

Measure B Expenditures Across All Programs FY 13-14 Report Card

City of Emeryville

FY 13-14 Planned Projects

Program	Planned Expenditures FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Unspent Percentage
Bicycle and Pedestrian	\$ 29,798	\$ 6,755	\$ 23,043	77%
Local Streets and Roads (Local Transportation)	\$ 257,734	\$ 11,159	\$ 246,575	96%
Paratransit	\$ 26,350	\$ 21,256	\$ 5,094	19%
Totals:	\$ 313,882	\$ 39,170	\$ 274,712	88%

FY 13-14 Capital Fund Reserve (FY 13-16 Capital Reserve Window)

Program	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Unspent Percentage
Bicycle and Pedestrian	\$ 63,167	\$ -	\$ 63,167	100%
Local Streets and Roads (Local Transportation)	\$ -	\$ -	\$ -	-
Paratransit	\$ -	\$ -	\$ -	-
Totals:	\$ 63,167	\$ -	\$ 63,167	100%

FY 13-14 Capital Fund Reserve (FY 14-17 Capital Reserve Window)

Program	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Unspent Percentage
Bicycle and Pedestrian	\$ -	\$ -	\$ -	-
Local Streets and Roads (Local Transportation)	\$ -	\$ -	\$ -	-
Paratransit	\$ -	\$ -	\$ -	-
Totals:	\$ -	\$ -	\$ -	-

FY 13-14 Operations Fund Reserve

Program	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Unspent Percentage
Bicycle and Pedestrian	\$ 6	\$ -	\$ 6	100%
Local Streets and Roads (Local Transportation)	\$ -	\$ -	\$ -	-
Paratransit	\$ 8,270	\$ -	\$ 8,270	100%
Totals:	\$ 8,276	\$ -	\$ 8,276	100%

FY 13-14 Undesignated Fund Reserve

Program	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Unspent Percentage
Bicycle and Pedestrian	\$ -	\$ -	\$ -	-
Local Streets and Roads (Local Transportation)	\$ -	\$ -	\$ -	-
Paratransit	\$ 4,000	\$ -	\$ 4,000	100%
Totals:	\$ 4,000	\$ -	\$ 4,000	100%

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TABLE 3
BICYCLE AND PEDESTRIAN PROGRAM
Measure B Planned Projects and Fund Reserves

AGENCY NAME: City of Emeryville
DATE: 2/19/2015

General Directions

There are FOUR Sections on this worksheet to be completed by the local agency. Complete the EVEN Boxes first, and then the ODD Boxes.
1. In the EVEN Numbered Boxes, enter the FY 13-14 Actual Expenditures that occurred.
2. In the ODD Numbered Boxes, allocate the Total Measure B FY 14-15 Funds Available (Box 1, Total in ORANGE) to planned and reserve projects/categories.

Note Box 1-3 are auto populated for reference based on information inputted in Box 4-11

DASHBOARD SUMMARY - AUTO CALCULATED REFERENCE TABLES

BOX 1	
Total Measure B Available in FY 14-15	
FY 13-14 MB Ending Direct Local Distribution Balance	\$ 142,615
FY 13-14 Balances	
Planned Project Balance ¹	\$ 23,043
FY 13-16 Capital Reserve Window Balance ²	\$ 117,345
FY 14-17 Capital Reserve Window Balance ²	\$ -
FY 13/14 Operational Reserve Balance ³	\$ 6
FY 13/14 Undesignated Reserve Balance ⁴	\$ -
FY 13/14 Actual vs. Projected Revenue ⁵	\$ 2,220
Sub-total⁶	\$ 142,614
Subtract FY 13-16 Capital Reserve Commitment	\$ (117,345)
Subtract FY 14-17 Capital Reserve Commitment	\$ -
FY 14-15 Uncommitted Rollover Funds	\$ 25,269
FY 14-15 MB Projected Revenue	\$ 29,635
Total FY 14-15 Measure B Funds Available⁷	\$ 54,904

Box 1 Notes:
1. Auto populated from Box 4's Balance, only shows positive balances.
2. Last Year's Identified Capital Reserve Total subtract FY 13/14 Expenditures
3. Auto populated from Box 8's Operation Balance.
4. Auto populated from Box 10's Undesignated Balance.
5. Amount is Actual Distributions subtract Last Year's provided Revenue Projections.
6. Sub-total Balance should match FY 13-14 MB Ending Balance, noted in the top of Box 1.
7. Funds Available to Allocate to planned and reserve (ODD Numbered Boxes) project/categories. This amount should equal the total in Box 3.

BOX 2				
Total Measure B FY 13-14 Planned vs. Actual Expenditures				
	Planned	Actual	Unspent	% Unspent
MB Planned Projects	\$ 29,798	\$ 6,755	\$ 23,043	77%
MB FY 13-16 Capital Reserve Window	\$ 63,167	\$ -	\$ 63,167	100%
MB FY 14-17 Capital Reserve Window	\$ -	\$ -	\$ -	-
MB Operation Reserve	\$ 6	\$ -	\$ 6	100%
MB Undesignated Reserve	\$ -	\$ -	\$ -	-

Unspent MB Capital Fund Reserve Dollars must be explained and reallocated within the respective Windows.

BOX 2a					
CAPITAL RESERVE TRACKING					
REALLOCATION VERIFICATION TOOL					
Window	Original Allocation ¹	Expended FY 13-14	Amount To Allocate ²	Amount Allocated ³	Remaining to Allocate ⁴
FY 13-16	\$ 117,345	\$ -	\$ 117,345	\$ 117,345	\$ -
FY 14-17	\$ -	\$ -	\$ -	\$ -	\$ -

Box 2a Notes:
1. Original identified is the amount set in prior year's compliance report.
2. Unspent fund balance originally committed to the reserves that must be reallocated within the respective reserve windows.
3. Amount identified by Recipient in the Capital Reserve Box 6 and 7.
4. Remaining amount should be zero to indicate identification of all originally identified Capital Reserve Funds.
5. Alameda CTC may request additional information to determine recipient's compliance with the Timely Use of Funds Policies.

BOX 3					
Total Measure B FY 14-15 Available Fund Allocation Summary					
Category	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
MB Planned Projects	\$ 54,904				\$ 54,904
MB Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
MB Operational Reserve	\$ -				\$ -
MB Undesignated Reserve	\$ -				\$ -
TOTAL Measure B	\$ 54,904	\$ -	\$ -	\$ -	\$ 54,904

Max. Allocation	% Allocated	Max. % Allowed
\$ 14,818	0%	50%
\$ 2,964	0%	10%

BOX 3a	
MB FY 14/15 Allocation Verification	
BOX 1: Available MB Funds	\$ 54,904
BOX 3: Allocated MB Funds	\$ 54,904
Remaining Amount	\$ 0

Remaining Amount should reflect ZERO to indicate identification of all available Measure B Funds.

