

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Fiscal Year 2014-2015**

AGENCY CONTACT INFORMATION

Agency Name: AC Transit

Date: 12/16/2015 (REVISED 2/26/16)

Primary Point of Contact

Name:	Claudia L. Allen
Title:	Chief Financial Officer
Phone:	510-891-5465
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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting**
- * **Table 1 - Revenue and Expenditures**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**
- * **Table 3 - Annual Implementation Plan and Fund Reserves**
- * **Measure B/BB Tracking Summary** *(auto populated from Table 3)*
- * **FY 14-15 Expenditure Summary** *(auto populated from Table 3)*

**Transit Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

GENERAL COMPLIANCE REPORTING

Publicity Requirements

Complete the questions below. Attach a copy of the article, example photos of posted signage, and website printouts.

1. Did your agency publish an article highlighting Measure B/BB funded activities?	Measure B	Yes/No Yes
	Measure BB	No

List Publication(s) and Date of Publication	Measure B or BB?	If no article was published, explain below.
Transportation E-News - Alameda CTC Reports March 201	Measure B	Measure BB is a new funding revenue programs and AC Transit has no had any publication released.

2. Did your agency publish an website information highlighting Measure B/BB funded activities?	Measure B	Yes/No Yes
	Measure BB	Yes

Website link(s)	Measure B or BB?	If no website information published, explain below.
www.actransit.org	Both	B/A
www.actransit.org/about-us/facts-and-figures/budget	Both	

3. Did your agency post signage highlighting Measure B/BB funded activities?	Measure B	Yes/No Yes
	Measure BB	Yes

Estimated # of Measure B Signs Posted	580	Estimated # of Measure BB Signs Posted	580
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Project(s) associated with signage.	If no signage posted, explain below.
BRT Bike / Pedestrian Design Project	N/A
San Leandro BART Transit Center Project	

Transit Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15

TABLE 1: REVENUE AND EXPENDITURES

Complete the questions below based on the Measure B and BB Audited Financial Statements.

- All values must correspond to your Audited Financial Statements.
- Expenditures must match the total expenditures calculated on Table 2 and 3 for the fiscal year.

MEASURE B

Beginning of Year Balance	\$	2,272,711
Revenue	\$	21,337,338
Interest	\$	-
Expenditures	\$	18,306,102
		-
End of Year Fund Balance	\$	5,303,947

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

Expenditures are less than revenue received because of timing issue. Actual Funds for April-2015, May-2015 and June-2015 were received after FYE 06/30/2015, for a total of \$5,303,947.

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

N/A

MEASURE BB

		Amount
Beginning of Year Balance	\$	-
Revenue	\$	4,714,683
Interest	\$	-
Expenditures	\$	-
End of Year Fund Balance	\$	4,714,683

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

Actual Funds for April-2015, May-2015 and June-2015 were received after FYE 06/30/2015, for a total of \$4,714,683.

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

N/A

Transit Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
 - Expenditure total must correspond to your Audited Financial Statements.
 - Expenditures must match the total expenditures reported on Table 1 and 3 for the fiscal year.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 14-15	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Bus	Operations	Operations	Fixed Route Transit	Mobility - Northern Alameda County	33,122,400	Number of One-Way Unduplicated Trips	Transit Operations Northern Alameda County	\$ 10,902,643	\$ -	Yes
2	Bus	Operations	Operations	Fixed Route Transit	Mobility - Central Alameda County	9,857,934	Number of One-Way Unduplicated Trips	Transit Operations Central Alameda County	\$ 5,589,216	\$ -	Yes
3	Bus	Operations	Operations	Fixed Route Transit	Mobility - Southern Alameda County	5,438,187	Number of One-Way Unduplicated Trips	Transit Operations Southern Alameda County	\$ 1,814,243	\$ -	Yes
TOTAL									\$ 18,306,102	\$ -	
Match to Table 1?									TRUE	TRUE	

**Transit Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 3a: MEASURE B ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-3 are auto populated for reference/evaluation purposes; based on information inputted in Box 4-11.

