



# MEASURE B PROGRAM COMPLIANCE REPORT

## Signature Cover Sheet *Fiscal Year 2012-13*

Agency Name: City of Albany

Revision Number: 1

Choose the type(s) of report you are submitting (*check all that apply; Tables 1-3 are required*)

- Annual Program Compliance Report – Bicycle and Pedestrian Safety Funds
- Annual Program Compliance Report – Local Streets and Roads Funds
- Annual Program Compliance Report – Mass Transit Funds
- Annual Program Compliance Report – Paratransit Funds
- Tables 1- 3: Program Summary of Revenues, Expenditures, and Reserves (Excel workbook)

List any additional attachments in the electronic report submittal (*check all that apply*).

- Attachment A: Bicycle and Pedestrian Attachments
- Attachment B: Local Streets and Roads Attachments
- Attachment C: Mass Transit Attachments
- Attachment D: Paratransit Attachments
- Other Attachments (*clearly label additional attachments as needed*)

### Certification of True and Accurate Reporting

By signing below, the agency manager and finance manager, or their designees certify the compliance information reported are true and complete to the best of their knowledge, and the audited dollar figures matches exactly to the Measure B revenues and expenditures reported in the compliance report and Tables 1-3.

X [Signature]  
Signature

2/19/14  
Date

Print Name  
Title of Agency Manager

X [Signature]  
Signature

2/19/14  
Date

Print Name Paul S. Rankin  
Title of Finance Manager Interim Finance Dir.



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# BICYCLE AND PEDESTRIAN PROGRAM

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## Compliance Report Summary *Fiscal Year 2012-13*

1. Did your agency receive Measure B Bicycle and Pedestrian Funds in the reporting period of July 1, 2012 through June 30, 2013?

- Yes (Complete the Bicycle/Pedestrian section.)  
 No (Do not complete the Bicycle/Pedestrian section and continue on.)

2. Complete the below contact information.

CONTACT INFORMATION	
Bicycle/Pedestrian Program Agency:	City of Albany
Contact Name:	Aleida Andrino-Chavez
Title:	Transportation Planner
Phone Number:	510-528-5759
E-mail Address:	achavez@albanyca.org

3. Complete the Excel Worksheets Tables 1 to 3 for the Bicycle and Pedestrian Program.  
(Check the boxes below to indicate completion).

- Table 1: Measure B Revenues and Expenditures**  
The values entered into Table 1 must match your agency's audited financial statements and compliance reports. **Please contact Alameda CTC staff if you have questions before submitting your report. All dollar figures must match your audited financial statements and compliance report or Alameda CTC may reject your submission.**
- Table 2: Summary of Expenditures and Accomplishments**  
This table describes actual expenditures and activities incurred for FY 2012-2013 (FY 12-13).
- Table 3: Summary of Planned Projects and Reserve Funds**  
This table describes your agency's plan to expend any remaining Measure B funds within the four-year time table of the funding agreement through FY 13-14 thru FY 16-17.

4. **If your agency’s ending MB Pass-through balance was greater than zero, why do you have this reserve?** For instance, if you are saving a funding amount, what amount are you saving and what types of projects/programs will those dollars fund? **Refer to Reserve Fund Guidance, and complete Table 3 Summary of Planned Projects and Reserve Funds as required by the Master Programs Funding Agreement.**

As shown in Box 4 Index 1 Fiscal Year 12/13 planned expenditures for the Marin Santa Fe pedestrian enhancements project were estimated to be \$46,602. The actual Construction costs was finished for less than the budget estimate leaving \$35,219 unspent. The City of Albany allocated \$10,720 of the Fiscal Year 2011/2012 remaining balance to the Complete Streets Project . However, because of changes in the project schedule these expenditures took place after 6/30/2013. The City also used its Measure B funds to match the Buchanan Bikeway Phase III, and to close out the Albany Active Transportation Plan Project (See Table 2 of the Bike and Pedestrian Program Expenditures). The City sets aside about \$5,000 for bike parking and \$5,586.98 were used to furnish bike racks at parks, Library, and businesses. A very small amount was used to pay for an invoice for the Federal Safe Routes to School Program.