SECTION 1: Measure B Planned Projects (unreserved funds)

BOX 4							
MEASURE B PLANNED PROJECTS (unreserved funds)							
FY 13-14 PLANNED VS ACTUAL EXPENDITURES							
Index No.	Local Project No.	Project Name	Phase	TRACKING FY 13-14 (Prior Year's) PLAN			Provide an explanation for positive or negative balance & fund reallocation. Indicate N/A if no balance or reallocation.
				Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	
1	ON-BTWD	2014 Bike to Work Day	Phases Operations	\$ 4,000	\$ 3,957	\$ 43	The positive balance represents estimated costs versus actual costs and will be applied to the planned project balance.
				\$ -	\$ -	\$ -	
			Total	\$ 4,000	\$ 3,957	\$ 43	1%
2	Bike/Ped #2	Markings	Phases Maintenance	\$ 5,000	\$ -	\$ 5,000	This project was eliminated and unspent funds have been reallocated to the Ongoing Ped-Bike Plan Implementation Project.
				\$ -	\$ -	\$ -	
			Total	\$ 5,000	\$ -	\$ 5,000	100%
3	EPW 102-13	SR2T	Phases PS&E	\$ 11,761	\$ 2,028	\$ 9,734	The funds needed for this project were over estimated and unspent funds have been reallocated to the Ongoing Ped-Bike Plan Implementation Project.
				\$ -	\$ -	\$ -	
			Total	\$ 11,761	\$ 2,028	\$ 9,734	83%
4	EPW 101-13	SR2S	Phases PS&E	\$ 9,037	\$ -	\$ 9,037	The project schedule did not allow for expenditure of the project funds. These funds will be used in the upcoming fiscal year for this project.
				\$ -	\$ -	\$ -	
			Total	\$ 9,037	\$ -	\$ 9,037	100%
5	ON-AAPB	Annual Compliance Audit	Phases Other	\$ -	\$ 771	\$ (771)	Audit Fees; un planned funds supported by remaining funds from Box 4 projects.
				\$ -	\$ -	\$ -	
			Total	\$ -	\$ 771	\$ (771)	

TOTAL FY 13-14 PLANNED VS ACTUAL EXPENDITURES	\$ 29,798	\$ 6,755	\$ 23,043	77%	Unspent
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BOX 5						
FY 14-15 MEASURE B PLANNED PROJECTS (unreserved funds)						
Index No.	Local Project No.	Project Name	Phase	Planned Projects FY 14-15	Governing Body Approved? (Yes or No)	Describe the Project's Status as of June 30, 2014.
1	ON-BTWD	2015 Bike to Work Day	Phases Other	\$ 5,000	Yes	This is an ongoing project.
				\$ -		
			Total	\$ 5,000		
2	ON-AAPB	2015 Annual Audit-Ped/Bike	Phases Other	\$ 1,000	Yes	This is an ongoing project.
				\$ -		
			Total	\$ 1,000		
3	ON-PBP	Pedestrian Bike Plan Implementation	Phases Construction	\$ 36,904	Yes	This is an ongoing project.
				\$ -		
			Total	\$ 36,904		
4	EPW 101-13	San Pablo Avenue Safe Routes to School	Phases PS&E	\$ 12,000	Yes	This project is in the design phase.
				\$ -		
			Total	\$ 12,000		
5			Phases	\$ -		
				\$ -		
			Total	\$ -		

TOTAL FY 14-15 PLANNED PROJECTS	\$ 54,904
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Alameda CTC Programs Annual Compliance Report 2013-2014 Reporting Year
TABLE 3
BICYCLE AND PEDESTRIAN PROGRAM
Measure B Planned Projects and Fund Reserves

AGENCY NAME: **City of Emeryville**
 DATE: **2/19/2015**

General Directions

There are FOUR Sections on this worksheet to be completed by the local agency. Complete the EVEN Boxes first, then the ODD Boxes.

- In the EVEN Numbered Boxes, enter the FY 13-14 Actual Expenditures that occurred.
- In the ODD Numbered Boxes, allocate the Total Measure B FY 14-15 Funds Available (Box 1, Total in ORANGE) to planned and reserve projects/categories.

Note Box 1-3 are auto populated for reference based on information inputted in Box 4-11

SECTION 2: Measure B Capital Fund Reserve

BOX 6 CAPITAL FUND RESERVE FY 13-14 PLANNED VS ACTUAL EXPENDITURES									
Index No.	Local Project No.	Project Name	Original and Revised Reserve Windows	Phases	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14		
1	Bike Signage #1	Bikeway Signage	Original Plan: FY 13-16	Construction	\$ 25,000	\$ -	\$ 25,000		
			Actual / Confirm Original Plan	Construction		\$ -	\$ -		
			FY 14-17 Window	Construction		\$ -	\$ -		
			New FY 15-18 Window	Construction		\$ -	\$ -		
			New Phase - Using FY 13-16 Funds		\$ -	\$ -			
			New Phase - Using FY 14-17 Funds		\$ -	\$ -			
			New Phase - Using FY 15-18 Funds		\$ -	\$ -			
			Total Project Cost				\$ 25,000	\$ -	\$ 25,000
			YEARLY TOTALS						
							FY 13-16 Window	\$ -	\$ -
				FY 14-17 Window	\$ -	\$ -			
				FY 15-18 Window	\$ -	\$ -			
				Total	\$ -	\$ -			

BOX 7 CAPITAL FUND RESERVE FY 14-15 THROUGH FY 17-18			
FY 14-15	FY 15-16	FY 16-17	FY 17-18
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BOX 7a CAPITAL FUND RESERVE BY RESERVE WINDOW & PHASE (auto-populated)			
FY 13-16 Total	FY 14-17 Total	FY 15-18 Total	All Windows Total By Phase
#REF!			
\$ -	\$ -	\$ -	\$ -
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BOX 7b CAPITAL FUND RESERVE Fund Adjustments and Project Status
1) Explain unspent FY 13/14 funds and describe its reallocation.
Funds were not spent on bikeway signage and have been allocated to the ongoing project of implementing the pedestrian bicycle plan.
2) Describe any changes to Reserve Windows i.e. fund reallocation and justification.
Funds allocated to this project have been reallocated to the ongoing implementation of the pedestrian bicycle plan.
3) Describe Project Status as of June 30, 2014.
This project has been incorporated into the Ongoing Ped-Bike Plan Implementation Project and will be implemented at a later date.

