ 1,314	\$ (1,314)		This project had not been assigned pass through Measure B funds at the time of last year's compliance report.
			<b>Total</b>	\$ -	\$ 1,314	\$ (1,314)		
4	Q48	Active Transportation Plan	Project Completion/Closeout	\$ -	\$ 2,129	\$ (2,129)		This project was reported in last year's Compliance Report. A small amount of funds was processed after the 12/13 fiscal year was closed.
			<b>Total</b>	\$ -	\$ 2,129	\$ (2,129)		
5	G84	Safe Routes to School Program Coordinator and Educational Program	Operations	\$ -	\$ 58	\$ (58)		This project had not been assigned pass through Measure B funds at the time of last year's compliance report.
			<b>Total</b>	\$ -	\$ 58	\$ (58)		
6	221-56214-0917	Bike racks and signage Citywide	Construction	\$ -	\$ 587	\$ (587)		Council has approved the Climate Action Plan and the Albany Active Transportation Plan that include the implementation of bike parking citywide.
			<b>Total</b>	\$ -	\$ 587	\$ (587)		
7				\$ -	\$ -	\$ -		
			<b>Total</b>	\$ -	\$ -	\$ -		
8				\$ -	\$ -	\$ -		
			<b>Total</b>	\$ -	\$ -	\$ -		
9				\$ -	\$ -	\$ -		
			<b>Total</b>	\$ -	\$ -	\$ -		
10				\$ -	\$ -	\$ -		
			<b>Total</b>	\$ -	\$ -	\$ -		
11				\$ -	\$ -	\$ -		
			<b>Total</b>	\$ -	\$ -	\$ -		
12				\$ -	\$ -	\$ -		
			<b>Total</b>	\$ -	\$ -	\$ -		
13				\$ -	\$ -	\$ -		
			<b>Total</b>	\$ -	\$ -	\$ -		
<b>TOTAL FY 12-13 PLANNED VS ACTUAL EXPENDITURES</b>				\$ 59,471	\$ 19,012	\$ 40,459	68%	Unspent Percentage

Box 5							
FY 13-14 MEASURE B PLANNED PROJECTS (unreserved funds)							
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status	
1	P87	Albany Complete Streets - San Pablo Ave. and Buchanan Street Corridors	Project Completion/Closeout	\$ 9,328	Yes	Project is closing out in February 2014. City Council approved the Concept Plan at its 12/16/2013 meeting.	
			<b>Total</b>	\$ 9,328			
2	P93	Buchanan Marin Bikeway-Phase III	PS&E	\$ 20,000	Yes	The project is in PS&E phase. This project will be implemented along with a Rule 20 Utility Undergrounding project and it is slated for construction in 2016. Plans are at 35% level now. The Albany CIP assigned \$42,540 of pass through Measure B funds to match design and construction grants. For the purposes of this report, it is estimated that \$10,000 of the fully allocated amount will be spent in	
			<b>Total</b>	\$ 20,000			
3	G84	Safe Routes to School Program Coordinator and Educational Program	Other	\$ 6,750	Yes	Measure B funds will be used to pay the Project Manager salary portion for this project for the current and the next school year (ending in school year 2015) for a total of \$13,500 for the two school years.	
			<b>Total</b>	\$ 6,750			
4	P90	Marin Curtis Safe Routes to School Pedestrian Improvements	PS&E Construction	\$ 20,000 \$ 13,500	Yes	Project is in PS&E phase. Construction is scheduled for the summer of 2014. It is anticipated that a portion fo the pass through funds allocated for construction would be expensed in the Fiscal Year 14/15.	
			<b>Total</b>	\$ 33,500			
5				\$ -			
			<b>Total</b>	\$ -			
6				\$ -			
			<b>Total</b>	\$ -			
7				\$ -			
			<b>Total</b>	\$ -			
8				\$ -			
			<b>Total</b>	\$ -			
9				\$ -			
			<b>Total</b>	\$ -			
10				\$ -			
			<b>Total</b>	\$ -			
11				\$ -			
			<b>Total</b>	\$ -			
12				\$ -			
			<b>Total</b>	\$ -			
13				\$ -			
			<b>Total</b>	\$ -			
<b>TOTAL FY 13-14 PLANNED PROJECTS</b>				\$ 69,578			

**TABLE 3**  
**BICYCLE AND PEDESTRIAN PROGRAM**  
**Measure B Planned Projects and Fund Reserves**

AGENCY NAME: **City of Albany**  
 DATE: **12/19/2013 (revised 2/21/14)**

**Directions**  
 There are FOUR Sections on this worksheet to be completed by the local agency.  
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**SECTION 2: Measure B Capital Fund Reserve**

BOX 6 Capital Fund Reserves FY 12-13 Planned vs Actual Expenditures										
Index	Local Project ID Number	Project Name	Original and Revised Plans	Phase	FY 12-13 (PRIOR YEAR'S) PLAN					
					Planned FY 12-13	Actual Expenditures FY 12-13				
1			Actual (Revised) Plan	Phases		\$ -				
			New FY 14-17 Window			\$ -				
			Actual (Revised) Plan			\$ -				
			New FY 14-17 Window			\$ -				
			New Phase Line			\$ -				
			New Phase Line			\$ -				
			Total Project Cost				\$ -			
			YEARLY TOTALS			Tracking	FY 13-16 Plan	\$ -		
							FY 14-17 Plan	\$ -		
							Total Per Fiscal Year	\$ -		
2			Actual (Revised) Plan	Phases		\$ -				
			New FY 14-17 Window			\$ -				
			Actual (Revised) Plan			\$ -				
			New FY 14-17 Window			\$ -				
			New Phase Line			\$ -				
			New Phase Line			\$ -				
			Total Project Cost				\$ -			
			YEARLY TOTALS			Tracking	FY 13-16 Plan	\$ -		
							FY 14-17 Plan	\$ -		
							Total Per Fiscal Year	\$ -		

BOX 7 Capital Fund Reserves FY 13-14 through FY 16-17 Planned Capital Reserve Expenditures							
FY 13-14	FY 14-15	FY 15-16	FY 16-17	Original FY 13-16 Window Total	New FY 14-17 Window Total	Total By Phase, Original FY 13-16 + FY 14-17 Window	Describe the Project Status
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Fiscal Year FY 12-13 through FY 15-16 Window Totals				
\$ -	\$ -	\$ -	\$ -	\$ -

FY 12-13 Planned vs Actual Expenses			
TOTAL CAPITAL FUND RESERVE	\$ -	\$ -	\$ -

#DIV/0!  
Unspent Percentage

Fiscal Year FY 13-14 through FY 16-17 Window Totals				
\$ -	\$ -	\$ -	\$ -	\$ -

**TABLE 3**  
**BICYCLE AND PEDESTRIAN PROGRAM**  
**Measure B Planned Projects and Fund Reserves**

AGENCY NAME: **City of Albany**  
DATE: **12/19/2013 (revised 2/21/14)**

**Directions**  
There are FOUR Sections on this worksheet to be completed by the local agency.  
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.  
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

**SECTION 3: Measure B Operation Reserve**

Box 8 FY 12-13 MEASURE B OPERATION RESERVE							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			Reason for positive or negative balance?
				Planned Op Reserve FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1	221-56214-0917	Bike Racks and Signage Citywide	Construction	\$ 5,000	\$ 5,000	\$ -	There was additional need to provide bike parking at City Hall. Funds were used to pay for a concrete pad to install four bicycle lockers at City Hall.
			<b>Total</b>	\$ 5,000	\$ 5,000	\$ -	
2			Phases				
			<b>Total</b>	\$ -	\$ -	\$ -	
3			Phases				
			<b>Total</b>	\$ -	\$ -	\$ -	
4			Phases				
			<b>Total</b>	\$ -	\$ -	\$ -	
5			Phases				
			<b>Total</b>	\$ -	\$ -	\$ -	
6			Phases				
			<b>Total</b>	\$ -	\$ -	\$ -	
7			Phases				
			<b>Total</b>	\$ -	\$ -	\$ -	
8			Phases				
			<b>Total</b>	\$ -	\$ -	\$ -	
9			Phases				
			<b>Total</b>	\$ -	\$ -	\$ -	
10			Phases				
			<b>Total</b>	\$ -	\$ -	\$ -	
<b>TOTAL OPERATION FUND RESERVE</b>				\$ 5,000	\$ 5,000	\$ -	0% Unspent Percentage

