

**MEASURE B AND MEASURE BB  
Annual Program Compliance Report  
Reporting Fiscal Year 2015-2016**

**AGENCY CONTACT INFORMATION**

Agency Name: **City of Emeryville**

Date: 12/13/2016

**Primary Point of Contact**

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**Agency's Certification of True and Accurate Reporting by Submission**

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

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**Program Compliance Report Structure**

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- \* **Cover - Agency Contact**
- \* **General Compliance Reporting for all programs**
- \* **Table 1 - Summary of Revenue, Expenditures, and Changes in Fund Balance**
- \* **Table 2 - Detailed Summary of Expenditures and Accomplishments**

**MEASURE B AND MEASURE BB  
Annual Program Compliance Report Fiscal Year 2015-2016**

**TABLE 1: SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE**

*DIRECTIONS: Complete the sections below based on the Measure B and BB Audited Financial Statements, for the applicable DLD programs for your agency. Values must match financial statements and total reported expenditures.*

**A. 2000 MEASURE B Direct Local Distribution Programs**

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total	Notes
<b>Beginning of Year Fund Balance</b>	\$ 142,147	\$ 513,832	\$ -	\$ 16,302	\$ 672,281	
<b>Revenue</b>	\$ 31,777	\$ 261,729	\$ -	\$ 29,309	\$ 322,815	
<b>Interest</b>	\$ 757	\$ 3,084	\$ -	\$ 118	\$ 3,959	
<b>Expenditures</b> <small>Expenditures Matches Table 2?</small>	\$ 4,505 <small>TRUE</small>	\$ 19,157 <small>TRUE</small>	\$ - <small>TRUE</small>	\$ 13,156 <small>#REF!</small>	\$ 36,818	
<b>End of Year Fund Balance</b>	\$ 170,176	\$ 759,488	\$ -	\$ 32,573	\$ 962,237	

**B. 2014 MEASURE BB Direct Local Distribution Programs**

	Bicycle / Pedestrian	Local Streets and Roads	Mass Transit	Paratransit	Total	Notes
<b>Beginning of Year Fund Balance</b>	\$ 4,988	\$ 50,806	\$ -	\$ 5,212	\$ 61,006	
<b>Revenue</b>	\$ 25,949	\$ 246,338	\$ -	\$ 30,186	\$ 302,473	
<b>Interest</b>	\$ 91	\$ 971	\$ -	\$ 34	\$ 1,096	
<b>Expenditures</b> <small>Expenditures Matches Table 2?</small>	\$ 4,469 <small>TRUE</small>	\$ 11,187 <small>TRUE</small>	\$ - <small>TRUE</small>	\$ 28,867 <small>#REF!</small>	\$ 44,523	
<b>End of Year Fund Balance</b>	\$ 26,559	\$ 286,928	\$ -	\$ 6,565	\$ 320,052	

**Bicycle and Pedestrian Direct Local Distribution Program  
Reporting Period - Fiscal Year 2015-16**

**GENERAL COMPLIANCE REPORTING**

1. Indicate the adoption year of the most current Bicycle/ Pedestrian Master Plans, as applicable.

	Adoption Year
Bicycle Master Plan	
Pedestrian Master Plan	
Bike/Ped Master Plan	2012

If the plans are over five-years past the last adoption year, specify when your agency's will perform its next update.

*Indicate N/A, if not applicable.*

The 2017 B&P Master Plan update is underway.

2. Were total expenditures on capital improvements GREATER THAN expenditures exclusively related to general program administration (outreach, staffing, administrative support), as reported on Table 2. If not, explain how capital investments will increase in the future.

Yes

3. Confirm the completion of the publicity requirements in the table below (Yes/No).

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
<b>Article</b>	Yes	Yes	Yes	
<b>Website</b>	Yes	Yes	Yes	
<b>Signage</b>	Yes	Yes	Yes	

**Bicycle and Pedestrian Direct Local Distribution Program  
Reporting Period - Fiscal Year 2015-16**

**TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS**

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.  
- Expenditure total must correspond to your Audited Financial Statements, and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 15-16	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Bicycle	Construction	Bike Parking	Capital	Citywide Bike Rack Furnish and Install	Provide bike parking	12	Bike Parking Spaces		\$ 1,677	\$ -	Yes
2	Bicycle	Operations	Education and Promotion	Administrative	Annual Bike to Work Day	Promotion of bicycle transportation	100	Other <i>(describe in Column J)</i>	percent	\$ -	\$ 3,602	Yes
3	Bike/Ped	Operations	Other <i>(describe in project description column)</i>	Administrative	Annual Measure B-BB Audit	Funding Source Compliance	100	Other <i>(describe in Column J)</i>	percent	\$ 873	\$ 867	yes
4	Bike/Ped	PS&E	Pedestrian Crossing	Capital	Safe Routes to School Project	Bicycle/pedestrian Enhancements along the San Pablo Avenue corridor	100	Other <i>(describe in Column J)</i>	percent	\$ 1,956		Yes
5										\$ -	\$ -	
<b>TOTAL</b>										\$ 4,505	\$ 4,469	
<b>Match to Table 1?</b>										TRUE	TRUE	

**Local Streets and Roads (LSR) Direct Local Distribution Program  
Reporting Period - Fiscal Year 2015-16**

**GENERAL COMPLIANCE REPORTING**

**1. What is agency's current Pavement Condition Index (PCI)?**

PCI =

*Use PCI for 2015 from MTC's VitalSigns linked here:*

<http://www.vitalsigns.mtc.ca.gov/street-pavement-condition>

**If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.**

*Indicate N/A, if not applicable.*

N/A

**2. Were any DLD LSR funded improvements this year provided exemptions from the locally adopted complete street's policy? If so, which projects and why?**

No.