Index No.	Local Project No.	Project Name	Original and Revised Reserve Windows	Phases	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14
2	Bike/Ped Facilities #1	Bicycle and Pedestrian Facilities Construction	Original Plan: FY 13-16	PS&E	\$ 5,000	\$ -	\$ 5,000
			Actual / Confirm Original Plan	PS&E		\$ -	\$ -
			FY 14-17 Window Two	PS&E		\$ -	\$ -
			New FY 15-18 Window Three	PS&E		\$ -	\$ -
			Original Plan: FY 13-16	Construction	\$ 30,000	\$ -	\$ 30,000
			Actual / Confirm Original Plan	Construction		\$ -	\$ -
			FY 14-17 Window Two	Construction		\$ -	\$ -
			New FY 15-18 Window Three	Construction		\$ -	\$ -
			New Phase - Using FY 13-16 Funds		\$ -	\$ -	
			New Phase - Using FY 14-17 Funds		\$ -	\$ -	
New Phase - Using FY 15-18 Funds		\$ -	\$ -				
Total Project Cost				\$ 35,000	\$ -	\$ 35,000	
YEARLY TOTALS							
				FY 13-16 Window	\$ -	\$ -	
				FY 14-17 Window	\$ -	\$ -	
				FY 15-18 Window	\$ -	\$ -	
				Total	\$ -	\$ -	

FY 14-15	FY 15-16	FY 16-17	FY 17-18
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FY 13-16 Total	FY 14-17 Total	FY 15-18 Total	All Windows Total By Phase
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1) Explain unspent FY 13/14 funds and describe its reallocation.
Funds were not spent on bicycle and pedestrian facilities construction and have been allocated to the ongoing project of implementing the pedestrian bicycle plan.
2) Describe any changes to Reserve Windows i.e. fund reallocation and justification.
Funds allocated to this project have been reallocated to the ongoing implementation of the pedestrian bicycle plan.
3) Describe Project Status as of June 30, 2014.
This project has been incorporated into the Ongoing Ped-Bike Plan Implementation Project and will be implemented at a later date.

Index No.	Local Project No.	Project Name	Original and Revised Reserve Windows	Phases	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14		
3	Bike Parking #1	Bike Parking	Original Plan: FY 13-16	Construction	\$ 3,167	\$ -	\$ 3,167		
			Actual / Confirm Original Plan	Construction		\$ -	\$ -		
			FY 14-17 Window	Construction		\$ -	\$ -		
			New FY 15-18 Window	Construction		\$ -	\$ -		
			New Phase - Using FY 13-16 Funds		\$ -	\$ -			
			New Phase - Using FY 14-17 Funds		\$ -	\$ -			
			New Phase - Using FY 15-18 Funds		\$ -	\$ -			
			Total Project Cost				\$ 3,167	\$ -	\$ 3,167
			YEARLY TOTALS						
							FY 13-16 Window	\$ -	\$ -
				FY 14-17 Window	\$ -	\$ -			
				FY 15-18 Window	\$ -	\$ -			
				Total	\$ -	\$ -			

FY 14-15	FY 15-16	FY 16-17	FY 17-18
\$ -	\$ -	\$ -	\$ -
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FY 13-16 Total	FY 14-17 Total	FY 15-18 Total	All Windows Total By Phase
#REF!			
\$ -	\$ -	\$ -	\$ -
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\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

1) Explain unspent FY 13/14 funds and describe its reallocation.
Funds were not spent on bicycle parking and have been allocated to the ongoing project of implementing the pedestrian bicycle plan.
2) Describe any changes to Reserve Windows i.e. fund reallocation and justification.
Funds allocated to this project have been reallocated to the ongoing implementation of the pedestrian bicycle plan.
3) Describe Project Status as of June 30, 2014.
This project has been incorporated into the Ongoing Ped-Bike Plan Implementation Project and will be implemented at a later date.

Index No.	Local Project No.	Project Name	Original and Revised Reserve Windows	Phases	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14		
4	ON-PBP	Pedestrian Bicycle Plan Implementation (ON-PBP)	FY 13-16 Window	Construction	\$ -	\$ -	\$ -		
			FY 14-17 Window		\$ -	\$ -			
			New FY 15-18 Window		\$ -	\$ -			
			New Phase - Using FY 13-16 Funds		\$ -	\$ -			
			New Phase - Using FY 14-17 Funds		\$ -	\$ -			
			New Phase - Using FY 15-18 Funds		\$ -	\$ -			
			Total Project Cost				\$ -	\$ -	\$ -
			YEARLY TOTALS						
							FY 13-16 Window	\$ -	\$ -
							FY 14-17 Window	\$ -	\$ -
				FY 15-18 Window	\$ -	\$ -			
				Total	\$ -	\$ -			

FY 14-15	FY 15-16	FY 16-17	FY 17-18
\$ 117,345	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
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\$ -	\$ -	\$ -	\$ -
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\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

FY 13-16 Total	FY 14-17 Total	FY 15-18 Total	All Windows Total By Phase
\$ 117,345	\$ -	\$ -	\$ 117,345
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\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

1) Were FY 13-16 Reserve Window reallocated to this effort, if so from what project and in what amount?
Yes 100% of reserve funds were reallocated from the Bicycle Signage, Bicycle Parking and Ped-Bike Construction projects to this project.
2) Were FY 14-17 Reserve Window Funds reallocated to this effort, if so from what project and in what amount?
Yes 100% of reserve funds were reallocated from the Bicycle Signage, Bicycle Parking and Ped-Bike Construction projects to this project.
3) Describe Project Status as of June 30, 2014.
This is an ongoing project with design work currently underway.

Total FY 13-14 Planned vs. Actual Expenses	Planned	Actual	Unspent
CAPITAL FUND RESERVE	\$ 63,167	\$ -	\$ 63,167

FY 13-16 Window: Total Funds Used & Identified			
FY 13-14	FY 14-15	FY 15-16	Window One
\$ -	\$ 117,345	\$ -	\$ 117,345

FY 14-17 Window: Total Funds Used & Identified				
FY 13-14	FY 14-15	FY 15-16	FY 16-17	Window Two
\$ -	\$ -	\$ -	\$ -	\$ -

FY 15-18 Window: Total Funds Used & Identified				
FY 14-15	FY 15-16	FY 16-17	FY 17-18	Window Three
\$ -	\$ -	\$ -	\$ -	\$ -

TABLE 3
BICYCLE AND PEDESTRIAN PROGRAM
Measure B Planned Projects and Fund Reserves

AGENCY NAME: City of Emeryville
 DATE: 2/19/2015

General Directions

There are FOUR Sections on this worksheet to be completed by the local agency. Complete the EVEN Boxes first, and then the ODD Boxes.
 1. In the EVEN Numbered Boxes, enter the FY 13-14 Actual Expenditures that occurred.
 2. In the ODD Numbered Boxes, allocate the Total Measure B FY 14-15 Funds Available (Box 1, Total in ORANGE) to planned and reserve projects/categories.

Note Box 1-3 are auto populated for reference based on information inputted in Box 4-11

SECTION 3: Measure B Operation Fund Reserve

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

For previously identified Operation Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then report expenses in Box 8 and in Box 4.

To establish a new annual reserve, complete Box 9.

BOX 8 MEASURE B OPERATION FUND RESERVE FY 13-14 PLANNED VS ACTUAL EXPENDITURES				
	Planned Op Reserve FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Describe reason for fund balance & any funds reallocated to projects in Box 4.
FY 13-14 Operation Fund Reserve	\$ 6	\$ -	\$ 6	Prior Year rounding adjustment. Reserve not required.
TOTAL FY 13-14 OPERATION FUND RESERVE	\$ 6	\$ -	\$ 6	100% Unspent Percentage

BOX 9 FY 14-15 MEASURE B OPERATION FUND RESERVE	
FY 14-15 Operation Fund Reserve	\$ -
TOTAL FY 14-15 OPERATION FUND RESERVE	\$ -

SECTION 4: Measure B Undesignated Fund Reserve

The Undesignated Fund Reserve may be established to address transportation needs. Maximum 10% of annual revenue.