1. Complete the EVEN Boxes first (starting with Box 4) with the fiscal year's expenditures, and then proceed to the ODD Boxes.
2. In the EVEN Numbered Boxes, enter the FY 14-15 Actual Expenditures that occurred.
3. In the ODD Numbered Boxes, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

MEASURE B DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.

BOX 1	
MB Funds Available for FY 15-16 Allocation	
FY 14-15 MB End of Year Fund Balance (From Table 1)	\$ 5,303,947
FY 14-15 Summary of End of Year Balance	
FY 14-15 Planned Project Balance ¹	\$ 4,493,027
FY 13-16 Capital Reserve Window Balance ²	\$ -
FY 14-17 Capital Reserve Window Balance ²	\$ -
FY 15-18 Capital Reserve Window Balance ²	\$ -
FY 14-15 Operations Reserve Balance ³	\$ -
FY 14-15 Undesignated Reserve Balance ⁴	\$ -
FY 14/15 Actual vs. Projected Revenue ⁵	\$ 810,920
Sub-total⁶	\$ 5,303,947
Subtract FY 13-16 Capital Reserve Commitment	\$ -
Subtract FY 14-17 Capital Reserve Commitment	\$ -
Subtract FY 15-18 Capital Reserve Commitment	\$ -
FY 14-15 Uncommitted Rollover Balance	\$ 5,303,947
FY 15-16 MB Projected Revenue	\$ 21,733,854
Total FY 15-16 MB Funds Available⁷	\$ 27,037,801

BOX 2a				
FY 14-15 MB Planned vs. Actual Expenditures				
	Planned	Actual	Unspent	% Unspent
Planned	\$ 22,799,129	\$ 18,306,102	\$ 4,493,027	20%
FY 13-16 Cap	\$ -	\$ -	\$ -	-
FY 14-17 Cap	\$ -	\$ -	\$ -	-
FY 15-18 Cap	\$ -	\$ -	\$ -	-
Operations	\$ -	\$ -	\$ -	-
Undesignated	\$ -	\$ -	\$ -	-

BOX 2b						
CAPITAL RESERVE TRACKING REALLOCATION VERIFICATION TOOL						
Window	Original Allocation ¹	Expended FY 14-15	Amount To Allocate ²	Amount Allocated ³	Remaining to Allocate ⁴	All funds available by window allocated?
FY 13-16	\$ -	\$ -	\$ -	\$ -	\$ -	TRUE
FY 14-17	\$ -	\$ -	\$ -	\$ -	\$ -	TRUE
FY 15-18	\$ -	\$ -	\$ -	\$ -	\$ -	TRUE

BOX 3					
FY 15-16 Allocation Summary of Available MB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 27,037,801	\$ -	\$ -	\$ -	\$ 27,037,801
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL Measure B	\$ 27,037,801	\$ -	\$ -	\$ -	\$ 27,037,801

Max. Allocation	% Allocated	Max. % Allowed	Allocation under max.?
\$ 10,866,927	0%	50%	TRUE
\$ 2,173,385	0%	10%	TRUE

Total amount must equal Box 1. See Box 3a.

BOX 3a	
MB FY 15-16 Allocation Verification	
BOX 1: Available Funds	\$ 27,037,801
BOX 3: Allocated Funds	\$ 27,037,801
Remaining Amount	\$ -

All funds available for FY 15-16 Allocated ?

Remaining amount must reflect ZERO to indicate identification of all available Measure B funds. +/- \$1 differences acceptable.

- | | |
|--|---|
| <p>Box 1 Notes</p> <ol style="list-style-type: none"> 1. Auto populated from Box 4's Balance, only shows positive balances. 2. Last Year's identified Capital Reserve commitment subtract FY 14/15 Expenditures. 3. Auto populated from Box 8's Operation Balance. 4. Auto populated from Box 10's Undesignated Balance. 5. Amount is Actual Distributions/Interest subtract Last Year's provided revenue projections. 6. Sub-total Balance should match FY 14-15 Ending Balance, noted in the top of Box 1. Box will turn GREEN if true. 7. Funds available (not previously committed in a Capital Fund Reserve) to allocate to FY 15-16 planned and/or reserves categories (ODD Numbered Boxes). | <p>Box 2b Notes</p> <ol style="list-style-type: none"> 1. Original identified is the amount set in prior year's compliance report. 2. Unspent fund balance originally committed to the reserves that must be reallocated within the respective reserve windows. 3. Amount re-identified by recipient in the Capital Reserve Box 6 and 7. 4. Remaining amount should be zero to indicate identification of all originally identified Capital Reserve Funds. +/- \$1 differences acceptable. |
|--|---|

SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)

BOX 4							
PLANNED PROJECTS (unreserved funds)							
FY 14-15 PLANNED VS ACTUAL EXPENDITURES							
No.	Local ID No.	Project Name	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Provide an explanation for positive or negative fund balances.
1	N/A	Transit Operations FY 14-15	\$ 22,799,129	\$ 18,306,102	\$ 4,493,027	20%	Expended less than expected. Funding April 2015 through June 2015 received after 6/30/2015
2					\$ -	-	

TOTAL FY 14-15 PLANNED VS ACTUAL EXPENDITURES	\$ 22,799,129	\$ 18,306,102	\$ 4,493,027	20%
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BOX 5					
FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1	N/A	Transit Ops FY 15/16	\$ 27,037,801	Yes	Ongoing Transit loperations
2			\$ -		

TOTAL FY 15-16 PLANNED PROJECTS	\$ 27,037,801
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SECTION 2: CAPITAL FUND RESERVE

BOX 6 CAPITAL FUND RESERVE FY 14-15 PLANNED VS ACTUAL EXPENDITURES							BOX 7a CAPITAL FUND RESERVE FY 15-16 through FY 18-19				BOX 7b CAPITAL FUND RESERVE Fund Adjustments and Project Status	
No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	FY 15-16	FY 16-17	FY 17-18	FY 18-19	1) Describe project status as of June 30, 2015.	
1			FY 13-16 Window		\$ -	\$ -	\$ -					
			FY 14-17 Window		\$ -	\$ -	\$ -					
			FY 15-18 Window		\$ -	\$ -	\$ -					
			FY 16-19 Window		\$ -	\$ -	\$ -					
			Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

Summary of Capital Fund Reserve - Funds Used and Identified from FY 14-15 through FY 18-19						
Window	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
FY 13-16	\$ -	\$ -				\$ -
FY 14-17	\$ -	\$ -				\$ -
FY 15-18	\$ -	\$ -	\$ -			\$ -
FY 16-19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

For previously identified Operations Fund Reserve, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 9.

BOX 8 FY 14-15 OPERATIONS FUND RESERVE PLANNED VS ACTUAL EXPENDITURES				
Planned Operations FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ -	\$ -	\$ -	-	

BOX 9 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ -

SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions

For previously identified Undesignated Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 11.

BOX 10 UNDESIGNATED FUND RESERVE FY 14-15 PLANNED VS ACTUAL EXPENDITURES				
Planned Undesignated FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ -	\$ -	\$ -	-	

BOX 11 FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ -

**Transit Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 3b: MEASURE BB ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-2 are auto populated for reference/evaluation purposes; based on information inputted in Box 3-6.

1. Starting with Box 4, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

MEASURE BB DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.

BOX 1	
MBB Funds Available for FY 15-16 Allocation	
FY 14-15 MBB End of Year Fund Balance ¹	\$ 4,714,683
FY 15-16 MBB Projected Revenue ²	\$ 24,121,152
Total FY 15-16 MBB Funds Available³	\$ 28,835,835

Box 1 Notes

1. Auto populated from Table 1 End of Year Fund Balance
2. Projected FY 15-16 Measure BB Revenue as of 5/21/15.
3. Funds available to allocate to FY 15-16 planned and/or reserves categories.

BOX 2					
FY 15-16 Allocation Summary of Available MBB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$28,835,835				\$ 28,835,835
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ -				\$ -
TOTAL Measure BB	#####	\$ -	\$ -	\$ -	\$ 28,835,835

Max. Allocation	% Allocated	Max. % Allowed	Allocation under max.?
\$ 12,060,576	0%	50%	TRUE
\$ 2,412,115	0%	10%	TRUE

Total amount must equal Box 1. See Box 3a.

