

**TABLE 1
BICYCLE AND PEDESTRIAN PROGRAM
Measure B Revenues and Expenditures**

AGENCY NAME: **City of Union City**
DATE: **12/10/2013 (revised 2/20/14)**

Column A	Column B	Column C	Column D	Column E
Measure B Pass-through Funds FY 12-13				
Starting MB Balance	MB Pass-through Revenues and Expenditures			Ending MB Balance
FY 11-12 Pass-through + Interest Unspent MB Fund Balance	FY 12-13 MB Pass-through Fund Revenue	FY 12-13 MB Pass-through Fund Interest	FY 12-13 MB Pass-through Fund Expenditures (Must match Table 2: Column L)	Ending MB Pass-through Fund Balance
\$ 976,835	\$ 198,947	\$ 2,832	\$ 815,782	\$ 362,832
VERIFICATION CHECK: Values to the bottom right are automatically drawn from Table 1 and Table 2 (corresponding expenditures fund totals) to ensure accurate reporting. These numbers must match each other.		Total from Table 1:	\$ 815,782	
		Total from Table 2:	\$ 815,782	

Column F	Column G	Column H
Other Measure B Funds FY 12-13		
Other MB Expenditures Discretionary Grant Fund (Must match Table 2: Column M)	Other MB Expenditures Local Streets and Roads Fund (Must match Table 2: Column N)	Total Other MB Expenditures
\$ -	\$ 366,318	\$ 366,318
\$ -	\$ 366,318	
\$ -	\$ 366,318	

Column I	Column J
Non-Measure B Funds FY 12-13	
List the specific types of non-Measure B Funding.*	
Non-MB Funding Source	Non-MB Expenditures (Should match Table 2: Column O)
VRF	\$ 242,258
Gas Tax	\$ 12,338
Capital Projects Fund	\$ 752,161
Total Non-MB:	\$ 1,006,757
Total Non-MB Table 1:	\$ 1,006,757
Total Non-MB Table 2:	\$ 1,006,757

Column Descriptions

MB Unspent Balance: Value must match the local agency's audit report figure for the ending MB balance reported in FY 11-12.

MB Pass-through Revenue: Value is the actual MB revenues for FY 12-13.

MB Pass-through Interest: Value is the MB Pass-through Interest earned on unspent funds during FY 12-13.

MB Expenditures: Value must match the agency audit report figure AND total sum of MB pass-through expenditures calculated on Table 2: Column L.

Other Measure B Discretionary Grant Fund
This includes Measure B Bicycle/Pedestrian grant expenditures.
Dollar figures entered into Table 1 must match with Table 2 Column M AND the value listed in the agency's audit report.

Other Measure B: Local Streets & Roads
This includes expenditures from Local Streets and Roads pass-through funds used for Bicycle/Pedestrian projects.
Dollar figures entered into Table 1 must match with Table 2 Column N AND the value listed in the agency's audit report.
Do not include Measure B Capital Project Expenses.

NOTES

- 1) The numbers on Table 1 must be consistent with your Audited Financial Statements.
- 2) The expenditures inputted in Table 1 must match expenditures calculated on Table 2.

VERIFICATION CHECK: Values to the bottom right are automatically drawn from Table 1 and Table 2 (Column O) to ensure accurate reporting. These numbers must match each other.

Non-Measure B Funding includes any non-Measure B funding sources such as state, federal, or local funding.

Additional Information: Use the Box Below to clarify revenues and expenditures.

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TABLE 2
BICYCLE AND PEDESTRIAN PROGRAM
Measure B Expenditures and Accomplishments (FY 2012-13)

AGENCY NAME: **City of Union City**
 DATE: **12/10/2013 (revised 2/20/14)**

Project Description							Status	Deliverables				Expenditures FY 12-13					Approvals and Plans			
Index	Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I	Column J	Column K*	Column L**	Column M**	Column N**	Column O	Column P	Column Q	Column R	Column S	
Index No.	Local Project ID Number	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description	Project Benefits <i>(describe project's benefit to the implementation area)</i>	Project Status <i>(at the end of FY 12-13)</i> <i>(Drop-down Menu)</i>	Quantity Completed in FY 12-13	Units for Quantity <i>(Drop-down Menu)</i>	Description <i>(other details about unit or quantity)</i>	Estimated Completed Quantity Funded by Measure B FY 12-13 <i>(auto calculates)</i>	MB Pass-through Bike/Ped Expenditures	Other MB Bike/Ped Expenditures Countywide Discretionary Fund	Other MB Bike/Ped Expenditures Local Streets and Roads Fund	Non-MB Funding Expenditures <i>(federal & state grants, city/local funds, etc.)</i>	Total Project Cost in FY 12-13 <i>(L+M+N+O= P)</i> <i>(auto calculates)</i>	Enter the Contract amount if \$50K or more of this Project was for an Individual Contract	Did the Governing Board Approve this Project? <i>(Drop-down Menu)</i>	Is this Project in a Countywide Bicycle or Pedestrian Plan, if so which one? <i>(Drop-down Menu)</i>
1	90615	Bike and Ped	Construction	Safety Improvements	Alvarado Blvd./Union City Blvd. Intersection Improvements	Reconfigure intersection to improve safety	Extend 1/2 mile of Class II bike lane in each direction	Closed-Out in FY 12-13	5,280	Linear Feet	Add 1/2 mile of bike lane in each direction for a total of 1 mile.	2,265.9	\$ 537,000		\$ 210,893	\$ 994,885	\$ 1,742,778	\$ 1,624,554	Yes	Neither Plan
2	91012	Bike and Ped	Maintenance	Safety Improvements	Citywide Trail System Rehabilitation	Remove roots, bumps and repave trails	Keep trails safe for bicyclists and peds.	Closed-Out in FY 12-13	3,930	Square Feet		3,930.0	\$ 48,523				\$ 48,523		No	Neither Plan
3	91118	Bike and Ped	Construction	Safety Improvements	Smith Street Smart Crosswalk	Install 3 stamped color concrete crosswalks and 1 flashing ped x-ing sign.	Allow peds to cross Smith St. safely in vicinity of park where weekly farmers market is held.	Closed-Out in FY 12-13	1	Other <i>(describe in Column J)</i>	Please see Column E for details.	1.0	\$ 206,411				\$ 206,411	\$ 202,752	Yes	Neither Plan
4	91201	Bike and Ped	Construction	Bikeways (non-Class I)	2012-13 Citywide Overlay	Replace bike lanes, markings and crosswalks following pavement overlays	Retain and refresh Bike & Ped facilities on major streets following overlay project	Closed-Out in FY 12-13	1	Other <i>(describe in Column J)</i>	Replace impacted striping and crosswalks after overlays	0.9	\$ 18,306		\$ 155,424	\$ 11,872	\$ 185,602	\$ 1,140,000	Yes	Neither Plan
5	91209	Pedestrian	Scoping, Feasibility, Planning	Sidewalks and Ramps	Meyers Dr. Sidewalk Project	Install sidewalk along west side of Meyers Dr.	Allow students from the adjacent Logan High School to walk on sidewalk instead of on street pavement	Continuing/Ongoing	1	Other <i>(describe in Column J)</i>	Surveying and document preparation prior to preparing PS&E	1.0	\$ 5,542				\$ 5,542		Yes	Neither Plan
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TOTALS:												\$ 815,782	\$ -	\$ 366,318	\$ 1,006,757	\$ 2,188,856	\$ 2,967,306			

Note: Definitions for each drop-down menu appear as Comments (scroll over the column title or in the Review mode, choose "Show All Comments"). The document is set up to print Comments at the end.

Additional Information: Use the Box Below to clarify expenses or to provide additional information.

* Column K: (Total Measure B Dollars Spent X Total Quantity) / Total Project Cost = Total Measure B-Funded Quantity
 ** Columns L-N: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.

Cell: C11

Comment: Project Category:

- Bicycle: Bicycle project.
- Bike/Pedestrian: Bicycle and pedestrian project.
- Pedestrian: Pedestrian project.

Cell: D11

Comment: Project Phase:

- Scoping, Feasibility, Planning: Early capital project phases, such as project scoping, feasibility studies, and planning.
- Environmental: Preparation of environmental documents, such as those related to the California Environmental Quality Act (CEQA) or the National Environmental Policy Act (NEPA).
- Right-of-Way: Preparing documentation needed to secure or dispose of property rights for project.
- Plans, Specifications and Engineering (PS&E): Development of the preliminary engineering and engineering estimates.
- Construction: Construction of a new capital project.
- Maintenance: Maintenance, repairs, renovation, or upgrade of existing facility or infrastructure.
- Operations: Operations such as transit, which may include routine maintenance and procurement, or lease of vehicles/equipment; intelligent transportation systems; or corridor system management.
- Project Completion/Closeout: Inspection/project acceptance, final invoicing, final reporting, and processes for closing out project.
- Other: Use if none of the above apply, and define the project phase by selecting Project Type (Column C) and describe the phase under Project Description (Column E).