Box 9 FY 13-14 MEASURE B OPERATION RESERVE						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
1	221-56214-0917	Bike racks and signage Citywide	Construction	\$ 5,000	Yes	Council has approved the Climate Action Plan and the Albany Active Transportation Plan that include the implementation of bike parking citywide.
			<b>Total</b>	\$ 5,000		
2	P14	Misc. Transportation Projects	Construction	\$ 18,633	Yes	This line item was included in the CIP that was approved in the summer of 2013. Every year there is a need to install signage, conduct transportation studies, or install additional traffic calming. These funds have been used for this purpose.
			<b>Total</b>	\$ 18,633		
3			Phases			
			<b>Total</b>	\$ -		
4			Phases			
			<b>Total</b>	\$ -		
5			Phases			
			<b>Total</b>	\$ -		
6			Phases			
			<b>Total</b>	\$ -		
7			Phases			
			<b>Total</b>	\$ -		
8			Phases			
			<b>Total</b>	\$ -		
9			Phases			
			<b>Total</b>	\$ -		
10			Phases			
			<b>Total</b>	\$ -		
<b>TOTAL FY 13-14 OPERATION FUND RESERVE</b>				\$ 23,633		

**SECTION 4: Measure B Undesignated Reserve**

Box 10 FY 12-13 MEASURE B UNDESIGNATED RESERVE					
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	TRACKING FY 12-13 (Prior Year's) PLAN			Identify projects where undesignated funds were used.
		Planned Undesignated FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1		\$ -	\$ -	\$ -	
<b>TOTAL FY 12-13 UNDESIGNATED RESERVE</b>		\$ -	\$ -	\$ -	#DIV/0! Unspent Percentage

Box 11 FY 13-14 MEASURE B UNDESIGNATED RESERVE			
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	Undesignated FY 13-14	Identify Potential Funding usage.
1		\$ -	
<b>TOTAL FY 13-14 UNDESIGNATED RESERVE</b>		\$ -	

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**TABLE 1  
LOCAL STREETS AND ROADS PROGRAM  
Measure B Revenues and Expenditures**

AGENCY NAME : **City of Albany**  
DATE : **12/19/2013 (revised 2/21/14)**

Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I	
<b>Measure B Pass-through Funds FY 12-13</b>					<b>Other Measure B Expenditures</b>		<b>Non-Measure B Funds FY 12-13</b>		
<b>Starting MB Balance</b>	<b>MB Pass-through Revenues and Expenditures</b>			<b>Ending MB Balance</b>			<b>List the specific types of non-Measure B Funding including</b>		
<b>FY 11-12 Pass-through + Interest Unspent MB Fund Balance</b>	<b>FY 12-13 MB Pass-through Fund Revenues</b>	<b>FY 12-13 MB Pass-through Fund Interest</b>	<b>MB Pass-through Fund Expenditures (Should match Table 2: Column L)</b>	<b>Ending MB Pass-through Fund Balance</b>	<b>Other MB Expenditures (Should match Table 2: Column M)</b>	<b>Total Other MB Expenditures</b>	<b>Non-MB Funding Source</b>	<b>Non-MB Expenditures (Should match Table 2: Column N)</b>	
\$ -	\$ 379,775	\$ 393	\$ 8,508	\$ 371,660	\$ -	\$ -	Vehicle Registration Fee Fund**		
<b>VERIFICATION CHECK:</b> Values to the bottom right are automatically drawn from Table 1 and Table 2 (corresponding expenditures fund totals) to ensure accurate reporting. These numbers must match each other.			<b>Total from Table 1:</b>	\$ 8,508					
			<b>Total from Table 2:</b>	\$ 8,508					
<b>Column Descriptions</b>									
<b>MB Unspent Balance:</b> Value must match the local agency's audit report figure for the ending MB balance reported in FY 11-12.	<b>MB Pass-through Revenue:</b> Value is the actual MB revenues for FY 12-13.	<b>MB Pass-through Interest:</b> Value is the MB Pass-through Interest earned on unspent funds during FY 12-13.	<b>MB Expenditures:</b> Value must match the agency audit report figure AND total sum of MB pass-through expenditures calculated on Table 2: Column L.	<b>Other MB Expenditures:</b> Value must match the agency audit report figure AND other Measure B expenditures calculated on Table 2: Column M.  Do not include Measure B Capital Project Expenses.					
					<b>VERIFICATION CHECK:</b> Values to the bottom right are automatically drawn from Table 1 and Table 2 (Sum of Column N and Column O) to ensure accurate reporting. Table 1's non-Measure B expenditures values must match the sum of Table 2's non-Measure B expenditures.				
							<b>Total Non-MB:</b>	\$ -	
							<b>Total Non-MB Table 1:</b>	\$ -	
							<b>Total Non-MB Table 2:</b>	\$ -	

**NOTES**

- 1) The numbers on Table 1 must be consistent with your Audited Financial Statements.
- 2) The expenditures inputted in Table 1 must match expenditures calculated on Table 2.

**Additional Information:** Use the Box Below to clarify revenues and expenditures.

\* Non-Measure B Funding includes any non-Measure B funding sources such as state, federal, or local funding.

\*\*Report Vehicle Registration Fee (VRF) revenues and expenditures for Local Streets and Roads in this section. Inputted VRF values must match reported VRF expenditures in the VRF Local Streets and Road Compliance Reporting Form (completed separately) i.e. Table 2 (Column N).

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**TABLE 2**  
**LOCAL STREETS AND ROADS PROGRAM**  
**Measure B Expenditures and Accomplishments (FY 2012-13)**

AGENCY NAME: **City of Albany**  
DATE: **12/19/2013 (revised 2/21/14)**

Index No.	Index	Project Description						Status	Deliverables			Expenditures FY 12-13					Approvals			
		Local Project ID Number	Project Category	Project Phase	Project Type	Project Name	Project Description		Project Benefits	Project Status	Quantity Completed in FY 12-13	Units for Quantity	Description	Column K* Estimated Completed Quantity Funded by Measure B FY 12-13	Column L** MB Pass-through LSR Expenditures	Column M** Other MB LSR Expenditures	Column N*** Non-MB Funding Expenditures Vehicle Registration Fee	Column O Non-MB Funding Expenditures (federal & state grants, city/local funds, etc.)	Column P Total Project Cost in FY 12-13	Column Q Enter the Contract amount if \$50K or more of this Project was for an Individual Contract
1	N/A	Other	Other	Other (describe in Column E)	Alameda County Membership fees	Annual fees	The membership fees allowed the City to participate in the Transportation Commission and work together with other jurisdictions for the improvement of transportation in Alameda County.	Continuing or Ongoing	1	Other (describe in Column J)	Annual membership-Council approved with Measure B/VRF Agreement.	1.0	\$ 8,508				\$ 8,508	\$ -		Yes
2												#DIV/0!					\$ -			
3												#DIV/0!					\$ -			
4												#DIV/0!					\$ -			
5												#DIV/0!					\$ -			
6												#DIV/0!					\$ -			
7												#DIV/0!					\$ -			
8												#DIV/0!					\$ -			
9												#DIV/0!					\$ -			
10												#DIV/0!					\$ -			
11												#DIV/0!					\$ -			
12												#DIV/0!					\$ -			
13												#DIV/0!					\$ -			
14												#DIV/0!					\$ -			
15												#DIV/0!					\$ -			
16												#DIV/0!					\$ -			
17												#DIV/0!					\$ -			
18												#DIV/0!					\$ -			
19												#DIV/0!					\$ -			
20												#DIV/0!					\$ -			
21												#DIV/0!					\$ -			
22												#DIV/0!					\$ -			
23												#DIV/0!					\$ -			
24												#DIV/0!					\$ -			
25												#DIV/0!					\$ -			
<b>TOTALS:</b>													\$ 8,508	\$ -	\$ -	\$ -	\$ 8,508			

Note: Definitions for each drop-down menu appear as Comments (scroll over the column title or in the Review mode, choose "Show All Comments"). The document is set up to print Comments at the end.