Directions

For previously identified, Undesignated Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then report expenses in Box 8 and in Box 4.

To establish a new annual reserve, complete Box 11.

BOX 10 MEASURE B UNDESIGNATED FUND RESERVE FY 13-14 PLANNED VS ACTUAL EXPENDITURES				
	Planned Undesignated FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Describe reason for fund balance & any funds reallocated to projects in Box 4.
FY 13-14 Undesignated Fund Reserve	\$ -	\$ -	\$ -	
TOTAL FY 13-14 UNDESIGNATED FUND RESERVE	\$ -	\$ -	\$ -	- Unspent Percentage

BOX 11 FY 14-15 MEASURE B UNDESIGNATED FUND RESERVE	
FY 14-15 Undesignated Fund Reserve	\$ -
TOTAL FY 14-15 UNDESIGNATED FUND RESERVE	\$ -

City of Emeryville
MEASURE B CAPITAL FUND RESERVE EXPENDITURE TRACKING SUMMARY
Bicycle/Pedestrian Program

This Form is automatically populated from Table 3. This is an informational summary of established Capital Fund Reserve Windows, adjustments, and expenditure timelines.

FY 13-16 Capital Fund Reserve Window **Window Expires: June 30, 2016**
(End of FY 15/16)

Original Start Amount \$ 127,167

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	Total
Last Year's Plan	N/A	\$ 63,167	\$ -	\$ -	\$ 63,167
Adjustment	N/A	\$ (63,167)	\$ 117,345	\$ -	\$ 54,178
Revised Plan	\$ 9,822	\$ -	\$ 117,345	\$ -	\$ 117,345

FY 13-16 Window Expenditure Summary	
Original Start	\$ 127,167
Spent in FY 12/13	\$ (9,822)
Spent in FY 13/14	\$ -
Spent in FY 14/15	TBD
Spent in FY 15/16	TBD
Remaining	\$ 117,345

FY 14-17 Capital Fund Reserve Window **Window Expires: June 30, 2017**
(End of FY 16/17)

Original Start Amount \$ -

	FY 13-14	FY 14-15	FY 15-16	FY 16-17	Total
Last Year's Plan	\$ -	\$ -	\$ -	\$ -	\$ -
Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -
Revised Plan	\$ -	\$ -	\$ -	\$ -	\$ -

FY 14-17 Window Expenditure Summary	
Original Start	\$ -
Spent in FY 13/14	\$ -
Spent in FY 14/15	TBD
Spent in FY 15/16	TBD
Spent in FY 16/17	TBD
Remaining	\$ -

FY 15-18 Capital Fund Reserve Window **Window Expires: June 30, 2018**
(End of FY 17/18)

Original Start Amount \$ -

	FY 14-15	FY 15-16	FY 16-17	FY 17-18	Total
Identified Plan	\$ -	\$ -	\$ -	\$ -	\$ -

FY 15-18 Window Expenditure Summary	
Original Start	\$ -
Spent in FY 14/15	TBD
Spent in FY 15/16	TBD
Spent in FY 16/17	TBD
Spent in FY 17/18	TBD
Remaining	\$ -

ALL WINDOW SUMMARY										
Reserve Window	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 13-16	-\$9,822	\$0	\$117,345					\$ 127,167	\$ (9,822)	\$ 117,345
FY 14-17		\$0	\$0					\$ -	\$ -	\$ -
FY 15-18			\$0					\$ -	\$ -	\$ -
FY 16-19			Future Potential Reserve Window					TBD	TBD	TBD

**TABLE 2
LOCAL STREETS AND ROADS PROGRAM
Measure B Expenditures and Accomplishments (FY 2013-14)**

AGENCY NAME : **City of Emeryville**
DATE: **2/19/2015**

Project Description							Status	Deliverables			Expenditures FY 13-14						Approvals			
Index	Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I	Column J	Column K*	Column L**	Column M**	Column N**	Column O**	Column P***	Column Q***	Column R	Column S	
Index No.	Local Project ID Number	Project Category	Project Phase	Project Type	Project Name	Project Description	Project Benefits <i>(describe project's benefit to the implementation area)</i>	Project Status <i>(at the end of FY 13-14)</i>	Quantity Completed in FY 13-14	Units for Quantity <i>(Drop-down Menu)</i>	Description <i>(other details about unit or quantity)</i>	Estimated Completed Quantity Funded by Measure B <i>(auto calculates)</i>	MB LSR Direct Local Distribution Program Expenditures	Other MB Expenditures from Bike/Ped Direct Local Distribution Program and/or grants	Other MB Expenditures from Mass Transit Direct Local Distribution Program and/or grants	Other MB Expenditures from Paratransit Direct Local Distribution Program and/or grants	Non-MB Funding Expenditures Vehicle Registration Fee	Non-MB Funding Expenditures <i>(federal & state grants, city/local funds, etc.)</i>	Total Project Cost <i>(L+M+N+O+P+Q=R)</i> <i>(auto calculates)</i>	Did the Governing Board Approve this Project? <i>(Drop-down Menu)</i>
1	ON-SMM	Streets and Roads	Maintenance	Street Resurfacing and Maintenance	Ongoing City Crew Street Maintenance Materials	Street paint and cracksealing materials	Maintaining PCI	Continuing or Ongoing	19	Lane Miles		19	\$ 10,388						\$ 10,388	Yes
2	ON-AALSR	Other	Other	Other (describe in Column E)	Annual Compliance Audit	Annual Compliance Audit	Necessary for Compliance	Continuing or Ongoing	100	Other (describe in Column J)	percent	100	\$ 771						\$ 771	Yes
3	ON-AAVRF	Streets and Roads	Other	Other (describe in Column E)	2014 Annual Compliance Audit-VRF	2013-2014 Annual Audit Costs	Necessary to Maintain Compliance	Continuing or Ongoing	100	Other (describe in Column J)	percent	0					\$ 2,340		\$ 2,340	Yes
TOTALS:												\$ 11,159	\$ -	\$ -	\$ -	\$ 2,340	\$ -	\$ 13,499		

Note: Definitions for each drop-down menu appear as Comments (scroll over the column title or in the Review mode, choose "Show All Comments"). The document is set up to print Comments at the end.

Additional Information: Use the Box Below to clarify expenses or to provide additional information.

* Column K: (Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity
** Columns L-O: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.

