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TABLE 2
BICYCLE AND PEDESTRIAN PROGRAM
Measure B Expenditures and Accomplishments (FY 2012-13)

AGENCY NAME: **City of Berkeley**
DATE: **12/19/2013 (Revised 2/24/14)**

Project Description							Status	Deliverables				Expenditures FY 12-13					Approvals and Plans			
Index	Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I	Column J	Column K*	Column L**	Column M**	Column N**	Column O	Column P	Column Q	Column R	Column S	
Index No.	Local Project ID Number	Project Category	Project Phase	Project Type	Project Name	Project Description	Project Benefits	Project Status	Quantity Completed in FY 12-13	Units for Quantity	Description	Estimated Completed Quantity Funded by Measure B FY 12-13	MB Pass-through Bike/Ped Expenditures	Other MB Bike/Ped Expenditures Countywide Discretionary Fund	Other MB Bike/Ped Expenditures Local Streets and Roads Fund	Non-MB Funding Expenditures	Total Project Cost in FY 12-13	Enter the Contract amount if \$50K or more of this Project was for an Individual Contract	Did the Governing Board Approve this Project?	Is this Project in a Countywide Bicycle or Pedestrian Plan, if so which one?
	(Drop-down Menu)	(Drop-down Menu)	(Drop-down Menu)			(describe project's benefit to the implementation area)	(at the end of FY 12-13)	(Drop-down Menu)	(Drop-down Menu)	(other details about unit or quantity)	(auto calculates)				(federal & state grants, city/local funds, etc.)	(L+M+N+O=P)		(Drop-down Menu)	(Drop-down Menu)	
1	N/A	Bicycle	Other	Education and Promotion	Bike to Work Day 2013	Berkeley Sponsorship of Alameda County Bike to Work Day 2013.	Major annual bicycle education and promotion event.	Closed-Out in FY 12-13	1	Other (describe in Column J)	Sponsorship payment	1.0	\$ 7,000	\$ -	\$ -	\$ -	\$ 7,000		Yes	Bike Plan
2	11BP13	Bike and Ped	Construction	Multiuse Paths (Class I)	West Street Multi-Use Path	Construct multi-use path on former Santa Fe Rail Right of Way/ West Street from Delaware-Cedar & University-Addison. Concrete path, gravel shoulder, lighting, landscaping, bulb-outs and crossing treatments.	Provides a safe and convenient multi-use facility between the Ohlone Greenway and many other destinations, with signalized arterial crossing of University Ave.	Closed-Out in FY 12-13	1,350	Linear Feet	Also lighting, bulb-outs, crossings.	1,350.0	\$ 160,516	\$ -	\$ 637,460	\$ -	\$ 797,975	\$ 738,960	Yes	Bike Plan
3	12TP10	Bike and Ped	Construction	Safety Improvements	Safe Routes to Transit: 1. Solano/Colusa 2. Shattuck/Vine	Widen sidewalk, install bulb-outs, bicycle parking, new lane markings.	Improves pedestrian safety and expands supply and quality of bicycle parking near bus stops.	Closed-Out in FY 12-13	26	Bike Parking Spaces	Also new lighting, new traffic signal, new bulb-outs, widened sidewalks, improved crosswalks, new bike legends.		\$ 27,143			\$ 266,420	\$ 293,563	\$ 268,786	Yes	Both Plans
4	N/A	Bike and Ped	Other	Education and Promotion	Berkeley Biking & Walking Map	Purchase supply of Berkeley! Biking & Walking Map for free public distribution	Map provides bicycle facilities, street grades, footpaths, multi-use paths, Bay Trail, destinations, bike & ped safety tips, and BART map.	Continuing/Ongoing	4,000	Other (describe in Column J)	8,000 Berkeley! Biking & Walking Maps, 6th edition	4,000.0	\$ 12,377	\$ -	\$ -	\$ -	\$ 12,377		Yes	Both Plans
5	N/A	Bike and Ped	Scoping, Feasibility, Planning	Staffing	Administration	Administrative services for bike/ped programs.	Administrative support for Bicycle/Pedestrian program.	Continuing/Ongoing		Other (describe in Column J)	Administrative services for bike/ped programs.	0.0	\$ 62,080	\$ -	\$ -	\$ -	\$ 62,080		Yes	Neither Plan
6	N/A	Bike and Ped	Scoping, Feasibility, Planning	Staffing	Planning	Bicycle/Pedestrian Associate Planner and Principal Transportation Planner salary/benefits.	Pedestrian Plan and Bicycle Plan Implementation, fundraising, bike/ped project management.	Continuing/Ongoing		Other (describe in Column J)	Bicycle/Pedestrian Associate Planner and Principal Transportation Planner salary/benefits.	0.0	\$ 133,482			\$ -	\$ 133,482		Yes	Neither Plan
7	10BP11	Bike and Ped	Construction	Staffing	Construction	Engineering for Safe Routes to Schools Projects at 4 Elementary Schools	Improve bicycle and pedestrian safety and access to K-12 schools.	Planning in FY 12-13		Other (describe in Column J)	Engineering for Safe Routes to Schools Projects at 4 Elementary Schools	0.0	\$ 3,478			\$ 43,523	\$ 47,001	\$ 42,574	Yes	Bike Plan
TOTALS:												\$ 406,076	\$ -	\$ 637,460	\$ 309,943	\$ 1,353,478	\$ 1,050,320			

Note: Definitions for each drop-down menu appear as Comments (scroll over the column title or in the Review mode, choose "Show All Comments"). The document is set up to print Comments at the end.

Additional Information: Use the Box Below to clarify expenses or to provide additional information.

Cell Q13: includes only FY 2013 expenditures of contracts exceeding \$50k over the life of the project. Community Design and Architecture \$296,369 from FY 2011 thru FY 2013, of which \$10,677 was spent in FY 2013; Redgwick Construction Inc \$1,134,748, of which \$425,033 spent in FY 2013; and California Constructors \$303,250.
Cell Q14: includes only FY 2013 expenditures of contracts exceeding \$50k over the life of the project. AJW Construction, Inc \$265,685 and AECOM USA \$99,971, of which \$3,101 was spent in FY 2013.
Cell Q18: \$177,138 total was expended from FY 2011 thru FY 2013 in the AECOM USA Inc. contract.

* Column K: (Total Measure B Dollars Spent X Total Quantity) / Total Project Cost = Total Measure B-Funded Quantity
** Columns L-N: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.

Pull Down Menu Options

Bicycle	Scoping, Feasibility, Planning	Bike Parking	Planning in FY 12-13	Bike Parking Spaces	Yes	Bike Plan
Bike and Ped	Environmental	Bikeways (non-Class I)	Initiated in FY 12-13	Intersections	No	Ped Plan
Pedestrian	PS&E	Bridges and Tunnels	Continuing/Ongoing	Lane Miles		Both Plans
	Right-of-Way	Education and Promotion	Closed-Out in FY 12-13	Linear Feet		Neither Plan
	Construction	Master Plan		Number of People/Passengers		
	Maintenance	Multiuse Paths (Class I)		Number of One-way Unduplicated Trips		
	Operations	Pedestrian Crossing Improvements		Square Feet		
	Project Completion/Closeout	Safety Improvements		Vehicles Purchased		
	Other	Sidewalks and Ramps		Other (describe in Column J)		
		Signage				
		Signals				
		Staffing				
		Traffic Calming				
		Other (describe in Column E)				

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Alameda CTC Programs Annual Compliance Report 2012-2013 Reporting Year
TABLE 3
BICYCLE AND PEDESTRIAN PROGRAM
Measure B Planned Projects and Fund Reserves

AGENCY NAME: **City of Berkeley**
 DATE: **12/19/2013 (Revised 2/24/14)**

Directions
 There are FOUR Sections on this worksheet to be completed by the local agency.
 1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.
 2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

AUTO CALCULATED REFERENCE TABLES

Auto Box 1 - Provides a Summary of Measure B Funds Available in FY 13-14. The total in the GREEN box is the amount to be allocated to the FY 13-14 through FY 16-17 Planned Projects and Fund Reserves (ODD numbered boxes).
Auto Box 2 - Provides a tracking summary comparison of Measure B FY 12-13 Planned Expenditures and Actual Expenditures.
Auto Box 3 - Total Measure B Summary for FY 13-14 through FY 16-17 using the available Measure B funds available (GREEN box).