BOX 2a		
MBB FY 15-16 Allocation Verification		
BOX 1: Available Funds	\$ 28,835,835	All funds available for FY 15-16 Allocated ?
BOX 2: Allocated Funds	\$ 28,835,835	
Remaining Amount	\$ -	

Remaining amount must reflect ZERO to indicate identification of all available Measure BB funds. +/- \$1 differences acceptable.

SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)

BOX 3					
FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1	N/A	Operations FY 15/16	\$ 28,835,835	Yes	Ongoing Transit Operations
TOTAL FY 15-16 PLANNED PROJECTS			\$ 28,835,835		

SECTION 2: CAPITAL FUND RESERVE

BOX 4 CAPITAL FUND RESERVE FY 15-16 through FY 18-19								BOX 4a CAPITAL FUND RESERVE Project Status	
No.	Local ID No.	Project Name	Reserve Window	FY 15-16	FY 16-17	FY 17-18	FY 18-19	1) Describe project status as of June 30, 2015.	
1			FY 16-19 Window	\$ -	\$ -	\$ -	\$ -		

Summary of Capital Fund Reserve - FY 14-15 through FY 18-19					
	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
FY 16-19 Window	\$ -	\$ -	\$ -	\$ -	\$ -

SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

To establish a new annual undesignated reserve, complete Box 9.

BOX 5 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ -

SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions

To establish a new annual undesignated reserve, complete Box 11.

BOX 6 FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ -

AUTOPOPULATED TRACKING SUMMARY
Transit Program

1. Capital Fund Reserves

This summary is automatically populated from Table 3 to capture the status of the Capital Fund Reserve Windows, expenditures, and balances.

MEASURE B Capital Fund Reserve Summary											
Reserve Window	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 13-16	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -
FY 14-17	\$ -		\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -
FY 15-18	\$ -			\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
FY 16-19	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

MEASURE BB Capital Fund Reserve Summary											
Reserve	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 16-19	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

2. Overall Implementation Plan

Provides a summary of Measure B and BB allocations - comprised of End-of Year Fund balances + Projected Annual Revenue.

Total Measure B Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 27,037,801				\$ 27,037,801
FY 13-16 Capital Reserve	\$ -				\$ -
FY 14-17 Capital Reserve	\$ -	\$ -			\$ -
FY 15-18 Capital Reserve	\$ -	\$ -	\$ -		\$ -
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ -				\$ -
TOTAL Measure B	\$ 27,037,801	\$ -	\$ -	\$ -	\$ 27,037,801

Total Measure BB Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 28,835,835				\$ 28,835,835
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ -				\$ -
TOTAL Measure BB	\$ 28,835,835	\$ -	\$ -	\$ -	\$ 28,835,835

**Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

GENERAL COMPLIANCE REPORTING

Publicity Requirements

Complete the questions below. Attach a copy of the article, example photos of posted signage, and website printouts.

1. Did your agency publish an article highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	Yes

List Publication(s) and Date of Publication

Measure B or BB?

Emergency Planning - submitted April 20, 2015	Both
Paratransit Broker move to new office - May 18, 2015	Both
Above submitted for publication in ACTC newsletter.	

If no article was published, explain below.

N/A

2. Did your agency publish an website information highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	Yes

Website link(s)

Measure B or BB?

eastbayparatransit.org	Both
actransit.org	Both

If no website information published, explain below.

N/A

3. Did your agency post signage highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	No

Estimated # of Measure B Signs Posted

Estimated # of Measure BB Signs Posted

Project(s) associated with signage.

EBPC has a total of 210 vehicles. Signs are put on all vehicles. A second sign is put on all MDC units within the vehicles.

If no signage posted, explain below.

Signage will be updated to include Measure BB.

**Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 1: REVENUE AND EXPENDITURES

Complete the questions below based on the Measure B and BB Audited Financial Statements.

- All values must correspond to your Audited Financial Statements.
- Expenditures must match the total expenditures calculated on Table 2 and 3 for the fiscal year.

MEASURE B

Beginning of Year Balance	\$ 791,556
Revenue	\$ 5,109,114
Interest	\$ -
Expenditures	\$ 4,630,668
	\$ -
End of Year Fund Balance	\$ 1,270,002

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

Expenditures are less than available funds because of timing issues.