Cell: E11

Comment: Project Type:

- Bike Parking: Bike racks and lockers, bike shelters, attended bike parking facilities, and bike parking infrastructure.
- Bikeways (non-Class I): Bike lanes (Class II), bike boulevards, side paths, bike routes (Class III), at-grade bike crossings. Includes bikeway maintenance.
- Bridges and Tunnels: Bicycle-pedestrian crossings above or below grade.
- Education and Promotion: Marketing, education, information, outreach, promotional campaigns, and programs.
- Master Plan: Bicycle and/or pedestrian master plan development.
- Multiuse Paths (Class I): Pathways (Class I) for bicyclists, pedestrians, and other non-motorized modes. Includes maintenance of multiuse paths.
- Pedestrian Crossing Improvements: At-grade pedestrian crossing improvements such as crosswalks, roadway/geometric changes, or reconfiguration specifically benefiting pedestrians.
- Safety Improvements: Infrastructure improvements for bicyclists and pedestrians not covered by other project types on the list.
- Sidewalks and Ramps: New sidewalks, sidewalk maintenance, curb ramps, stairs/ramps for pedestrian and Americans with Disabilities Act access.
- Signage: Warning, regulatory, way finding, or informational signage. Includes signage maintenance.
- Signals: New traffic signals or crossing signals for pedestrians and/or bicyclist, signal upgrades, countdown signals, audible signals, and video detection.
- Staffing: Salary and benefits for staff to support projects, programs, or services.
- Traffic Calming: Infrastructure primarily aimed at slowing down motor vehicle traffic.
- Other: Use if none of the Project Types apply or for projects that consist of multiple types of improvements. Describe the type under Project Description (Column E).

Cell: I11

Comment: Project Status:

- Choose project status on June 30, 2013:
- Planning in FY 12/13,
- Initiated in FY 12/13,
- Continuing or Ongoing, or
- Closed Out in FY 12/13.

Cell: J11

Comment: Quantity Complete includes itemizations such as square feet, lane miles, linear feet, etc.

Cell: K11

Comment: Units for Quantity:

Select from the drop-down menu and add any details about the unit or quantity in Column J.

Lane Miles: Measurement to describe length of roadway, street improvements, and bicycle facilities.

Linear Feet: Measurement to describe sidewalk and pedestrian facilities improvement lengths.

Square Feet: Measurement to describe building, floor plan specifications, landscaping, etc.

Cell: M11

Comment: Completed Quantity funded by Measure B FY 12-13: This column auto-calculates based on the following.

$$(\text{Total Measure B Dollars Spent} \times \text{Total Quantity}) / \text{Total Project Cost} = \text{Total Measure B-Funded Quantity}$$

BICYCLE AND PEDESTRIAN PROGRAM
Measure B Planned Projects and Fund Reserves

AGENCY NAME: City of Union City
DATE: 12/10/2013 (revised 2/20/14)

Directions
There are FOUR Sections on this worksheet to be completed by the local agency.
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

AUTO CALCULATED REFERENCE TABLES

Auto Box 1 - Provides a Summary of Measure B Funds Available in FY 13-14. The total in the GREEN box is the amount to be allocated to the FY 13-14 through FY 16-17 Planned Projects and Fund Reserves (ODD numbered boxes).
Auto Box 2 - Provides a tracking summary comparison of Measure B FY 12-13 Planned Expenditures and Actual Expenditures.
Auto Box 3 - Total Measure B Summary for FY 13-14 through FY 16-17 using the available Measure B funds available (GREEN box).

BOX 1		BOX 2				
Total Measure B Available in FY 13-14		Total Measure B FY 12-13 Planned vs. Actual Expenditures				
FY 12-13 Measure B Ending Pass-through Balance <i>(From Table 1: Column E)</i>	\$ 362,832					
Reported FY 12/13 Balances		FY 12-13 Reported Planned	FY 12-13 Actual Expenditures	FY 12-13 Unspent Amount	% Unspent	
FY 12/13 Planned Project Balance	\$ 6,923	\$ 621,128	\$ 614,205	\$ 6,923	1%	
FY 12/13 Capital Reserve Balance	\$ (161,577)					
FY 13/14-15/16 Capital Reserve <i>(original)</i>	\$ 392,332					
FY 12/13 Operational Reserve Balance	\$ 95,500					
FY 12/13 Undesignated Reserve Balance	\$ 19,000					
FY 12/13 Actual vs Projected Revenue Variance	\$ 10,654					
Remaining (rollover) Measure B Balance	\$ 362,832					
<i>subtract FY 13-16 reserve window commitments</i>	\$ 230,755					
FY 13-14 Uncommitted rollover amount	\$ 132,077					
FY 13-14 Measure B Projected Pass-through Revenue	\$ 197,160					
Total FY 13-14 Measure B Funds Available	\$ 329,237					

BOX 3					
Total Measure B FY 13-14 Funding Allocation Summary					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	TOTAL
MB Planned Projects	\$ 44,602				\$ 44,602
MB Capital Reserve	\$ -	\$ 166,339	\$ -	\$ -	\$ 166,339
MB Operational Reserve	\$ 98,580				\$ 98,580
MB Undesignated Reserve	\$ 19,716				\$ 19,716
TOTAL MEASURE B	\$ 162,898	\$ 166,339	\$ -	\$ -	\$ 329,237

Any unspent FY 12-13 Measure B Capital Fund Reserve Amount will require a request to reallocate the funds to outer years of the FY 12-13 through FY 15-16 Reserve Window (Blue lines).

NOTE:
Alameda CTC may request additional information to determine recipient's compliance with the Reserve and Timely Use of Fund Policies.

Must equal to FY 13-14 Measure B Funds Available (Green Box, Total Box 1).

SECTION 1: Measure B Planned Projects (unreserved funds)

Box 4							
FY 12-13 MEASURE B PLANNED PROJECTS (unreserved funds)							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			
				Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Reason for positive or negative balance?
1	91201	Citywide Overlay Program	Construction	\$ 18,306	\$ 18,306	\$ -	All planned funds expended.
			Total	\$ 18,306	\$ 18,306	\$ -	
2	91118	Smith Street Smart Crosswalk Project	Construction	\$ 206,411	\$ 206,411	\$ -	All planned funds expended.
			Total	\$ 206,411	\$ 206,411	\$ -	
3	90615	Union City Sports Center Access at Union City Blvd	Construction	\$ 363,043	\$ 363,043	\$ -	Project was expedited and more funds than originally anticipated were spent during this reporting period.
			Total	\$ 363,043	\$ 363,043	\$ -	
4	91012	Citywide Trail System Rehabilitation	Construction	\$ 33,368	\$ 20,903	\$ 12,465	Trail repairs cost more than estimated due to the larger amount repaired.
			Total	\$ 33,368	\$ 20,903	\$ 12,465	
5	91209	Meyers Dr. Sidewalk Project			\$ 5,542	\$ (5,542)	
			Total	\$ -	\$ 5,542	\$ (5,542)	
6							
			Total	\$ -	\$ -	\$ -	
TOTAL FY 12-13 PLANNED VS ACTUAL EXPENDITURES				\$ 621,128	\$ 614,205	\$ 6,923	1% Unspent Percentage

Box 5						
FY 13-14 MEASURE B PLANNED PROJECTS (unreserved funds)						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
1	91012	Citywide Trail System Rehabilitation	Construction	\$ 30,269	Yes	Annual/Ongoing maintenance of City's Trail System.
			Total	\$ 30,269		
2	91209	Meyers Dr. Sidewalk Project	PS&E	\$ 12,000	Yes	PS&E was prepared in-house by City Staff and project was bid. Construction to begin in January 2014 and expected to be completed within FY 13-14.
			Total	\$ 12,000		
3	91301	2013-14 Citywide Overlay	Construction	\$ 2,333	Yes	Measure B funds will be used to help closeout this overlay project.
			Total	\$ 2,333		
4						
			Total	\$ -		
5						
			Total	\$ -		
6						
			Total	\$ -		
TOTAL FY 13-14 PLANNED PROJECTS				\$ 44,602		

**TABLE 3
BICYCLE AND PEDESTRIAN PROGRAM
Measure B Planned Projects and Fund Reserves**

AGENCY NAME: City of Union City
DATE: 12/10/2013 (revised 2/20/14)

Directions
There are FOUR Sections on this worksheet to be completed by the local agency.
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