BOX 1		BOX 2				
Total Measure B Available in FY 13-14		Total Measure B FY 12-13 Planned vs. Actual Expenditures				
FY 12-13 Measure B Ending Pass-through Balance <i>(From Table 1: Column E)</i>	\$ 421,323					
Reported FY 12/13 Balances		FY 12-13 Reported Planned	FY 12-13 Actual Expenditures	FY 12-13 Unspent Amount	% Unspent	
FY 12/13 Planned Project Balance	\$ 27,495	\$ 430,092	\$ 402,597	\$ 27,495	6%	
FY 12/13 Capital Reserve Balance	\$ 25,037	\$ 28,515	\$ 3,478	\$ 25,037	88%	
FY 13/14-15/16 Capital Reserve <i>(original)</i>	\$ 244,755					Committed in FY 13-16 Window
FY 12/13 Operational Reserve Balance	\$ 78,500					Committed in FY 13-16 Window
FY 12/13 Undesignated Reserve Balance	\$ 30,952					
FY 12/13 Actual vs Projected Revenue Variance	\$ 14,585					
Remaining (rollover) Measure B Balance	\$ 421,324					Matches Measure B Ending Pass-through Balance above?
<i>subtract FY 13-16 reserve window commitments</i>	\$ 269,792					
FY 13-14 Uncommitted rollover amount	\$ 151,532					Remaining Measure B subtract FY 13-16 reserve commitment
FY 13-14 Measure B Projected Pass-through Revenue	\$ 320,491					
Total FY 13-14 Measure B Funds Available	\$ 472,022					Allocate Amount to FY 13-14 through FY 16-17 Reserve Window (ODD Numbered Boxes). This amount should equal the total in Box 3.

BOX 3					
Total Measure B FY 13-14 Funding Allocation Summary					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	TOTAL
MB Planned Projects	\$ 171,457				\$ 171,457
MB Capital Reserve	\$ -	\$ 180,065	\$ -	\$ -	\$ 180,065
MB Operational Reserve	\$ 81,500				\$ 81,500
MB Undesignated Reserve	\$ 39,000				\$ 39,000
TOTAL MEASURE B	\$ 291,957	\$ 180,065	\$ -	\$ -	\$ 472,022

NOTE:
 Alameda CTC may request additional information to determine recipient's compliance with the Reserve and Timely Use of Fund Policies.

SECTION 1: Measure B Planned Projects (unreserved funds)

Box 4							
FY 12-13 MEASURE B PLANNED PROJECTS (unreserved funds)							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			
				Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Reason for positive or negative balance?
1	11BP13	West Street Bicycle Boulevard	Phases Project Completion/Closeout	\$ 171,054	\$ 160,516	\$ 10,538	Project savings.
			Total	\$ 171,054	\$ 160,516	\$ 10,538	
2	N/A	Bike to Work Day Sponsorship FY 2013	Phases Other	\$ 7,000	\$ 7,000	\$ -	Planned funds expended in full.
			Total	\$ 7,000	\$ 7,000	\$ -	
3	12TP10	Safe Routes to Transit	Phases Construction	\$ 33,084	\$ 27,143	\$ 5,941	Continuing project. Encumbered balance to be spent in FY 2014.
			Total	\$ 33,084	\$ 27,143	\$ 5,941	
4	N/A	Berkeley Bike/Walk Map Procurement	Phases Other	\$ 12,377	\$ 12,377	\$ -	Planned funds expended in full.
			Total	\$ 12,377	\$ 12,377	\$ -	
5	N/A	Bicycle/Pedestrian Program Administration (Personnel)	Phases Scoping, Feasibility, Planning	\$ 206,577	\$ 195,562	\$ 11,015	Principal Planner billed less time to Measure B than planned due to working on projects with other funding sources.
			Total	\$ 206,577	\$ 195,562	\$ 11,015	
6			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
7			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
8			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
9			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
10			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	

TOTAL FY 12-13 PLANNED VS ACTUAL EXPENDITURES	\$ 430,092	\$ 402,597	\$ 27,495	6%	Unspent Percentage
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Box 5						
FY 13-14 MEASURE B PLANNED PROJECTS (unreserved funds)						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
1	N/A	Bicycle/Pedestrian Program Planning (Personnel)	Phases Scoping, Feasibility, Planning	\$ 89,343	Yes	15% of an Associate Planner position for the Bicycle/Pedestrian Programs, 25% of a Principal Planner position, and a part-time, temporary Intern position for the Bicycle Program.
			Total	\$ 89,343		
2	N/A	Bicycle/Pedestrian Program Administration (Personnel)	Phases	\$ 63,129	Yes	Administrative support for Bicycle/Pedestrian program.
			Total	\$ 63,129		
3	12TP10	Safe Routes to Transit	Phases Construction	\$ 18,985	Yes	Additional funding for construction reallocated from 10BP11 Safe Routes to School. Construction to be completed and Project Closed-Out n FY 13-14.
			Total	\$ 18,985		
4			Phases			
			Total	\$ -		
5			Phases			
			Total	\$ -		
6			Phases			
			Total	\$ -		
7			Phases			
			Total	\$ -		
8			Phases			
			Total	\$ -		
9			Phases			
			Total	\$ -		
10			Phases			
			Total	\$ -		

TOTAL FY 13-14 PLANNED PROJECTS	\$ 171,457
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Alameda CTC Programs Annual Compliance Report 2012-2013 Reporting Year
TABLE 3
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Measure B Planned Projects and Fund Reserves

AGENCY NAME: City of Berkeley
 DATE: 12/19/2013 (Revised 2/24/14)

Directions
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 2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

SECTION 3: Measure B Operation Reserve

Box 8 FY 12-13 MEASURE B OPERATION RESERVE							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			Reason for positive or negative balance?
				Planned Op Reserve FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1	N/A	Training	Other	\$ 3,000		\$ 3,000	Conference/training was conducted without travel or registration expenses.
			Phases				
			Total	\$ 3,000	\$ -	\$ 3,000	
2	N/A	Operational Reserve FY 12/13	Other	\$ 75,500		\$ 75,500	In FY 11/12, \$75,500 was not included in the FY 11/12 Compliance Rpt due to a mix-up of pass-through/grant accounting. Per Alameda CTC, the amount is now included for the purposes of Compliance Reporting for this year. The additional amount still allows Berkeley to stay within the 50 percent threshold for the Operational Reserve for FY 12/13, and thereby keeping Berkeley in Compliance.
			Phases				
			Total	\$ 75,500	\$ -	\$ 75,500	
3			Phases				
			Total	\$ -	\$ -	\$ -	
4			Phases				
			Total	\$ -	\$ -	\$ -	
5			Phases				
			Total	\$ -	\$ -	\$ -	
6			Phases				
			Total	\$ -	\$ -	\$ -	
7			Phases				
			Total	\$ -	\$ -	\$ -	
8			Phases				
			Total	\$ -	\$ -	\$ -	
9			Phases				
			Total	\$ -	\$ -	\$ -	
10			Phases				
			Total	\$ -	\$ -	\$ -	
TOTAL OPERATION FUND RESERVE				\$ 78,500	\$ -	\$ 78,500	100% Unspent Percentage