Pull Down Menu Options					
Bike only	Scoping, Feasibility, Planning	Bike Parking	Planning in FY 13-14	Bike Parking Spaces	Yes
Ped only	Environmental	Bikeways and Multiuse Paths	Initiated in FY 13-14	Intersections	No
Bike/Ped	PS&E	Bridges and Tunnels	Continuing or Ongoing	Lane Miles	
Mass Transit	Right-of-Way	Education and Promotion	Closed Out in FY 13-14	Linear Feet	
Paratransit	Construction	Equipment and New Vehicles		Number of People/Passengers	
Streets and Roads	Maintenance	Operations		Number of One-Way Unduplicated Trips	
Other	Operations	Pedestrian Crossing Improvements		Square Feet	
	Project Completion/Closeout	Sidewalks and Ramps		Vehicles Purchased	
	Other	Signage		Other (describe in Column J)	
		Signals			
		Staffing			
		Street Resurfacing and Maintenance			
		Streetscape / Complete Streets (describe in Column E)			
		Traffic Calming			
		Welfare to Work Operations			
		Other (describe in Column E)			

TABLE 3
LOCAL STREETS AND ROADS PROGRAM
Measure B Planned Projects and Fund Reserves

AGENCY NAME: City of Emeryville
 DATE: 2/19/2015

General Directions

There are FOUR Sections on this worksheet to be completed by the local agency. Complete the EVEN Boxes first, and then the ODD Boxes.
 1. In the EVEN Numbered Boxes, enter the FY 13-14 Actual Expenditures that occurred.
 2. In the ODD Numbered Boxes, allocate the Total Measure B FY 14-15 Funds Available (Box 1, Total in ORANGE) to planned and reserve projects/categories.

Note: Box 1-3 are auto populated for reference based on information inputted in Box 4-11.

SECTION 3: Measure B Operation Fund Reserve

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

For previously identified Operation Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then report expenses in Box 8 and in Box 4.

To establish a new annual reserve, complete Box 9.

BOX 8 MEASURE B OPERATION FUND RESERVE FY 13-14 PLANNED VS ACTUAL EXPENDITURES				
	Planned Op Reserve FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Describe reason for fund balance & any funds reallocated to projects in Box 4.
FY 13-14 Operation Fund Reserve	\$ -	\$ -	\$ -	
TOTAL FY 13-14 OPERATION FUND RESERVE	\$ -	\$ -	\$ -	- Unspent Percentage

BOX 9 FY 14-15 MEASURE B OPERATION FUND RESERVE	
FY 14-15 Operation Fund Reserve	\$ -
TOTAL FY 14-15 OPERATION FUND RESERVE	\$ -

SECTION 4: Measure B Undesignated Fund Reserve

The Undesignated Fund Reserve may be established to address transportation needs. Maximum 10% of annual revenue.

Directions

For previously identified, Undesignated Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then report expenses in Box 8 and in Box 4.

To establish a new annual reserve, complete Box 11.

BOX 10 MEASURE B UNDESIGNATED FUND RESERVE FY 13-14 PLANNED VS ACTUAL EXPENDITURES				
	Planned Undesignated FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Describe reason for fund balance & any funds reallocated to projects in Box 4.
FY 13-14 Undesignated Fund Reserve	\$ -	\$ -	\$ -	
TOTAL FY 13-14 UNDESIGNATED FUND RESERVE	\$ -	\$ -	\$ -	- Unspent Percentage

BOX 11 FY 14-15 MEASURE B UNDESIGNATED FUND RESERVE	
FY 14-15 Undesignated Fund Reserve	\$ -
TOTAL FY 14-15 UNDESIGNATED FUND RESERVE	\$ -

City of Emeryville
MEASURE B CAPITAL FUND RESERVE EXPENDITURE TRACKING SUMMARY
Local Streets and Roads Program

This Form is automatically populated from Table 3. This is an informational summary of established Capital Fund Reserve Windows, adjustments, and expenditure timelines.

FY 13-16 Capital Fund Reserve Window	Window Expires: June 30, 2016 <i>(End of FY 15/16)</i>
---	--

Original Start Amount \$ 299,292

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	Total
Last Year's Plan	N/A	\$ -	\$ -	\$ -	\$ -
Adjustment	N/A	\$ -	\$ -	\$ -	\$ -
Revised Plan	\$ 299,292	\$ -	\$ -	\$ -	\$ -

FY 13-16 Window Expenditure Summary	
Original Start	\$ 299,292
Spent in FY 12/13	\$ (299,292)
Spent in FY 13/14	\$ -
Spent in FY 14/15	TBD
Spent in FY 15/16	TBD
Remaining	\$ -

FY 14-17 Capital Fund Reserve Window	Window Expires: June 30, 2017 <i>(End of FY 16/17)</i>
---	--

Original Start Amount \$ -

	FY 13-14	FY 14-15	FY 15-16	FY 16-17	Total
Last Year's Plan	\$ -	\$ -	\$ -	\$ -	\$ -
Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -
Revised Plan	\$ -	\$ -	\$ -	\$ -	\$ -

FY 14-17 Window Expenditure Summary	
Original Start	\$ -
Spent in FY 13/14	\$ -
Spent in FY 14/15	TBD
Spent in FY 15/16	TBD
Spent in FY 16/17	TBD
Remaining	\$ -

FY 15-18 Capital Fund Reserve Window	Window Expires: June 30, 2018 <i>(End of FY 17/18)</i>
---	--

Original Start Amount \$ -

	FY 14-15	FY 15-16	FY 16-17	FY 17-18	Total
Identified Plan	\$ -	\$ -	\$ -	\$ -	\$ -

FY 15-18 Window Expenditure Summary	
Original Start	\$ -
Spent in FY 14/15	TBD
Spent in FY 15/16	TBD
Spent in FY 16/17	TBD
Spent in FY 17/18	TBD
Remaining	\$ -

ALL WINDOW SUMMARY											
Reserve Window		FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
	FY 13-16		-\$299,292	\$0	\$0					\$ 299,292	\$ (299,292)
FY 14-17			\$0	\$0					\$ -	\$ -	\$ -
FY 15-18				\$0					\$ -	\$ -	\$ -
FY 16-19				Future Potential Reserve Window					TBD	TBD	TBD

TABLE 2
PARATRANSIT PROGRAM
Measure B Expenditures and Accomplishments (FY 2013-14)

