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**TABLE 2**  
**BICYCLE AND PEDESTRIAN PROGRAM**  
**Measure B Expenditures and Accomplishments (FY 2012-13)**

AGENCY NAME: **City of San Leandro**  
DATE: **2/12/2013 (Revised 2/19/14)**

Project Description							Status	Deliverables				Expenditures FY 12-13					Approvals and Plans		
Index	Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I	Column J	Column K*	Column L**	Column M**	Column N**	Column O	Column P	Column Q	Column R	Column S
Index No.	Local Project ID Number <i>(Drop-down Menu)</i>	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description <i>(describe project's benefit to the implementation area)</i>	Project Status <i>(at the end of FY 12-13)</i> <i>(Drop-down Menu)</i>	Quantity Completed in FY 12-13	Units for Quantity <i>(Drop-down Menu)</i>	Description <i>(other details about unit or quantity)</i>	Estimated Completed Quantity Funded by Measure B FY 12-13 <i>(auto calculates)</i>	MB Pass-through Bike/Ped Expenditures	Other MB Bike/Ped Expenditures Countywide Discretionary Fund	Other MB Bike/Ped Expenditures Local Streets and Roads Fund	Non-MB Funding Expenditures <i>(federal &amp; state grants, city/local funds, etc.)</i>	Total Project Cost in FY 12-13 <i>(L+M+N+O=P)</i> <i>(auto calculates)</i>	Enter the Contract amount if \$50K or more of this Project was for an Individual Contract	Did the Governing Board Approve this Project? <i>(Drop-down Menu)</i>	Is this Project in a Countywide Bicycle or Pedestrian Plan, if so which one? <i>(Drop-down Menu)</i>
1	2013.0060	Pedestrian	Maintenance	Sidewalks and Ramps	Annual Sidewalk Repair Program 2012-13 (144-36-006), (144-38-006), (165-38-233), (150-36-332)	City wide sidewalk and handicap ramp replacement	Continuing/Ongoing	2,246	Linear Feet	Sidewalk	2,023.0	\$ 84,307		\$ 387,154	\$ 51,968	\$ 523,429	\$ 274,665	Yes	Neither Plan
2	144-36-300	Pedestrian	PS&E	Pedestrian Crossing Improvements	Marina Community Center Pedestrian Improvements (144-36-300)	Enhanced lighted pedestrian crosswalk	Continuing/Ongoing	1	Other <i>(describe in Column J)</i>	Lump Sum	1.0	\$ 1,011			\$ 1,011		Yes	Neither Plan	
3	11-150-36-330	Pedestrian	Construction	Sidewalks and Ramps	San Leandro High at 136th Ave/Bancroft Ave Traffic Signalization (150-38-330), (144-36-330), (120-38-330)	Intersection improvements through signalization and curb ramp installation	Continuing/Ongoing	1	Intersections	Curb ramps and traffic signals for safe pedestrian crossing	1.0	\$ 48,554			\$ 48,554		Yes	Neither Plan	
4	11-150-36-331	Bike and Ped	Maintenance	Safety Improvements	BART/Downtown Pedestrian Improvements (144-36-331), (144-36-294), (150-38-331), (142-38-331), (210-38-331), (120-38-331)	Widened sidewalks, installed curb ramps and medians, and other streetscape improvements	Continuing/Ongoing	1,040	Linear Feet	Sidewalk	1,040.0	\$ 121,773		\$ 19,759	\$ 141,532		Yes	Both Plans	
5	2012.0220	Pedestrian	PS&E	Pedestrian Crossing Improvements	Accessible Pedestrian Signals (144-36-344)	Installation of curb ramps, and ped pushbutton and signals	Continuing/Ongoing	1	Intersections	Curb ramps and traffic signals for safe pedestrian crossing	1.0	\$ 20,504			\$ 20,504		Yes	Neither Plan	
6	144-36-285	Pedestrian	Other	Traffic Calming	Misc. Traffic Safety Equipment (144-36-285)	Installation of traffic calming devices	Continuing/Ongoing	5	Other <i>(describe in Column J)</i>	Crosswalk	5.0	\$ 3,889			\$ 3,889		Yes	Neither Plan	
7	2013.0160	Bicycle	PS&E	Bikeways (non-Class I)	Bicycle Network (East) Construction (144-36-299)	Bicycle lane striping and signage installation	Continuing/Ongoing	1	Other <i>(describe in Column J)</i>	Install bicycle lanes, markings and signage	1.0	\$ 15,532			\$ 15,532		Yes	Bike Plan	
8	144-36-298	Bicycle	PS&E	Bikeways (non-Class I)	Annual Bicycle & Pedestrian Improvements (144-36-298)	Improvements related to bicycle and pedestrian safety	Continuing/Ongoing				0.0	\$ 36,944			\$ 36,944		Yes	Neither Plan	
9	144-36-333	Bike and Ped	Maintenance	Safety Improvements	Annual Bicycle & Pedestrian Improvements 12-13(144-36-333)	Improvements related to bicycle and pedestrian safety	Continuing/Ongoing				0.0	\$ 14,202			\$ 14,202		Yes	Neither Plan	
10	2013.0050	Pedestrian	PS&E	Sidewalks and Ramps	Annual Street Overlay/Rehab 12-13	Pavement Maintenance	Continuing/Ongoing	1	Other <i>(describe in Column J)</i>	Curb ramps		\$ 508		\$ 87,441			Yes	Neither Plan	
11	N/A										#DIV/0!				\$ -				
12											#DIV/0!				\$ -				
13											#DIV/0!				\$ -				
14											#DIV/0!				\$ -				
15											#DIV/0!				\$ -				
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23											#DIV/0!				\$ -				
24											#DIV/0!				\$ -				
25											#DIV/0!				\$ -				
<b>TOTALS:</b>												\$ 347,224	\$ -	\$ 494,354	\$ 51,968	\$ 805,597	\$ 274,665		

Note: Definitions for each drop-down menu appear as Comments (scroll over the column title or in the Review mode, choose "Show All Comments"). The document is set up to print Comments at the end.

**Additional Information:** Use the Box Below to clarify expenses or to provide additional information.

\* Column K: (Total Measure B Dollars Spent X Total Quantity) / Total Project Cost = Total Measure B-Funded Quantity  
\*\* Columns L-N: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.

**Cell: C11**

**Comment:** Project Category:  
 Bicycle: Bicycle project.  
 Bike/Pedestrian: Bicycle and pedestrian project.  
 Pedestrian: Pedestrian project.