SECTION 2: Measure B Capital Fund Reserve

Index		Local Project ID Number	Project Name	Original and Revised Plans		Phase	FY 12-13 (PRIOR YEAR'S) PLAN			Capital Fund Reserves FY 13-14 through FY 16-17 Planned Capital Reserve Expenditures				Total By Phase, Original FY 13-16 + FY 14-17 Window	Describe the Project Status				
							Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17			Original FY 13-16 Window Total	New FY 14-17 Window Total		
BOX 6 Capital Fund Reserves FY 12-13 Planned vs Actual Expenditures																			
1	90615	Union City Sports Center Access at Union City Blvd	Original Plan	Construction												This project was expedited and all needed Measure B funds were expended in FY 12-13, including the \$106,092 originally planned to be spent in FY 13-14. Therefore, no funds are needed for this project in the Capital Fund Reserves.			
			Actual (Revised) Plan	Construction															
			New FY 14-17 Window	PS&E															
			Original Plan	Construction															
			Actual (Revised) Plan	Construction															
			New FY 14-17 Window	Construction															
			New Phase Line																
			New Phase Line																
			Total Project Cost																
			YEARLY TOTALS																
2	91012	Citywide Trail System Rehabilitation	Original Plan	Construction											More funds than planned were expended in FY 12-13 and no CFRs are needed or reserved for this project.				
			Actual (Revised) Plan	Construction															
			New FY 14-17 Window	Construction															
			Original Plan																
			Actual (Revised) Plan																
			New FY 14-17 Window																
			New Phase Line																
			New Phase Line																
			Total Project Cost																
			YEARLY TOTALS																
3	99999	Pedestrian Bridge Rehabilitation	Original Plan	Construction											This project has encountered delays and the funds reserved under Capital Funds Reserve have been reallocated to future years as shown.				
			Actual (Revised) Plan	Construction															
			New FY 14-17 Window	Construction															
			Original Plan																
			Actual (Revised) Plan																
			New FY 14-17 Window																
			New Phase Line																
			New Phase Line																
			Total Project Cost																
			YEARLY TOTALS																
4	91209	Meyers Dr Sidewalk Project	Original Plan	other											Union City originally planned \$38,100 for this project. Union City has revised its plan and used only \$5,542 in FY 12/13 under Planned Projects. The remaining balance has been reallocated within the Capital fund Reserve in the amount of \$32,558.				
			Actual (Revised) Plan	other															
			New FY 14-17 Window	other															
			Original Plan	Scoping, Feasibility, Planning															
			Actual (Revised) Plan	Scoping, Feasibility, Planning															
			New FY 14-17 Window	Scoping, Feasibility, Planning															
			New Phase Line																
			New Phase Line																
			Total Project Cost																
			YEARLY TOTALS																
5	14-06	FY 14-15 Sidewalk Repair Project	Original Plan	Construction											No funds are available or reserved under Capital Funds Reserve to be used for this project. Union City originally planned \$122,655. Union City has revised its plan and reallocated most of this balance to the projects below.				
			Actual (Revised) Plan	Construction															
			New FY 14-17 Window	Construction															
			Original Plan																
			Actual (Revised) Plan																
			New FY 14-17 Window																
			New Phase Line																
			New Phase Line																
			Total Project Cost																
			YEARLY TOTALS																
6	91210	ANR Pedestrian Safety Improvements Project	Actual (Revised) Plan	PS&E											This project is currently in preliminary design stage. Reserved funds will be used as match for this safety improvement project for which City received a grant. Capital Reserve dollars were reallocated from the previously identified projects to this one.				
			New FY 14-17 Window	PS&E															
			Actual (Revised) Plan																
			New FY 14-17 Window																
			New Phase Line																
			New Phase Line																
			Total Project Cost																
			YEARLY TOTALS																
			7	91401	14-15 Overlay Project	Actual (Revised) Plan	PS&E												This newly proposed project is currently in preliminary design stage and will be funded via FY 14-15 funding as allocated in the table. Capital Reserve dollars were reallocated from the previously identified projects to this one.
						New FY 14-17 Window	PS&E												
Actual (Revised) Plan	Construction																		
New FY 14-17 Window	Construction																		
New Phase Line																			
New Phase Line																			
Total Project Cost																			
YEARLY TOTALS																			
BOX 7 Capital Fund Reserves FY 13-14 through FY 16-17 Planned Capital Reserve Expenditures																			

TABLE 3

BICYCLE AND PEDESTRIAN PROGRAM
Measure B Planned Projects and Fund Reserves

AGENCY NAME: **City of Union City**
DATE: **12/10/2013 (revised 2/20/14)**

Directions
There are FOUR Sections on this worksheet to be completed by the local agency.
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

8	91323	UCB Right-turn pocket	Actual (Revised) Plan		\$ -		
			New FY 14-17 Window	PS&E	\$ -		
			Actual (Revised) Plan		\$ -		
			New FY 14-17 Window	Construction	\$ -		
			New Phase Line		\$ -		
			New Phase Line		\$ -		
			Total Project Cost				\$ -
			YEARLY TOTALS				\$ -
			FY 13-16 Plan				\$ -
			FY 14-17 Plan				\$ -
Total Per Fiscal Year				\$ -			

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\$ 20,000
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This newly proposed project is currently in preliminary design stage and will be constructed via FY 14-15 funding as allocated in the table.

9			Actual (Revised) Plan		\$ -		
			New FY 14-17 Window		\$ -		
			Actual (Revised) Plan		\$ -		
			New FY 14-17 Window		\$ -		
			New Phase Line		\$ -		
			New Phase Line		\$ -		
			Total Project Cost				\$ -
			YEARLY TOTALS				\$ -
			FY 13-16 Plan				\$ -
			FY 14-17 Plan				\$ -
Total Per Fiscal Year				\$ -			

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10			Actual (Revised) Plan		\$ -		
			New FY 14-17 Window		\$ -		
			Actual (Revised) Plan		\$ -		
			New FY 14-17 Window		\$ -		
			New Phase Line		\$ -		
			New Phase Line		\$ -		
			Total Project Cost				\$ -
			YEARLY TOTALS				\$ -
			FY 13-16 Plan				\$ -
			FY 14-17 Plan				\$ -
Total Per Fiscal Year				\$ -			

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11			Actual (Revised) Plan		\$ -		
			New FY 14-17 Window		\$ -		
			Actual (Revised) Plan		\$ -		
			New FY 14-17 Window		\$ -		
			New Phase Line		\$ -		
			New Phase Line		\$ -		
			Total Project Cost				\$ -
			YEARLY TOTALS				\$ -
			FY 13-16 Plan				\$ -
			FY 14-17 Plan				\$ -
Total Per Fiscal Year				\$ -			

\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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Fiscal Year FY 12-13 through FY 15-16 Window Totals					
\$ 201,577			\$ 25,000	\$ 205,755	\$ -
					\$ 432,332

FY 12-13 Planned vs Actual Expenses			
TOTAL CAPITAL FUND RESERVE	\$ 40,000	\$ 201,577	\$ (161,577)

-40%
Unspent
Percentage

Fiscal Year FY 13-14 through FY 16-17 Window Totals					
\$ -	\$ 166,339	\$ -	\$ -	\$ -	\$ 166,339

TABLE 3

BICYCLE AND PEDESTRIAN PROGRAM
Measure B Planned Projects and Fund Reserves

AGENCY NAME: City of Union City
DATE: 12/10/2013 (revised 2/20/14)

Directions
There are FOUR Sections on this worksheet to be completed by the local agency.
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

SECTION 3: Measure B Operation Reserve

Box 8 FY 12-13 MEASURE B OPERATION RESERVE							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			Reason for positive or negative balance?
				Planned Op Reserve FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1	91012	Trail/bike path rehabilitation	Construction	\$ 95,500	\$ -	\$ 95,500	No reserve funds required. The remaining balance under Box 8 will be used to meet future maintenance needs.
				\$ -	\$ -	\$ -	
				\$ -	\$ -	\$ -	
			Total	\$ 95,500	\$ -	\$ 95,500	
2				\$ -	\$ -	\$ -	
				\$ -	\$ -	\$ -	
			Total	\$ -	\$ -	\$ -	
3				\$ -	\$ -	\$ -	
				\$ -	\$ -	\$ -	
			Total	\$ -	\$ -	\$ -	
TOTAL OPERATION FUND RESERVE				\$ 95,500	\$ -	\$ 95,500	100% Unspent Percentage

Box 9 FY 13-14 MEASURE B OPERATION RESERVE						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
1	91401	14-15 Citywide Overlay	Construction	\$ 98,580	Yes	Project is in desging stage.
				\$ -		
			Total	\$ 98,580		
2				\$ -		
				\$ -		
			Total	\$ -		
3				\$ -		
				\$ -		
			Total	\$ -		
TOTAL FY 13-14 UNDESIGNATED RESERVE				\$ 98,580		