AGENCY NAME: **City of Emeryville**
DATE: **6/30/2014**

Index		Column A	Column B	Column C	Column D	Column E	Column F	Status	Column H	Column I	Column J	Column K*	Expenditures FY 13-14							Column S	
Index No.	Local Project ID Number	Project Category <i>(Drop-down Menu)</i>	Project/Program Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Service/Program/Project Name	Project Description	Project Benefits/Needs This Service Meets <i>(describe project's benefit to the implementation area e.g. medical, grocery, recreation, regional trips, etc.)</i>	Project Status <i>(at the end of FY 13-14)</i> <i>(Drop-down Menu)</i>	Quantity Completed in FY 13-14	Quantity Type Description <i>(Drop-down Menu)</i>	Description <i>(other details about unit or quantity)</i>	Estimated Completed Quantity Funded by Measure B <i>(auto calculates)</i>	Column L** MB Paratransit Direct Local Distribution Program Expenditures	Column M** Other MB Paratransit Expenditures MSL Fund	Column N** Other MB Paratransit Expenditures Paratransit Gap Grant Fund	Column O** Other MB Paratransit Expenditures Stabilization Fund	Column P** Other MB Expenditures from LSR Direct Local Distribution Program	Column Q Non-MB Funding Expenditures <i>(federal & state grants, city/local funds, etc.)</i>	Column R Non-MB Fares <i>(cash fares, scrip/voucher purchases, fares retained by vendors or paid by third-party sponsors)</i>	Column S Total Project Cost <i>(L+M+N+O+P+Q+R+S)</i> <i>(auto calculates)</i>	
1		Meals on Wheels	Operations	Meal Delivery	Meals on Wheels Delivery Driver Mileage Reimbursement	Reimburse mileage costs at Federal reimbursement rate to volunteers who deliver meals	meal deliveries	Continuing or Ongoing	3,766	Meals Delivered	number of meals delivered in FY12-13	118.7140097	\$ 266						\$ 8,000	\$ 181	\$ 8,447
2		Senior and Disabled Services	Operations	Group Trips	Group Trips Program	Provide ADA-accessible transportation for group trips throughout the Bay Area and State for Seniors and People with Disabilities.	recreation, regional trips	Continuing or Ongoing	7,608	Trips (one-way)	3,804 r/t travelers were served in	418.6958656	\$ 15,864						\$ 142,028	\$ 130,369	\$ 288,261
3		Senior and Disabled Services	Operations	Same Day/Taxi Program	Taxi Reimbursement Program	Reimburse seniors over 60 years old in Emeryville for 90% of their taxi fares, up to \$80 per quarter (\$320/year)	medical, travel, recreation, groceries, etc	Continuing or Ongoing	196	Trips (one-way)	Taxi trips provided per reimbursement receipts	153.8990145	\$ 3,246						\$ 888		\$ 4,134
4		Senior and Disabled Services	Operations	Scholarship/Subsidized Fare	Eat Bay Paratransit Reduced Price Tickets	Sell EBP tickets at 10% of cost to EBP certified customers in Emeryville. Customers can purchase a maximum of \$80 worth of tickets per quarter (\$320/year)	medical, travel, recreation, groceries, etc	Continuing or Ongoing	1,000	Scholarships Provided	purchased and provided 1,000 EBP tickets (\$1/each)	487.0920604	\$ 1,000						\$ 888	\$ 165	\$ 2,053
5		Senior and Disabled Services	Operations	Scholarship/Subsidized Fare	Scholarship Program	Provides scholarships to seniors and people with disabilities to those who can't afford the group trips	recreation, regional trips	Continuing or Ongoing	0	Scholarships Provided	Program was instead funded through a private source		\$ -								\$ -
6		Senior and Disabled Services	Operations	City-based Door-to-Door	8-To-Go City Door-to-Dorr Shuttle Program	Provide seniors and people with disabilities rides 9-5, M-F throughout the 94608 zip code area	medical, travel, recreation, groceries, etc	Continuing or Ongoing	2,544	Trips (one-way)	8-To-Go trip provided	2490.092857	\$ 109		\$ 68,718				\$ 1,490		\$ 70,316
7		Other	Other	Management/Overhead/Staffing	Auditing Fees							0	\$ 771								\$ 771
TOTALS:												\$ 21,256	\$ -	\$ 68,718	\$ -	\$ -	\$ 151,804	\$ 132,205	\$ 373,983		

Note: Definitions for each drop-down menu appear as Comments (scroll over the column title or in the Review mode, choose "Show All Comments"). The document is set up to print Comments at the end.

* Column K: (Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity
** Columns L-R: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.

Column A Project Category Note:
Disabled Services: Services primarily created for mobility for people with disabilities.
Meals on Wheels: Delivery of meals.
Senior & Disabled Services: Transportation services for seniors and people with disabilities.
Senior Services: Services primarily created for senior mobility.
Other: Use Other if none of the above apply, and define other by selecting Project Type (Column C) and providing Project Description (Column E).

Column J Note:
If trip services were provided, describe the type and estimated quantities of the trips which were delivered. This includes passenger trips, same-day trips, taxi-trips, lift-assisted, group trips, etc.

Additional Information: Use the Box Below to clarify expenses or to provide additional information.

Pull Down Menu Options				
Disabled Services	Scoping, Feasibility, Planning	ADA-mandated Services	Planning in FY 13-14	Consumers Trained
Meals on Wheels	Environmental	Capital Expenditure/Purchase	Initiated in FY 13-14	Contacts Made (outreach program only)
Senior and Disabled Services	PS&E	City-based Door-to-Door	Continuing or Ongoing	Meals Delivered
Senior Services	Right-of-Way	Customer Service and Outreach	Closed Out in FY 13-14	Trips (one-way)
Other	Construction	Group Trips		Scholarships Provided
	Maintenance	Management/Overhead/Staffing		Other (describe in Column J)
	Operations	Meal Delivery		
	Project Completion/Closeout	Mobility Management/Travel Training		
	Other	Same Day/Taxi Program		
		Scholarship/Subsidized Fare		
		Shuttle or Fixed-route Trips		
		Volunteer Driver Program		
		Other (describe in Column E)		

TABLE 3
PARATRANSIT PROGRAM
Measure B Planned Projects and Fund Reserves

AGENCY NAME: City of Emeryville
DATE: 6/30/2014

General Directions
There are FOUR Sections on this worksheet to be completed by the local agency. Complete the EVEN Boxes first, and then the ODD Boxes.
1. In the EVEN Numbered Boxes, enter the FY 13-14 Actual Expenditures that occurred.
2. In the ODD Numbered Boxes, allocate the Total Measure B FY 14-15 Funds Available (Box 1, Total in ORANGE) to planned and reserve projects/categories.
Note: Box 1, 3 are auto populated for reference based on information inputted in Box 4-11

DASHBOARD SUMMARY - AUTO CALCULATED REFERENCE TABLES

BOX 1	
Total Measure B Available in FY 14-15	
FY 13-14 MB Ending Direct Local Distribution Balance	\$ 18,389
FY 13-14 Balances	
Planned Project Balance ¹	\$ 5,094
FY 13-16 Capital Reserve Window Balance ²	\$ -
FY 14-17 Capital Reserve Window Balance ²	\$ -
FY 13/14 Operational Reserve Balance ³	\$ 8,270
FY 13/14 Undesignated Reserve Balance ⁴	\$ 4,000
FY 13/14 Actual vs. Projected Revenue ⁵	\$ 1,025
Sub-total⁶	\$ 18,389
Subtract FY 13-16 Capital Reserve Commitment	\$ -
Subtract FY 14-17 Capital Reserve Commitment	\$ -
FY 14-15 Uncommitted Rollover Funds	\$ 18,389
FY 14-15 MB Projected Revenue	\$ 24,100
Total FY 14-15 Measure B Funds Available⁷	\$ 42,489

Box 1 Notes:
1. Auto populated from Box 4's Balance, only shows positive balances.
2. Last Year's Identified Capital Reserve Total subtract FY 13/14 Expenditures.
3. Auto populated from Box 8's Operation Balance.
4. Auto populated from Box 10's Undesignated Balance.
5. Amount is Actual Distributions subtract Last Year's provided Revenue Projections.
6. Sub-total Balance should match FY 13-14 MB Ending Balance, noted in the top of Box 1.
7. Funds Available to Allocate to planned and reserve (ODD Numbered Boxes) project/categories. This amount should equal the total in Box 3.