5. **If applicable, why were the reported expenditures in FY 12-13 more than the amount of Measure B funds the agency received in FY 12-13?** How did you use Measure B funds from a previous fiscal year(s)?

N/A

6. **Describe reserve funds.** If your agency has reserve Measure B funds identified, describe your process to allocate these funds and describe in detail your plan and time frame for using those funds. In addition, if you plan to use reserves, will this require additional agency approvals, and if so, what is your approval process? **Refer to Reserve Fund Guidance, and complete Table 3 Summary of Planned Projects and Reserve Funds.**

The projects for which Bike / Ped funds are used, are included in the five-year CIP. The CIP program is presented to Council for approval. The City Council must also appropriate funds as part of its two year budget process. Once approved, projects are initiated according to available funding sources and project readiness. Contract agreements for design or construction are processed and approved based on City procurement policies. Measure B Bike and Pedestrian funds are sometimes used to match other grant funding sources.

For the 2013/2014 Program Year the City has shown a balance as part of an Operating Reserve which can be used to adjust for fluctuations in revenue estimates as well as future project costs. The amount of the reserve is below the maximum ACTC Operating Reserve threshold. The approval process is that the use of the reserves is addressed when the City Council appropriates funds as part of its budgeting process.

7. Alameda CTC uses the data from Table 2 to monitor compliance with the Master Programs Funding Agreement requirement (Section 5.1.d): *"All projects and programs that use Measure B Bicycle and Pedestrian Safety pass-through funds must receive governing board approval prior to the jurisdiction expending the pass-through funding on the project/program."*

**If your agency expended funds on any projects not approved by your governing board in advance (as indicated in **Column R of Table 2: Governing Board Approval**), list them below and explain why your agency expended funds without agency approval.**

Staff sets aside \$5,000 in pass through Bike and Ped Measure B funds every year for bicycle parking installation citywide. Because the project is less than \$15,000 and does not require further Council action.

8. **Describe the governing board approval for future planned projects and/or programs.** List the document type, time period, and resolution approval date. Examples include a bicycle and/or pedestrian plan, capital improvement plan, prioritized project list, etc.

Document Type	Time Period	Resolution Date
Resolution 2010-7 Authorizing the City Manager to submit a Complete Streets grant application to Caltrans and to provide the corresponding match	2010	2/17/2010
Resolution 2011-12 Authorizing the City Manager to submit a BTA Application for Phase III of the Buchanan Marin Bikeway.	2011	03/07/2011
Caltrans Program Supplement for State Legislated Safe Routes to School project at Marin Avenue and Curtis Street. (Agreement OJ34)	9/25/2012	N/A



<b>Resolution approving the Albany ATP</b>		
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9. **Verify Complete Streets Policy Adoption.** Per Section 6 of the Master Programs Fund Agreement, Alameda CTC requires local jurisdictions to have developed and adopted a Complete Streets policy by June 30, 2013.

<b>Governing Board Approval Date</b>	<b>Attach Governing Board Resolution Verifying Complete Streets Policy Adoption. See Attachments The Complete Streets Policy Resolution and relevant materials can also be found at:</b>
January 22, 2013	<a href="http://www.albanyca.org/index.aspx?page=1303">http://www.albanyca.org/index.aspx?page=1303</a>

- 9a. **Describe how your agency is implementing the Complete Streets Policy.**

The City will ensure that whenever redevelopment opportunities arise, the elements of the Complete Streets Policy will be incorporated. The City just finalized its Complete Streets Concept Plan for San Pablo Avenue and Buchanan Street. Council approved the Plan at its 12/16/2013 meeting. In addition, The Buchanan Marin Bikeway project that was recently implemented is adding bicycle accessibility to Buchanan Street and is being used widely by cyclists (even during the construction phase). The City will seek grants for a phased implementation on San Pablo Avenue and for the remaining elements of Buchanan Street Concept Plan.