**Cell: D11**

**Comment:** Project Phase:  
 Scoping, Feasibility, Planning: Early capital project phases, such as project scoping, feasibility studies, and planning.  
 Environmental: Preparation of environmental documents, such as those related to the California Environmental Quality Act (CEQA) or the National Environmental Policy Act (NEPA).  
 Right-of-Way: Preparing documentation needed to secure or dispose of property rights for project.  
 Plans, Specifications and Engineering (PS&E): Development of the preliminary engineering and engineering estimates.  
 Construction: Construction of a new capital project,  
 Maintenance: Maintenance, repairs, renovation, or upgrade of existing facility or infrastructure.  
 Operations: Operations such as transit, which may include routine maintenance and procurement, or lease of vehicles/equipment; intelligent transportation systems; or corridor system management.  
 Project Completion/Closeout: Inspection/project acceptance, final invoicing, final reporting, and processes for closing out project.  
 Other: Use if none of the above apply, and define the project phase by selecting Project Type (Column C) and describe the phase under Project Description (Column E).

**Cell: E11**

**Comment:** Project Type:  
 Bike Parking: Bike racks and lockers, bike shelters, attended bike parking facilities, and bike parking infrastructure.  
 Bikeways (non-Class I): Bike lanes (Class II), bike boulevards, side paths, bike routes (Class III), at-grade bike crossings. Includes bikeway maintenance.  
 Bridges and Tunnels: Bicycle-pedestrian crossings above or below grade.  
 Education and Promotion: Marketing, education, information, outreach, promotional campaigns, and programs.  
 Master Plan: Bicycle and/or pedestrian master plan development.  
 Multiuse Paths (Class I): Pathways (Class I) for bicyclists, pedestrians, and other non-motorized modes. Includes maintenance of multiuse paths.  
 Pedestrian Crossing Improvements: At-grade pedestrian crossing improvements such as crosswalks, roadway/geometric changes, or reconfiguration specifically benefiting pedestrians.  
 Safety Improvements: Infrastructure improvements for bicyclists and pedestrians not covered by other project types on the list.  
 Sidewalks and Ramps: New sidewalks, sidewalk maintenance, curb ramps, stairs/ramps for pedestrian and Americans with Disabilities Act access.  
 Signage: Warning, regulatory, way finding, or informational signage. Includes signage maintenance.  
 Signals: New traffic signals or crossing signals for pedestrians and/or bicyclist, signal upgrades, countdown signals, audible signals, and video detection.  
 Staffing: Salary and benefits for staff to support projects, programs, or services.  
 Traffic Calming: Infrastructure primarily aimed at slowing down motor vehicle traffic.  
 Other: Use if none of the Project Types apply or for projects that consist of multiple types of improvements. Describe the type under Project Description (Column E).

**Cell: I11**

**Comment:** Project Status:  
 Choose project status on June 30, 2013:  
 - Planning in FY 12/13,  
 - Initiated in FY 12/13,  
 - Continuing or Ongoing, or  
 - Closed Out in FY 12/13.

**Cell: J11**

**Comment:** Quantity Complete includes itemizations such as square feet, lane miles, linear feet, etc.

**Cell: K11**

**Comment:** Units for Quantity:  
 Select from the drop-down menu and add any details about the unit or quantity in Column J.

Lane Miles: Measurement to describe length of roadway, street improvements, and bicycle facilities.

Linear Feet: Measurement to describe sidewalk and pedestrian facilities improvement lengths.

Square Feet: Measurement to describe building, floor plan specifications, landscaping, etc.

**Cell: M11**

**Comment:** Completed Quantity funded by Measure B FY 12-13: This column auto-calculates based on the following.  
 (Total Measure B Dollars Spent X Total Quantity) / Total Project Cost = Total Measure B-Funded Quantity



**TABLE 3**  
**BICYCLE AND PEDESTRIAN PROGRAM**  
**Measure B Planned Projects and Fund Reserves**

AGENCY NAME: **City of San Leandro**  
DATE: **2/12/2013 (Revised 2/19/14)**

**Directions**  
There are FOUR Sections on this worksheet to be completed by the local agency.  
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.  
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

**AUTO CALCULATED REFERENCE TABLES**

**Auto Box 1** - Provides a Summary of Measure B Funds Available in FY 13-14. The total in the GREEN box is the amount to be allocated to the FY 13-14 through FY 16-17 Planned Projects and Fund Reserves (ODD numbered boxes).  
**Auto Box 2** - Provides a tracking summary comparison of Measure B FY 12-13 Planned Expenditures and Actual Expenditures.  
**Auto Box 3** - Total Measure B Summary for FY 13-14 through FY 16-17 using the available Measure B funds available (GREEN box).

BOX 1		BOX 2					
Total Measure B Available in FY 13-14		Total Measure B FY 12-13 Planned vs. Actual Expenditures					
FY 12-13 Measure B Ending Pass-through Balance <i>(From Table 1, Column E)</i>	\$ 896,043						
<b>Reported FY 12/13 Balances</b>							
FY 12/13 Planned Project Balance	\$ 78,642	FY 12-13 Reported Planned	\$ 148,182	FY 12-13 Actual Expenditures	\$ 69,540	FY 12-13 Unspent Amount	\$ 78,642
FY 12/13 Capital Reserve Balance	\$ 913,940		\$ 1,191,624		\$ 277,684		\$ 913,940
FY 13/14-15/16 Capital Reserve (original)	\$ (0)						
FY 12/13 Operational Reserve Balance	\$ -						
FY 12/13 Undesignated Reserve Balance	\$ -						
FY 12/13 Actual vs Projected Revenue Variance	\$ (99,730)						
<b>Remaining (rollover) Measure B Balance</b>	\$ 892,852						
subtract FY 13-16 reserve window commitments	\$ 913,940						
<b>FY 13-14 Uncommitted rollover amount</b>	\$ 21,088						
FY 13-14 Measure B Projected Pass-through Revenue	\$ 240,153						
<b>Total FY 13-14 Measure B Funds Available</b>	\$ 219,070						

BOX 3					
Total Measure B FY 13-14 Funding Allocation Summary					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	TOTAL
MB Planned Projects	\$ 184,978				\$ 184,978
MB Capital Reserve	\$ -	\$ -	\$ -	\$ 34,092	\$ 34,092
MB Operational Reserve	\$ -				\$ -
MB Undesignated Reserve	\$ -				\$ -
<b>TOTAL MEASURE B</b>	\$ 184,978	\$ -	\$ -	\$ 34,092	\$ 219,070

**NOTE:**  
Alameda CTC may request additional information to determine recipient's compliance with the Reserve and Timely Use of Fund Policies.