Box 9 FY 13-14 MEASURE B OPERATION RESERVE						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
1	N/A	Operations FY 13/14	Operations	\$ 81,500	Yes	Monitor for print and sign work, computer for monitoring the bike parking program, plaque for the pedestrian bridge, office and field supplies, and conferences and training.
			Phases			
			Total	\$ 81,500		
2			Phases			
			Total	\$ -		
3			Phases			
			Total	\$ -		
4			Phases			
			Total	\$ -		
5			Phases			
			Total	\$ -		
6			Phases			
			Total	\$ -		
7			Phases			
			Total	\$ -		
8			Phases			
			Total	\$ -		
9			Phases			
			Total	\$ -		
10			Phases			
			Total	\$ -		
TOTAL FY 13-14 OPERATION FUND RESERVE				\$ 81,500		

SECTION 4: Measure B Undesignated Reserve

Box 10 FY 12-13 MEASURE B UNDESIGNATED RESERVE					
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	TRACKING FY 12-13 (Prior Year's) PLAN			Identify projects where undesignated funds were used.
		Planned Undesignated FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1		\$ 30,952	\$ -	\$ 30,952	No undesignated fund reserves were used.
TOTAL FY 12-13 UNDESIGNATED RESERVE		\$ 30,952	\$ -	\$ 30,952	100% Unspent Percentage

Box 11 FY 13-14 MEASURE B UNDESIGNATED RESERVE			
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	Undesignated FY 13-14	Identify Potential Funding usage.
1		\$ 39,000	Bike Ped Intern, Parklet Policy Development, Bicycle Parking
TOTAL FY 13-14 UNDESIGNATED RESERVE		\$ 39,000	

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TABLE 2

LOCAL STREETS AND ROADS PROGRAM
Measure B Expenditures and Accomplishments (FY 2012-13)

AGENCY NAME: **City of Berkeley**
DATE: **12/19/2013 (Revised 2/24/14)**

Project Description							Status	Deliverables				Expenditures FY 12-13					Approvals		
Index	Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I	Column J	Column K*	Column L**	Column M**	Column N***	Column O	Column P	Column Q	Column R	
Index No.	Local Project ID Number	Project Category	Project Phase	Project Type	Project Name	Project Description	Project Benefits (describe project's benefit to the implementation area)	Project Status (at the end of FY 12-13) (Drop-down Menu)	Quantity Completed in FY 12-13	Units for Quantity (Drop-down Menu)	Description (other details about unit or quantity)	Estimated Completed Quantity Funded by Measure B FY 12-13 (auto calculates)	MB Pass-through LSR Expenditures	Other MB LSR Expenditures	Non-MB Funding Expenditures Vehicle Registration Fee	Non-MB Funding Expenditures (federal & state grants, city/local funds, etc.)	Total Project Cost in FY 12-13 (L+M+N+O=P) (auto calculates)	Enter the Contract amount if \$50K or more of this Project was for an Individual Contract	Did the Governing Board Approve this Project? (Drop-down Menu)
1	11BP13	Bike/Ped	Construction	Bikeways and Multiuse Paths	West Street Bike Boulevard - Ohlone Greenway to Delaware, University to Addison	Project includes a 14-ft wide concrete path (1350 LF), a gravel shoulder, lighting, landscaping, bulb-outs and other crossing treatments	Provides a safe and convenient multi-use facility between the Ohlone Greenway and many other destinations	Closed Out in FY 12-13	700	Linear Feet		700.0	\$ 637,460	\$ 160,515	\$ -	\$ -	\$ 797,975	\$ 593,712	Yes
2	09TP09	Bike/Ped	Construction	Traffic Calming	Russell/Acton Traffic Calming	Reduce cut-through traffic, install bulbout and drainage system	Provides neighborhood traffic calming	Continuing or Ongoing	11,500	Square Feet		9071.2	\$ 55,942	\$ -	\$ 14,978	\$ 70,920	\$ 154,840	Yes	
3	11ST04	Streets and Roads	Construction	Street Resurfacing and Maintenance	Sacramento Street Overlay	Overlay of Sacramento from University to Dwight (0.44 centerline miles completed in FY11-12)	Street overlay including curb ramps and thermoplastic striping and markings.	Closed Out in FY 12-13	0	Square Feet	Project closing out	0.0	\$ -	\$ -	\$ 56,587	\$ 56,587	\$ 521,801	Yes	
4	12ST01	Streets and Roads	Construction	Street Resurfacing and Maintenance	Street Rehabilitation FY 2012	Reconstruction and overlay of various streets (3.40 centerline miles, 3.40 completed in FY12-13)	Street reconstruction/overlay including drainage improvements, valley gutters, curb ramps, and thermoplastic striping and markings.	Closed Out in FY 12-13	797,448	Square Feet		217291.5	\$ 573,934	\$ -	\$ 1,532,372	\$ 2,106,306	\$ 2,134,466	Yes	
5	13ST01	Streets and Roads	Construction	Street Resurfacing and Maintenance	Street Rehabilitation FY 2013	Reconstruction and overlay of various streets (3.06 centerline miles, 1.29 completed in FY12-13)	Street reconstruction/overlay including drainage improvements, valley gutters, curb ramps, and thermoplastic striping and markings.	Continuing or Ongoing	358,718	Square Feet		209805.7	\$ 734,000	\$ -	\$ 520,966	\$ 1,254,966	\$ 2,297,078	Yes	
6	N/A	Streets and Roads	Scoping, Feasibility, Planning	Street Resurfacing and Maintenance	Future Street Design	Planning, testing & survey for future projects	Preliminary design for street improvement projects	Continuing or Ongoing		Other (describe in Column J)	Preliminary design for street improvement projects	0.0	\$ -	\$ -	\$ 110,856	\$ 110,856			
7	N/A	Streets and Roads	Scoping, Feasibility, Planning	Street Resurfacing and Maintenance	Street Capital Program	Planning and budget for street capital program	Planning, budget, pavement management system database maintenance	Continuing or Ongoing				0.0	\$ -	\$ -	\$ 52,106	\$ 52,106			
8	N/A	Streets and Roads	Maintenance	Staffing	Engineering	Salaries and Fringe - Sidewalk Inspector	Engineering Construction Management	Continuing or Ongoing		Other (describe in Column J)	Engineering Construction Management	0.0	\$ 17,871			\$ 17,871			
9	N/A	Streets and Roads	Maintenance	Street Resurfacing and Maintenance	Engineering	Office and field supplies, telephones, equipment, training, and other general engineering administrative costs	Office and field supplies, and other administrative cost support	Continuing or Ongoing		Other (describe in Column J)	Office and field supplies, and other administrative cost support	0.0	\$ 13,529			\$ 13,529			
10	N/A	Streets and Roads	Maintenance	Street Resurfacing and Maintenance	Streets and Sanitation	Street Maintenance	Field Supplies	Initiated in FY 12-13		Other (describe in Column J)	Field Supplies	0.0	\$ 15,790			\$ 15,790			
11	N/A	Streets and Roads	Maintenance	Staffing	Streets and Sanitation	Street Maintenance	Maintenance of roads and sidewalks including patching and pothole repair.	Continuing or Ongoing		Vehicles Purchased	Staffing for Maintenance of roads and sidewalks including patching and pothole repair.	0.0	\$ 387,185			\$ 387,185			
12	N/A	Other	Other	Other (describe in Column E)	Transportation	Transportation Administration	General administrative costs	Continuing or Ongoing		Other (describe in Column J)	General administrative costs	0.0	\$ 43,904			\$ 43,904			
13	N/A	Streets and Roads	Maintenance	Staffing	Transportation	Traffic Maintenance	Maintenance of traffic striping/markings, signage, and curb painting.	Continuing or Ongoing		Other (describe in Column J)	Maintenance of traffic striping/markings, signage, and curb painting.	0.0	\$ 704,068			\$ 704,068			
14	N/A	Streets and Roads	Maintenance	Street Resurfacing and Maintenance	Transportation	Traffic Maintenance	Office and Field Supplies	Initiated in FY 12-13		Other (describe in Column J)	Office and Field Supplies	0.0	\$ 294			\$ 294			
15	N/A	Streets and Roads	Maintenance	Staffing	Facilities Maintenance Electrical	Traffic Signal Maintenance	Servicing and replacement of traffic signals.	Continuing or Ongoing		Other (describe in Column J)	Servicing and replacement of traffic signals.	0.0	\$ 301,650			\$ 301,650			
16	N/A	Streets and Roads	Maintenance	Staffing	Facilities Maintenance Electrical	Street Light Maintenance	Servicing and replacement of street lights.	Continuing or Ongoing		Other (describe in Column J)	Servicing and replacement of street lights.	0.0	\$ 20,447			\$ 20,447			