Additional Information: Use the Box Below to clarify expenses or to provide additional information.

No Expenditures in FY 12/13

\* Column K: (Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity  
 \*\* Columns L-N: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.  
 \*\*\* Column N: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.

Pull Down Menu Options			
Bike/Ped	Scoping, Feasibility, Planning	Bike Parking	Planning in FY 12-13
Mass Transit	Environmental	Bikeways and Multiuse Paths	Initiated in FY 12-13
Paratransit	PS&E	Bridges and Tunnels	Continuing or Ongoing
Streets and Roads	Right-of-Way	Education and Promotion	Closed Out in FY 12-13
Other	Construction	Equipment and New Vehicles	
	Maintenance	Operations	
	Operations	Pedestrian Crossing Improvements	
	Project Completion/Closeout	Sidewalks and Ramps	
	Other	Signage	
		Signals	
		Staffing	
		Street Resurfacing and Maintenance	
		Traffic Calming	
		Welfare to Work Operations	
		Other (describe in Column E)	
		Bike Parking Spaces	
		Intersections	
		Lane Miles	
		Linear Feet	
		Number of People/Passengers	
		Number of One-Way Unduplicated Trips	
		Square Feet	
		Vehicles Purchased	
		Other (describe in Column J)	

**Cell: C11**

**Comment:** Project Category:

Bicycle: Bicycle project.  
Bike/Pedestrian: Bicycle and pedestrian project.  
Pedestrian: Pedestrian project.

**Cell: D11**

**Comment:** Project Phase:

Scoping, Feasibility, Planning: Early capital project phases, such as project scoping, feasibility studies, and planning.  
Environmental: Preparation of environmental documents, such as those related to the California Environmental Quality Act (CEQA) or the National Environmental Policy Act (NEPA).  
Right-of-Way: Preparing documentation needed to secure or dispose of property rights for project.  
Plans, Specifications and Engineering (PS&E): Development of the preliminary engineering and engineering estimates.  
Construction: Construction of a new capital project,  
Maintenance: Maintenance, repairs, renovation, or upgrade of existing facility or infrastructure.  
Operations: Operations such as transit, which may include routine maintenance and procurement, or lease of vehicles/equipment; intelligent transportation systems; or corridor system management.  
Project Completion/Closeout: Inspection/project acceptance, final invoicing, final reporting, and processes for closing out project.  
Other: Use if none of the above apply, and define the project phase by selecting Project Type (Column C) and describe the phase under Project Description (Column E).

**Cell: E11**

**Comment:** Project Type:

Bike Parking: Bike racks and lockers, bike shelters, attended bike parking facilities, and bike parking infrastructure.  
Bikeways (non-Class I): Bike lanes (Class II), bike boulevards, side paths, bike routes (Class III), at-grade bike crossings. Includes bikeway maintenance.  
Bridges and Tunnels: Bicycle-pedestrian crossings above or below grade.  
Education and Promotion: Marketing, education, information, outreach, promotional campaigns, and programs.  
Master Plan: Bicycle and/or pedestrian master plan development.  
Multiuse Paths (Class I): Pathways (Class I) for bicyclists, pedestrians, and other non-motorized modes. Includes maintenance of multiuse paths.  
Pedestrian Crossing Improvements: At-grade pedestrian crossing improvements such as crosswalks, roadway/geometric changes, or reconfiguration specifically benefiting pedestrians.  
Safety Improvements: Infrastructure improvements for bicyclists and pedestrians not covered by other project types on the list.  
Sidewalks and Ramps: New sidewalks, sidewalk maintenance, curb ramps, stairs/ramps for pedestrian and Americans with Disabilities Act access.  
Signage: Warning, regulatory, way finding, or informational signage. Includes signage maintenance.  
Signals: New traffic signals or crossing signals for pedestrians and/or bicyclist, signal upgrades, countdown signals, audible signals, and video detection.  
Staffing: Salary and benefits for staff to support projects, programs, or services.  
Traffic Calming: Infrastructure primarily aimed at slowing down motor vehicle traffic.  
Other: Use if none of the Project Types apply or for projects that consist of multiple types of improvements. Describe the type under Project Description (Column E).

**Cell: I11**

**Comment:** Project Status:

Choose project status on June 30, 2013:  
- Planning in FY 12/13,  
- Initiated in FY 12/13,  
- Continuing or Ongoing, or  
- Closed Out in FY 12/13.

**Cell: J11**

**Comment:** Quantity Complete includes itemizations such as square feet, lane miles, linear feet, etc.

**Cell: K11**

**Comment:** Units for Quantity:

Select from the drop-down menu and add any details about the unit or quantity in Column J.  
  
Lane Miles: Measurement to describe length of roadway, street improvements, and bicycle facilities.  
  
Linear Feet: Measurement to describe sidewalk and pedestrian facilities improvement lengths.  
  
Square Feet: Measurement to describe building, floor plan specifications, landscaping, etc.

**Cell: M11**

**Comment:** Completed Quantity funded by MB FY 12-13: This column auto-calculates based on the following.

$(\text{Total Measure Dollars Spent} \times \text{Total Quantity}) / \text{Total Project Cost} = \text{Total MB-Funded Quantity}$

**TABLE 3**  
**LOCAL STREETS AND ROADS PROGRAM**  
**Measure B Planned Projects and Fund Reserves**

AGENCY NAME: **City of Albany**  
DATE: **12/19/2013 (revised 2/21/14)**

**Directions**  
There are FOUR Sections on this worksheet to be completed by the local agency.  
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.  
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

**AUTO CALCULATED REFERENCE TABLES**

**Auto Box 1** - Provides a Summary of Measure B Funds Available in FY 13-14. The total in the GREEN box is the amount to be allocated to the FY 13-14 through FY 16-17 Planned Projects and Fund Reserves (ODD numbered boxes).  
**Auto Box 2** - Provides a tracking summary comparison of Measure B FY 12-13 Planned Expenditures and Actual Expenditures.  
**Auto Box 3** - Total Measure B Summary for FY 13-14 through FY 16-17 using the available Measure B funds available (GREEN box).