BOX 2				
Total Measure B FY 13-14 Planned vs. Actual Expenditures				
MB Planned Projects	Planned	Actual	Unspent	% Unspent
MB FY 13-16 Capital Reserve Window	\$ 26,350	\$ 21,256	\$ 5,094	19%
MB FY 14-17 Capital Reserve Window	\$ -	\$ -	\$ -	-
MB Operation Reserve	\$ 8,270	\$ -	\$ 8,270	100%
MB Undesignated Reserve	\$ 4,000	\$ -	\$ 4,000	100%

Unspent MB Capital Fund Reserve Dollars must be explained and reallocated within the respective Windows.

BOX 2a				
CAPITAL RESERVE TRACKING				
REALLOCATION VERIFICATION TOOL				
Window	Original Allocation ¹	Expended FY 13-14	Amount To Allocate ²	Remaining to Allocate ³
FY 13-16	\$ -	\$ -	\$ -	\$ -
FY 14-17	\$ -	\$ -	\$ -	\$ -

Box 2a Notes:
1. Original identified is the amount set in prior year's compliance report.
2. Unspent fund balance originally committed to the reserves that must be reallocated within the respective reserve windows.
3. Amount identified by recipient in the Capital Reserve Box 6 and 7.
4. Remaining amount should be zero to indicate identification of all originally identified Capital Reserve Funds.
5. Alameda CTC may request additional information to determine recipient's compliance with the Timely Use of Funds Policies.

BOX 3								
Total Measure B FY 14-15 Available Fund Allocation Summary								
Category	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL	Max. Allocation	% Allocated	Max. % Allowed
MB Planned Projects	\$ 26,350	\$ -	\$ -	\$ -	\$ 26,350	\$ -	-	-
MB Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,050	42%	50%
MB Operational Reserve	\$ 10,139	\$ -	\$ -	\$ -	\$ 10,139	\$ 2,410	25%	10%
MB Undesignated Reserve	\$ 6,000	\$ -	\$ -	\$ -	\$ 6,000	\$ -	-	-
TOTAL Measure B	\$ 42,489	\$ -	\$ -	\$ -	\$ 42,489	Total amount must equal Box 1.		

BOX 3a	
MB FY 14/15 Allocation Verification	
BOX 1: Available MB Funds	\$ 42,489
BOX 3: Allocated MB Funds	\$ 42,489
Remaining Amount	\$ 0

Remaining Amount should reflect ZERO to indicate identification of all available Measure B Funds.

SECTION 1: Measure B Planned Projects (unreserved funds)

BOX 4							
MEASURE B PLANNED PROJECTS (unreserved funds)							
FY 13-14 PLANNED VS ACTUAL EXPENDITURES							
Index No.	Local Project No.	Project Name	Phase	TRACKING FY 13-14 (Prior Year's) PLAN			Provide an explanation for positive or negative balance & fund reallocation. Indicate N/A if no balance or reallocation.
				Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	
1	N/A	Group Trips Program	Operations	\$ 12,000	\$ 15,864	\$ (3,864)	More wheelchair-bound customers were served than expected, thus more wheelchair accessible buses were used than expected.
			Phases				
			Total	\$ 12,000	\$ 15,864	\$ (3,864)	
2	N/A	Taxi Reimbursement Program	Operations	\$ 3,000	\$ 3,246	\$ (246)	Program is gaining popularity as eligible seniors become aware of it.
			Phases				
			Total	\$ 3,000	\$ 3,246	\$ (246)	
3	N/A	Meal Delivery Reimbursement Program	Operations	\$ 350	\$ 266	\$ 84	A slightly lower participation rate was experienced in this program. Outreach to volunteer drivers will increase to spread awareness of the program.
			Phases				
			Total	\$ 350	\$ 266	\$ 84	
4	N/A	Subsidized EBP Tickets Program	Operations	\$ 500	\$ 1,000	\$ (500)	Staff over-ordered tickets. This large order will continue to be used into the next fiscal year.
			Phases				
			Total	\$ 500	\$ 1,000	\$ (500)	
5	N/A	Scholarship Program	Operations	\$ 500	\$ -	\$ 500	Program was instead funded through private donations.
			Phases				
			Total	\$ 500	\$ -	\$ 500	
6	N/A	8-to-Go City Based Door to Door Program	Operations	\$ 10,000	\$ 109	\$ 9,891	Funds were planned, but not needed for FY13/14. Funding. Funds spent were on outreach.
			Phases				
			Total	\$ 10,000	\$ 109	\$ 9,891	
7	N/A	Finance - Audit Fees	Phases		\$ 771	\$ (771)	
			Total	\$ -	\$ 771	\$ (771)	
TOTAL FY 13-14 PLANNED VS ACTUAL EXPENDITURES				\$ 26,350	\$ 21,256	\$ 5,094	19% Unspent

BOX 5						
FY 14-15 MEASURE B PLANNED PROJECTS (unreserved funds)						
Index No.	Local Project No.	Project Name	Phase	Planned Projects FY 14-15	Governing Body Approved? (Yes or No)	Describe the Project's Status as of June 30, 2014.
1		Group Trips Program	Phases	\$ 16,000		expect to spend more on trips this year to add bigger buses, service more customers than in FY13-14. please note on governing body approved section that these planned projects and the overall paratransit program does not need governing body approval in the City of Emeryville.
			Total	\$ 16,000		
2		Taxi Reimbursement Program	Phases	\$ 3,500		ongoing. please note on governing body approved section that these planned projects and the overall paratransit program does not need governing body approval in the City of Emeryville, so we won't be seeking this approval.
			Total	\$ 3,500		
3		Meal Delivery Reimbursement Program	Phases	\$ 350		ongoing. please note on governing body approved section that these planned projects and the overall paratransit program does not need governing body approval in the City of Emeryville, so we won't be seeking this approval.
			Total	\$ 350		
4		Subsidized EBP Tickets Program	Phases	\$ 500		ongoing. please note on governing body approved section that these planned projects and the overall paratransit program does not need governing body approval in the City of Emeryville, so we won't be seeking this approval.
			Total	\$ 500		
5		Scholarship Program	Phases	\$ -		Program is expected to continue to be funded through a private source.
			Total	\$ -		
6		8-to-Go City Based Door to Door Program	Phases	\$ 5,000		Make up the shortfall of funding for the 8-To-Go shuttle program due to increased operational fees with the shuttle provider (Emeryville Transportation Management Association) between applying for and accepting Cycle 5 funding
			Total	\$ 5,000		
7		Finance - Audit Fees	Phases	\$ 1,000		
			Total	\$ 1,000		
TOTAL FY 14-15 PLANNED PROJECTS				\$ 26,350		