Alameda CTC Programs Annual Compliance Report 2012-2013 Reporting Year

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17	N/A	Streets and Roads	Other	Staffing	Operations Administration	Administrative Support	Administrative support services	Continuing or Ongoing		Other <i>(describe in Column J)</i>	Administrative support services	0.0	\$ 666				\$ 666		
18	N/A	Streets and Roads	Other	Staffing	Administration	Admin & Financial Support	Administrative and financial support services.	Continuing or Ongoing		Other <i>(describe in Column J)</i>	Administrative and financial support services.	0.0	\$ 28,722				\$ 28,722		
19	N/A	Streets and Roads	Other	Other (describe in Column E)	Administration	Supplies, equipment, and other general administrative costs.	Administrative and financial support services.	Continuing or Ongoing		Other <i>(describe in Column J)</i>	Administrative and financial support services.	0.0	\$ 15,100				\$ 15,100		
20	N/A	Streets and Roads	Other	Staffing	Information Technology	Customer Service 311	Customer Service 311	Continuing or Ongoing				0.0	\$ 28,988				\$ 28,988		
21												#DIV/0!					\$ -		
22												#DIV/0!					\$ -		
23												#DIV/0!					\$ -		
24												#DIV/0!					\$ -		
25												#DIV/0!					\$ -		
TOTALS:												\$ 3,579,550	\$ 160,515	\$ -	\$ 2,287,865	\$ 6,027,931			

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Additional Information: Use the Box Below to clarify expenses or to provide additional information.

* Column K: (Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity
 ** Columns L-N: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.
 *** Column N: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.

Pull Down Menu Options

Bike/Ped	Scoping, Feasibility, Planning	Bike Parking	Planning in FY 12-13	Bike Parking Spaces	Yes
Mass Transit	Environmental	Bikeways and Multiuse Paths	Initiated in FY 12-13	Intersections	No
Paratransit	PS&E	Bridges and Tunnels	Continuing or Ongoing	Lane Miles	
Streets and Roads	Right-of-Way	Education and Promotion	Closed Out in FY 12-13	Linear Feet	
Other	Construction	Equipment and New Vehicles		Number of People/Passengers	
	Maintenance	Operations		Number of One-Way Unduplicated Trips	
	Operations	Pedestrian Crossing Improvements		Square Feet	
	Project Completion/Closeout	Sidewalks and Ramps		Vehicles Purchased	
	Other	Signage		Other (describe in Column J)	
		Signals			
		Staffing			
		Street Resurfacing and Maintenance			
		Traffic Calming			
		Welfare to Work Operations			
		Other (describe in Column E)			

TABLE 3
LOCAL STREETS AND ROADS PROGRAM
Measure B Planned Projects and Fund Reserves

AGENCY NAME: **City of Berkeley**
DATE: **12/19/2013 (Revised 2/24/14)**

Directions
There are FOUR Sections on this worksheet to be completed by the local agency.
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

AUTO CALCULATED REFERENCE TABLES

Auto Box 1 - Provides a Summary of Measure B Funds Available in FY 13-14. The total in the GREEN box is the amount to be allocated to the FY 13-14 through FY 16-17 Planned Projects and Fund Reserves (ODD numbered boxes).
Auto Box 2 - Provides a tracking summary comparison of Measure B FY 12-13 Planned Expenditures and Actual Expenditures.
Auto Box 3 - Total Measure B Summary for FY 13-14 through FY 16-17 using the available Measure B funds available (GREEN box).

BOX 1	
Total Measure B Available in FY 13-14	
FY 12-13 Measure B Ending Pass-through Balance <i>(From Table 1: Column E)</i>	\$ 990,952
Reported FY 12/13 Balances	
FY 12/13 Planned Project Balance	\$ 182,943
FY 12/13 Capital Reserve Balance	\$ 20,000 <i>Committed in FY 13-16 Window</i>
FY 13/14-15/16 Capital Reserve (original)	\$ 420,100 <i>Committed in FY 13-16 Window</i>
FY 12/13 Operational Reserve Balance	\$ 255,969
FY 12/13 Undesignated Reserve Balance	\$ -
FY 12/13 Actual vs Projected Revenue Variance	\$ 111,939
Remaining (rollover) Measure B Balance	\$ 990,951 <i>Matches Measure B Ending Pass-through Balance above?</i>
subtract FY 13-16 reserve window commitments	\$ 440,100
FY 13-14 Uncommitted rollover amount	\$ 550,851 <i>Remaining Measure B subtract FY 13-16 reserve commitment</i>
FY 13-14 Measure B Projected Pass-through Revenue	\$ 2,648,177
Total FY 13-14 Measure B Funds Available	\$ 3,199,029

BOX 2				
Total Measure B FY 12-13 Planned vs. Actual Expenditures				
	FY 12-13 Reported Planned	FY 12-13 Actual Expenditures	FY 12-13 Unspent Amount	% Unspent
MB Planned Projects	\$ 3,762,493	\$ 3,579,550	\$ 182,943	5%
MB Capital Reserve	\$ 20,000	\$ -	\$ 20,000	100%
				5%

Any unspent FY 12-13 Measure B Capital Fund Reserve Amount will require a request to reallocate the funds to outer years of the FY 12-13 through FY 15-16 Reserve Window (Blue lines).

BOX 3					
Total Measure B FY 13-14 Funding Allocation Summary					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	TOTAL
MB Planned Projects	\$ 2,304,939				\$ 2,304,939
MB Capital Reserve	\$ 724,000	\$ -	\$ -	\$ -	\$ 724,000
MB Operational Reserve	\$ 170,090				\$ 170,090
MB Undesignated Reserve	\$ -				\$ -
TOTAL MEASURE B	\$ 3,199,029	\$ -	\$ -	\$ -	\$ 3,199,029

	Max. Allocation	% Sponsor Allocated	Max. % Allowed
MB Capital Reserve	\$ 1,324,089	6%	50%
MB Undesignated Reserve	\$ 264,818	0%	10%

Must equal to FY 13-14 Measure B Funds Available (Green Box, Total Box 1).