BOX 1		BOX 2				
Total Measure B Available in FY 13-14		Total Measure B FY 12-13 Planned vs. Actual Expenditures				
FY 12-13 Measure B Ending Pass-through Balance <i>(From Table 1, Column E)</i>	\$ 371,660	FY 12-13 Reported Planned	FY 12-13 Actual Expenditures	FY 12-13 Unspent Amount	% Unspent	
Reported FY 12/13 Balances		\$ 368,779	\$ 8,508	\$ 360,271	98%	
FY 12/13 Planned Project Balance	\$ 360,271	MB Planned Projects				#DIV/0!
FY 12/13 Capital Reserve Balance	\$ -	MB Capital Reserve				98%
FY 13/14-15/16 Capital Reserve <i>(original)</i>	\$ -	<i>Committed in FY 13-16 Window</i>				
FY 12/13 Operational Reserve Balance	\$ -	<i>Committed in FY 13-16 Window</i>				
FY 12/13 Undesignated Reserve Balance	\$ -					
FY 12/13 Actual vs Projected Revenue Variance	\$ 11,389					
Remaining (rollover) Measure B Balance <i>subtract FY 13-16 reserve window commitments</i>	\$ 371,660	<i>Matches Measure B Ending Pass-through Balance above?</i>				
FY 13-14 Uncommitted rollover amount	\$ 371,660	<i>Any unspent FY 12-13 Measure B Capital Fund Reserve Amount will require a request to reallocate the funds to outer years of the FY 12-13 through FY 15-16 Reserve Window (Blue lines).</i>				
FY 13-14 Measure B Projected Pass-through Revenue	\$ 368,220					
<b>Total FY 13-14 Measure B Funds Available</b>	<b>\$ 739,880</b>	<i>Allocate Amount to FY 13-14 through FY 16-17 Reserve Window (ODD Numbered Boxes). This amount should equal the total in Box 3.</i>				

BOX 3					
Total Measure B FY 13-14 Funding Allocation Summary					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	TOTAL
MB Planned Projects	\$ 559,880				\$ 559,880
MB Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
MB Operational Reserve	\$ 180,000				\$ 180,000
MB Undesignated Reserve	\$ -				\$ -
<b>TOTAL MEASURE B</b>	<b>\$ 739,880</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 739,880</b>

  

	Max. Allocation	% Sponsor Allocated	Max. % Allowed
	\$ 184,110	49%	50%
	\$ 36,822	0%	10%

*Must equal to FY 13-14 Measure B Funds Available (Green Box, Total Box 1).*

**NOTE:**  
Alameda CTC may request additional information to determine recipient's compliance with the Reserve and Timely Use of Fund Policies.

**SECTION 1: Measure B Planned Projects (unreserved funds)**

Box 4							
FY 12-13 MEASURE B PLANNED PROJECTS (unreserved funds)							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			Reason for positive or negative balance?
				Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1	S20 and T02	Street Maintenance	Maintenance	\$ 368,779	\$ -	\$ 368,779	In FY 2012/13, the City hired a new Public Works Director/City Engineer. New management decided to use pass through Measure B funds for pavement rehabilitation projects and to create a new sidewalk program for the City. Therefore, no expenditures in FY 12/13, but these fund balances will allow for the implementation of larger, locally beneficial projects in FY 13/14 as shown in the adjacent BOX 5.
			<b>Total</b>	\$ 368,779	\$ -	\$ 368,779	
2	N/A	Alameda County Transportation Commission membership	Other		\$ 8,508	\$ (8,508)	Alameda CTC annual membership fees
			<b>Total</b>	\$ -	\$ 8,508	\$ (8,508)	
3							
			<b>Total</b>	\$ -	\$ -	\$ -	
4							
			<b>Total</b>	\$ -	\$ -	\$ -	
5							
			<b>Total</b>	\$ -	\$ -	\$ -	
6							
			<b>Total</b>	\$ -	\$ -	\$ -	
7							
			<b>Total</b>	\$ -	\$ -	\$ -	
8							
			<b>Total</b>	\$ -	\$ -	\$ -	
9							
			<b>Total</b>	\$ -	\$ -	\$ -	
10							
			<b>Total</b>	\$ -	\$ -	\$ -	
11							
			<b>Total</b>	\$ -	\$ -	\$ -	
12							
			<b>Total</b>	\$ -	\$ -	\$ -	
13							
			<b>Total</b>	\$ -	\$ -	\$ -	
<b>TOTAL FY 12-13 PLANNED VS ACTUAL EXPENDITURES</b>				<b>\$ 368,779</b>	<b>\$ 8,508</b>	<b>\$ 360,271</b>	98% Unspent Percentage

Box 5						
FY 13-14 MEASURE B PLANNED PROJECTS (unreserved funds)						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
			<b>Total</b>	\$ 401,372		
2	P42	Albany Sidewalk Program	Maintenance	\$ 50,000	No	The City exhausted its funds for the existing sidewalk program which consisted on reimbursing up to 50% of sidewalk repair costs to residential property owners. The Public Works Department proposed a new sidewalk program that entails identifying the worst sidewalk locations throughout the City, hiring a concrete contractor to repair the sidewalk and then bill the property owner for his/her portion of the work. Council has not approved this project yet, but it is scheduled to be presented to Council in 2014. Measure B funds are reserved for this project.
			<b>Total</b>	\$ 50,000		
3	S42	Buchanan Bikeway Phase I and II Signal adjustments and pavement potholing	Construction	\$ 100,000	Yes	Additional adjustments are needed for the signal at the intersection of Marin Avenue and San Pablo Avenue. These include the addition of a No Right Turn on Red Blank out sign and installation of bike loop detectors. Pavement potholing will be done westbound on Buchanan Street at the concrete/asphalt joint and at the intersection of Buchanan and Pierce Street.
			<b>Total</b>	\$ 100,000		
4		Alameda County Transportation Commission membership	Other	\$ 8,508		Alameda CTC annual membership fees
			<b>Total</b>	\$ 8,508		
5						
			<b>Total</b>	\$ -		
6						
			<b>Total</b>	\$ -		
7						
			<b>Total</b>	\$ -		
8						
			<b>Total</b>	\$ -		
9						
			<b>Total</b>	\$ -		
10						
			<b>Total</b>	\$ -		
11						
			<b>Total</b>	\$ -		
12						
			<b>Total</b>	\$ -		
13						
			<b>Total</b>	\$ -		
<b>TOTAL FY 13-14 PLANNED PROJECTS</b>				<b>\$ 559,880</b>		

**TABLE 3**  
**LOCAL STREETS AND ROADS PROGRAM**  
**Measure B Planned Projects and Fund Reserves**

AGENCY NAME: **City of Albany**  
DATE: **12/19/2013 (revised 2/21/14)**

**Directions**  
There are FOUR Sections on this worksheet to be completed by the local agency.  
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.  
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

**SECTION 2: Measure B Capital Fund Reserve**

BOX 6 Capital Fund Reserves FY 12-13 Planned vs Actual Expenditures							
Index	Local Project ID Number	Project Name	Original and Revised Plans	Phase	FY 12-13 (PRIOR YEAR'S) PLAN		
					Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13
1			Actual (Revised) Plan		\$ -		
			New FY 14-17 Window		\$ -		
			New Phase Line		\$ -		
			New Phase Line		\$ -		
			Total Project Cost			\$ -	
			YEARLY TOTALS				\$ -
2			Actual (Revised) Plan	Construction	\$ -		
			New FY 14-17 Window	Construction	\$ -		
			New Phase Line		\$ -		
			New Phase Line		\$ -		
			Total Project Cost			\$ -	
			YEARLY TOTALS				\$ -
3			Actual (Revised) Plan		\$ -		
			New FY 14-17 Window		\$ -		
			Actual (Revised) Plan		\$ -		
			New FY 14-17 Window		\$ -		
			New Phase Line		\$ -		
			New Phase Line		\$ -		
Total Project Cost			\$ -				
YEARLY TOTALS				\$ -			