10. **Did your agency publish article(s) that highlight Bicycle/Pedestrian projects and programs funded by Measure B in an agency or Alameda CTC newsletter?**

Yes       No. *If no, explain in Question #14 - Additional Information.*

If yes, INCLUDE a copy of the article(s) as Attachment A: Bicycle and Pedestrian Program Attachments and list the publication(s) and date(s) below.

Publication	Date Published	Copy Attached? (Y/N)
Alameda CTC newsletter	November 2012	Yes

11. **Did your agency include a description of the Bicycle/Pedestrian projects and programs funded by Measure B on its website?**

Yes       No. *If no, explain in Question #14 - Additional Information.*



If yes, include a printout of the website as Attachment A and provide the URL below that contains updated and accurate project information.

Website Address	Printout Attached? (Y/N)
<a href="http://www.albanyca.org/index.aspx?page=1170">http://www.albanyca.org/index.aspx?page=1170</a>	Yes
<a href="http://www.albanyca.org/index.aspx?page=1286">http://www.albanyca.org/index.aspx?page=1286</a>	Yes

**12. Did your agency use signage that indicates use of Measure B funds for its Bicycle/Pedestrian projects and programs?**

Yes                       No. *If no, explain in Question #14 - Additional Information.*

If yes, include photos of the posted signage in Attachment A and describe the signage below.

Signage Description	Photos attached? (Y/N)
<b>Construction sign for the Buchanan Bikeway Project listing the project name and funding agencies.</b>	Yes



**13a. Describe your agency's effectiveness at meeting your planned FY 12-13 expenditures reported in the last compliance report and reasons for any variations.** Agencies are expected to expend their planned expenditures from their individual projects and/or and reserve funds. **Did you expend the planned? Did you expend more than anticipated?**

The City did not spend all the anticipated funds from Measure B in the Marin Santa Fe pedestrian improvement project because the project cost less than anticipated.

The City spent all of the planned Measure B allocation on the Complete Streets project, but the majority of the expenses took place in the 2013/14 fiscal year and will be reflected in next year's report.

The City spent all of its Measure B allocation and \$586.98 more on the bike parking set aside funds because there was a need for additional bike parking installations.

The City spent all the anticipated funds allocated for the Albany Active Transportation Plan.

**13b. If your agency did not expend the planned amount, please provide a detailed justification on why dollars were not spent, reference specific projects.**

The Marin/Santa Fe Pedestrian improvements project was completed under budget and there was a remaining balance after project completion.

As explained in 13b, the City did spend the allocated amount for the Complete Streets plan but the expenses occurred in the 13/14 fiscal year, so it will be reported in December 2014.

**13c. If your agency expended more than the planned amount for a particular project/reserve category, please describe any adjustments to the reserves to finance the surplus amount.**

The City spent \$586.98 more in the bicycle parking allocation. These funds were taken from the Marin Santa Fe allocation as that project had a surplus in Measure B revenues.



**14. Provide additional information, if necessary, to further explain Measure B expenditures for the Bicycle and Pedestrian Program.**



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# LOCAL STREETS AND ROADS (LSR) PROGRAM

## Compliance Report Summary *Fiscal Year 2012-13*

1. Did your agency receive Measure B Local Streets and Roads Funds in the reporting period of July 1, 2012 through June 30, 2013?

- Yes (Complete the LSR section.)
- No (Do not complete the LSR section and continue on.)

2. Complete the below contact information.

CONTACT INFORMATION	
LSR Program Agency:	City of Albany
Contact Name:	Aleida Andrino-Chavez
Title:	Transportation Planner
Phone Number:	510-528-5759
E-mail Address:	<a href="mailto:achavez@albanyca.org">achavez@albanyca.org</a>

3. Complete the Excel Worksheets Tables 1 to 3 for Local Streets and Roads.  
(Check the boxes below to indicate completion).