SECTION 4: Measure B Undesignated Reserve

Box 10 FY 12-13 MEASURE B UNDESIGNATED RESERVE					
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	TRACKING FY 12-13 (Prior Year's) PLAN			Identify projects where undesignated funds were used.
		Planned Undesignated FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1		\$ 19,000	\$ -	\$ 19,000	Funds were not used and will be utilized where most needed to address unanticipated needs.
		\$ -	\$ -	\$ -	
TOTAL FY 12-13 UNDESIGNATED RESERVE		\$ 19,000	\$ -	\$ 19,000	100% Unspent Percentage

Box 11 FY 13-14 MEASURE B UNDESIGNATED RESERVE			
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	Undesignated FY 13-14	Identify Potential Funding usage.
1		\$ 19,716	Wheelchair Ramps/Sidewalks
TOTAL FY 13-14 UNDESIGNATED RESERVE		\$ 19,716	

**TABLE 1
LOCAL STREETS AND ROADS PROGRAM
Measure B Revenues and Expenditures**

AGENCY NAME : **City of Union City**
DATE : **12/10/2013 (revised 2/20/14)**

Column A	Column B	Column C	Column D	Column E
Measure B Pass-through Funds FY 12-13				
Starting MB Balance	MB Pass-through Revenues and Expenditures			Ending MB Balance
FY 11-12 Pass-through + Interest Unspent MB Fund Balance	FY 12-13 MB Pass-through Fund Revenues	FY 12-13 MB Pass-through Fund Interest	MB Pass-through Fund Expenditures <i>(Should match Table 2: Column L)</i>	Ending MB Pass-through Fund Balance
\$ 1,300,284	\$ 655,288	\$ 5,118	\$ 1,122,249	\$ 838,441
VERIFICATION CHECK: Values to the bottom right are automatically drawn from Table 1 and Table 2 <i>(corresponding expenditures fund totals)</i> to ensure accurate reporting. These numbers must match each other.		Total from Table 1:	\$ 1,122,249	/ / / / / / / / / / / / / / / /
		Total from Table 2:	\$ 1,122,249	

Column F	Column G
Other Measure B Expenditures	
Other MB Expenditures <i>(Should match Table 2: Column M)</i>	Total Other MB Expenditures
\$ -	\$ -

Column H	Column I
Non-Measure B Funds FY 12-13	
List the specific types of non-Measure B Funding including	
Non-MB Funding Source	Non-MB Expenditures <i>(Should match Table 2: Column N)</i>
VRF Fund**	\$ 242,258
Gas Tax Fund	\$ 160,141
AW Vehicle Impact Fee Fund	\$ 51,586
Capital Projects Fund	\$ 752,161
Total Non-MB:	\$ 1,206,145
Total Non-MB Table 1:	\$ 1,206,145
Total Non-MB Table 2:	\$ 1,206,145

Column Descriptions

MB Unspent Balance: Value must match the local agency's audit report figure for the ending MB balance reported in FY 11-12.	MB Pass-through Revenue: Value is the actual MB revenues for FY 12-13.	MB Pass-through Interest: Value is the MB Pass-through Interest earned on unspent funds during FY 12-13.	MB Expenditures: Value must match the agency audit report figure AND total sum of MB pass-through expenditures calculated on Table 2: Column L.	Other MB Expenditures: Value must match the agency audit report figure AND other Measure B expenditures calculated on Table 2: Column M. Do not include Measure B Capital Project Expenses.
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NOTES

- 1) The numbers on Table 1 must be consistent with your Audited Financial Statements.
- 2) The expenditures inputted in Table 1 must match expenditures calculated on Table 2.

Additional Information: Use the Box Below to clarify revenues and expenditures.

The Measure B ending pass-through balance in Column E in the amount of \$838,411 does not match to the Financial Audit Statement due to the intermixing of non-Measure B revenue (intergovernmental funds - \$11,306). Union City will adjust their fund balance in the next FY 13/14 Audited Financial Statement to correct this discrepancy.

* Non-Measure B Funding includes any non-Measure B funding sources such as state, federal, or local funding.

**Report Vehicle Registration Fee (VRF) revenues and expenditures for Local Streets and Roads in this section. Inputted VRF values must match reported VRF expenditures in the VRF Local Streets and Road Compliance Reporting Form *(completed separately)* i.e. Table 2 (Column N).

VERIFICATION CHECK: Values to the bottom right are automatically drawn from Table 1 and Table 2 (Sum of Column N and Column O) to ensure accurate reporting. Table 1's non-Measure B expenditures values must match the sum of Table 2's non-Measure B expenditures.

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TABLE 2
LOCAL STREETS AND ROADS PROGRAM
Measure B Expenditures and Accomplishments (FY 2012-13)

AGENCY NAME: **City of Union City**
DATE: **12/10/2013 (revised 2/20/14)**

Project Description								Status	Deliverables			Expenditures FY 12-13					Approvals		
Index	Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I	Column J	Column K*	Column L**	Column M**	Column N***	Column O	Column P	Column Q	Column R	
Index No.	Local Project ID Number	Project Category	Project Phase	Project Type	Project Name	Project Description	Project Benefits (describe project's benefit to the implementation area)	Project Status (at the end of FY 12-13) (Drop-down Menu)	Quantity Completed in FY 12-13	Units for Quantity (Drop-down Menu)	Description (other details about unit or quantity)	Estimated Quantity Funded by Measure B FY 12-13 (auto calculates)	MB Pass-through LSR Expenditures	Other MB LSR Expenditures	Non-MB Funding Expenditures Vehicle Registration Fee	Non-MB Funding Expenditures (federal & state grants, city/local funds, etc.)	Total Project Cost in FY 12-13 (L+M+N+O+P) (auto calculates)	Enter the Contract amount if \$50K or more of this Project was for an individual Contract	Did the Governing Board Approve this Project? (Drop-down Menu)
1	33012	Streets and Roads	Maintenance	Street Resurfacing and Maintenance	Street Paving Maintenance	Ongoing maintenance project performed throughout the year as needed.	Localized and immediate street repairs, pot holes, etc.	Continuing or Ongoing	3,200	Square Feet		3200.0	\$ 27,203				\$ 27,203		No
2	90203	Streets and Roads	Operations	Other (describe in Column E)	GIS Program	GIS Program	Provide information such as right-of-way, infrastructure, etc.	Continuing or Ongoing	1	Other (describe in Column J)	Cost to maintain GIS operational	1.0	\$ 16,965				\$ 16,965		No
3		Streets and Roads	Maintenance	Signals	Signal Detector Loop Replacement	Ongoing maintenance project performed throughout the year as needed.	Replace worn out traffic signal loops	Continuing or Ongoing	39	Other (describe in Column J)	Replaced loops with 11 cameras and 28 loops.	39.0	\$ 46,752				\$ 46,752		No
4	90231	Streets and Roads	Operations	Operations	Conduct Speed Surveys	Ongoing operations project performed throughout the year as needed.	Conduct speed surveys to justify speed limits.	Continuing or Ongoing	1	Other (describe in Column J)	Speed surveys conducted citywide.	1.0	\$ 7,456				\$ 7,456		No
5	90558	Streets and Roads	Operations	Operations	Install Solar Powered Speed Limit Indicator Signs	Ongoing operations project performed throughout the year as needed.	Install interactive speed limit sign at critical locations.	Continuing or Ongoing	4	Other (describe in Column J)	Installed 4 signs at problem areas to curb speeding.	4.0	\$ 28,205				\$ 28,205		No
6	90610	Streets and Roads	Construction	Bridges and Tunnels	Bridge Retrofit Project	Preliminary Engineering in advance of seismic retrofit of Alameda Creek bridge at Decoto Road.	Reinforce bridge to withstand seismic forces	Initiated in FY 12-13	1	Other (describe in Column J)	Prelim. Engineering in advance of seismic retrofit of Alameda Creek Bridge At Decoto Road.	1.0	\$ 6,030				\$ 6,030		Yes
7	90615	Streets and Roads	Construction	Other (describe in Column E)	Alvarado Blvd./Union City Blvd. Intersection Improvements	Reconfigure intersection	Reconfigure intersection to improve vehicular and pedestrian safety.	Closed Out in FY 12-13	1	Other (describe in Column J)	2,600 ft. of roadway realignment and reconfiguration of one intersection.	0.2	\$ 210,893	\$ 242,258	\$ 752,627	\$ 1,205,778	\$ 1,624,554		Yes
8	90619	Streets and Roads	Maintenance	Signage	Replace Faded Street Signs	Ongoing maintenance project performed throughout the year as needed.	Improve safety by replacing faded signs.	Continuing or Ongoing	250	Other (describe in Column J)	250 EA (Each, a unit used to describe number of items installed, may be added to the drop-down menu to address such items)	250.0	\$ 39,714				\$ 39,714		No
10	91106	Streets and Roads	Construction	Sidewalks and Ramps	2010-11 Wheelchair Ramps	Install missing ramp.	Install missing ramp as part of overlay project.	Closed Out in FY 12-13	1	Other (describe in Column J)	Installed one missing wheelchair ramp just prior to overlay.	1.0	\$ 2,215				\$ 2,215		Yes
12	91120	Streets and Roads	Construction	Signals	Intersection Signalization: Dyer @ Jean Dr.	New traffic signal system installation.	Improve safety by installing warranted traffic signal.	Closed Out in FY 12-13	1	Other (describe in Column J)	Installation of fully actuated traffic signal system.	1.0	\$ 227,239				\$ 227,239	\$ 208,874	Yes
13	91201	Streets and Roads	Construction	Street Resurfacing and Maintenance	2012-13 Citywide Overlay	Pavement overlay of various streets.	Extend pavement life by repairing and resurfacing roadway.	Closed Out in FY 12-13	817,371	Square Feet	The sum of the street pavement areas overlaid	759368.5	\$ 155,424		\$ 11,872	\$ 167,296	\$ 1,140,000		Yes
14	91202	Streets and Roads	Construction	Street Resurfacing and Maintenance	2012 Slurry Seal Program	Slurry sealing of various public streets.	Extend pavement life by repairing and sealing roadway.	Closed Out in FY 12-13	2,285,910	Square Feet	The sum of the street pavement areas slurry sealed	2285910.0	\$ 260,771			\$ 260,771	\$ 478,720		Yes
16	91301	Streets and Roads	Construction	Street Resurfacing and Maintenance	2013-14 Citywide Overlay	Pavement overlay of various streets.	Extend pavement life by repairing and resurfacing roadway.	Closed Out in FY 12-13	849,024	Square Feet	The sum of the street pavement areas overlaid	270801.3	\$ 93,381		\$ 199,389	\$ 292,770	\$ 1,080,000		Yes
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25											#DIV/0!					\$ -			
TOTALS:												\$ 1,122,249	\$ -	\$ 242,258	\$ 963,888	\$ 2,328,394			