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

N/A

MEASURE BB

	Amount
Beginning of Year Balance	\$ -
Revenue	\$ 1,128,515
Interest	\$ -
Expenditures	\$ -
End of Year Fund Balance	\$ 1,128,515

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

FY 14/15 Direct Local Distribution revenues not received or available in FY 14/15.

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

N/A

Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
 - Expenditure total must correspond to your Audited Financial Statements.
 - Expenditures must match the total expenditures reported on Table 1 and 3 for the fiscal year.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 14-15	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Disabled Services	Operations	ADA-mandated Services		Alternative transportation option riders too disabled to use regular AC Transit services	502,079	Number of People/Passengers		\$ 4,630,668	\$ -	Yes
2									\$ -	\$ -	
TOTAL									\$ 4,630,668	\$ -	
Match to Table 1?									TRUE	TRUE	

**Paratransit Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 3a: MEASURE B ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-3 are auto populated for reference/evaluation purposes; based on information inputted in Box 4-11.

1. Complete the EVEN Boxes first (starting with Box 4) with the fiscal year's expenditures, and then proceed to the ODD Boxes.
2. In the EVEN Numbered Boxes, enter the FY 14-15 Actual Expenditures that occurred.
3. In the ODD Numbered Boxes, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

MEASURE B DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.

BOX 1	
MB Funds Available for FY 15-16 Allocation	
FY 14-15 MB End of Year Fund Balance (From Table 1)	\$ 1,270,002
FY 14-15 Summary of End of Year Balance	
FY 14-15 Planned Project Balance ¹	\$ 1,075,831
FY 13-16 Capital Reserve Window Balance ²	\$ -
FY 14-17 Capital Reserve Window Balance ²	\$ -
FY 15-18 Capital Reserve Window Balance ²	\$ -
FY 14-15 Operations Reserve Balance ³	\$ -
FY 14-15 Undesignated Reserve Balance ⁴	\$ -
FY 14/15 Actual vs. Projected Revenue ⁵	\$ 194,171
Sub-total⁶	\$ 1,270,002
Subtract FY 13-16 Capital Reserve Commitment	\$ -
Subtract FY 14-17 Capital Reserve Commitment	\$ -
Subtract FY 15-18 Capital Reserve Commitment	\$ -
FY 14-15 Uncommitted Rollover Balance	\$ 1,270,002
FY 15-16 MB Projected Revenue	\$ 5,204,058
Total FY 15-16 MB Funds Available⁷	\$ 6,474,060

BOX 2a				
FY 14-15 MB Planned vs. Actual Expenditures				
	Planned	Actual	Unspent	% Unspent
Planned	\$ 5,706,499	\$ 4,630,668	\$ 1,075,831	19%
FY 13-16 Cap	\$ -	\$ -	\$ -	-
FY 14-17 Cap	\$ -	\$ -	\$ -	-
FY 15-18 Cap	\$ -	\$ -	\$ -	-
Operations	\$ -	\$ -	\$ -	-
Undesignated	\$ -	\$ -	\$ -	-

BOX 2b						
CAPITAL RESERVE TRACKING REALLOCATION VERIFICATION TOOL						
Window	Original Allocation ¹	Expended FY 14-15	Amount To Allocate ²	Amount Allocated ³	Remaining to Allocate ⁴	All funds available by window allocated?
FY 13-16	\$ -	\$ -	\$ -	\$ -	\$ -	TRUE
FY 14-17	\$ -	\$ -	\$ -	\$ -	\$ -	TRUE
FY 15-18	\$ -	\$ -	\$ -	\$ -	\$ -	TRUE

BOX 3					
FY 15-16 Allocation Summary of Available MB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 6,474,060				\$ 6,474,060
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ -				\$ -
TOTAL Measure B	\$ 6,474,060	\$ -	\$ -	\$ -	\$ 6,474,060

Max. Allocation	Allocated	Max. % Allowed	Allocation under max.?
\$ 2,602,029	0%	50%	TRUE
\$ 520,406	0%	10%	TRUE

Total amount must equal Box 1. See Box 3a.