**3. Were total expenditures on capital improvements GREATER THAN expenditures exclusively related to general program administration (outreach, staffing, administrative support), as reported on Table 2. If not, explain how capital investments will increase in the future.**

Yes

**4. Confirm the completion of the publicity requirements in the table below (Yes/No).**

	Measure B	Measure BB	Copy of Article, website, signage Attached?	If applicable, briefly explain why the publicity requirement wasn't completed.
Article	Yes	Yes	Yes	
Website	Yes	Yes	Yes	
Signage	Yes	Yes	Yes	

**Local Streets and Roads Direct Local Distribution Program  
Reporting Period - Fiscal Year 2015-16**

**TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS**

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.  
- Expenditure total must correspond to your Audited Financial Statements and Table 1 values

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Primarily Capital or Administrative Expenditure?	Project Name	Project Description/Benefits	Quantity Completed in FY 15-16	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Streets/Rds	Maintenance	Street Resurfacing/Maintenance	Capital	Street Maintenance and Curb Painting Supplies	Maintains street/stripping infrastructure	100	Other (describe in Column J)	percent	\$ 4,497	\$ -	Yes
2	Streets/Rds	Other	Other (describe in Column J)	Administrative	Annual Measure B-BB Audit	Funding Source Compliance	100	Other (describe in Column J)	percent	\$ 873	\$ 867	Yes
3	Streets/Rds	Construction	Street Resurfacing/Maintenance	Capital	Replace Worn Striping	Maintains Street striping	100	Other (describe in Column J)	percent	\$ 13,787	\$ -	Yes
4	Streets/Rds	Scoping, Feasibility, Planning	Bridges and Tunnels	Capital	Ashby-I-80 Interchange	Interchange Improvement	100	Other (describe in Column J)	percent	\$ -	\$ 10,320	Yes
5										\$ -	\$ -	
<b>TOTAL</b>										\$ 19,157	\$ 11,187	
<b>Match to Table 1?</b>										TRUE	TRUE	

<b>A minimum of 15% of Measure BB LSR funds are required to be expended on bike/pedestrian Improvements.</b>		<b>Meets minimum</b>
In this fiscal year, how much of Measure BB LSR funds were expended on bike/pedestrian improvements?	\$ 130	<b>15% threshold?</b>
Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements:	1.2%	<b>FALSE</b>

**If your agency did not meet the 15% minimum expenditure requirement this fiscal year, explain why in the box below**

For Measure BB Local Streets and Roads expenditures the City spent \$867 for the annual compliance audit and \$10,320 for the planning costs related to the Ashby/I-80 Interchange Project . Because the Ashby/I-80 Interchange Project is listed as a programmed ACTC project which receives seperate Measure BB funding it is anticipated that the City's Measure BB Local Streets and Roads balance will be replenished when the City receives reimbursement from ACTC for the \$10,320 expenditure. Therefore the only true expenditure of Measure BB Local Streets and Roads funds is \$867 for the annual audit of which 15%

**Paratransit Direct Local Distribution Program  
Reporting Period - Fiscal Year 2015-16**

**GENERAL COMPLIANCE REPORTING**

1. Confirm the completion of the publicity requirements in the table below (Yes/No).

	<b>Measure B</b>	<b>Measure BB</b>	<b>Copy of Article, website, signage Attached?</b>	<b>If applicable, briefly explain why the publicity requirement wasn't completed.</b>
<b>Article</b>	Yes	Yes	Yes	
<b>Website</b>	Yes	Yes	Yes	
<b>Signage</b>	Yes	Yes	Yes	

**Paratransit Direct Local Distribution Program**  
**Reporting Period - Fiscal Year 2015-16**

**TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS**

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.  
 - Expenditure total must correspond to your Audited Financial Statements and Table 1 values.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 15-16	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or expanded detail on expenditures, performance, accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Senior and Disabled Services	Operations	Group Trips	Accessible Group Trips Program	Provide ADA-accessible transportation for group trips throughout the Bay Area and State for Seniors and People with Disabilities.	4950	Number of One-Way Unduplicated Trips		\$ 8,338	\$ -	Yes
2	Meals on Wheels	Operations	Meal Delivery	Meals on Wheels Delivery Driver Mileage Reimbursement	Reimburse mileage costs at Federal reimbursement rate to volunteers who deliver meals	6145	Other (describe in Column J)	Meals Delivered	\$ 261	\$ -	Yes
3	Senior and Disabled Services	Operations	Same Day/Taxi Program	Taxi Reimbursement Program	Reimburse seniors over 70 years old in Emeryville for 90% of their taxi fares, up to \$80 per quarter (\$320/year)	196	Number of One-Way Unduplicated Trips		\$ 3,183	\$ -	Yes
4	Senior and Disabled Services	Operations	Scholarship/Subsidized Fare	East Bay Paratransit Reduced Price Tickets	Sell EBP tickets at 25% of cost to EBP certified customers in Emeryville. Customers can purchase a maximum of \$20 worth of tickets per quarter (\$80/year)	500	Other (describe in Column J)	Value in Dollars Provided	\$ 500	\$ -	Yes
5	Senior and Disabled Services	Operations	City-based Door-to-Door	8-To-Go City Door-to-Door Shuttle Program	Provide seniors and people with disabilities rides 9-5, M-F throughout the 94608 zip code area	2679	Number of One-Way Unduplicated Trips		\$ -	\$ 28,000	Yes
6	Other	Other	Other	Finance - Audit Fees	Fees to prepare audited financial statements				\$ 873	\$ 867	Yes
7									\$ -	\$ -	
<b>TOTAL</b>									\$ 13,156	\$ 28,867	
<b>Match to Table 1?</b>									TRUE	TRUE	