Note: Definitions for each drop-down menu appear as Comments (scroll over the column title or in the Review mode, choose "Show All Comments"). The document is set up to print Comments at the end.

Additional Information: Use the Box Below to clarify expenses or to provide additional information.

* Column K: (Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity
 ** Columns L-N: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.
 *** Column N: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.

Pull Down Menu Options

Bike/Ped	Scoping, Feasibility, Planning	Bike Parking	Planning in FY 12-13	Bike Parking Spaces	Yes
Mass Transit	Environmental	Bikeways and Multiuse Paths	Initiated in FY 12-13	Intersections	No
Paratransit	PS&E	Bridges and Tunnels	Continuing or Ongoing	Lane Miles	
Streets and Roads	Right-of-Way	Education and Promotion	Closed Out in FY 12-13	Linear Feet	
Other	Construction	Equipment and New Vehicles		Number of People/Passengers	
	Maintenance	Operations		Number of One-Way Unduplicated Trips	
	Operations	Pedestrian Crossing Improvements		Square Feet	
	Project Completion/Closeout	Sidewalks and Ramps		Vehicles Purchased	
	Other	Signage		Other (describe in Column J)	
		Signals			
		Staffing			
		Street Resurfacing and Maintenance			
		Traffic Calming			
		Welfare to Work Operations			
		Other (describe in Column E)			

Cell: C11**Comment:** Project Category:

Bicycle: Bicycle project.
 Bike/Pedestrian: Bicycle and pedestrian project.
 Pedestrian: Pedestrian project.

Cell: D11**Comment:** Project Phase:

Scoping, Feasibility, Planning: Early capital project phases, such as project scoping, feasibility studies, and planning.
 Environmental: Preparation of environmental documents, such as those related to the California Environmental Quality Act (CEQA) or the National Environmental Policy Act (NEPA).
 Right-of-Way: Preparing documentation needed to secure or dispose of property rights for project.
 Plans, Specifications and Engineering (PS&E): Development of the preliminary engineering and engineering estimates.
 Construction: Construction of a new capital project,
 Maintenance: Maintenance, repairs, renovation, or upgrade of existing facility or infrastructure.
 Operations: Operations such as transit, which may include routine maintenance and procurement, or lease of vehicles/equipment; intelligent transportation systems; or corridor system management.
 Project Completion/Closure: Inspection/project acceptance, final invoicing, final reporting, and processes for closing out project.
 Other: Use if none of the above apply, and define the project phase by selecting Project Type (Column C) and describe the phase under Project Description (Column E).

Cell: E11**Comment:** Project Type:

Bike Parking: Bike racks and lockers, bike shelters, attended bike parking facilities, and bike parking infrastructure.
 Bikeways (non-Class I): Bike lanes (Class II), bike boulevards, side paths, bike routes (Class III), at-grade bike crossings. Includes bikeway maintenance.
 Bridges and Tunnels: Bicycle-pedestrian crossings above or below grade.
 Education and Promotion: Marketing, education, information, outreach, promotional campaigns, and programs.
 Master Plan: Bicycle and/or pedestrian master plan development.
 Multiuse Paths (Class I): Pathways (Class I) for bicyclists, pedestrians, and other non-motorized modes. Includes maintenance of multiuse paths.
 Pedestrian Crossing Improvements: At-grade pedestrian crossing improvements such as crosswalks, roadway/geometric changes, or reconfiguration specifically benefiting pedestrians.
 Safety Improvements: Infrastructure improvements for bicyclists and pedestrians not covered by other project types on the list.
 Sidewalks and Ramps: New sidewalks, sidewalk maintenance, curb ramps, stairs/ramps for pedestrian and Americans with Disabilities Act access.
 Signage: Warning, regulatory, way finding, or informational signage. Includes signage maintenance.
 Signals: New traffic signals or crossing signals for pedestrians and/or bicyclist, signal upgrades, countdown signals, audible signals, and video detection.
 Staffing: Salary and benefits for staff to support projects, programs, or services.
 Traffic Calming: Infrastructure primarily aimed at slowing down motor vehicle traffic.
 Other: Use if none of the Project Types apply or for projects that consist of multiple types of improvements. Describe the type under Project Description (Column E).

Cell: I11**Comment:** Project Status:

Choose project status on June 30, 2013:
 - Planning in FY 12/13,
 - Initiated in FY 12/13,
 - Continuing or Ongoing, or
 - Closed Out in FY 12/13.

Cell: J11

Comment: Quantity Complete includes itemizations such as square feet, lane miles, linear feet, etc.

Cell: K11**Comment:** Units for Quantity:

Select from the drop-down menu and add any details about the unit or quantity in Column J.

Lane Miles: Measurement to describe length of roadway, street improvements, and bicycle facilities.

Linear Feet: Measurement to describe sidewalk and pedestrian facilities improvement lengths.

Square Feet: Measurement to describe building, floor plan specifications, landscaping, etc.

Cell: M11

Comment: Completed Quantity funded by MB FY 12-13: This column auto-calculates based on the following.

$(\text{Total Measure Dollars Spent} \times \text{Total Quantity}) / \text{Total Project Cost} = \text{Total MB-Funded Quantity}$

TABLE 1

**MASS TRANSIT PROGRAM
Measure B Revenues and Expenditures**

AGENCY NAME : **Union City Transit**
DATE : **12/3/2013**

Column A	Column B	Column C	Column D	Column E
Measure B Pass-through Funds FY 12-13				
Starting MB Balance	MB Pass-through Revenues and Expenditures			Ending MB Balance
FY 11-12 Pass-through + Interest Unspent MB Fund Balance	FY 12-13 MB Pass-through Fund Revenues	FY 12-13 MB Pass-through Fund Interest	MB Pass-through Fund Expenditures (Should match Table 2: Column L)	Ending MB Pass-through Fund Balance
\$ -	\$ 391,196		\$ 391,196	\$ -
VERIFICATION CHECK: Values to the bottom right are automatically drawn from Table 1 and Table 2 (corresponding expenditures fund totals) to ensure accurate reporting. These numbers must match each other.			Total from Table 1: \$ 391,196	
			Total from Table 2: \$ -	

Column F	Column G	Column H
Other Measure B Expenditures		
Other MB Expenditure Express Bus Grant (Should match Table 2: Column M)	Other MB Expenditure Local Streets and Roads (Should match Table 2: Column N)	Total Other MB Expenditures
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -

Column L	Column O
Non-Measure B Funds FY 12-13	
List the specific types of non-Measure B Funding	
Non-MB Funding Source	Expenditures
Farebox	\$ 434,974
Non-Transportation Revenue (includes interest income)	\$ 20,503
TDA Article 4	\$ 2,446,877
Total Non-MB:	\$ 2,902,354
Total Non-MB Table 1:	\$ 2,902,354
Total Non-MB Table 2:	\$ -

Column Descriptions

MB Unspent Balance: Value must match the agency audited financial statement figure for the ending MB balance reported in FY 11-12.	MB Pass-through Revenue: Value is the actual MB revenues for FY 12-13.	MB Pass-through Interest: Value is the MB Pass-through Interest earned on unspent funds during FY 12-13.	MB Expenditures: Value must match the agency audited financial statements figure AND total sum of MB pass-through expenditures calculated on Table 2: Column L.	Other Measure B: Minimum Service Level Fund The Minimum Service Level expenditure figured entered into Table 1 must match with Table 2 Column M AND the value listed in the agency's audit financial statements.	Other Measure B: Local Streets & Roads The Measure B Local Streets and Roads includes expenditures from Local and Streets and Roads pass-through funds used for Mass Transit activities. The Local Streets and Roads expenditure figured entered into Table 1 must match with Table 2 Column N AND the value listed in the agency's audited financial statements. Do not include Measure B Capital Project expenses.
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- NOTE:**
- 1) The numbers on Table 1 must be consistent with your Audited Financial Statements.
 - 2) The expenditures inputted in Table 1 must match expenditures calculated on Table 2.

VERIFICATION CHECK: Values to the bottom right are automatically drawn from Table 1 and Table 2 Column O to ensure accurate reporting. Table 1's non-Measure B expenditures values must match the sum of Table 2's non-Measure B expenditures.

* Non-Measure B Funding includes any non-Measure B funding sources such as state, federal, or local funding.

Additional Information: Use the Box Below to clarify revenues and expenditures.

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TABLE 2
MASS TRANSIT PROGRAM
Measure B Expenditures and Accomplishments (FY 2012-13)

AGENCY NAME: **Union City Transit**
 DATE: **12/3/2013**

Project Description							Status	Deliverables				Expenditures FY 12-13					Column Q	
Index	Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I	Column J	Column K*	Column L**	Column M**	Column N**	Column O	Column P	Column Q	
Index No.	Local Project ID Number	Project Category <i>Drop-down Menu</i>	Project/Program Phase <i>Drop-down Menu</i>	Project Type <i>Drop-down Menu</i>	Service/Program/Project Name	Project Description	Project Benefits/Needs This Service Meets <i>(describe project's benefit to the implementation area e.g. medical, grocery, recreation, regional trips, etc.)</i>	Project Status <i>(at the end of FY 12-13)</i> <i>Drop-down Menu</i>	Quantity Completed in FY 12-13 <i>(numerical value only)</i>	Quantity Type Description <i>Drop-down Menu</i>	Description <i>(other details about unit or quantity)</i>	Estimated Completed Quantity Funded by Measure B FY 12-13 <i>(auto calculates)</i>	MB Pass-through Paratransit Expenditures	Other MB Mass Transit Expenditures Express Bus Grant	Other MB Paratransit Local Streets and Roads Fund	Non-MB Funding Expenditures <i>(federal & state grants, city/local funds, etc.)</i>	Total Project Cost in FY 12-13 <i>(L+M+N+O=S)</i> <i>(auto calculates)</i>	Enter the Contract amount if \$50K or more of this Project was for an Individual Contract
1		Bus	Operations	Operations	Union City Transit	Operations and Maintenance	Maintain Existing Services	Continuing or Ongoing	496,071	Number of One-Way Unduplicated Trips	Unlinked Passenger Trips	58921.52568	\$ 391,196			\$ 2,902,354	\$ 3,293,550	\$ 2,276,839
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TOTALS:												\$ 391,196	\$ -	\$ -	\$ 2,902,354	\$ 3,293,550		

Note: Definitions for each drop-down menu appear as Comments (scroll over the column title or in the Review mode, choose "Show All Comments"). The document is set up to print Comments at the end.

* Column K: (Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded
 ** Columns L-R: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.

Additional Information: Use the Box Below to clarify expenses or to provide additional information.

Pull Down Menu Options					
Bus	Scoping, Feasibility, Planning	Education & Promotion	Planning in FY 12-13	Bike Parking Spaces	
Ferry	Environmental	Equipment/New Vehicles	Initiated in FY 12-13	Intersections	
Paratransit	PS&E	Operations	Continuing or Ongoing	Lane Miles	
Rail	Right-of-Way	Safety Improvements	Closed Out in FY 12-13	Linear Feet	
Other	Construction	Staffing		Number of People/Passengers	
	Maintenance	Welfare to Work Operations		Number of One-Way Unduplicated Trips	
	Operations	Other (describe in Column E)		Square Feet	
	Project Completion/Closeout			Vehicles Purchased	
	Other			Other (describe in Column J)	

Cell: D12

Comment: Project Phase:

Scoping, Feasibility, Planning: Early capital project phases, such as project scoping, feasibility studies, and planning.
Environmental: Preparation of environmental documents, such as those related to the California Environmental Quality Act (CEQA) or the National Environmental Policy Act (NEPA).
Right-of-Way: Preparing documentation needed to secure or dispose of property rights for project.
Plans, Specifications and Engineering (PS&E): Development of the preliminary engineering and engineering estimates.
Construction: Construction of a new capital project,
Maintenance: Maintenance, repairs, renovation, or upgrade of existing facility or infrastructure.
Operations: Operations such as transit, which may include routine maintenance and procurement, or lease of vehicles/equipment; intelligent transportation systems; or corridor system management.
Project Completion/Closeout: Inspection/project acceptance, final invoicing, final reporting, and processes for closing out project.
Other: Use if none of the above apply, and define the project phase by selecting Project Type (Column C) and describe the phase under Project Description (Column E).

Cell: E12

Comment: Project Type:

Education and Promotion: Marketing, education, information, outreach, and promotional campaigns and programs.
Equipment and New Vehicles: Purchase or lease of vehicles. Equipment for service improvements, such as information dissemination, fare collection, etc.
Operations: Vehicle operation, scheduling, dispatching, vehicle maintenance, supervision, and fare collection (including ticket or scrip printing and sales) for the purpose of carrying passengers. Includes actual operations cost and contracts to perform operations.
Safety Improvements: Safety or security improvements for operators, passengers, service users, facilities, and infrastructure or property.
Staffing: Salary and benefits for staff to support projects, programs, or services.
Welfare to Work Operations: Transit services to enhance transportation opportunities for persons making the transition from welfare to work.
Other: Use if none of the Project Types apply or for projects that consist of multiple types of improvements. Describe type under Project Description (Column E).

Cell: I12

Comment: Project Status:

Choose project status on June 30, 2013:
- Planning in FY 12/13,
- Initiated in FY 12/13,
- Continuing or Ongoing, or
- Closed Out in FY 12/13.

Cell: J12

Comment: Quantity Completed includes itemizations such as the total number of one-way passenger trips, consumers trained, meals delivered, tickets purchased, etc.

Cell: K12

Comment: Quantity Type Description:

Consumers Trained: Individuals who received travel trainings related to mobility management/travel training programs.
Contacts Made: Individuals contacted during public outreach events related to mobility management/travel training programs.
Meals Delivered: Number of meals delivered to individuals.
Scholarships Provided: Number of scholarship/scrip vouchers distributed.
Trips: Any type of one-way trip, including taxi, same day service, passenger trips, accessibility trips, etc.
Other: If Trip Type is not applicable to your program, choose Other and provide a description in Column K.

Cell: M12

Comment: Completed Quantity funded by MB FY 12-13: This column auto-calculates based on the following.

$$(\text{Total Measure Dollars Spent} \times \text{Total Quantity}) / \text{Total Project Cost} = \text{Total MB-Funded Quantity}$$

TABLE 3
MASS TRANSIT PROGRAM
Measure B Planned Projects and Fund Reserves

AGENCY NAME: **Union City Transit**
DATE: **12/3/13**

Directions
There are FOUR Sections on this worksheet to be completed by the local agency.
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

AUTO CALCULATED REFERENCE TABLES

Auto Box 1 - Provides a Summary of Measure B Funds Available in FY 13-14. The total in the GREEN box is the amount to be allocated to the FY 13-14 through FY 16-17 Planned Projects and Fund Reserves (ODD numbered boxes).
Auto Box 2 - Provides a tracking summary comparison of Measure B FY 12-13 Planned Expenditures and Actual Expenditures.
Auto Box 3 - Total Measure B Summary for FY 13-14 through FY 16-17 using the available Measure B funds available (GREEN box).