BOX 7 Capital Fund Reserves FY 13-14 through FY 16-17 Planned Capital Reserve Expenditures													
Index	Local Project ID Number	Project Name	Original and Revised Plans	Phase	FY 12-13 (PRIOR YEAR'S) PLAN				Original FY 13-16 Window Total	New FY 14-17 Window Total	Total By Phase, Original FY 13-16 + FY 14-17 Window	Describe the Project Status 1) If requesting an adjustment, explain how and why the FY 12-13 Capital Reserve Plan was adjusted. Provide an explanation on any unspent funds and its reallocation. 2) Specify Measure B adjustments to FY 13-16 Window and usage of FY 14-17 revenue.	
					Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	FY 13-14					FY 14-15
1			Actual (Revised) Plan		\$ -				\$ -	\$ -	\$ -		
			New FY 14-17 Window		\$ -				\$ -	\$ -	\$ -		
			New Phase Line		\$ -				\$ -	\$ -	\$ -		
			New Phase Line		\$ -				\$ -	\$ -	\$ -		
			Total Project Cost			\$ -				\$ -	\$ -	\$ -	
			YEARLY TOTALS				\$ -			\$ -	\$ -	\$ -	
2			Actual (Revised) Plan	Construction	\$ -				\$ -	\$ -	\$ -		
			New FY 14-17 Window	Construction	\$ -				\$ -	\$ -	\$ -		
			New Phase Line		\$ -				\$ -	\$ -	\$ -		
			New Phase Line		\$ -				\$ -	\$ -	\$ -		
			Total Project Cost			\$ -				\$ -	\$ -	\$ -	
			YEARLY TOTALS				\$ -			\$ -	\$ -	\$ -	
3			Actual (Revised) Plan		\$ -				\$ -	\$ -	\$ -		
			New FY 14-17 Window		\$ -				\$ -	\$ -	\$ -		
			Actual (Revised) Plan		\$ -				\$ -	\$ -	\$ -		
			New FY 14-17 Window		\$ -				\$ -	\$ -	\$ -		
			New Phase Line		\$ -				\$ -	\$ -	\$ -		
			New Phase Line		\$ -				\$ -	\$ -	\$ -		
Total Project Cost			\$ -				\$ -	\$ -	\$ -				
YEARLY TOTALS				\$ -			\$ -	\$ -	\$ -				

Fiscal Year FY 12-13 through FY 15-16 Window Totals				
\$ -	\$ -	\$ -	\$ -	\$ -

FY 12-13 Planned vs Actual Expenses				
TOTAL CAPITAL FUND RESERVE	\$ -	\$ -	\$ -	\$ -

#DIV/0!  
Unspent Percentage

Fiscal Year FY 13-14 through FY 16-17 Window Totals				
\$ -	\$ -	\$ -	\$ -	\$ -

**TABLE 3**  
**LOCAL STREETS AND ROADS PROGRAM**  
**Measure B Planned Projects and Fund Reserves**

AGENCY NAME: City of Albany  
DATE: 12/19/2013 (revised 2/21/14)

**Directions**  
There are FOUR Sections on this worksheet to be completed by the local agency.  
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.  
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

**SECTION 3: Measure B Operation Reserve**

Box 8 FY 12-13 MEASURE B OPERATION RESERVE							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			Reason for positive or negative balance?
				Planned Op Reserve FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1			Phases			\$ -	
						\$ -	
						\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
2			Phases			\$ -	
						\$ -	
						\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
3			Phases			\$ -	
						\$ -	
						\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
4			Phases			\$ -	
						\$ -	
						\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
5			Phases			\$ -	
						\$ -	
						\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
6			Phases			\$ -	
						\$ -	
						\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
7			Phases			\$ -	
						\$ -	
						\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
8			Phases			\$ -	
						\$ -	
						\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
9			Phases			\$ -	
						\$ -	
						\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
10			Phases			\$ -	
						\$ -	
						\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
<b>TOTAL OPERATION FUND RESERVE</b>				\$ -	\$ -	\$ -	#DIV/0! Unspent Percentage

Box 9 FY 13-14 MEASURE B OPERATION RESERVE						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
1	N/A	LS&R Operations Reserve	Phases PS&E Operations Maintenance		Yes	This reserve is established for unanticipated expenses, or fluctuations in revenues.
				<b>Total</b> \$ 180,000		
2			Phases			
			<b>Total</b>	\$ -		
3			Phases			
			<b>Total</b>	\$ -		
4			Phases			
			<b>Total</b>	\$ -		
5			Phases			
			<b>Total</b>	\$ -		
6			Phases			
			<b>Total</b>	\$ -		
7			Phases			
			<b>Total</b>	\$ -		
8			Phases			
			<b>Total</b>	\$ -		
9			Phases			
			<b>Total</b>	\$ -		
10			Phases			
			<b>Total</b>	\$ -		
<b>TOTAL FY 13-14 OPERATIONS FUND RESERVE</b>				\$ 180,000		

**SECTION 4: Measure B Undesignated Reserve**

Box 10 FY 12-13 MEASURE B UNDESIGNATED RESERVE					
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	TRACKING FY 12-13 (Prior Year's) PLAN			Identify projects where undesignated funds were used.
		Planned Undesignated FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1		\$ -	\$ -	\$ -	
<b>TOTAL FY 12-13 UNDESIGNATED RESERVE</b>		\$ -	\$ -	\$ -	#DIV/0! Unspent Percentage

Box 11 FY 13-14 MEASURE B UNDESIGNATED RESERVE			
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	Undesignated FY 13-14	Identify Potential Funding usage.
1			
<b>TOTAL FY 13-14 UNDESIGNATED RESERVE</b>		\$ -	

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**TABLE 2  
PARATRANSIT PROGRAM  
Measure B Expenditures and Accomplishments (FY 2012-13)**

AGENCY NAME: **City of Albany**  
DATE: **12/18/2013 (revised 2/21/14)**

Index		Project Description						Status	Deliverables				Expenditures FY 12-13							Column T	
Index No.	Local Project ID Number	Project Category <i>Drop-down Menu</i>	Project/Program Phase <i>Drop-down Menu</i>	Project Type <i>Drop-down Menu</i>	Service/Program/Project Name	Project Description	Project Benefits/Needs This Service Meets <i>(describe project's benefit to the implementation area e.g. medical, grocery, recreation, regional trips, etc.)</i>	Project Status <i>(at the end of FY 12-13)</i> <i>Drop-down Menu</i>	Quantity Completed in FY 12-13 <i>(numerical value only)</i>	Quantity Type Description <i>Drop-down Menu</i>	Description <i>(other details about unit or quantity)</i>	Estimated Completed Quantity Funded by Measure B FY 12-13 <i>(auto calculates)</i>	Column L** MB Pass-through Paratransit Expenditures	Column M** Other MB Paratransit Expenditures MSL Fund	Column N** Other MB Paratransit Expenditures Paratransit Gap Grant Fund	Column O** Other MB Paratransit Expenditures Stabilization Fund	Column P** Other MB Paratransit Local Streets and Roads Fund	Column Q Non-MB Funding Expenditures <i>(federal &amp; state grants, city/local funds, etc.)</i>	Column R Non-MB Fares <i>(cash fares, scrip/voucher purchases, fares retained by vendors or paid by third-party sponsors)</i>	Column S Total Project Cost in FY 12-13 <i>(L+M+N+O+P+Q+R+S)</i> <i>(auto calculates)</i>	Column T Enter the Contract amount if \$50K or more of this Project was for an Individual Contract
1	N/A	Senior and Disabled Services	Operations	Same Day/Taxi Program	Taxi Subsidy Program	Taxi subsidy programs of 70% up to \$20 which ever is least for Albany residents age 80+ or EBP certified residents age 18+	provides rides for any purpose 24 hours/day & 7 days a week	Continuing or Ongoing	454	Trips (one-way)		454.0	\$ 4,970							\$ 4,970	
2	N/A	Senior and Disabled Services	Operations	Group Trips	Shopping Trips	Using the Albany Senior Center Community Shuttle, provide accessible door-to-door service to nearby grocery stores, malls. Must be age 60+ and Albany residents to be picked up at home.	Basic Needs trips. Shopping trips are provided 2 Monday mornings a month (Hilltop Mall, Thrift Town & Dollar Store) and on Thursday (El Cerrito Plaza and Ranch 99)& Friday (safeway & target)mornings weekly. No trip limit.	Continuing or Ongoing	1,196	Trips (one-way)		1,196.0	\$ 2,876	\$ 3,052						\$ 5,928	
3	N/A	Senior and Disabled Services	Operations	Group Trips	Day trips, walking trips and senior center trips	Using the Albany Senior Center Community Shuttle, provide free accessible transportation for recreational and walking group trips throughout the Bay Area. 6 trip per month usually on Tuesdays and Wednesdays. Eligibility age 50+	Recreational and fitness group trips provides opportunities for social interaction with peers, physical exercises and lifelong learning in a safe and friendly environment.	Continuing or Ongoing	3,088	Trips (one-way)		3,088.0	\$ 7,469	\$ 7,848						\$ 15,317	
4	N/A	Senior and Disabled Services	Operations	Meal Delivery	Meals on Wheels	Meals on Wheels. Use the senior center van to deliver meals	meal delivery 4 days per week to homebound seniors	Continuing or Ongoing	400			400.0	\$ 306							\$ 306	
5	N/A	Senior and Disabled Services	Operations	Management/Overhead/Staffing	Program administration for the paratransit programs.	Program administration for the paratransit programs.	Administration for the paratransit programs provide coordination and delivery of services.	Continuing or Ongoing		Other (describe in Column J)	Administration for the paratransit programs provide coordination and delivery of services.	0.0	\$ 5,608							\$ 5,608	
6	N/A	Senior and Disabled Services	Operations	Customer Service and Outreach	Program administration for the paratransit programs.	Program administration for the paratransit programs.	Administration for the paratransit programs provide coordination and delivery of services.			Other (describe in Column J)	Administration for the paratransit programs provide coordination and delivery of services.	0.0	\$ 4,865							\$ 4,865	
7											#DIV/0!									\$ -	
8											#DIV/0!									\$ -	
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24											#DIV/0!									\$ -	
25											#DIV/0!									\$ -	
<b>TOTALS:</b>												\$ 26,095	\$ -	\$ 10,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,995	