- Table 1: Measure B Revenues and Expenditures**  
The values entered into Table 1 must match your agency's audited financial statements and compliance report. **Please contact Alameda CTC staff if you have questions before submitting your report. All dollar figures must match your audited financial statements and compliance report or Alameda CTC may reject your submission.**
- Table 2: Summary of Expenditures and Accomplishments**  
This table describes actual expenditures and activities incurred for FY 2012-2013 (FY 12-13).
- Table 3: Summary of Planned Projects and Reserve Funds**  
This table describes your agency's plan to expend any remaining Measure B funds within the four-year time table of the funding agreement through FY 13-14 thru FY 16-17.

4. **If your agency’s ending MB Pass-through balance was greater than zero, why do you have this reserve?** For instance, if you are saving a funding amount, what amount are you saving and what types of projects/programs will those dollars fund? **Refer to Reserve Fund Guidance, and complete Table 3 Summary of Planned Projects and Reserve Funds as required by the Master Programs Funding Agreement.**

The Agency had a change in management in FY12/13 and the new Public Works Director/City Engineer’s goal was to use the Measure B funds in actual projects. Measure B funds will be used in Pavement Rehabilitation projects and on the sidewalk program. The project was scoped out and a RFP was issued recently to recruit a design firm for the PS&E phase of the pavement rehabilitation Project. Construction is slated for the spring of 2014. The City understands that it will need to present its plan to the ACTC Board. The plan is consistent with efforts to utilize tax funds to complete major visible street rehabilitation projects in a cost efficient manner.

5. **If applicable, why were the reported expenditures in FY 12-13 more than the amount of Measure B funds the agency received in FY 12-13?** How did you use Measure B funds from a previous fiscal year(s)?

N/A

6. **Describe reserve funds.** If your agency has reserve Measure B funds identified, describe your process to allocate these funds and describe in detail your plan and time frame for using those funds. In addition, if you plan to use reserves, will this require additional agency approvals, and if so, what is your approval process? **Refer to Reserve Fund guidance, and complete Table 3 Summary of Planned Projects and Reserve Funds.**

The City of Albany has allocated Measure B funds to specific projects for the FY 2013/14. This will take into consideration unspent Fiscal Year 2012/2013 balances. The projects are included in the five-year CIP. In the CIP, Measure B funds were identified to fund all or part of the projects. The City has also proposed to establish an Operating Reserve which can be used to adjust for fluctuations in revenue estimates as well as future project costs. The amount of the reserve is below the maximum ACTC Operating Reserve threshold.

7. Alameda CTC uses the data from Table 2 to monitor compliance with the Master Programs Funding Agreement requirement (Section 5.d.): *"All projects and programs that use Measure B Local Streets and Roads pass-through funds must receive governing board approval prior to the jurisdiction expending the pass-through funding on the project/program."*

**If your agency expended funds on any projects not approved by your governing board in advance (as indicated in Column R of Table 2: Governing Board Approval), list them below and explain why your agency expended funds without agency approval.**

N/A
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8. **Describe the governing board approval for future planned projects and/or programs.** List the document type, time period, and resolution approval date. Examples include a bicycle and/or pedestrian plan, capital improvement plan, prioritized project list, etc.

Document Type	Time Period	Resolution Date
Design Contract-ATP Striping and Signage	FY2013-14	9/13/2013
Council Resolution-Sidewalk Program	FY2013-14	TBD
Design Contract Pavement Project	FY2013-14	TBD
Construction Contract	FY2013-14	TBD

9. **Verify Complete Streets Policy Adoption.** Per Section 6 of the Master Programs Fund Agreement, Alameda CTC requires local jurisdictions to have developed and adopted a Complete Streets policy by June 30, 2013.