**SECTION 1: Measure B Planned Projects (unreserved funds)**

Box 4							
FY 12-13 MEASURE B PLANNED PROJECTS (unreserved funds)							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			
				Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Reason for positive or negative balance?
1	144-36-006	Sidewalk Repair Program FY 2011-12	Project Completion/Closeout	\$ 93,742	\$ 20,986	\$ 72,756	Project Savings
2	144-36-330	San Leandro High Signal (SR25) 136th/Bancroft	Construction	\$ 54,440	\$ 48,554	\$ 5,886	Project Savings
3				\$ -	\$ -	\$ -	
4				\$ -	\$ -	\$ -	
<b>TOTAL FY 12-13 PLANNED VS ACTUAL EXPENDITURES</b>				\$ 148,182	\$ 69,540	\$ 78,642	53% Unspent Percentage

Box 5						
FY 13-14 MEASURE B PLANNED PROJECTS (unreserved funds)						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
2	2014.006	Annual Sidewalk Repair Program 2013-14		\$ 124,115	Yes	This is an annual project with design, construction and closeout activities occurring at varying times.
3	2014.003	Annual Bike & Ped Improvements 13-14		\$ 60,000	Yes	This is an annual project with design, construction and closeout activities occurring at varying times.
4				\$ -		
<b>TOTAL FY 13-14 PLANNED PROJECTS</b>				\$ 184,978		

**SECTION 2: Measure B Capital Fund Reserve**

BOX 6						
Capital Fund Reserves FY 12-13 Planned vs Actual Expenditures						
Index	Local Project ID Number	Project Name	Original and Revised Plans	Phase	FY 12-13 (PRIOR YEAR'S) PLAN	
					Planned FY 12-13	Actual Expenditures FY 12-13
1	N/A	San Leandro BART - SR2T Grant Match	Original Plan Actual (Revised) Plan New FY 14-17 Window	PS&E	\$ 5,000	\$ 5,000
2	N/A	Bicycle Network (West) Design and Construction	Original Plan Actual (Revised) Plan New FY 14-17 Window New Phase Line	Construction	\$ 44,753	\$ 44,753
3	144-36-006 144-38-006	Sidewalk Repair Program 2012-13	Original Plan Actual (Revised) Plan New FY 14-17 Window New Phase Line	Construction	\$ 177,530	\$ 63,321
<b>YEARLY TOTALS</b>						

BOX 7						
Capital Fund Reserves FY 13-14 through FY 16-17 Planned Capital Reserve Expenditures						
Index	Local Project ID Number	Project Name	Original and Revised Plans	Phase	FY 12-13 (PRIOR YEAR'S) PLAN	
					Planned FY 12-13	Actual Expenditures FY 12-13
1	N/A	San Leandro BART - SR2T Grant Match	Original Plan Actual (Revised) Plan New FY 14-17 Window	PS&E	\$ 5,000	\$ 5,000
2	N/A	Bicycle Network (West) Design and Construction	Original Plan Actual (Revised) Plan New FY 14-17 Window New Phase Line	Construction	\$ 44,753	\$ 44,753
3	144-36-006 144-38-006	Sidewalk Repair Program 2012-13	Original Plan Actual (Revised) Plan New FY 14-17 Window New Phase Line	Construction	\$ 177,530	\$ 63,321
<b>YEARLY TOTALS</b>						

**Describe the Project Status**  
1) If requesting an adjustment, explain how and why the FY 12-13 Capital Reserve Plan was adjusted. Provide an explanation on any unspent funds and its reallocation.  
2) Specify Measure B adjustments to FY 13-16 Window and usage of FY 14-17 revenue.  
San Leandro originally planned \$5,000 in FY 12/13; however due to project delay, no funds were spent. The \$5,000 has been re-programmed to FY 13/14 for PS&E and construction funds in FY 14/15. An additional \$20,019 has been added to the construction budget due to an increase cost element. The \$20,019 has been reallocated from a previously identified Capital Reserve Project/savings (Index #3). The project schedule is on target for completion.

This project has been delayed due to staffing issues and therefore \$40,000 for design was moved out to FY 14-15 and \$60,000 for construction was moved out to FY 15-16 with \$78,020 of additional programmed funds in FY 15-16 and \$34,092 additional funds programmed in FY 16-17 to account for anticipated increase in project cost.

FY12-13 was over estimated. The remaining \$40,693 will be spent in FY13-14





**TABLE 3**  
**BICYCLE AND PEDESTRIAN PROGRAM**  
**Measure B Planned Projects and Fund Reserves**

AGENCY NAME: **City of San Leandro**  
 DATE: **2/12/2013 (Revised 2/19/14)**

**Directions**  
 There are FOUR Sections on this worksheet to be completed by the local agency.  
 1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.  
 2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

**SECTION 3: Measure B Operation Reserve**

Box 8 FY 12-13 MEASURE B OPERATION RESERVE							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			Reason for positive or negative balance?
				Planned Op Reserve FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1			Phases			\$ -	
						\$ -	
						\$ -	
						\$ -	
			Total	\$ -	\$ -	\$ -	
TOTAL OPERATION FUND RESERVE				\$ -	\$ -	\$ -	#DIV/0! Unspent Percentage

Box 9 FY 13-14 MEASURE B OPERATION RESERVE						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
1			Phases			
			Total	\$ -		
TOTAL FY 13-14 OPERATION FUND RESERVE				\$ -		

**SECTION 4: Measure B Undesignated Reserve**

Box 10 FY 12-13 MEASURE B UNDESIGNATED RESERVE					
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	TRACKING FY 12-13 (Prior Year's) PLAN			Identify projects where undesignated funds were used.
		Planned Undesignated FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1					
		\$ -	\$ -	\$ -	
TOTAL FY 12-13 UNDESIGNATED RESERVE		\$ -	\$ -	\$ -	#DIV/0! Unspent Percentage

Box 11 FY 13-14 MEASURE B UNDESIGNATED RESERVE			
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	Undesignated FY 13-14	Identify Potential Funding usage.
1			
		\$ -	
TOTAL FY 13-14 UNDESIGNATED RESERVE		\$ -	

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**Cell:** C11

**Comment:** Project Category:

- Bicycle: Bicycle project.
- Bike/Pedestrian: Bicycle and pedestrian project.
- Pedestrian: Pedestrian project.

**Cell:** D11

**Comment:** Project Phase:

- Scoping, Feasibility, Planning: Early capital project phases, such as project scoping, feasibility studies, and planning.
- Environmental: Preparation of environmental documents, such as those related to the California Environmental Quality Act (CEQA) or the National Environmental Policy Act (NEPA).
- Right-of-Way: Preparing documentation needed to secure or dispose of property rights for project.
- Plans, Specifications and Engineering (PS&E): Development of the preliminary engineering and engineering estimates.
- Construction: Construction of a new capital project,
- Maintenance: Maintenance, repairs, renovation, or upgrade of existing facility or infrastructure.
- Operations: Operations such as transit, which may include routine maintenance and procurement, or lease of vehicles/equipment; intelligent transportation systems; or corridor system management.
- Project Completion/Closeout: Inspection/project acceptance, final invoicing, final reporting, and processes for closing out project.
- Other: Use if none of the above apply, and define the project phase by selecting Project Type (Column C) and describe the phase under Project Description (Column E).