Note: Definitions for each drop-down menu appear as Comments (scroll over the column title or in the Review mode, choose "Show All Comments"). The document is set up to print Comments at the end.

\* Column K: (Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity  
\*\* Columns L-R: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.

**Column A Project Category Note:**  
Disabled Services: Services primarily created for mobility for people with disabilities.  
Meals on Wheels: Delivery of meals.  
Senior & Disabled Services: Transportation services for seniors and people with disabilities.  
Senior Services: Services primarily created for senior mobility.  
Other: Use Other if none of the above apply, and define other by selecting Project Type (Column C) and providing Project Description (Column E).

**Column J Note:**  
If trip services were provided, describe the type and estimated quantities of the trips which were delivered such as passenger trips, same-day trips, taxi-trips, lift-assisted, group trips, etc.

**Additional Information:** Use the Box Below to clarify expenses or to provide additional information.

Pull Down Menu Options				
Disabled Services	Scoping, Feasibility, Planning	ADA-mandated Services	Planning in FY 12-13	Consumers Trained
Meals on Wheels	Environmental	Capital Expenditure/Purchase	Initiated in FY 12-13	Contacts Made (outreach program only)
Senior and Disabled Services	City-based Door-to-Door	Customer Service and Outreach	Continuing or Ongoing	Meals Delivered
Senior Services	Right of Way	Group Trips	Closed Out in FY 12-13	Trips (one-way)
Other	Construction	Management/Overhead/Staffing		Scholarships Provided
	Maintenance	Meal Delivery		Other (describe in Column J)
	Operations	Mobility Management/Travel Training		
	Project Completion/Closeout	Same Day/Taxi Program		
	Other	Scholarship/Subsidized Fare		
		Shuttle or Fixed-route Trips		
		Volunteer Driver Program		
		Other (describe in Column E)		

**Cell: C12**

**Comment:** Project Category:

Disabled Services: Services primarily created for mobility for people with disabilities.  
 Meals on Wheels: Delivery of meals.  
 Senior & Disabled Services: Transportation services for seniors and people with disabilities.  
 Senior Services: Services primarily created for senior mobility.  
 Other: Use Other if none of the above apply, and define other by selecting Project Type (Column C) and providing Project Description (Column E).

**Cell: D12**

**Comment:** Project Phase:

Scoping, Feasibility, Planning: Early capital project phases, such as project scoping, feasibility studies, and planning.  
 Environmental: Preparation of environmental documents, such as those related to the California Environmental Quality Act (CEQA) or the National Environmental Policy Act (NEPA).  
 Right-of-Way: Preparing documentation needed to secure or dispose of property rights for project.  
 Plans, Specifications and Engineering (PS&E): Development of the preliminary engineering and engineering estimates.  
 Construction: Construction of a new capital project,  
 Maintenance: Maintenance, repairs, renovation, or upgrade of existing facility or infrastructure.  
 Operations: Operations such as transit, which may include routine maintenance and procurement, or lease of vehicles/equipment; intelligent transportation systems; or corridor system management.  
 Project Completion/Closeout: Inspection/project acceptance, final invoicing, final reporting, and processes for closing out project.  
 Other: Use if none of the above apply, and define the project phase by selecting Project Type (Column C) and describe the phase under Project Description (Column E).

**Cell: E12**

**Comment:** Project Type:

ADA-mandated Services: Includes mandated public transportation service for people unable to independently use the fixed route bus service.  
 Capital Expenditure or Purchase: Expenditure or purchase of equipment, vehicles, or facilities.  
 City-based Door-to-Door: Pre-scheduled, accessible, door-to-door service provided by the city. Provides similar level of service to mandated ADA services; designed to fill gaps not met by ADA-mandated providers and/or relieve ADA-mandated providers of some trips.  
 Customer Service and Outreach: Staffing and benefits for customer service as well as costs associated with marketing, education, outreach, and promotional campaigns and programs.  
 Group Trips: One-way passenger trips considered group trips. Includes vehicle operation and contracts. See Individual Demand-response Trips.  
 Management/Overhead/Staffing: Staffing and benefits to manage programs, projects, and services.  
 Meal Delivery: Costs associated with vehicle operation, scheduling, dispatching, vehicle maintenance, and supervision for the purpose of delivering meals, whether provided in-house, through contracts, via taxicab, or by grantees.  
 Mobility Management/Travel Training: Covers a wide range of activities, such as travel training, trip planning, and brokerage. Does not include provision of trips. This is considered "non-trip provision".  
 Same Day/Taxi Program: Provides a same day, curb-to-curb service intended for situations when consumers cannot make their trip on a pre-scheduled basis; allows eligible consumers to use taxis at a reduced fare.  
 Scholarship/Subsidized Fare Program: Program to subsidize any services for customers who are low-income and can demonstrate finance need.  
 Shuttle or Fixed-route Trips: Shuttle or fixed-route bus service, for example. Includes vehicle operation and contracts.  
 Volunteer Driver Program: Pre-scheduled, door-through-door services that are generally not accessible; rely on volunteers to drive eligible consumers for critical trip needs, such as medical trips. May also have an escort component.  
 Other: Use if none of the above apply. Describe the Type under Project Description (Column E).

**Cell: I12**

**Comment:** Project Status:

Choose project status on June 30, 2013:  
 - Planning in FY 12/13,  
 - Initiated in FY 12/13,  
 - Continuing or Ongoing, or  
 - Closed Out in FY 12/13.

**Cell: J12**

**Comment:** Quantity Completed includes itemizations such as the total number of one-way passenger trips, consumers trained, meals delivered, tickets purchased, etc.