BOX 1		BOX 2			
Total Measure B Available in FY 13-14		Total Measure B FY 12-13 Planned vs. Actual Expenditures			
FY 12-13 Measure B Ending Pass-through Balance	\$ -	FY 12-13 Reported Planned	FY 12-13 Actual Expenditures	FY 12-13 Unspent Amount	% Unspent
<i>(From Table 1: Column E)</i>					
Reported FY 12/13 Balances					
FY 12/13 Planned Project Balance	\$ (14,722)	\$ 376,474	\$ 391,196	\$ (14,722)	-4%
FY 12/13 Capital Reserve Balance	\$ -	\$ -	\$ -	\$ -	#DIV/0!
FY 13/14-15/16 Capital Reserve (original)	\$ -				
FY 12/13 Operational Reserve Balance	\$ -				
FY 12/13 Undesignated Reserve Balance	\$ -				
FY 12/13 Actual vs Projected Revenue Variance	\$ 14,722				
Remaining (rollover) Measure B Balance	\$ -				
<i>subtract FY 13-16 reserve window commitments</i>					
FY 13-14 Uncommitted rollover amount	\$ -				
FY 13-14 Measure B Projected Pass-through Revenue	\$ 387,692				
Total FY 13-14 Measure B Funds Available	\$ 387,692				

BOX 3					
Total Measure B FY 13-14 Funding Allocation Summary					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	TOTAL
MB Planned Projects	\$ 387,692				\$ 387,692
MB Capital Reserve	\$ -				\$ -
MB Operational Reserve	\$ -				\$ -
MB Undesignated Reserve	\$ -				\$ -
TOTAL MEASURE B	\$ 387,692	\$ -	\$ -	\$ -	\$ 387,692

Any unspent FY 12-13 Measure B Capital Fund Reserve Amount will require a request to reallocate the funds to outer years of the FY 12-13 through FY 15-16 Reserve Window (Blue lines).

Allocate Amount to FY 13-14 through FY 16-17 Reserve Window (ODD Numbered Boxes). This amount should equal the total in Box 3.

NOTE:
Alameda CTC may request additional information to determine recipient's compliance with the Reserve and Timely Use of Fund Policies.

SECTION 1: Measure B Planned Projects (unreserved funds)

Box 4							
FY 12-13 MEASURE B PLANNED PROJECTS (unreserved funds)							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			
				Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Reason for positive or negative balance?
1	N/A	Union City Transit Operations FY 12-13	Operations	\$ 376,474	\$ 391,196	\$ (14,722)	Actual Measure B revenues were higher than planned. All available Measure B funds are used towards operations.
			Total	\$ 376,474	\$ 391,196	\$ (14,722)	
2			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
3			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
4			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
5			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
6			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
7			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
8			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
9			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
10			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
11			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
12			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
13			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	

Box 5						
FY 13-14 MEASURE B PLANNED PROJECTS (unreserved funds)						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
1	UCT FY13/14-1	Union City Transit Operations FY13-14	Operations	\$ 387,692	Yes	Ongoing
			Total	\$ 387,692		
2			Phases			
			Total	\$ -		
3			Phases			
			Total	\$ -		
4			Phases			
			Total	\$ -		
5			Phases			
			Total	\$ -		
6			Phases			
			Total	\$ -		
7			Phases			
			Total	\$ -		
8			Phases			
			Total	\$ -		
9			Phases			
			Total	\$ -		
10			Phases			
			Total	\$ -		
11			Phases			
			Total	\$ -		
12			Phases			
			Total	\$ -		
13			Phases			
			Total	\$ -		

TABLE 3
MASS TRANSIT PROGRAM
Measure B Planned Projects and Fund Reserves

AGENCY NAME: **Union City Transit**
DATE: **12/3/13**

Directions
There are FOUR Sections on this worksheet to be completed by the local agency.
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

TOTAL FY 12-13 PLANNED VS ACTUAL EXPENDITURES	\$ 376,474	\$ 391,196	\$ (14,722)
---	------------	------------	-------------

-4% Unspent Percentage

TOTAL FY 13-14 PLANNED PROJECTS	\$ 387,692
---------------------------------	------------

SECTION 2: Measure B Capital Fund Reserve

BOX 6 Capital Fund Reserves FY 12-13 Planned vs Actual Expenditures										
Index	Local Project ID Number	Project Name	Original and Revised Plans	Phase	FY 12-13 (PRIOR YEAR'S) PLAN					
					Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13			
1			Actual (Revised) Plan	Phases		\$ -				
			New FY 14-17 Window			\$ -				
			Actual (Revised) Plan			\$ -				
			New FY 14-17 Window			\$ -				
			New Phase Line			\$ -				
			New Phase Line			\$ -				
			Total Project Cost					\$ -		
			YEARLY TOTALS							
			Tracking							
			Total Per Fiscal Year					\$ -		
2			Actual (Revised) Plan	Phases		\$ -				
			New FY 14-17 Window			\$ -				
			Actual (Revised) Plan			\$ -				
			New FY 14-17 Window			\$ -				
			New Phase Line			\$ -				
			New Phase Line			\$ -				
			Total Project Cost					\$ -		
			YEARLY TOTALS							
			Tracking							
			Total Per Fiscal Year					\$ -		
3			Actual (Revised) Plan	Phases		\$ -				
			New FY 14-17 Window			\$ -				
			Actual (Revised) Plan			\$ -				
			New FY 14-17 Window			\$ -				
			New Phase Line			\$ -				
			New Phase Line			\$ -				
			Total Project Cost					\$ -		
			YEARLY TOTALS							
			Tracking							
			Total Per Fiscal Year					\$ -		
4			Actual (Revised) Plan	Phases		\$ -				
			New FY 14-17 Window			\$ -				
			Actual (Revised) Plan			\$ -				
			New FY 14-17 Window			\$ -				
			New Phase Line			\$ -				
			New Phase Line			\$ -				
			Total Project Cost					\$ -		
			YEARLY TOTALS							
			Tracking							
			Total Per Fiscal Year					\$ -		
5			Actual (Revised) Plan	Phases		\$ -				
			New FY 14-17 Window			\$ -				
			Actual (Revised) Plan			\$ -				
			New FY 14-17 Window			\$ -				
			New Phase Line			\$ -				
			New Phase Line			\$ -				
			Total Project Cost					\$ -		
			YEARLY TOTALS							
			Tracking							
			Total Per Fiscal Year					\$ -		
6			Actual (Revised) Plan	Phases		\$ -				
			New FY 14-17 Window			\$ -				
			Actual (Revised) Plan			\$ -				
			New FY 14-17 Window			\$ -				
			New Phase Line			\$ -				
			New Phase Line			\$ -				
			Total Project Cost					\$ -		
			YEARLY TOTALS							
			Tracking							
			Total Per Fiscal Year					\$ -		

BOX 7 Capital Fund Reserves FY 13-14 through FY 16-17 Planned Capital Reserve Expenditures							
FY 13-14	FY 14-15	FY 15-16	FY 16-17	Original FY 13-16 Window Total	New FY 14-17 Window Total	Total By Phase, Original FY 13-16 + FY 14-17 Window	Describe the Project Status
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
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Fiscal Year FY 12-13 through FY 15-16 Window Totals			
\$ -	\$ -	\$ -	\$ -

FY 12-13 Planned vs Actual Expenses			
TOTAL CAPITAL FUND RESERVE	\$ -	\$ -	\$ -

#DIV/0!