<b>Governing Board Approval Date</b>	<b>Attach Governing Board Resolution Verifying Complete Streets Policy Adoption.</b>
January 22,2013	

- 9a. **Describe how your agency is implementing the Complete Streets Policy.**

<p>The City will ensure that whenever redevelopment opportunities arise, the elements of the Complete Streets Policy will be incorporated. The City Council approved the first Complete Streets Concept Plan for San Pablo and Buchanan Street on 12/16/2013. In addition, The Buchanan Marin Bikeway project that was recently completed is adding bicycle accessibility to Buchanan Street and has been used widely by cyclists even during the construction phase. The City will seek grants for a phased implementation on San Pablo Avenue and for the remaining elements of Buchanan Street.</p>
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**10. Complete the table below to describe your jurisdiction’s road miles and conditions.**

<b>Jurisdiction’s Information</b>	
<b>Current Population</b> This figure should reflect the population as of January 1, 2013. Refer to the California Department of Finance’s Population Estimates: <a href="http://www.dof.ca.gov/research/demographic/reports/estimates/e-1/documents/RankCities_2013.xls">http://www.dof.ca.gov/research/demographic/reports/estimates/e-1/documents/RankCities_2013.xls</a>	18,430
<b>Certified number of road-miles</b> This figure must be consistent with the number of miles reported to state and federal agencies.	59
<b>Average Pavement Condition Index (PCI) for agency’s local streets and roads</b> This figure must be consistent with the information available in Metropolitan Transportation Commission’s 2011 Pavement Condition Index Summary.  <a href="http://www.mtc.ca.gov/news/press_releases/pavement/PCI_11.pdf">http://www.mtc.ca.gov/news/press_releases/pavement/PCI_11.pdf</a>	58

**11. Did your agency publish an article(s) that highlight Local Streets and Roads projects and programs funded by Measure B in an agency or Alameda CTC newsletter?**

Yes                       No. *If no, explain in Question #15 - Additional Information.*

If yes, include a copy of the article(s) as Attachment B: Local Streets and Roads Program Attachments and list the publication(s) and date(s) below.

<b>Publication</b>	<b>Date Published</b>	<b>Copy Attached? (Y/N)</b>



**12. Did your agency include a description of the Local Streets and Roads projects and programs funded by Measure B on its website?**

Yes                       No. *If no, explain in Question #15 - Additional Information.*

If yes, include a printout of the website in Attachment B and provide the URL below that contains updated and accurate project information.

Website Address	Printout Attached? (Y/N)
<a href="http://www.albanyca.org/index.aspx?page=1263">http://www.albanyca.org/index.aspx?page=1263</a>	Yes

**13. Did your agency use signage that indicates use of Measure B funds for its Local Streets and Roads projects and programs?**

Yes                       No. *If no, explain in Question #15 - Additional Information.*

If yes, include photos of the signage in Attachment B and describe the signage below.

Signage Description	Photos attached? (Y/N)



**14a. Describe your agency's effectiveness at meeting your planned FY 12-13 expenditures reported in the last compliance report and reasons for any variations.** Agencies are expected to expend their planned expenditures from their individual projects and/or and reserve funds. **Did you expend the planned funds? Did you expend more than anticipated?**

There were no projects identified in FY12/13. New projects were identified for FY13/14 and are already in the PS&E phase.

**14b. If your agency did not expend the planned amount, please provide a detailed justification on why dollars were not spent, reference specific projects.**

In prior years the City used Measure B funds to support basic street maintenance functions. In Fiscal Year 2012/2013 the budget presented for City Council adoption used Gas Tax funds for appropriate street operating expenditures and did not make an appropriation of Measure B funds for this purpose. A new Public Works Director / City Engineer started in October 2012. It is unclear as to how the expenditure planning was overlooked prior to the new Staff.