**Cell:** E11

**Comment:** Project Type:

- Bike Parking: Bike racks and lockers, bike shelters, attended bike parking facilities, and bike parking infrastructure.
- Bikeways (non-Class I): Bike lanes (Class II), bike boulevards, side paths, bike routes (Class III), at-grade bike crossings. Includes bikeway maintenance.
- Bridges and Tunnels: Bicycle-pedestrian crossings above or below grade.
- Education and Promotion: Marketing, education, information, outreach, promotional campaigns, and programs.
- Master Plan: Bicycle and/or pedestrian master plan development.
- Multiuse Paths (Class I): Pathways (Class I) for bicyclists, pedestrians, and other non-motorized modes. Includes maintenance of multiuse paths.
- Pedestrian Crossing Improvements: At-grade pedestrian crossing improvements such as crosswalks, roadway/geometric changes, or reconfiguration specifically benefiting pedestrians.
- Safety Improvements: Infrastructure improvements for bicyclists and pedestrians not covered by other project types on the list.
- Sidewalks and Ramps: New sidewalks, sidewalk maintenance, curb ramps, stairs/ramps for pedestrian and Americans with Disabilities Act access.
- Signage: Warning, regulatory, way finding, or informational signage. Includes signage maintenance.
- Signals: New traffic signals or crossing signals for pedestrians and/or bicyclist, signal upgrades, countdown signals, audible signals, and video detection.
- Staffing: Salary and benefits for staff to support projects, programs, or services.
- Traffic Calming: Infrastructure primarily aimed at slowing down motor vehicle traffic.
- Other: Use if none of the Project Types apply or for projects that consist of multiple types of improvements. Describe the type under Project Description (Column E).

**Cell:** I11

**Comment:** Project Status:

- Choose project status on June 30, 2013:
- Planning in FY 12/13,
- Initiated in FY 12/13,
- Continuing or Ongoing, or
- Closed Out in FY 12/13.

**Cell:** J11

**Comment:** Quantity Complete includes itemizations such as square feet, lane miles, linear feet, etc.

**Cell:** K11

**Comment:** Units for Quantity:

Select from the drop-down menu and add any details about the unit or quantity in Column J.

Lane Miles: Measurement to describe length of roadway, street improvements, and bicycle facilities.

Linear Feet: Measurement to describe sidewalk and pedestrian facilities improvement lengths.

Square Feet: Measurement to describe building, floor plan specifications, landscaping, etc.

**Cell:** M11

**Comment:** Completed Quantity funded by MB FY 12-13: This column auto-calculates based on the following.

(Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity



**TABLE 3**  
**LOCAL STREETS AND ROADS PROGRAM**  
**Measure B Planned Projects and Fund Reserves**

AGENCY NAME: **City of San Leandro**  
DATE: **12/10/2013 (Revised 2/18/14)**

**Directions**  
There are FOUR Sections on this worksheet to be completed by the local agency.  
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.  
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

**AUTO CALCULATED REFERENCE TABLES**

**Auto Box 1** - Provides a Summary of Measure B Funds Available in FY 13-14. The total in the GREEN box is the amount to be allocated to the FY 13-14 through FY 16-17 Planned Projects and Fund Reserves (ODD numbered boxes).  
**Auto Box 2** - Provides a tracking summary comparison of Measure B FY 12-13 Planned Expenditures and Actual Expenditures.  
**Auto Box 3** - Total Measure B Summary for FY 13-14 through FY 16-17 using the available Measure B funds available (GREEN box).

BOX 1		BOX 2			
Total Measure B Available in FY 13-14		Total Measure B FY 12-13 Planned vs. Actual Expenditures			
FY 12-13 Measure B Ending Pass-through Balance <i>(from Table 1, Column E)</i>	\$ 2,513,547				
<b>Reported FY 12/13 Balances</b>					
FY 12/13 Planned Project Balance	\$ -				
FY 12/13 Capital Reserve Balance	\$ 301,562				
FY 13/14-15/16 Capital Reserve <i>(original)</i>	\$ 2,160,774				
FY 12/13 Operational Reserve Balance	\$ -				
FY 12/13 Undesignated Reserve Balance	\$ -				
FY 12/13 Actual vs Projected Revenue Variance	\$ 51,245				
<b>Remaining (rollover) Measure B Balance</b>	\$ 2,513,581				
<i>subtract FY 13-16 reserve window commitments</i>	\$ 2,462,336				
<b>FY 13-14 Uncommitted rollover amount</b>	\$ 51,245				
FY 13-14 Measure B Projected Pass-through Revenue	\$ 1,248,832				
<b>Total FY 13-14 Measure B Funds Available</b>	<b>\$ 1,300,077</b>				

  

FY 12-13 Reported Planned	FY 12-13 Actual Expenditures	FY 12-13 Unspent Amount	% Unspent
MB Planned Projects	\$ -	\$ -	#DIV/0!
MB Capital Reserve	\$ 930,459	\$ 628,897	\$ 301,562 / 930,459 = 32%

Any unspent FY 12-13 Measure B Capital Fund Reserve Amount will require a request to reallocate the funds to outer years of the FY 12-13 through FY 15-16 Reserve Window (Blue lines).

BOX 3					
Total Measure B FY 13-14 Funding Allocation Summary					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	TOTAL
MB Planned Projects	\$ -	\$ -	\$ -	\$ -	\$ -
MB Capital Reserve	\$ 42,061	\$ 1,258,016	\$ -	\$ -	\$ 1,300,077
MB Operational Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
MB Undesignated Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL MEASURE B</b>	<b>\$ 42,061</b>	<b>\$ 1,258,016</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,300,077</b>

  

	Max. Allocation	% Sponsor Allocated	Max. % Allowed
MB Capital Reserve	\$ 624,416	0%	50%
MB Operational Reserve	\$ 124,883	0%	10%

Must equal to FY 13-14 Measure B Funds Available (Green Box, Total Box 1).

**NOTE:**  
Alameda CTC may request additional information to determine recipient's compliance with the Reserve and Timely Use of Fund Policies.