**Cell: K12**

**Comment:** Quantity Type Description:

Consumers Trained: Individuals who received travel trainings related to mobility management/travel training programs.  
 Contacts Made: Individuals contacted during public outreach events related to mobility management/travel training programs.  
 Meals Delivered: Number of meals delivered to individuals.  
 Scholarships Provided: Number of scholarship/scrip vouchers distributed.  
 Trips: Any type of one-way trip, including taxi, same day service, passenger trips, accessibility trips, etc.  
 Other: If Trip Type is not applicable to your program, choose Other and provide a description in Column K.

**Cell: M12**

**Comment:** Completed Quantity funded by MB FY 12-13: This column auto-calculates based on the following.

(Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity

**TABLE 3**  
**PARATRANSIT PROGRAM**  
**Measure B Planned Projects and Fund Reserves**

AGENCY NAME: **City of Albany**  
DATE: **12/18/2013 (revised 2/21/14)**

**Directions**  
There are FOUR Sections on this worksheet to be completed by the local agency.  
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.  
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

**AUTO CALCULATED REFERENCE TABLES**

**Auto Box 1** - Provides a Summary of Measure B Funds Available in FY 13-14. The total in the GREEN box is the amount to be allocated to the FY 13-14 through FY 16-17 Planned Projects and Fund Reserves (ODD numbered boxes).  
**Auto Box 2** - Provides a tracking summary comparison of Measure B FY 12-13 Planned Expenditures and Actual Expenditures.  
**Auto Box 3** - Total Measure B Summary for FY 13-14 through FY 16-17 using the available Measure B funds available (GREEN box).

BOX 1		BOX 2				
Total Measure B Available in FY 13-14		Total Measure B FY 12-13 Planned vs. Actual Expenditures				
FY 12-13 Measure B Ending Pass-through Balance	\$ 15,547					
<i>(From Table 1: Column E)</i>						
<b>Reported FY 12/13 Balances</b>						
FY 12/13 Planned Project Balance	\$ 2,396	MB Planned Projects	\$ 28,490	\$ 26,094	\$ 2,396	8%
FY 12/13 Capital Reserve Balance	\$ -	MB Capital Reserve	\$ -	\$ -	\$ -	#DIV/0!
FY 13/14-15/16 Capital Reserve (original)	\$ -					8%
FY 12/13 Operational Reserve Balance	\$ 11,354					
FY 12/13 Undesignated Reserve Balance	\$ -					
FY 12/13 Actual vs Projected Revenue Variance	\$ 1,798					
<b>Remaining (rollover) Measure B Balance</b>	\$ 15,548					
subtract FY 13-16 reserve window commitments	\$ -					
<b>FY 13-14 Uncommitted rollover amount</b>	\$ 15,548					
FY 13-14 Measure B Projected Pass-through Revenue	\$ 31,033					
<b>Total FY 13-14 Measure B Funds Available</b>	\$ <b>46,581</b>					

BOX 3					
Total Measure B FY 13-14 Funding Allocation Summary					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	TOTAL
MB Planned Projects	\$ 31,065				\$ 31,065
MB Capital Reserve	\$ -				\$ -
MB Operational Reserve	\$ 15,516				\$ 15,516
MB Undesignated Reserve	\$ -				\$ -
<b>TOTAL MEASURE B</b>	\$ <b>46,581</b>				\$ <b>46,581</b>

**NOTE:**  
Alameda CTC may request additional information to determine recipient's compliance with the Reserve and Timely Use of Fund Policies.

**SECTION 1: Measure B Planned Projects (unreserved funds)**

Box 4								
FY 12-13 MEASURE B PLANNED PROJECTS (unreserved funds)								
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN				Reason for positive or negative balance?
				Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13		
1	FY12/13-01 TAXI	Taxi Subsidy Program FY 12-13	Operations	\$ 5,600	\$ 4,970	\$ 630		slight decrease in number of taxi trips provided
			<b>Total</b>	\$ 5,600	\$ 4,970	\$ 630		
2	FY12/13-02 DAY TRIP	Group Trips FY 12-13	Operations	\$ 8,154	\$ 7,469	\$ 685		Gap grant subsidy covered operational costs
			<b>Total</b>	\$ 8,154	\$ 7,469	\$ 685		
3	FY12/13-03 SHOP	Shopping Trips FY 12-13	Operations	\$ 3,586	\$ 2,876	\$ 710		Gap grant subsidy covered operational costs
			<b>Total</b>	\$ 3,586	\$ 2,876	\$ 710		
4	FY12/13 MOW	Meals on Wheels FY 12-13	Operations	\$ 1,500	\$ 306	\$ 1,194		Volunteers are now delivering more meals. Vehicle maintenance cost went down.
			<b>Total</b>	\$ 1,500	\$ 306	\$ 1,194		
5	FY12/13 S VISION	Albany Paratransit Supervision FY 12-13	Operations	\$ 5,450	\$ 5,608	\$ (158)		Provided more trips
			<b>Total</b>	\$ 5,450	\$ 5,608	\$ (158)		
6	FY12/13 INFO	Albany Paratransit Outreach FY 12-13	Operations	\$ 4,200	\$ 4,865	\$ (665)		Provided more trips
			<b>Total</b>	\$ 4,200	\$ 4,865	\$ (665)		
7			Phases					
			<b>Total</b>	\$ -	\$ -	\$ -		
8			Phases					
			<b>Total</b>	\$ -	\$ -	\$ -		
9			Phases					
			<b>Total</b>	\$ -	\$ -	\$ -		
10			Phases					
			<b>Total</b>	\$ -	\$ -	\$ -		
11			Phases					
			<b>Total</b>	\$ -	\$ -	\$ -		
12			Phases					
			<b>Total</b>	\$ -	\$ -	\$ -		
13			Phases					
			<b>Total</b>	\$ -	\$ -	\$ -		
		<b>TOTAL FY 12-13 PLANNED VS ACTUAL EXPENDITURES</b>		\$ 28,490	\$ 26,094	\$ 2,396	8%	Unspent Percentage

Box 5						
FY 13-14 MEASURE B PLANNED PROJECTS (unreserved funds)						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
			<b>Total</b>	\$ 4,915		
2	FY13/14-02 DAY TRIP	Day trips & Walking trips	Operations	\$ 11,000	Yes	Paratransit Program is being implemented as planned in FY 13/14.
			<b>Total</b>	\$ 11,000		
3	FY13/14-03 SHOP	Shopping Trips	Operations	\$ 5,500	Yes	Paratransit Program is being implemented as planned in FY 13/14.
			<b>Total</b>	\$ 5,500		
4	FY13/14-04 S VISION	Supervision	Operations	\$ 5,450	Yes	Paratransit Program is being implemented as planned in FY 13/14.
			<b>Total</b>	\$ 5,450		
5	FY13/14-05 INFO	Outreach	Operations	\$ 4,200	Yes	Paratransit Program is being implemented as planned in FY 13/14.
			<b>Total</b>	\$ 4,200		
6			Phases			
			<b>Total</b>	\$ -		
7			Phases			
			<b>Total</b>	\$ -		
8			Phases			
			<b>Total</b>	\$ -		
9			Phases			
			<b>Total</b>	\$ -		
10			Phases			
			<b>Total</b>	\$ -		
11			Phases			
			<b>Total</b>	\$ -		
12			Phases			
			<b>Total</b>	\$ -		
13			Phases			
			<b>Total</b>	\$ -		
				<b>TOTAL FY 13-14 PLANNED PROJECTS</b>	\$ 31,065	

**TABLE 3  
PARATRANSIT PROGRAM  
Measure B Planned Projects and Fund Reserves**

AGENCY NAME: City of Albany  
DATE: 12/18/2013 (revised 2/21/14)

**Directions**  
There are FOUR Sections on this worksheet to be completed by the local agency.  
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.  
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