NOTE:
Alameda CTC may request additional information to determine recipient's compliance with the Reserve and Timely Use of Fund Policies.

SECTION 1: Measure B Planned Projects (unreserved funds)

Box 4							
FY 12-13 MEASURE B PLANNED PROJECTS (unreserved funds)							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			
				Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Reason for positive or negative balance?
1	09TP09	Russell/Acton Traffic Calming	Construction	\$ 86,613	\$ 55,942	\$ 30,671	Continuing project. Project closeout scheduled for 11/04/2013
			Phases				
			Total	\$ 86,613	\$ 55,942	\$ 30,671	
2	12ST01	Street Rehabilitation FY 2012	Construction	\$ 573,934	\$ 573,934	\$ 0	Planned budget expended in full.
			Phases				
			Total	\$ 573,934	\$ 573,934	\$ 0	
3	11BP13	West Street Bicycle Boulevard	Construction	\$ 732,948	\$ 637,460	\$ 95,488	Project savings.
			Phases				
			Total	\$ 732,948	\$ 637,460	\$ 95,488	
4	13ST01	Street Rehabilitation FY 2013	Construction	\$ 734,000	\$ 734,000	\$ -	Planned budget expended in full.
			Phases				
			Total	\$ 734,000	\$ 734,000	\$ -	
5	N/A	Customer Call Center	Other	\$ 26,570	\$ 28,988	\$ (2,418)	Increased personnel costs.
			Phases				
			Total	\$ 26,570	\$ 28,988	\$ (2,418)	Extra costs supported through fund balances w/in FY 12/13 Planned Section.
6	14ST06	Shattuck Reconfiguration /SOSIP	Scoping, Feasibility, Planning	\$ 45,000	\$ -	\$ 45,000	Procurement of Planning and Design consultants delayed until FY 13-14 to follow TIP amendment for capital grant funds.
			Phases				
			Total	\$ 45,000	\$ -	\$ 45,000	
7	N/A	Administrative and Operations Personnel	Other	\$ 1,446,145	\$ 1,460,610	\$ (14,465)	Increased personnel costs.
			Phases				
			Total	\$ 1,446,145	\$ 1,460,610	\$ (14,465)	Extra costs supported through fund balances w/in FY 12/13 Planned Section.
8	N/A	Operations	Operations	\$ 117,283	\$ 88,617	\$ 28,666	Partially used for overages in the Customer Call Center and Admin & Fiscal Services, and operations personnel. Balance due to saving in operations.
			Phases				
			Total	\$ 117,283	\$ 88,617	\$ 28,666	
9			Phases				
			Total	\$ -	\$ -	\$ -	
10			Phases				
			Total	\$ -	\$ -	\$ -	
11			Phases				
			Total	\$ -	\$ -	\$ -	

TOTAL FY 12-13 PLANNED VS ACTUAL EXPENDITURES	\$ 3,762,493	\$ 3,579,550	\$ 182,943	5%	Unspent Percentage
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Box 5							
FY 13-14 MEASURE B PLANNED PROJECTS (unreserved funds)							
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status	
1	09TP09	Russell/Acton Traffic Calming	Project Completion/Closeout	\$ 22,892	Yes	Project completed and under budget by \$7,779.	
			Phases				
			Total	\$ 22,892			
2	N/A	Customer Call Center	Other	\$ 26,614	Yes	25% of 1 Customer Service Specialist III position in the call center. The call center responds to telephone and online questions, complaints and service calls for street and sidewalk repairs, traffic signal and street light maintenance and traffic maintenance.	
			Phases				
			Total	\$ 26,614			
3	N/A	Administrative and Operations Personnel	Other	\$ 1,694,108	Yes	Partial salaries and benefits for Traffic Maintenance, Admin & Fiscal Services, Engineering Inspectors, Environmental Compliance Specialist, Street Light Maintenance, Traffic Signal, and Streets and Sidewalk Maintenance staff.	
			Phases				
			Total	\$ 1,694,108			
4	N/A	Operations	Operations	\$ 127,264	Yes	Office and field supplies, conferences and training, and facilities maintenance for Admin & Fiscal Services, Engineering, Environmental Compliance, Traffic Maintenance and Street Maintenance divisions.	
			Phases				
			Total	\$ 127,264			
5	13TM01	Roadway Thermoplastic Marking	Construction	\$ 175,000	Yes	In construction and anticipated to be fully spent in FY 13-14.	
			Phases				
			Total	\$ 175,000			
6	14TM06	Traffic Calming Backlog	Construction	\$ 135,000	Yes	One third of construction complete. Project anticipated to be completed and fully spent in FY 13-14.	
			Phases				
			Total	\$ 135,000			
7	13TP01	Traffic Calming	Scoping, Feasibility, Planning	\$ 75,000	Yes	In construction and anticipated to be fully spent in FY 13-14.	
			Phases				
			Total	\$ 75,000			
8	14SW02	Responsive Sidewalks FY14	Construction	\$ 461	Yes	Partial salary and benefits for a Skilled Laborer position assisting in sidewalk repair.	
			Phases				
			Total	\$ 461			
9	14TM07	15 MPH Speed Signs at Schools	Scoping, Feasibility, Planning	\$ 31,033	Yes	In construction and anticipated to be fully spent in FY 13-14.	
			Operations	\$ 17,567			
			Total	\$ 48,600			
10			Phases				
			Total	\$ -			
11			Phases				
			Total	\$ -			

TOTAL FY 13-14 PLANNED PROJECTS	\$ 2,304,939
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TABLE 3
LOCAL STREETS AND ROADS PROGRAM
Measure B Planned Projects and Fund Reserves

AGENCY NAME: **City of Berkeley**
DATE: **12/19/2013 (Revised 2/24/14)**

Directions
There are FOUR Sections on this worksheet to be completed by the local agency.
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

SECTION 2: Measure B Capital Fund Reserve

BOX 6 Capital Fund Reserves FY 12-13 Planned vs Actual Expenditures										
Index	Local Project ID Number	Project Name	Original and Revised Plans	Phase	FY 12-13 (PRIOR YEAR'S) PLAN					
					Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13			
1	14TP08	Complete Streets Implementation Plan - Policy Development (Consultant)	Original Plan	Phases						
			Actual (Revised) Plan				\$ 20,000			
			New FY 14-17 Window							
			New Phase Line							
			New Phase Line							
			Total Project Cost				\$ 20,000	\$ -	\$ 20,000	
			YEARLY TOTALS							
				Tracking	FY 13-16 Plan	\$ -	\$ -			
					FY 14-17 Plan	\$ -	\$ -			
					Total Per Fiscal Year	\$ -	\$ -			
2	14ST01	Street Rehabilitation FY 2014	Original Plan	Phases						
			Actual (Revised) Plan				\$ -			
			New FY 14-17 Window							
			New Phase Line							
			New Phase Line							
			Total Project Cost				\$ -	\$ -	\$ -	
			YEARLY TOTALS							
				Tracking	FY 13-16 Plan	\$ -	\$ -			
					FY 14-17 Plan	\$ -	\$ -			
					Total Per Fiscal Year	\$ -	\$ -			
3	15ST01	Street Rehabilitation FY 2015	Original Plan	Phases						
			Actual (Revised) Plan				\$ -			
			New FY 14-17 Window							
			New Phase Line							
			New Phase Line							
			Total Project Cost				\$ -	\$ -	\$ -	
			YEARLY TOTALS							
				Tracking	FY 13-16 Plan	\$ -	\$ -			
					FY 14-17 Plan	\$ -	\$ -			
					Total Per Fiscal Year	\$ -	\$ -			