**SECTION 1: Measure B Planned Projects (unreserved funds)**

Box 4							
FY 12-13 MEASURE B PLANNED PROJECTS (unreserved funds)							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			
				Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Reason for positive or negative balance?
1			Phases	\$ -	\$ -	\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
<b>TOTAL FY 12-13 PLANNED VS ACTUAL EXPENDITURES</b>				\$ -	\$ -	\$ -	#DIV/0! Unspent Percentage

Box 5						
FY 13-14 MEASURE B PLANNED PROJECTS (unreserved funds)						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
1			Phases			
			<b>Total</b>	\$ -		
<b>TOTAL FY 13-14 PLANNED PROJECTS</b>				\$ -		

**SECTION 2: Measure B Capital Fund Reserve**

BOX 6							
Capital Fund Reserves FY 12-13 Planned vs Actual Expenditures							
Index	Local Project ID Number	Project Name	Original and Revised Plans	Phase	FY 12-13 (PRIOR YEAR'S) PLAN		
					Planned FY 12-13	Actual Expenditures FY 12-13	
1	2009.004	Storm Drain Outfall Repair	Original Plan	PS&E	\$ 20,000		
			Actual (Revised) Plan	PS&E	\$ 2,280	\$ 17,720	
			New FY 14-17 Window	PS&E			
			Original Plan	Construction			
			Actual (Revised) Plan	Construction			
			New FY 14-17 Window	Construction			
			New Phase Line				
			New Phase Line				
			<b>Total Project Cost</b>		\$ 20,000	\$ 2,280	\$ 17,720
			<b>YEARLY TOTALS</b>				
2	2013.0060	Annual Sidewalk Repair Program 2012/13	Original Plan	Construction	\$ 627,689		
			Actual (Revised) Plan	Construction	\$ 387,154	\$ 240,535	
			New FY 14-17 Window	Construction			
			New Phase Line				
			New Phase Line				
<b>Total Project Cost</b>		\$ 627,689	\$ 387,154	\$ 240,535			
<b>YEARLY TOTALS</b>							
5	2013.0070	Annual Street Sealing Program 2012/13	Original Plan	Construction	\$ 89,578		
			Actual (Revised) Plan	Construction	\$ 18,534	\$ 71,044	
			New FY 14-17 Window	Construction			
			New Phase Line				
			New Phase Line				
<b>Total Project Cost</b>		\$ 89,578	\$ 18,534	\$ 71,044			
<b>YEARLY TOTALS</b>							

BOX 7						
Capital Fund Reserves FY 13-14 through FY 16-17 Planned Capital Reserve Expenditures						
FY 13-14	FY 14-15	FY 15-16	FY 16-17	Original FY 13-16 Window Total	New FY 14-17 Window Total	Total By Phase, Original FY 13-16 + FY 14-17 Window
\$ 761	\$ 1,000	\$ -	\$ -	\$ 20,000	\$ 4,041	\$ 4,041
\$ 30,000	\$ 103,000	\$ -	\$ -	\$ 133,000	\$ -	\$ 133,000
\$ -	\$ 148,959	\$ -	\$ -	\$ 148,959	\$ -	\$ 148,959
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 761	\$ 149,959	\$ -	\$ -	\$ 153,000	\$ -	\$ 153,000
\$ 761	\$ 149,959	\$ -	\$ -	\$ 153,000	\$ -	\$ 153,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 761	\$ 149,959	\$ -	\$ -	\$ -	\$ -	\$ 153,000

  

Describe the Project Status
1) If requesting an adjustment, explain how and why the FY 12-13 Capital Reserve Plan was adjusted. Provide an explanation on any unspent funds and its reallocation. 2) Specify Measure B adjustments to FY 13-16 Window and usage of FY 14-17 revenue. Project is in design. Capital reserve plan has been adjusted to reflect revised project schedule. Unspent funds from FY 12-13 of approximately \$18,000 have been reallocated to FY 14-15. Expenditures in FY 12-13 were less than projected because the project schedule was changed to reflect staff availability.
Project is in Construction. Capital reserve plan has been adjusted to reflect revised project schedule. Unspent funds from FY 12-13 of approximately \$240,000 have been reallocated to FY 13-14. Expenditures in FY 12-13 were less than projected because the actual bids were lower than the engineers estimate.
Project is in Construction. Capital reserve plan has been adjusted to reflect revised project schedule. Unspent funds from FY 12-13 of approximately \$70,000 have been reallocated to FY 14-15. Expenditures in FY 12-13 were less than projected because the project schedule was changed to allow work to be done after school ended for the year.







**TABLE 3**  
**LOCAL STREETS AND ROADS PROGRAM**  
**Measure B Planned Projects and Fund Reserves**

AGENCY NAME: City of San Leandro  
 DATE: 12/10/2013 (Revised 2/18/14)

**Directions**  
 There are FOUR Sections on this worksheet to be completed by the local agency.  
 1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.  
 2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

**SECTION 3: Measure B Operation Reserve**

Box 8 FY 12-13 MEASURE B OPERATION RESERVE							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			Reason for positive or negative balance?
				Planned Op Reserve FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1			Phases		\$ -	\$ -	
					\$ -	\$ -	
					\$ -	\$ -	
				<b>Total</b>	\$ -	\$ -	\$ -
<b>TOTAL OPERATION FUND RESERVE</b>				\$ -	\$ -	\$ -	#DIV/0! Unspent Percentage

Box 9 FY 13-14 MEASURE B OPERATION RESERVE						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
1			Phases			
				<b>Total</b>	\$ -	
<b>TOTAL FY 13-14 OPERATION FUND RESERVE</b>				\$ -		

**SECTION 4: Measure B Undesignated Reserve**

Box 10 FY 12-13 MEASURE B UNDESIGNATED RESERVE					
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	TRACKING FY 12-13 (Prior Year's) PLAN			Identify projects where undesignated funds were used.
		Planned Undesignated FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1		\$ -	\$ -	\$ -	
<b>TOTAL FY 12-13 UNDESIGNATED RESERVE</b>		\$ -	\$ -	\$ -	#DIV/0! Unspent Percentage

Box 11 FY 13-14 MEASURE B UNDESIGNATED RESERVE			
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	Undesignated FY 13-14	Identify Potential Funding usage.
1		\$ -	
<b>TOTAL FY 13-14 UNDESIGNATED RESERVE</b>		\$ -	



Alameda CTC Programs Annual Compliance Report 2012-2013 Reporting Year

**TABLE 1**  
**PARATRANSIT PROGRAM**  
**Measure B Revenues and Expenditures**

AGENCY NAME : **City of San Leandro**  
DATE : **12/10/2013**

Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I	Column K	Column L	Column O
<b>Measure B Pass-through Funds FY 12-13</b>					<b>Other Measure B Expenditures</b>					<b>Non-Measure B Funds FY 12-13</b>	
<b>Starting MB Balance</b>	<b>MB Pass-through Revenues and Expenditures</b>			<b>Ending MB Balance</b>	<b>List the specific types of non-Measure B Funding</b>						
<b>FY 11-12 Pass-through + Interest Unspent MB Fund Balance</b>	<b>FY 12-13 MB Pass-through Fund Revenues</b>	<b>FY 12-13 MB Pass-through Fund Interest</b>	<b>MB Pass-through Fund Expenditures (Should match Table 2: Column L)</b>	<b>Ending MB Pass-through Fund Balance</b>	<b>Other MB Expenditure MSL Fund (Should match Table 2: Column M)</b>	<b>Other MB Expenditure Paratransit Gap Grant (Should match Table 2: Column N)</b>	<b>Other MB Expenditure Stabilization Fund (Should match Table 2: Column O)</b>	<b>Other MB Expenditure Local Streets and Roads (Should match Table 2: Column P)</b>	<b>Total Other MB Expenditures</b>	<b>Non-MB Funding Source</b>	<b>Expenditures</b>
\$ 68,113	\$ 278,117	\$ -	\$ 277,864	\$ 68,366	\$ 69,973	\$ -	\$ -	\$ -	\$ 69,973	Fares**	
<b>VERIFICATION CHECK:</b> Values to the bottom right are automatically drawn from Table 1 and Table 2 (corresponding expenditures fund totals) to ensure accurate reporting. These numbers must match each other.			<b>Total from Table 1:</b>	\$ 277,864	\$ 69,973	\$ -	\$ -	\$ -			
			<b>Total from Table 2:</b>	\$ 277,864	\$ 69,973	\$ -	\$ -	\$ -			