The new Public Works Director identified the best use of the funds would be to implement actual pavement or traffic calming and traffic safety enhancement projects with these funds. However, that could not be implemented prior to year end.

For FY 2013/14, Several projects have been identified for the use of LS&R funds. These are: ATP Striping and Signage Projects; Albany Pavement Rehabilitation Project; Sidewalk Program, and final striping, ramps, and potholing for the Buchanan Bikeway Phases I and II.

**14c. If your agency expended more than planned amount for a particular project/reserve category, please describe any adjustments to the reserves to finance the surplus amount.**



N/A

**15. Provide additional information, if necessary,** to further explain Measure B expenditures for the Local Streets and Roads Program.

The City did not publish an article highlighting the LS&R Measure B funds because there were no specific projects for the use of these funds. Signage was not used for general maintenance either, because City General Funds were used to pay for the Public Works crew salaries and benefits.



# PARATRANSIT PROGRAM

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## Compliance Report Summary *Fiscal Year 2012-13*

1. Did your agency receive Measure B Paratransit Funds in the reporting period of July 1, 2012 through June 30, 2013?

- Yes (Complete this Paratransit section.)  
 No (Do not complete the Paratransit section and continue on.)

2. Complete the below contact information.

CONTACT INFORMATION	
Paratransit Program Agency: Contact Name:	Isabelle Leduc
Title:	Senior & Human Services Manager
Phone Number:	510-559-7226
E-mail Address:	ileduc@albanyca.org

3. Complete the Excel Worksheets Tables 1 to 3 for Paratransit.  
(Check the boxes below to indicate completion).

- Table 1: Measure B Revenues and Expenditures**  
The values entered into Table 1 must match your agency's audited financial statements and compliance report. **Please contact Alameda CTC staff if you have questions before submitting your report. All dollar figures must match your audited financial statements and compliance report or Alameda CTC may reject your submission.**
- Table 2: Summary of Expenditures and Accomplishments**  
This table describes actual expenditures and activities incurred for FY 2012-2013 (FY 12-13).
- Table 3: Summary of Planned Projects and Reserve Funds**  
This table describes your agency's plan to expend any remaining Measure B funds within the four-year time table of the funding agreement through FY 13-14 thru FY 16-17.



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4. **If your agency’s ending MB Pass-through balance was greater than zero, why do you have this reserve?** For instance, if you are saving a funding amount, what amount are you saving and what types of projects/programs will those dollars fund? **Refer to Reserve Fund Guidance, and complete Table 3 Summary of Planned Projects and Reserve Funds as required by the Master Programs Funding Agreement.**

Operational reserve to address operational issues, including fluctuations in revenues, and to help maintain transportation operations.

5. **If applicable, why were the reported expenditures in FY 12-13 more than the amount of Measure B funds the agency received in FY 12-13?** How did you use Measure B funds from a previous fiscal year(s)?

n/a

6. **Describe reserve funds.** If your agency has reserve Measure B funds identified, describe your process to allocate these funds and describe in detail your plan and time frame for using those funds. In addition, if you plan to use reserves, will this require additional agency approvals, and if so, what is your approval process? **Refer to Reserve Fund Guidance, and complete Table 3 Summary of Planned Projects and Reserve Funds.**

Operations Fund Reserve to address operational issues, including fluctuations in revenues, and to help maintain transportation operations. The total amount retained in the fund is less than 50 percent of anticipated annual combined revenues from Measure B. This fund is a revolving fund and is not subject to an expenditure timeframe. With the GAP grant closing FY12-13, it is anticipated that funding will be needed beyond pass-through allocation to maintain current level of service.

**7. List the amount of the Total Operating Expenses allocated to the following.**

Category	Expense Amount
	Indicate zero if none.
Management ( <i>oversight, planning, budgeting, etc.</i> )	\$5,608.19
Customer Service and Outreach Activities	\$4,865.26
Trip Provision ( <i>direct or contracted taxis, vans, shuttles, etc.</i> )	\$15,621.56
<b>TOTAL Operating Expenses:</b>	<b>\$26,095.01</b>

**8a. Complete the table below with available service quality data for reservations and trips.** If no data is available, skip this question and complete 8b and 8c.