BOX 3a	
MB FY 15-16 Allocation Verification	
BOX 1: Available Funds	\$ 6,474,060
BOX 3: Allocated Funds	\$ 6,474,060
Remaining Amount	\$ -

All funds available for FY 15-16 Allocated ?

Remaining amount must reflect ZERO to indicate identification of all available Measure B funds. +/- \$1 differences acceptable.

- Box 1 Notes**
1. Auto populated from Box 4's Balance, only shows positive balances.
 2. Last Year's identified Capital Reserve commitment subtract FY 14/15 Expenditures.
 3. Auto populated from Box 8's Operation Balance.
 4. Auto populated from Box 10's Undesignated Balance.
 5. Amount is Actual Distributions/interest subtract Last Year's provided revenue projections.
 6. Sub-total Balance should match FY 14-15 Ending Balance, noted in the top of Box 1. Box will turn GREEN if true.
 7. Funds available (not previously committed in a Capital Fund Reserve) to allocate to FY 15-16 planned and/or reserves categories (ODD Numbered Boxes).
- Box 2b Notes**
1. Original identified is the amount set in prior year's compliance report.
 2. Unspent fund balance originally committed to the reserves that must be reallocated within the respective reserve windows.
 3. Amount re-identified by recipient in the Capital Reserve Box 6 and 7.
 4. Remaining amount should be zero to indicate identification of all originally identified Capital Reserve Funds. +/- \$1 differences acceptable.

SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)

BOX 4							
PLANNED PROJECTS (unreserved funds)							
FY 14-15 PLANNED VS ACTUAL EXPENDITURES							
No.	Local ID No.	Project Name	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Provide an explanation for positive or negative fund balances.
1	N/A	Operations FY 14-15	\$ 5,706,499	\$ 4,630,668	\$ 1,075,831	19%	Expended less than expected.
2					\$ -	-	

TOTAL FY 14-15 PLANNED VS ACTUAL EXPENDITURES	\$ 5,706,499	\$ 4,630,668	\$ 1,075,831	19%
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BOX 5					
FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1	N/A	Operations FY 15/16	\$ 6,474,060	Yes	Ongoing
2			\$ -		

TOTAL FY 15-16 PLANNED PROJECTS	\$ 6,474,060
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SECTION 2: CAPITAL FUND RESERVE

BOX 6 CAPITAL FUND RESERVE FY 14-15 PLANNED VS ACTUAL EXPENDITURES							BOX 7a CAPITAL FUND RESERVE FY 15-16 through FY 18-19				BOX 7b CAPITAL FUND RESERVE Fund Adjustments and Project Status	
No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	FY 15-16	FY 16-17	FY 17-18	FY 18-19	1) Describe project status as of June 30, 2015.	
1			FY 13-16 Window		\$ -	\$ -	\$ -					
			FY 14-17 Window		\$ -	\$ -	\$ -					
			FY 15-18 Window		\$ -	\$ -	\$ -					
			FY 16-19 Window		\$ -	\$ -	\$ -					
Total				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

Summary of Capital Fund Reserve - Funds Used and Identified from FY 14-15 through FY 18-19						
Window	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
FY 13-16	\$ -	\$ -				\$ -
FY 14-17	\$ -	\$ -	\$ -			\$ -
FY 15-18	\$ -	\$ -	\$ -	\$ -		\$ -
FY 16-19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

For previously identified Operations Fund Reserve, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 9.

BOX 8 FY 14-15 OPERATIONS FUND RESERVE PLANNED VS ACTUAL EXPENDITURES				
Planned Operations FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ -	\$ -	\$ -	-	

BOX 9 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ -

SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions

For previously identified Undesignated Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 11.

BOX 10 UNDESIGNATED FUND RESERVE FY 14-15 PLANNED VS ACTUAL EXPENDITURES				
Planned Undesignated FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ -	\$ -	\$ -	-	

BOX 11 FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ -

**Transit Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 3b: MEASURE BB ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-2 are auto populated for reference/evaluation purposes; based on information inputted in Box 3-6.

1. Starting with Box 4, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

MEASURE BB DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.