**Column Descriptions**

<b>MB Unspent Balance:</b>	<b>MB Pass-through Revenue:</b>	<b>MB Pass-through Interest:</b>	<b>MB Expenditures:</b>	<b>Other Measure B: Minimum Service Level Fund</b>	<b>Other Measure B: Paratransit Gap Grant Fund</b>	<b>Other Measure B: Stabilization Fund</b>	<b>Other Measure B: Local Streets &amp; Roads</b>
Value must match the agency audit report figure for the ending MB balance reported in FY 11-12.	Value is the actual MB revenues for FY 12-13.	Value is the MB Pass-through Interest earned on unspent funds during FY 12-13.	Value must match the agency audit report figure AND total sum of MB pass-through expenditures calculated on Table 2: Column L.	The Minimum Service Level expenditure figured entered into Table 1 must match with Table 2 Column M AND the value listed in the agency's audit report.	The Paratransit Gap Grant expenditure figured entered into Table 1 must match with Table 2 Column N AND the value listed in the agency's audit report.	The Stabilization Fund expenditure figured entered into Table 1 must match with Table 2 Column O AND the value listed in the agency's audit report.	The Measure B Local Streets and Roads includes expenditures from Local and Streets and Roads pass-through funds used for Paratransit activities. The Local Streets and Roads expenditure figured entered into Table 1 must match with Table 2 Column P AND the value listed in the agency's audit report. Do not include Measure B Capital Project expenses.

**NOTE:**

- 1) The numbers on Table 1 must be consistent with your Audited Financial Statements.**
- 2) The expenditures inputted in Table 1 must match expenditures calculated on Table 2.**

<b>VERIFICATION CHECK:</b> Values to the bottom right are automatically drawn from Table 1 and Table 2 (sum of column Q and R) to ensure accurate reporting. Table 1's non-Measure B expenditures values must match the sum of Table 2's non-Measure B expenditures.	<b>Total Non-MB:</b>	\$ -
	<b>Total Non-MB Table 1:</b>	\$ -
	<b>Total Non-MB Table 2:</b>	\$ -

**Additional Information:** Use the Box Below to clarify revenues and expenditures.

Starting MB Balance for FY 12-13 has intermixed revenues from Non Measure B Sources of \$5,730. A total of \$69,973 was received for our FY 12-13 Minimum Service Level Grant; however, these funds were not received until November 2013 - and were not deposited into the City's FY 12-13 financial records. MB Pass-through Fund Revenues does not include MSL Revenues (\$349,410-\$71,293=\$278,117). Per the Audited Financial Statement, Revenues of \$349,410 includes \$71,293 of MSL Revenues. The \$6,500 per Audited Financial Statement are revenues from the Flex Shuttle Program which are no longer required to report on your compliance reports. Per Audited Financial Statement End of Year Balance of \$76,186 differs from Ending MB Pass-through Fund Balance by \$7,820 due to \$6,500 of Sidewalk Repair and \$1,320 difference between MSL Revenues and Expenditures not included on Compliance Report as it is no longer required to report this revenue.

\* Non-Measure B Funding includes any non-Measure B funding sources such as state, federal, or local funding.

\*\*Report Fare revenues and expenditures in this section. Inputted Fare expenditures must match reported Fare expenditures from Table 2 (Column R).

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**TABLE 2**  
**PARATRANSIT PROGRAM**  
**Measure B Expenditures and Accomplishments (FY 2012-13)**

AGENCY NAME: **City of San Leandro**  
DATE: **12/10/2013**

Project Description								Status	Deliverables				Expenditures FY 12-13							Column T	
Index	Local Project ID Number	Project Category <i>Drop-down Menu</i>	Project/Program Phase <i>Drop-down Menu</i>	Project Type <i>Drop-down Menu</i>	Service/Program/Project Name	Project Description	Project Benefits/Needs This Service Meets <i>(describe project's benefit to the implementation area e.g. medical, grocery, recreation, regional trips, etc.)</i>	Project Status <i>(at the end of FY 12-13)</i>  <i>Drop-down Menu</i>	Quantity Completed in FY 12-13 <i>(numerical value only)</i>	Quantity Type Description <i>Drop-down Menu</i>	Description <i>(other details about unit or quantity)</i>	Estimated Completed Quantity Funded by Measure B FY 12-13 <i>(auto calculates)</i>	Column L**	Column M**	Column N**	Column O**	Column P**	Column Q	Column R	Column S	Column T
													MB Pass-through Paratransit Expenditures	Other MB Paratransit Expenditures MSL Fund	Other MB Paratransit Expenditures Paratransit Gap Grant Fund	Other MB Paratransit Expenditures Stabilization Fund	Other MB Paratransit Local Streets and Roads Fund	Non-MB Funding Expenditures <i>(federal &amp; state grants, city/local funds, etc.)</i>	Non-MB Fares <i>(cash fares, scrip/voucher purchases, fares retained by vendors or paid by third-party sponsors)</i>	Total Project Cost in FY 12-13 <i>(L+M+N+O+P+Q+R+S)</i> <i>(auto calculates)</i>	Enter the Contract amount if \$50K or more of this Project was for an Individual Contract
1		Senior and Disabled Services	Operations	Shuttle or Fixed-route Trips	Flex Shuttle Paratransit Program	Fixed route shuttle service with two interconnecting loops, a north route and a south route.	Provides transportation for shopping, banking, recreation, doctor appointments and other life needs.	Continuing or Ongoing	17,086	Trips (one-way)		17,086.0	\$ 277,864							\$ 277,864	\$ 186,994
2		Senior and Disabled Services	Operations	City-based Door-to-Door	Medical Shuttle Transportation Service	Door-to-Door transportation for medical trips (funded by MSL Grant).	Provides door-to-door transportation services for medical appointments within Alameda County.	Continuing or Ongoing	968	Trips (one-way)		968.0		\$ 69,973						\$ 69,973	
3												#DIV/0!								\$ -	
4												#DIV/0!								\$ -	
5												#DIV/0!								\$ -	
6												#DIV/0!								\$ -	
7												#DIV/0!								\$ -	
8												#DIV/0!								\$ -	
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24												#DIV/0!								\$ -	
25												#DIV/0!								\$ -	
<b>TOTALS:</b>												\$ 277,864	\$ 69,973	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 347,837	

Note: Definitions for each drop-down menu appear as Comments (scroll over the column title or in the Review mode, choose "Show All Comments"). The document is set up to print Comments at the end.