BOX 7 Capital Fund Reserves FY 13-14 through FY 16-17 Planned Capital Reserve Expenditures						
FY 13-14	FY 14-15	FY 15-16	FY 16-17	Original FY 13-16 Window Total	New FY 14-17 Window Total	Total By Phase, Original FY 13-16 + FY 14-17 Window
\$ 30,000				\$ 50,000		\$ 50,000
\$ 50,000	\$ -	\$ -		\$ 50,000		\$ 50,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000
\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 724,000	\$ -	\$ -	\$ -	\$ 724,000	\$ 724,000	\$ 724,000
\$ 724,000	\$ -	\$ -	\$ -	\$ 724,000	\$ -	\$ 724,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 724,000	\$ -	\$ -	\$ -	\$ 724,000	\$ 724,000	\$ 724,000
\$ 724,000	\$ -	\$ -	\$ -	\$ 724,000	\$ -	\$ 724,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 390,100	\$ -	\$ -	\$ -	\$ 390,100	\$ -	\$ 390,100
\$ -	\$ 390,100	\$ -	\$ -	\$ 390,100	\$ -	\$ 390,100
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ 390,100	\$ -	\$ -	\$ 390,100	\$ -	\$ 390,100
\$ -	\$ 390,100	\$ -	\$ -	\$ 390,100	\$ -	\$ 390,100
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ 390,100	\$ -	\$ -	\$ 390,100	\$ -	\$ 390,100

Describe the Project Status
1) If requesting an adjustment, explain how and why the FY 12-13 Capital Reserve Plan was adjusted. Provide a explanation on any unspent funds and its reallocation.
2) Specify Measure B adjustments to FY 13-16 Window and usage of FY 14-17 revenue.

Funds for FY 13-14 increased due to delay in contracting. \$20,000 comes from the FY12-13 capital fund reserve.

Project was listed on the FY 11-12 Compliance Report Table 3, but the amount was not captured in the Capital Fund Reserve Summary last year. Even though this project was not included originally as part of the funding plan of FY 12/13 fund balances, Berkeley identified the FY 12/13 fund balance in the amount of \$4.46M during last year's process. Thus, Berkeley does not need a revision to its prior plan to account for this discrepancy.

The project is on schedule and the \$724k is anticipated to be fully spent in FY 13-14.

Construction planned in FY 14-15.

Fiscal Year FY 12-13 through FY 15-16 Window Totals				
\$ -	\$ 50,000	\$ 390,100	\$ -	\$ 440,100

FY 12-13 Planned vs Actual Expenses				
TOTAL CAPITAL FUND RESERVE	\$ 20,000	\$ -	\$ 20,000	100%

Fiscal Year FY 13-14 through FY 16-17 Window Totals				
\$ 724,000	\$ -	\$ -	\$ -	\$ 724,000

TABLE 3
LOCAL STREETS AND ROADS PROGRAM
Measure B Planned Projects and Fund Reserves

AGENCY NAME: **City of Berkeley**
 DATE: **12/19/2013 (Revised 2/24/14)**

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SECTION 3: Measure B Operation Reserve

Box 8 FY 12-13 MEASURE B OPERATION RESERVE							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			Reason for positive or negative balance?
				Planned Op Reserve FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1	N/A	Operations	Phases Operations	\$ 255,969		\$ 255,969	Funding wasn't needed in FY 12-13.
				Total	\$ 255,969	\$ -	\$ 255,969
2			Phases			\$ -	
				Total	\$ -	\$ -	\$ -
3			Phases			\$ -	
				Total	\$ -	\$ -	\$ -
4			Phases			\$ -	
				Total	\$ -	\$ -	\$ -
5			Phases			\$ -	
				Total	\$ -	\$ -	\$ -
6			Phases			\$ -	
				Total	\$ -	\$ -	\$ -
7			Phases			\$ -	
				Total	\$ -	\$ -	\$ -
8			Phases			\$ -	
				Total	\$ -	\$ -	\$ -
9			Phases			\$ -	
				Total	\$ -	\$ -	\$ -
10			Phases			\$ -	
				Total	\$ -	\$ -	\$ -
TOTAL OPERATION FUND RESERVE				\$ 255,969	\$ -	\$ 255,969	100% Unspent Percentage

Box 9 FY 13-14 MEASURE B OPERATION RESERVE						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
1	N/A	Operations	Phases Operations	\$ 170,090	Yes	Office and field supplies, conferences and training, and facilities maintenance for Admin & Fiscal Services, Engineering, Environmental Compliance, Traffic Maintenance and Street Maintenance
				Total	\$ 170,090	
2			Phases			
				Total	\$ -	
3			Phases			
				Total	\$ -	
4			Phases			
				Total	\$ -	
5			Phases			
				Total	\$ -	
6			Phases			
				Total	\$ -	
7			Phases			
				Total	\$ -	
8			Phases			
				Total	\$ -	
9			Phases			
				Total	\$ -	
10			Phases			
				Total	\$ -	
TOTAL FY 13-14 OPERATION FUND RESERVE				\$ 170,090		

SECTION 4: Measure B Undesignated Reserve

Box 10 FY 12-13 MEASURE B UNDESIGNATED RESERVE					
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	TRACKING FY 12-13 (Prior Year's) PLAN			Identify projects where undesignated funds were used.
		Planned Undesignated FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1		\$ -	\$ -	\$ -	
TOTAL FY 12-13 UNDESIGNATED RESERVE		\$ -	\$ -	\$ -	#DIV/0! Unspent Percentage

Box 11 FY 13-14 MEASURE B UNDESIGNATED RESERVE			
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	Undesignated FY 13-14	Identify Potential Funding usage.
1		\$ -	
TOTAL FY 13-14 UNDESIGNATED RESERVE		\$ -	

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TABLE 1
PARATRANSIT PROGRAM
Measure B Revenues and Expenditures

AGENCY NAME: **City of Berkeley**
DATE: **12/19/2013 (Revised 2/24/14)**

Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I	Column K	Column L	Column O
Measure B Pass-through Funds FY 12-13					Other Measure B Expenditures					Non-Measure B Funds FY 12-13	
Starting MB Balance	MB Pass-through Revenues and Expenditures			Ending MB Balance						List the specific types of non-Measure B Funding	
FY 11-12 Pass-through + Interest Unspent MB Fund Balance	FY 12-13 MB Pass-through Fund Revenues	FY 12-13 MB Pass-through Fund Interest	MB Pass-through Fund Expenditures (Should match Table 2: Column L)	Ending MB Pass-through Fund Balance	Other MB Expenditure MSL Fund (Should match Table 2: Column M)	Other MB Expenditure Paratransit Gap Grant (Should match Table 2: Column N)	Other MB Expenditure Stabilization Fund (Should match Table 2: Column O)	Other MB Expenditure Local Streets and Roads (Should match Table 2: Column P)	Total Other MB Expenditures	Non-MB Funding Source	Expenditures
\$ 78,255	\$ 247,601	\$ 140	\$ 189,598	\$ 136,398	\$ -	\$ -	\$ -	\$ -	\$ -	General Fund	\$ 113,806
VERIFICATION CHECK: Values to the bottom right are automatically drawn from Table 1 and Table 2 (corresponding expenditures fund totals) to ensure accurate reporting. These numbers must match each other.		Total from Table 1:	\$ 189,598								
		Total from Table 2:	\$ 189,598								