Cancelled Trip Reservations ( <i>percent</i> )	Passenger No-shows ( <i>percent</i> )	On-time Pickups ( <i>percent</i> )	Late Pickups ( <i>percent</i> )	Missed Trips, Provider No-shows* ( <i>percent</i> )	Average Ride Time ( <i>minutes</i> )
n/a	n/a	n/a	n/a	n/a	n/a

\*Includes very late pickups

**8b. Describe your complaint and commendation process.** Describe the process from beginning to end, including instructions you provide to customers for filing complaints or commendations, your document procedures, and your follow up.

For the Taxi program, riders are instructed to call, write or let the program manager or program coordinator know in person of any problems experienced. Group trip evaluations provide an area for comments/concerns. Comment cards are always available on the bus. Based on comments program manager responds, evaluates and makes changes to programs as necessary.

**8c. Describe any common or recurring complaints your program has received and the program changes as a result.**

No recurring complaints have been received.



9. Does your agency have service quality data available about ridership? If so, enter the data in the applicable boxes below.

Number of Registered Riders	Number of Riders Added to Program in FY 12-13	Number of Riders on Wait List	Number of Accidents and Incidents*
298	25	0	0

\*Report incidents resulting in any of the following: a fatality other than a suicide, injuries requiring immediate medical attention away from the scene for two or more persons, property damage equal to or exceeding \$7,500, an evacuation due to life safety reasons, or a collision at a grade crossing.

10. Did your agency publish an article(s) that highlight Paratransit projects and programs funded by Measure B in an agency or Alameda CTC newsletter?

Yes       No. If no, explain in Question #14 - Additional Information.

If yes, include a copy of the article(s) in Attachment D: Paratransit Program Attachments and list the publication(s) and date(s) below.

Publication	Date Published	Copy Attached? (Y/N)
Albany Recreation Activity Guide/Fall	August 2012	Y
Albany Recreation Activity Guide/Winter	December 2012	Y
Albany Recreation Activity Guide/summer	April 2013	Y

11. Did your agency include a description of the Paratransit projects and programs funded by Measure B on its website?

Yes       No. If no, explain in Question #14 - Additional Information.

If yes, include a printout of the website in Attachment D and provide the URL below that contains updated and accurate project information.

Website Address	Printout Attached? (Y/N)
<a href="http://www.albanyca.org/index.aspx?page=454">http://www.albanyca.org/index.aspx?page=454</a>	Y



**12. Did your agency use signage that indicates use of Measure B funds for its Paratransit projects and programs?**

Yes                       No. *If no, explain in Question #14 - Additional Information.*

If yes, include photos of the signage in Attachment D and describe the signage below.

Signage Description	Photos attached? (Y/N)
Logo on vehicles	Y

**13a. Describe your agency’s effectiveness at meeting your planned FY 12-13 expenditures reported in the last compliance report and reasons for any variations.** Agencies are expected to expend their planned expenditures from their individual projects and/or and reserve funds. **Did you expended the planned funds? Did you expend more than anticipated?**

We were effective at meeting our planned FY12-13 expenditures with a few variations due to the Gap grant which subsidized operations part of the year.

**13b. If your agency did not expend the planned amount, please provide a detailed justification on why dollars were not spent, reference specific projects.**

There was a slight decrease in the number of taxi trips provided and more meals were delivered by volunteers than originally planned. As mentioned above, the GAP grant subsidized operations for part of the year.



13c. If your agency expended more than planned amount for a particular project/reserve category, please describe any adjustments to the reserves to finance the surplus amount.

N/A

14. Provide additional information, if necessary, to further explain Measure B expenditures for the Paratransit Program.