**SECTION 2: Measure B Capital Fund Reserve**

BOX 6 Capital Fund Reserves FY 12-13 Planned vs Actual Expenditures										
Index	Local Project ID Number	Project Name	Original and Revised Plans		Phase	FY 12-13 (PRIOR YEAR'S) PLAN				
						Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13		
1			Actual (Revised) Plan	Phases		\$	-			
			New FY 14-17 Window			\$	-			
			Actual (Revised) Plan	Phases		\$	-			
			New FY 14-17 Window			\$	-			
			New Phase Line	Phases		\$	-			
			New Phase Line			\$	-			
			Total Project Cost					\$	-	
			FY 13-16 Plan					\$	-	
			FY 14-17 Plan					\$	-	
			Total Per Fiscal Year					\$	-	
YEARLY TOTALS					\$	-				
2			Actual (Revised) Plan	Phases		\$	-			
			New FY 14-17 Window			\$	-			
			Actual (Revised) Plan	Phases		\$	-			
			New FY 14-17 Window			\$	-			
			New Phase Line	Phases		\$	-			
			New Phase Line			\$	-			
			Total Project Cost					\$	-	
			FY 13-16 Plan					\$	-	
			FY 14-17 Plan					\$	-	
			Total Per Fiscal Year					\$	-	
YEARLY TOTALS					\$	-				

BOX 7 Capital Fund Reserves FY 13-14 through FY 16-17 Planned Capital Reserve Expenditures									
FY 13-14	FY 14-15	FY 15-16	FY 16-17	Original FY 13-16 Window Total	New FY 14-17 Window Total	Total By Phase, Original FY 13-16 + FY 14-17 Window	Describe the Project Status		
							1) If requesting an adjustment, explain how and why the FY 12-13 Capital Reserve Plan was adjusted. Provide a explanation on any unspent funds and its reallocation. 2) Specify Measure B adjustments to FY 13-16 Window and usage of FY 14-17 revenue.		
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
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Fiscal Year FY 12-13 through FY 15-16 Window Totals					
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FY 12-13 Planned vs Actual Expenses			
TOTAL CAPITAL FUND RESERVE	\$	-	\$ -

Fiscal Year FY 13-14 through FY 16-17 Window Totals					
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#DIV/0!  
Unspent  
Percentage

**TABLE 3**  
**PARATRANSIT PROGRAM**  
**Measure B Planned Projects and Fund Reserves**

AGENCY NAME: **City of Albany**  
DATE: **12/18/2013 (revised 2/21/14)**

**Directions**  
There are FOUR Sections on this worksheet to be completed by the local agency.  
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.  
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

**SECTION 3: Measure B Operation Reserve**

Box 8 FY 12-13 MEASURE B OPERATION RESERVE							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			Reason for positive or negative balance?
				Planned Op Reserve FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1	N/A	Operational Reserve for Paratransit Programs FY 12-13	Operations	\$ 11,354	\$ -	\$ 11,354	Gap grant covered part of the operation costs
			<b>Total</b>	\$ 11,354	\$ -	\$ 11,354	
2			Phases				
			<b>Total</b>	\$ -	\$ -	\$ -	
3			Phases				
			<b>Total</b>	\$ -	\$ -	\$ -	
4			Phases				
			<b>Total</b>	\$ -	\$ -	\$ -	
5			Phases				
			<b>Total</b>	\$ -	\$ -	\$ -	
6			Phases				
			<b>Total</b>	\$ -	\$ -	\$ -	
7			Phases				
			<b>Total</b>	\$ -	\$ -	\$ -	
8			Phases				
			<b>Total</b>	\$ -	\$ -	\$ -	
9			Phases				
			<b>Total</b>	\$ -	\$ -	\$ -	
10			Phases				
			<b>Total</b>	\$ -	\$ -	\$ -	
<b>TOTAL OPERATION FUND RESERVE</b>				\$ 11,354	\$ -	\$ 11,354	100% Unspent Percentage

Box 9 FY 13-14 MEASURE B OPERATION RESERVE						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
1	FY13/14-03 SHOP	Shopping trips	operations	\$ 10,000	Yes	operation reserve for paratransit programs for FY13-14
			<b>Total</b>	\$ 10,000		
2	FY13/14-03 MOW	Meals on Wheels	operations	\$ 1,500	Yes	operation reserve for paratransit programs for FY13-14
			<b>Total</b>	\$ 1,500		
3	FY13/14-02 DAY TRIP	Day trips & Walking trips	Operations	\$ 4,016	Yes	operation reserve for paratransit programs for FY13-14
			<b>Total</b>	\$ 4,016		
4			Phases			
			<b>Total</b>	\$ -		
5			Phases			
			<b>Total</b>	\$ -		
6			Phases			
			<b>Total</b>	\$ -		
7			Phases			
			<b>Total</b>	\$ -		
8			Phases			
			<b>Total</b>	\$ -		
9			Phases			
			<b>Total</b>	\$ -		
10			Phases			
			<b>Total</b>	\$ -		
<b>TOTAL FY 13-14 OPERATION FUND RESERVE</b>				\$ 15,516		

**SECTION 4: Measure B Undesignated Reserve**

Box 10 FY 12-13 MEASURE B UNDESIGNATED RESERVE					
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	TRACKING FY 12-13 (Prior Year's) PLAN			Identify projects where undesignated funds were used.
		Planned Undesignated FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1		\$ -	\$ -	\$ -	
<b>TOTAL FY 12-13 UNDESIGNATED RESERVE</b>		\$ -	\$ -	\$ -	#DIV/0! Unspent Percentage

Box 11 FY 13-14 MEASURE B UNDESIGNATED RESERVE			
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	Undesignated FY 13-14	Identify Potential Funding usage.
1		\$ -	
<b>TOTAL FY 13-14 UNDESIGNATED RESERVE</b>		\$ -	

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## Measure B Expenditures Across All Programs FY 12-13 Report Card

### City of Albany

#### FY 12- 13 Planned Projects

Program	Planned Expenditures FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Unspent Percentage
Bicycle and Pedestrian	\$ 59,471	\$ 19,012	\$ 40,459	68%
Local Streets and Roads <i>(Local Transportation)</i>	\$ 368,779	\$ 8,508	\$ 360,271	98%
Paratransit	\$ 28,490	\$ -	\$ 28,490	100%
<b>Totals:</b>	<b>\$ 456,740</b>	<b>\$ 27,520</b>	<b>\$ 429,220</b>	<b>94%</b>

#### FY 12- 13 Capital Fund Reserve

Program	Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Unspent Percentage
Bicycle and Pedestrian	\$ -	\$ -	\$ -	#DIV/0!
Local Streets and Roads <i>(Local Transportation)</i>	\$ -	\$ -	\$ -	#DIV/0!
Paratransit	\$ -	\$ -	\$ -	#DIV/0!
<b>Totals:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>

#### FY 12- 13 Operations Fund Reserve

Program	Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Unspent Percentage
Bicycle and Pedestrian	\$ 5,000	\$ 5,000	\$ -	0%
Local Streets and Roads <i>(Local Transportation)</i>	\$ -	\$ -	\$ -	#DIV/0!
Paratransit	\$ 11,354	\$ -	\$ 11,354	100%
<b>Totals:</b>	<b>\$ 16,354</b>	<b>\$ 5,000</b>	<b>\$ 11,354</b>	<b>69%</b>

#### FY 12- 13 Undesignated Fund Reserve

Program	Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Unspent Percentage
Bicycle and Pedestrian	\$ -	\$ -	\$ -	#DIV/0!
Local Streets and Roads <i>(Local Transportation)</i>	\$ -	\$ -	\$ -	#DIV/0!
Paratransit	\$ -	\$ -	\$ -	#DIV/0!
<b>Totals:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>

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