Column Descriptions

MB Unspent Balance: Value must match the agency audit report figure for the ending MB balance reported in FY 11-12.	MB Pass-through Revenue: Value is the actual MB revenues for FY 12-13.	MB Pass-through Interest: Value is the MB Pass-through Interest earned on unspent funds during FY 12-13.	MB Expenditures: Value must match the agency audit report figure AND total sum of MB pass-through expenditures calculated on Table 2: Column L.	Other Measure B: Minimum Service Level Fund The Minimum Service Level expenditure figured entered into Table 1 must match with Table 2 Column M AND the value listed in the agency's audit report.	Other Measure B: Paratransit Gap Grant Fund The Paratransit Gap Grant expenditure figured entered into Table 1 must match with Table 2 Column N AND the value listed in the agency's audit report.	Other Measure B: Stabilization Fund The Stabilization Fund expenditure figured entered into Table 1 must match with Table 2 Column O AND the value listed in the agency's audit report.	Other Measure B: Local Streets & Roads The Measure B Local Streets and Roads includes expenditures from Local and Streets and Roads pass-through funds used for Paratransit activities. The Local Streets and Roads expenditure figured entered into Table 1 must match with Table 2 Column P AND the value listed in the agency's audit report. Do not include Measure B Capital Project expenses.
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NOTE:

- 1) The numbers on Table 1 must be consistent with your Audited Financial Statements.
- 2) The expenditures inputted in Table 1 must match expenditures calculated on Table 2.

VERIFICATION CHECK: Values to the bottom right are automatically drawn from Table 1 and Table 2 (sum of column Q and R) to ensure accurate reporting. Table 1's non-Measure B expenditures values must match the sum of Table 2's non-Measure B expenditures.	Total Non-MB:	\$ 113,806
	Total Non-MB Table 1:	\$ 113,806
	Total Non-MB Table 2:	\$ 113,806

* Non-Measure B Funding includes any non-Measure B funding sources such as state, federal, or local funding.

**Report Fare revenues and expenditures in this section. Inputted Fare expenditures must match reported Fare expenditures from Table 2 (Column R).

Additional Information: Use the Box Below to clarify revenues and expenditures.

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TABLE 2
PARATRANSIT PROGRAM
Measure B Expenditures and Accomplishments (FY 2012-13)

AGENCY NAME: **City of Berkeley**
DATE: **12/19/2013 (Revised 2/24/14)**

Project Description								Status	Deliverables			Expenditures FY 12-13							Column T		
Index No.	Local Project ID Number	Project Category <i>Drop-down Menu</i>	Project/Program Phase <i>Drop-down Menu</i>	Project Type <i>Drop-down Menu</i>	Service/Program/Project Name	Project Description	Project Benefits/Needs This Service Meets <i>(describe project's benefit to the implementation area e.g. medical, grocery, recreation, regional trips, etc.)</i>	Project Status <i>(at the end of FY 12-13)</i> <i>Drop-down Menu</i>	Quantity Completed in FY 12-13 <i>(numerical value only)</i>	Quantity Type Description <i>Drop-down Menu</i>	Description <i>(other details about unit or quantity)</i>	Estimated Completed Quantity Funded by Measure B FY 12-13 <i>(auto calculates)</i>	Column L** MB Pass-through Paratransit Expenditures	Column M** Other MB Paratransit Expenditures MSL Fund	Column N** Other MB Paratransit Expenditures Paratransit Gap Grant Fund	Column O** Other MB Paratransit Expenditures Stabilization Fund	Column P** Other MB Paratransit Local Streets and Roads Fund	Column Q Non-MB Funding Expenditures <i>(federal & state grants, city/local funds, etc.)</i>	Column R Non-MB Fares <i>(cash fares, scrip/voucher purchases, fares retained by vendors or paid by third-party sponsors)</i>	Column S Total Project Cost in FY 12-13 <i>(L+M+N+O+P+Q+R=S)</i> <i>(auto calculates)</i>	Column T Enter the Contract amount if \$50K or more of this Project was for an Individual Contract
1	N/A	Senior and Disabled Services	Operations	Management/Overhead/Staffing	Berkeley Paratransit Services	Berkeley Paratransit Services	Management and Oversight of Berkeley Paratransit program to provide an efficient program.	Continuing or Ongoing		Other (describe in Column J)	Management and oversight of Berkeley Paratransit Services	0.0	\$ 17,309	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,309	
2	N/A	Senior and Disabled Services	Operations	Customer Service and Outreach	Berkeley Paratransit Services	Berkeley Paratransit Services	Management and Oversight to provide an efficient program.	Continuing or Ongoing		Other (describe in Column J)	Customer Service and outreach for Berkeley Paratransit Services	0.0	\$ 75,902							\$ 75,902	
3	N/A	Senior and Disabled Services	Operations	Same Day/Taxi Program	Taxi Scrip	Taxi scrip and Medical Trip reimbursement scrip	Medical, grocery, recreation trips that are consumer-choice and offer same-day all-hour access	Continuing or Ongoing	8,372	Trips (one-way)	Trips provided were one-way taxi rides.	4,258.6	\$ 94,619	\$ 3,722	\$ -	\$ -	\$ -	\$ 91,394		\$ 186,013	
4	N/A	Senior and Disabled Services	Operations	Scholarship/Subsidized Fare	Wheelchair Van Voucher Program	Wheelchair van vouchers and Medical Trip reimbursement vouchers	Medical, grocery, recreation trips provided by two vendors under contract with the City of Berkeley.	Continuing or Ongoing	643	Trips (one-way)	Trips provided were one way, lift-assisted wheelchair van rides.	47.0	\$ 1,768					\$ 22,412		\$ 24,180	
5												#DIV/0!								\$ -	
6												#DIV/0!								\$ -	
7												#DIV/0!								\$ -	
8												#DIV/0!								\$ -	
9												#DIV/0!								\$ -	
10												#DIV/0!								\$ -	
11												#DIV/0!								\$ -	
12												#DIV/0!								\$ -	
13												#DIV/0!								\$ -	
14												#DIV/0!								\$ -	
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24												#DIV/0!								\$ -	
25												#DIV/0!								\$ -	
TOTALS:												\$ 189,598	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 113,806	\$ -	\$ 303,404	

Note: Definitions for each drop-down menu appear as Comments (scroll over the column title or in the Review mode, choose "Show All Comments"). The document is set up to print Comments at the end.

* Column K: (Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity
** Columns L-R: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.

Column A Project Category Note:

Disabled Services: Services primarily created for mobility for people with disabilities.
Meals on Wheels: Delivery of meals.
Senior & Disabled Services: Transportation services for seniors and people with disabilities.
Senior Services: Services primarily created for senior mobility.
Other: Use Other if none of the above apply, and define other by selecting Project Type (Column C) and providing Project Description (Column E).

Column J Note:

If trip services were provided, describe the type and estimated quantities of the trips which were delivered such as passenger trips, same-day trips, taxi-trips, lift-assisted, group trips, etc.

Additional Information: Use the Box Below to clarify expenses or to provide additional information.