\* Column K: (Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity  
\*\* Columns L-R: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.

**Column A Project Category Note:**

Disabled Services: Services primarily created for mobility for people with disabilities.  
Meals on Wheels: Delivery of meals.  
Senior & Disabled Services: Transportation services for seniors and people with disabilities.  
Senior Services: Services primarily created for senior mobility.  
Other: Use Other if none of the above apply, and define other by selecting Project Type (Column C) and providing Project Description (Column E).

**Column J Note:**

If trip services were provided, describe the type and estimated quantities of the trips which were delivered such as passenger trips, same-day trips, taxi-trips, lift-assisted, group trips, etc.

**Additional Information:** Use the Box Below to clarify expenses or to provide additional information.

The Minimum Service Level (MSL) grant is administered by the City of San Leandro under a separate project number than the Flex shuttle program. The total amount of funds received (\$69,973) accounts for total expenditure amounts for the service provider, as well as a percentage of staff time spent administering this program.

**Pull Down Menu Options**

Disabled Services	Scoping, Feasibility, Planning	ADA-mandated Services	Planning in FY 12-13	Consumers Trained
Meals on Wheels	Environmental	Capital Expenditure/Purchase	Initiated in FY 12-13	Contacts Made (outreach program only)
Senior and Disabled Services	PS&E	City-based Door-to-Door	Continuing or Ongoing	Meals Delivered
Senior Services	Right-of-Way	Customer Service and Outreach	Closed Out in FY 12-13	Trips (one-way)
Other	Construction	Group Trips		Scholarships Provided
	Maintenance	Management/Overhead/Staffing		Other (describe in Column J)
	Operations	Meal Delivery		
	Project Completion/Closeout	Mobility Management/Travel Training		
	Other	Same Day/Taxi Program		
		Scholarship/Subsidized Fare		
		Shuttle or Fixed-route Trips		
		Volunteer Driver Program		
		Other (describe in Column E)		

**Cell:** C12**Comment:** Project Category:

Disabled Services: Services primarily created for mobility for people with disabilities.  
 Meals on Wheels: Delivery of meals.  
 Senior & Disabled Services: Transportation services for seniors and people with disabilities.  
 Senior Services: Services primarily created for senior mobility.  
 Other: Use Other if none of the above apply, and define other by selecting Project Type (Column C) and providing Project Description (Column E).

**Cell:** D12**Comment:** Project Phase:

Scoping, Feasibility, Planning: Early capital project phases, such as project scoping, feasibility studies, and planning.  
 Environmental: Preparation of environmental documents, such as those related to the California Environmental Quality Act (CEQA) or the National Environmental Policy Act (NEPA).  
 Right-of-Way: Preparing documentation needed to secure or dispose of property rights for project.  
 Plans, Specifications and Engineering (PS&E): Development of the preliminary engineering and engineering estimates.  
 Construction: Construction of a new capital project.  
 Maintenance: Maintenance, repairs, renovation, or upgrade of existing facility or infrastructure.  
 Operations: Operations such as transit, which may include routine maintenance and procurement, or lease of vehicles/equipment; intelligent transportation systems; or corridor system management.  
 Project Completion/Closeout: Inspection/project acceptance, final invoicing, final reporting, and processes for closing out project.  
 Other: Use if none of the above apply, and define the project phase by selecting Project Type (Column C) and describe the phase under Project Description (Column E).

**Cell:** E12**Comment:** Project Type:

ADA-mandated Services: Includes mandated public transportation service for people unable to independently use the fixed route bus service.  
 Capital Expenditure or Purchase: Expenditure or purchase of equipment, vehicles, or facilities.  
 City-based Door-to-Door: Pre-scheduled, accessible, door-to-door service provided by the city. Provides similar level of service to mandated ADA services; designed to fill gaps not met by ADA-mandated providers and/or relieve ADA-mandated providers of some trips.  
 Customer Service and Outreach: Staffing and benefits for customer service as well as costs associated with marketing, education, outreach, and promotional campaigns and programs.  
 Group Trips: One-way passenger trips considered group trips. Includes vehicle operation and contracts. See Individual Demand-response Trips.  
 Management/Overhead/Staffing: Staffing and benefits to manage programs, projects, and services.  
 Meal Delivery: Costs associated with vehicle operation, scheduling, dispatching, vehicle maintenance, and supervision for the purpose of delivering meals, whether provided in-house, through contracts, via taxicab, or by grantees.  
 Mobility Management/Travel Training: Covers a wide range of activities, such as travel training, trip planning, and brokerage. Does not include provision of trips. This is considered "non-trip provision".  
 Same Day/Taxi Program: Provides a same day, curb-to-curb service intended for situations when consumers cannot make their trip on a pre-scheduled basis; allows eligible consumers to use taxis at a reduced fare.  
 Scholarship/Subsidized Fare Program: Program to subsidize any services for customers who are low-income and can demonstrate finance need.  
 Shuttle or Fixed-route Trips: Shuttle or fixed-route bus service, for example. Includes vehicle operation and contracts.  
 Volunteer Driver Program: Pre-scheduled, door-through-door services that are generally not accessible; rely on volunteers to drive eligible consumers for critical trip needs, such as medical trips. May also have an escort component.  
 Other: Use if none of the above apply. Describe the Type under Project Description (Column E).

**Cell:** I12**Comment:** Project Status:

Choose project status on June 30, 2013:  
 - Planning in FY 12/13,  
 - Initiated in FY 12/13,  
 - Continuing or Ongoing, or  
 - Closed Out in FY 12/13.

**Cell:** J12

**Comment:** Quantity Completed includes itemizations such as the total number of one-way passenger trips, consumers trained, meals delivered, tickets purchased, etc.

**Cell:** K12**Comment:** Quantity Type Description:

Consumers Trained: Individuals who received travel trainings related to mobility management/travel training programs.  
 Contacts Made: Individuals contacted during public outreach events related to mobility management/travel training programs.  
 Meals Delivered: Number of meals delivered to individuals.  
 Scholarships Provided: Number of scholarship/scrip vouchers distributed.  
 Trips: Any type of one-way trip, including taxi, same day service, passenger trips, accessibility trips, etc.  
 Other: If Trip Type is not applicable to your program, choose Other and provide a description in Column K.