BOX 1	
MBB Funds Available for FY 15-16 Allocation	
FY 14-15 MBB End of Year Fund Balance ¹	\$ 1,128,515
FY 15-16 MBB Projected Revenue ²	\$ 5,773,680
Total FY 15-16 MBB Funds Available³	\$ 6,902,195

Box 1 Notes

1. Auto populated from Table 1 End of Year Fund Balance
2. Projected FY 15-16 Measure BB Revenue as of 5/21/15.
3. Funds available to allocate to FY 15-16 planned and/or reserves categories.

BOX 2					
FY 15-16 Allocation Summary of Available MBB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 6,902,195				\$ 6,902,195
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ -				\$ -
TOTAL Measure BB	\$ 6,902,195	\$ -	\$ -	\$ -	\$ 6,902,195

Max. Allocation	% Allocated	Max. % Allowed	Allocation under max.?
\$ 2,886,840	0%	50%	TRUE
\$ 577,368	0%	10%	TRUE

Total amount must equal Box 1. See Box 3a.

BOX 2a		
MBB FY 15-16 Allocation Verification		All funds available for FY 15-16 Allocated ?
BOX 1: Available Funds	\$ 6,902,195	
BOX 2: Allocated Funds	\$ 6,902,195	
Remaining Amount	\$ -	TRUE

Remaining amount must reflect ZERO to indicate identification of all available Measure BB funds. +/- \$1 differences acceptable.

SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)

BOX 3					
FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1	N/A	East Bay Paratransit Consortium	\$ 6,902,195		Ongoing operations

TOTAL FY 15-16 PLANNED PROJECTS	\$ 6,902,195
--	---------------------

SECTION 2: CAPITAL FUND RESERVE

BOX 4 CAPITAL FUND RESERVE FY 15-16 through FY 18-19								BOX 4a CAPITAL FUND RESERVE Project Status	
No.	Local ID No.	Project Name	Reserve Window	FY 15-16	FY 16-17	FY 17-18	FY 18-19	1) Describe project status as of June 30, 2015.	
1			FY 16-19 Window	\$ -	\$ -	\$ -	\$ -		

Summary of Capital Fund Reserve - FY 14-15 through FY 18-19					
	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
FY 16-19 Window	\$ -	\$ -	\$ -	\$ -	\$ -

SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

To establish a new annual undesignated reserve, complete Box 9.

BOX 5 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ -

SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions

To establish a new annual undesignated reserve, complete Box 11.

BOX 6 FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ -

AUTOPOPULATED TRACKING SUMMARY

Paratransit Program

1. Capital Fund Reserves

This summary is automatically populated from Table 3 to capture the status of the Capital Fund Reserve Windows, expenditures, and balances.

MEASURE B Capital Fund Reserve Summary											
Reserve Window	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 13-16	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -
FY 14-17	\$ -		\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -
FY 15-18	\$ -			\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
FY 16-19	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

MEASURE BB Capital Fund Reserve Summary											
Reserve	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 16-19	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

2. Overall Implementation Plan

Provides a summary of Measure B and BB allocations - comprised of End-of Year Fund balances + Projected Annual Revenue.

Total Measure B Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 6,474,060				\$ 6,474,060
FY 13-16 Capital Reserve	\$ -				\$ -
FY 14-17 Capital Reserve	\$ -	\$ -			\$ -
FY 15-18 Capital Reserve	\$ -	\$ -	\$ -		\$ -
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ -				\$ -
TOTAL Measure B	\$ 6,474,060	\$ -	\$ -	\$ -	\$ 6,474,060

Total Measure BB Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 6,902,195				\$ 6,902,195
FY 16-19 Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Operations Reserve	\$ -				\$ -
Undesignated Reserve	\$ -				\$ -
TOTAL Measure BB	\$ 6,902,195	\$ -	\$ -	\$ -	\$ 6,902,195

Measure B Expenditures Across All Programs FY 14-15 Report Card

Measure B

FY 14-15 Planned Projects

Program	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Amount FY 14-15	Unspent Percentage
Mass Transit	\$ 22,799,129	\$ 18,306,102	\$ 4,493,027	20%
Paratransit	\$ 5,706,499	\$ 4,630,668	\$ 1,075,831	19%
Totals:	\$ 28,505,628	\$ 22,936,770	\$ 5,568,858	20%

Is the agency's unspent balance less than 30%?

TRUE