Pull Down Menu Options

Disabled Services	Scoping, Feasibility, Planning	ADA-mandated Services	Planning in FY 12-13	Consumers Trained
Meals on Wheels	Environmental	Capital Expenditure/Purchase	Initiated in FY 12-13	Contacts Made (outreach program only)
Senior and Disabled Sen	PS&E	City-based Door-to-Door	Continuing or Ongoing	Meals Delivered
Senior Services	Right-of-Way	Customer Service and Outreach	Closed Out in FY 12-13	Trips (one-way)
Other	Construction	Group Trips		Scholarships Provided
	Maintenance	Management/Overhead/Staffing		Other (describe in Column J)
	Operations	Meal Delivery		
	Project Completion/Closeout	Mobility Management/Travel Training		
	Other	Same Day/Taxi Program		
		Scholarship/Subsidized Fare		
		Shuttle or Fixed-route Trips		
		Volunteer Driver Program		
		Other (describe in Column E)		

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TABLE 3
PARATRANSIT PROGRAM
Measure B Planned Projects and Fund Reserves

AGENCY NAME: **City of Berkeley**
DATE: **12/19/13**

Directions
There are FOUR Sections on this worksheet to be completed by the local agency.
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

AUTO CALCULATED REFERENCE TABLES

Auto Box 1 - Provides a Summary of Measure B Funds Available in FY 13-14. The total in the GREEN box is the amount to be allocated to the FY 13-14 through FY 16-17 Planned Projects and Fund Reserves (ODD numbered boxes).
Auto Box 2 - Provides a tracking summary comparison of Measure B FY 12-13 Planned Expenditures and Actual Expenditures.
Auto Box 3 - Total Measure B Summary for FY 13-14 through FY 16-17 using the available Measure B funds available (GREEN box).

BOX 1		BOX 2			
Total Measure B Available in FY 13-14		Total Measure B FY 12-13 Planned vs. Actual Expenditures			
FY 12-13 Measure B Ending Pass-through Balance <i>(From Table 1: Column E)</i>	\$ 136,398				
Reported FY 12/13 Balances					
FY 12/13 Planned Project Balance	\$ -	MB Planned Projects	\$ 188,924	\$ 189,598	\$ (674) 0%
FY 12/13 Capital Reserve Balance	\$ -	MB Capital Reserve	\$ -	\$ -	\$ - #DIV/0! 0%
FY 13/14-15/16 Capital Reserve (original)	\$ -				
FY 12/13 Operational Reserve Balance	\$ 77,581				
FY 12/13 Undesignated Reserve Balance	\$ -				
FY 12/13 Actual vs Projected Revenue Variance	\$ 58,817				
Remaining (rollover) Measure B Balance	\$ 136,398				
subtract FY 13-16 reserve window commitments	\$ -				
FY 13-14 Uncommitted rollover amount	\$ 136,398				
FY 13-14 Measure B Projected Pass-through Revenue	\$ 252,178				
Total FY 13-14 Measure B Funds Available	\$ 388,576				

BOX 3					
Total Measure B FY 13-14 Funding Allocation Summary					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	TOTAL
MB Planned Projects	\$ 237,269				\$ 237,269
MB Capital Reserve	\$ -				\$ -
MB Operational Reserve	\$ 126,089				\$ 126,089
MB Undesignated Reserve	\$ 25,218				\$ 25,218
TOTAL MEASURE B	\$ 388,576				\$ 388,576

NOTE:
Alameda CTC may request additional information to determine recipient's compliance with the Reserve and Timely Use of Fund Policies.

SECTION 1: Measure B Planned Projects (unreserved funds)

Box 4							
FY 12-13 MEASURE B PLANNED PROJECTS (unreserved funds)							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			Reason for positive or negative balance?
				Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1	N/A	Berkeley Paratransit Services	Operations	\$ 188,924	\$ 189,598	\$ (674)	Berkeley expended \$674 more than planned. Thus, the City used \$675 from the operational reserve to finance the over expenditure. As noted in the ops reserve.
			Total	\$ 188,924	\$ 189,598	\$ (674)	
2							
			Total	\$ -	\$ -	\$ -	

Box 5						
FY 13-14 MEASURE B PLANNED PROJECTS (unreserved funds)						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
			Total	\$ 237,269		
2						
			Total	\$ -		

SECTION 2: Measure B Capital Fund Reserve

BOX 6							
Capital Fund Reserves FY 12-13 Planned vs Actual Expenditures							
Index	Local Project ID Number	Project Name	Original and Revised Plans	Phase	FY 12-13 (PRIOR YEAR'S) PLAN		
					Planned FY 12-13	Actual Expenditures FY 12-13	
1			Actual (Revised) Plan	Phases		\$ -	
					New FY 14-17 Window		\$ -
					Actual (Revised) Plan		\$ -
					New FY 14-17 Window		\$ -
					New Phase Line		\$ -
					New Phase Line		\$ -
					Total Project Cost		\$ -
YEARLY TOTALS	Tracking	FY 13-16 Plan		\$ -			
		FY 14-17 Plan		\$ -			
		Total Per Fiscal Year		\$ -			

BOX 7						
Capital Fund Reserves FY 13-14 through FY 16-17 Planned Capital Reserve Expenditures						
FY 13-14	FY 14-15	FY 15-16	FY 16-17	Original FY 13-16 Window Total	New FY 14-17 Window Total	Total By Phase, Original FY 13-16 + FY 14-17 Window
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Describe the Project Status
1) If requesting an adjustment, explain how and why the FY 12-13 Capital Reserve Plan was adjusted. Provide a explanation on any unspent funds and its reallocation.
2) Specify Measure B adjustments to FY 13-16 Window and usage of FY 14-17 revenue.

Fiscal Year FY 12-13 through FY 15-16 Window Totals					
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FY 12-13 Planned vs Actual Expenses			
TOTAL CAPITAL FUND RESERVE	\$ -	\$ -	\$ -

#DIV/0! Unspent Percentage

Fiscal Year FY 13-14 through FY 16-17 Window Totals					
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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Measure B Expenditures Across All Programs FY 12-13 Report Card

City of Berkeley

FY 12- 13 Planned Projects

Program	Planned Expenditures FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Unspent Percentage
Bicycle and Pedestrian	\$ 430,092	\$ 402,597	\$ 27,495	6%
Local Streets and Roads (Local Transportation)	\$ 3,762,493	\$ 3,579,550	\$ 182,943	5%
Paratransit	\$ 188,924	\$ 189,598	\$ (674)	0%
Totals:	\$ 4,381,509	\$ 4,171,745	\$ 209,764	5%

FY 12- 13 Capital Fund Reserve

Program	Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Unspent Percentage
Bicycle and Pedestrian	\$ 28,515	\$ 3,478	\$ 25,037	88%
Local Streets and Roads (Local Transportation)	\$ 20,000	\$ -	\$ 20,000	100%
Paratransit	\$ -	\$ -	\$ -	#DIV/0!
Totals:	\$ 48,515	\$ 3,478	\$ 45,037	93%

FY 12- 13 Operations Fund Reserve

Program	Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Unspent Percentage
Bicycle and Pedestrian	\$ 78,500	\$ -	\$ 78,500	100%
Local Streets and Roads (Local Transportation)	\$ 255,969	\$ -	\$ 255,969	100%
Paratransit	\$ 78,255	\$ 674	\$ 77,581	99%
Totals:	\$ 412,724	\$ 674	\$ 412,050	100%

FY 12- 13 Undesignated Fund Reserve

Program	Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Unspent Percentage
Bicycle and Pedestrian	\$ 30,952	\$ -	\$ 30,952	100%
Local Streets and Roads (Local Transportation)	\$ -	\$ -	\$ -	#DIV/0!
Paratransit	\$ -	\$ -	\$ -	#DIV/0!
Totals:	\$ 30,952	\$ -	\$ 30,952	100%

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