SECTION 2: Measure B Capital Fund Reserve

BOX 6							
CAPITAL FUND RESERVE							
FY 13-14 PLANNED VS ACTUAL EXPENDITURES							
Index No.	Local Project No.	Project Name	Original and Revised Reserve Windows	Phases	Planned FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14
1			Actual / Confirm Original Plan		\$ -	\$ -	\$ -
			FY 14-17 Window		\$ -	\$ -	\$ -
			New FY 15-18 Window		\$ -	\$ -	\$ -
			New Phase - Using FY 13-16 Funds		\$ -	\$ -	\$ -
			New Phase - Using FY 14-17 Funds		\$ -	\$ -	\$ -
			New Phase - Using FY 15-18 Funds		\$ -	\$ -	\$ -
Total Project Cost					\$ -	\$ -	\$ -
YEARLY TOTALS							
			Tracking				
			FY 13-16 Window				
			FY 14-17 Window				
			FY 15-18 Window				
			Total				
Total FY 13-14 Planned vs. Actual Expenses CAPITAL FUND RESERVE					Planned	Actual	Unspent
					\$ -	\$ -	\$ -

BOX 7				
CAPITAL FUND RESERVE				
FY 14-15 THROUGH FY 17-18				
FY 14-15	FY 15-16	FY 16-17	FY 17-18	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	

BOX 7a			
CAPITAL FUND RESERVE			
BY RESERVE WINDOW & PHASE			
(auto-populated)			
FY 13-16 Total	FY 14-17 Total	FY 15-18 Total	All Windows Total By Phase
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

BOX 7b	
CAPITAL FUND RESERVE	
Fund Adjustments and Project Status	
1)	Explain unspent FY 13/14 funds and describe its reallocation.
2)	Were FY 14-17 Reserve Window Funds reallocated to this effort, if so from what project and in what amount?
3)	Describe Project Status as of June 30, 2014.

FY 13-16 Window: Total Funds Used & Identified				
FY 13-14	FY 14-15	FY 15-16		Window One
\$ -	\$ -	\$ -		\$ -

FY 14-17 Window: Total Funds Used & Identified				
FY 13-14	FY 14-15	FY 15-16	FY 16-17	Window Two
\$ -	\$ -	\$ -	\$ -	\$ -

FY 15-18 Window: Total Funds Used & Identified				
FY 14-15	FY 15-16	FY 16-17	FY 17-18	Window Three
\$ -	\$ -	\$ -	\$ -	\$ -

**TABLE 3
PARATRANSIT PROGRAM
Measure B Planned Projects and Fund Reserves**

AGENCY NAME: City of Emeryville
DATE: 6/30/2014

General Directions
There are FOUR Sections on this worksheet to be completed by the local agency. Complete the EVEN Boxes first, and then the ODD Boxes.
1. In the EVEN Numbered Boxes, enter the FY 13-14 Actual Expenditures that occurred.
2. In the ODD Numbered Boxes, allocate the Total Measure B FY 14-15 Funds Available (Box 1, Total in ODD) to planned and reserve projects/categories.
Note: Box 1, 3 are auto populated for reference based on information inputted in Box 4, 11

SECTION 3: Measure B Operation Fund Reserve

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

For previously identified Operation Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then report expenses in Box 8 and in Box 4.

To establish a new annual reserve, complete Box 9.

BOX 8 MEASURE B OPERATION FUND RESERVE FY 13-14 PLANNED VS ACTUAL EXPENDITURES				
	Planned Op Reserve FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Describe reason for fund balance & any funds reallocated to projects in Box 4.
FY 13-14 Operation Fund Reserve	\$ 8,270	\$ -	\$ 8,270	
TOTAL FY 13-14 OPERATION FUND RESERVE	\$ 8,270	\$ -	\$ 8,270	100% Unspent Percentage

BOX 9 FY 14-15 MEASURE B OPERATION FUND RESERVE	
FY 14-15 Operation Fund Reserve	\$ 10,139
TOTAL FY 14-15 OPERATION FUND RESERVE	\$ 10,139

SECTION 4: Measure B Undesignated Fund Reserve

The Undesignated Fund Reserve may be established to address transportation needs. Maximum 10% of annual revenue.

Directions

For previously identified, Undesignated Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then report expenses in Box 8 and in Box 4.

To establish a new annual reserve, complete Box 11.

BOX 10 MEASURE B UNDESIGNATED FUND RESERVE FY 13-14 PLANNED VS ACTUAL EXPENDITURES				
	Planned Undesignated FY 13-14	Actual Expenditures FY 13-14	Unspent Amount FY 13-14	Describe reason for fund balance & any funds reallocated to projects in Box 4.
FY 13-14 Undesignated Fund Reserve	\$ 4,000	\$ -	\$ 4,000	
TOTAL FY 13-14 UNDESIGNATED FUND RESERVE	\$ 4,000	\$ -	\$ 4,000	100% Unspent Percentage

BOX 11 FY 14-15 MEASURE B UNDESIGNATED FUND RESERVE	
FY 14-15 Undesignated Fund Reserve	\$ 6,000
TOTAL FY 14-15 UNDESIGNATED FUND RESERVE	\$ 6,000

City of Emeryville
MEASURE B CAPITAL FUND RESERVE EXPENDITURE TRACKING SUMMARY
Paratransit Program

This Form is automatically populated from Table 3. This is an informational summary of established Capital Fund Reserve Windows, adjustments, and expenditure timelines.

FY 13-16 Capital Fund Reserve Window **Window Expires: June 30, 2016**
(End of FY 15/16)

Original Start Amount \$ -

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	Total
Last Year's Plan	N/A	\$ -	\$ -	\$ -	\$ -
Adjustment	N/A	\$ -	\$ -	\$ -	\$ -
Revised Plan	\$ -	\$ -	\$ -	\$ -	\$ -

FY 13-16 Window Expenditure Summary	
Original Start	\$ -
Spent in FY 12/13	\$ -
Spent in FY 13/14	\$ -
Spent in FY 14/15	TBD
Spent in FY 15/16	TBD
Remaining	\$ -

FY 14-17 Capital Fund Reserve Window **Window Expires: June 30, 2017**
(End of FY 16/17)

Original Start Amount \$ -

	FY 13-14	FY 14-15	FY 15-16	FY 16-17	Total
Last Year's Plan	\$ -	\$ -	\$ -	\$ -	\$ -
Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -
Revised Plan	\$ -	\$ -	\$ -	\$ -	\$ -

FY 14-17 Window Expenditure Summary	
Original Start	\$ -
Spent in FY 13/14	\$ -
Spent in FY 14/15	TBD
Spent in FY 15/16	TBD
Spent in FY 16/17	TBD
Remaining	\$ -

FY 15-18 Capital Fund Reserve Window **Window Expires: June 30, 2018**
(End of FY 17/18)

Original Start Amount \$ -

	FY 14-15	FY 15-16	FY 16-17	FY 17-18	Total
Identified Plan	\$ -	\$ -	\$ -	\$ -	\$ -

FY 15-18 Window Expenditure Summary	
Original Start	\$ -
Spent in FY 14/15	TBD
Spent in FY 15/16	TBD
Spent in FY 16/17	TBD
Spent in FY 17/18	TBD
Remaining	\$ -

ALL WINDOW SUMMARY										
Reserve Window	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 13-16	\$0	\$0	\$0					\$ -	\$ -	\$ -
FY 14-17		\$0	\$0					\$ -	\$ -	\$ -
FY 15-18			\$0					\$ -	\$ -	\$ -
FY 16-19			Future Potential Reserve Window					TBD	TBD	TBD