**Cell:** M12

**Comment:** Completed Quantity funded by MB FY 12-13: This column auto-calculates based on the following.

(Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity



**TABLE 3**  
**PARATRANSIT PROGRAM**  
**Measure B Planned Projects and Fund Reserves**

AGENCY NAME: **City of San Leandro**  
DATE: **12/10/2013 (Revised 2/19/14)**

**Directions**  
There are FOUR Sections on this worksheet to be completed by the local agency.  
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.  
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

**AUTO CALCULATED REFERENCE TABLES**

**Auto Box 1** - Provides a Summary of Measure B Funds Available in FY 13-14. The total in the GREEN box is the amount to be allocated to the FY 13-14 through FY 16-17 Planned Projects and Fund Reserves (ODD numbered boxes).  
**Auto Box 2** - Provides a tracking summary comparison of Measure B FY 12-13 Planned Expenditures and Actual Expenditures.  
**Auto Box 3** - Total Measure B Summary for FY 13-14 through FY 16-17 using the available Measure B funds available (GREEN box).

BOX 1		BOX 2				
Total Measure B Available in FY 13-14		Total Measure B FY 12-13 Planned vs. Actual Expenditures				
FY 12-13 Measure B Ending Pass-through Balance <i>(from Table 1: Column E)</i>	\$ 68,366					
<b>Reported FY 12/13 Balances</b>						
FY 12/13 Planned Project Balance	\$ -	MB Planned Projects	\$ 197,785	\$ 277,864	\$ (80,079)	-40%
FY 12/13 Capital Reserve Balance	\$ -	MB Capital Reserve	\$ -	\$ -	\$ -	#DIV/0!
FY 13/14-15/16 Capital Reserve <i>(original)</i>	\$ -					
FY 13/14-15/16 Capital Reserve	\$ 55,413					
FY 12/13 Operational Reserve Balance	\$ -					
FY 12/13 Undesignated Reserve Balance	\$ -					
FY 12/13 Actual vs Projected Revenue Variance	\$ 7,223					
<b>Remaining (rollover) Measure B Balance</b>	\$ 62,636					
subtract FY 13-16 reserve window commitments	\$ -					
<b>FY 13-14 Uncommitted rollover amount</b>	\$ 62,636					
FY 13-14 Measure B Projected Pass-through Revenue	\$ 279,603					
<b>Total FY 13-14 Measure B Funds Available</b>	\$ <b>342,239</b>					

BOX 3					
Total Measure B FY 13-14 Funding Allocation Summary					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	TOTAL
MB Planned Projects	\$ 329,603				\$ 329,603
MB Capital Reserve	\$ -				\$ -
MB Operational Reserve	\$ 12,636				\$ 12,636
MB Undesignated Reserve	\$ -				\$ -
<b>TOTAL MEASURE B</b>	\$ <b>342,239</b>	\$ -	\$ -	\$ -	\$ <b>342,239</b>

**NOTE:**  
Alameda CTC may request additional information to determine recipient's compliance with the Reserve and Timely Use of Fund Policies.

**SECTION 1: Measure B Planned Projects (unreserved funds)**

Box 4							
FY 12-13 MEASURE B PLANNED PROJECTS (unreserved funds)							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			Reason for positive or negative balance?
				Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1	N/A	Paratransit Senior Services FY 12-13	Operations	\$ 197,785	\$ 277,864	\$ (80,079)	Our FY 12-13 expenditure plans did not account for staff expenditures, only the service provider contract.
			<b>Total</b>	\$ 197,785	\$ 277,864	\$ (80,079)	
2			Phases			\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
3			Phases			\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
4			Phases			\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
5			Phases			\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
6			Phases			\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
7			Phases			\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
8			Phases			\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
9			Phases			\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
10			Phases			\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
11			Phases			\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
12			Phases			\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	
13			Phases			\$ -	
			<b>Total</b>	\$ -	\$ -	\$ -	

Box 5						
FY 13-14 MEASURE B PLANNED PROJECTS (unreserved funds)						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
			<b>Total</b>	\$ 329,603		
2			Phases			
			<b>Total</b>	\$ -		
3			Phases			
			<b>Total</b>	\$ -		
4			Phases			
			<b>Total</b>	\$ -		
5			Phases			
			<b>Total</b>	\$ -		
6			Phases			
			<b>Total</b>	\$ -		
7			Phases			
			<b>Total</b>	\$ -		
8			Phases			
			<b>Total</b>	\$ -		
9			Phases			
			<b>Total</b>	\$ -		
10			Phases			
			<b>Total</b>	\$ -		
11			Phases			
			<b>Total</b>	\$ -		
12			Phases			
			<b>Total</b>	\$ -		
13			Phases			
			<b>Total</b>	\$ -		





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## Measure B Expenditures Across All Programs FY 12-13 Report Card

### City of San Leandro

#### FY 12- 13 Planned Projects

Program	Planned Expenditures FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Unspent Percentage
Bicycle and Pedestrian	\$ 148,182	\$ 69,540	\$ 78,642	53%
Local Streets and Roads (Local Transportation)	\$ -	\$ -	\$ -	#DIV/0!
Paratransit	\$ 197,785	\$ 277,864	\$ (80,079)	-40%
<b>Totals:</b>	<b>\$ 345,967</b>	<b>\$ 347,404</b>	<b>\$ (1,437)</b>	<b>0%</b>

#### FY 12- 13 Capital Fund Reserve

Program	Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Unspent Percentage
Bicycle and Pedestrian	\$ 1,191,624	\$ 277,684	\$ 913,940	77%
Local Streets and Roads (Local Transportation)	\$ 930,459	\$ 628,897	\$ 301,562	32%
Paratransit	\$ -	\$ -	\$ -	#DIV/0!
<b>Totals:</b>	<b>\$ 2,122,083</b>	<b>\$ 906,581</b>	<b>\$ 1,215,502</b>	<b>57%</b>

#### FY 12- 13 Operations Fund Reserve

Program	Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Unspent Percentage
Bicycle and Pedestrian	\$ -	\$ -	\$ -	#DIV/0!
Local Streets and Roads (Local Transportation)	\$ -	\$ -	\$ -	#DIV/0!
Paratransit	\$ 135,492	\$ 80,079	\$ 55,413	41%
<b>Totals:</b>	<b>\$ 135,492</b>	<b>\$ 80,079</b>	<b>\$ 55,413</b>	<b>41%</b>

#### FY 12- 13 Undesignated Fund Reserve

Program	Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Unspent Percentage
Bicycle and Pedestrian	\$ -	\$ -	\$ -	#DIV/0!
Local Streets and Roads (Local Transportation)	\$ -	\$ -	\$ -	#DIV/0!
Paratransit	\$ -	\$ -	\$ -	#DIV/0!
<b>Totals:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>



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