Fiscal Year FY 13-14 through FY 16-17 Window Totals			
\$ -	\$ -	\$ -	\$ -

TABLE 3
MASS TRANSIT PROGRAM
Measure B Planned Projects and Fund Reserves

AGENCY NAME: **Union City Transit**
DATE: **12/3/13**

Directions
There are FOUR Sections on this worksheet to be completed by the local agency.
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

SECTION 3: Measure B Operation Reserve

Box 8 FY 12-13 MEASURE B OPERATION RESERVE							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			Reason for positive or negative balance?
				Planned Op Reserve FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1			Phases		\$ -	\$ -	
					\$ -		
			Total	\$ -	\$ -	\$ -	
2			Phases		\$ -	\$ -	
					\$ -		
			Total	\$ -	\$ -	\$ -	
3			Phases		\$ -	\$ -	
					\$ -		
			Total	\$ -	\$ -	\$ -	
4			Phases		\$ -	\$ -	
					\$ -		
			Total	\$ -	\$ -	\$ -	
5			Phases		\$ -	\$ -	
					\$ -		
			Total	\$ -	\$ -	\$ -	
6			Phases		\$ -	\$ -	
					\$ -		
			Total	\$ -	\$ -	\$ -	
7			Phases		\$ -	\$ -	
					\$ -		
			Total	\$ -	\$ -	\$ -	
8			Phases		\$ -	\$ -	
					\$ -		
			Total	\$ -	\$ -	\$ -	
9			Phases		\$ -	\$ -	
					\$ -		
			Total	\$ -	\$ -	\$ -	
10			Phases		\$ -	\$ -	
					\$ -		
			Total	\$ -	\$ -	\$ -	

TOTAL OPERATION FUND RESERVE \$ - \$ - \$ - #DIV/0! Unspent Percentage

Box 9 FY 13-14 MEASURE B OPERATION RESERVE						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
1			Phases	\$ -		
				\$ -		
			Total	\$ -		
2			Phases			
			Total	\$ -		
3			Phases			
			Total	\$ -		
4			Phases			
			Total	\$ -		
5			Phases			
			Total	\$ -		
6			Phases			
			Total	\$ -		
7			Phases			
			Total	\$ -		
8			Phases			
			Total	\$ -		
9			Phases			
			Total	\$ -		
10			Phases			
			Total	\$ -		

TOTAL FY 13-14 OPERATIONS FUND RESERVE \$ -

SECTION 4: Measure B Undesignated Reserve

Box 10 FY 12-13 MEASURE B UNDESIGNATED RESERVE					
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	TRACKING FY 12-13 (Prior Year's) PLAN			Identify projects where undesignated funds were used.
		Planned Undesignated FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1		\$ -	\$ -	\$ -	

TOTAL FY 12-13 UNDESIGNATED RESERVE \$ - \$ - \$ - #DIV/0! Unspent Percentage

Box 11 FY 13-14 MEASURE B UNDESIGNATED RESERVE			
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	Undesignated FY 13-14	Identify Potential Funding usage.
1		\$ -	

TOTAL FY 13-14 UNDESIGNATED RESERVE \$ -

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TABLE 1

PARATRANSIT PROGRAM

Measure B Revenues and Expenditures

AGENCY NAME: City of Union City
 DATE: 12/3/2013

Column A	Column B	Column C	Column D	Column E
Measure B Pass-through Funds FY 12-13				
Starting MB Balance	MB Pass-through Revenues and Expenditures			Ending MB Balance
FY 11-12 Pass-through + Interest Unspent MB Fund Balance	FY 12-13 MB Pass-through Fund Revenues	FY 12-13 MB Pass-through Fund Interest	MB Pass-through Fund Expenditures <i>(Should match Table 2: Column L)</i>	Ending MB Pass-through Fund Balance
\$ -	\$ 284,210	\$ -	\$ 284,210	\$ -
VERIFICATION CHECK: Values to the bottom right are automatically drawn from Table 1 and Table 2 (<i>corresponding expenditures fund totals</i>) to ensure accurate reporting. These numbers must match each other.		Total from Table 1:	\$ 284,210	
		Total from Table 2:	\$ 284,210	

Column F	Column G	Column H	Column I	Column K
Other Measure B Expenditures				
Other MB Expenditure MSL Fund <i>(Should match Table 2: Column M)</i>	Other MB Expenditure Paratransit Gap Grant <i>(Should match Table 2: Column N)</i>	Other MB Expenditure Stabilization Fund <i>(Should match Table 2: Column O)</i>	Other MB Expenditure Local Streets and Roads <i>(Should match Table 2: Column P)</i>	Total Other MB Expenditures
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -

Column L	Column O
Non-Measure B Funds FY 12-13	
List the specific types of non-Measure B Funding	
Non-MB Funding Source	Expenditures
Fares**	\$ 49,383
Non-Transportation Revenue (includes interest revenue)	\$ 207
TDA Article 4.0 and 4.5	\$ 100,878
State Transit Assistance	\$ 414,311
Total Non-MB:	\$ 564,779
Total Non-MB Table 1:	\$ 564,779
Total Non-MB Table 2:	\$ 564,779

Column Descriptions

MB Unspent Balance: Value must match the agency audit report figure for the ending MB balance reported in FY 11-12.	MB Pass-through Revenue: Value is the actual MB revenues for FY 12-13.	MB Pass-through Interest: Value is the MB Pass-through Interest earned on unspent funds during FY 12-13.	MB Expenditures: Value must match the agency audit report figure AND total sum of MB pass-through expenditures calculated on Table 2: Column L.	Other Measure B: Minimum Service Level Fund The Minimum Service Level expenditure figured entered into Table 1 must match with Table 2 Column M AND the value listed in the agency's audit report.	Other Measure B: Paratransit Gap Grant Fund The Paratransit Gap Grant expenditure figured entered into Table 1 must match with Table 2 Column N AND the value listed in the agency's audit report.	Other Measure B: Stabilization Fund The Stabilization Fund expenditure figured entered into Table 1 must match with Table 2 Column O AND the value listed in the agency's audit report.	Other Measure B: Local Streets & Roads The Measure B Local Streets and Roads includes expenditures from Local and Streets and Roads pass-through funds used for Paratransit activities. The Local Streets and Roads expenditure figured entered into Table 1 must match with Table 2 Column P AND the value listed in the agency's audit report. Do not include Measure B Capital Project expenses.
---	--	--	---	--	--	---	---

NOTE:

- 1) The numbers on Table 1 must be consistent with your Audited Financial Statements.
- 2) The expenditures inputted in Table 1 must match expenditures calculated on Table 2.

VERIFICATION CHECK: Values to the bottom right are automatically drawn from Table 1 and Table 2 (sum of column Q and R) to ensure accurate reporting. Table 1's non-Measure B expenditures values must match the sum of Table 2's non-Measure B expenditures.

Additional Information: Use the Box Below to clarify revenues and expenditures.

--

* Non-Measure B Funding includes any non-Measure B funding sources such as state, federal, or local funding.

**Report Fare revenues and expenditures in this section. Inputted Fare expenditures must match reported Fare expenditures from Table 2 (Column R).

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TABLE 2
PARATRANSIT PROGRAM
Measure B Expenditures and Accomplishments (FY 2012-13)

AGENCY NAME : City of Union City
 DATE: 12/3/2013

Project Description							Status	Deliverables					Expenditures FY 12-13									
Index No.	Local Project ID Number	Project Category <i>Drop-down Menu</i>	Project/Program Phase <i>Drop-down Menu</i>	Project Type <i>Drop-down Menu</i>	Service/Program/Project Name	Project Description	Project Benefits/Needs This Service Meets <i>(describe project's benefit to the implementation area e.g. medical, grocery, recreation, regional trips, etc.)</i>	Project Status <i>(at the end of FY 12-13)</i> <i>Drop-down Menu</i>	Quantity Completed in FY 12-13 <i>(numerical value only)</i>	Quantity Type Description <i>Drop-down Menu</i>	Description <i>(other details about unit or quantity)</i>	Estimated Completed Quantity Funded by Measure B FY 12-13 <i>(auto calculates)</i>	Column L** <i>MB Pass-through Paratransit Expenditures</i>	Column M** <i>Other MB Paratransit Expenditures MSL Fund</i>	Column N** <i>Other MB Paratransit Expenditures Paratransit Gap Grant Fund</i>	Column O** <i>Other MB Paratransit Expenditures Stabilization Fund</i>	Column P** <i>Other MB Paratransit Local Streets and Roads Fund</i>	Column Q <i>Non-MB Funding Expenditures (federal & state grants, city/local funds, etc.)</i>	Column R <i>Non-MB Fares (cash fares, scrip/voucher purchases, fares retained by vendors or paid by third-party sponsors)</i>	Column S <i>Total Project Cost in FY 12-13 (L+M+N+O+P+Q+R=S) (auto calculates)</i>	Column T <i>Enter the Contract amount if \$50K or more of this Project was for an Individual Contract</i>	
1		Senior and Disabled Services	Operations	ADA-mandated Services	Union City Paratransit	Operations and Maintenance	Maintain Existing Services	Continuing or Ongoing	21,741	Trips (one-way)	Unlinked Passenger Trips	7,278.1	\$ 284,210					\$ 515,396	\$ 49,383	\$ 848,989	\$ 547,035	
2												#DIV/0!								\$ -		
3												#DIV/0!									\$ -	
4												#DIV/0!									\$ -	
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23												#DIV/0!									\$ -	
24												#DIV/0!									\$ -	
25												#DIV/0!									\$ -	
TOTALS:												\$ 284,210	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 515,396	\$ 49,383	\$ 848,989		

Note: Definitions for each drop-down menu appear as Comments (scroll over the column title or in the Review mode, choose "Show All Comments"). The document is set up to print Comments at the end.

* Column K: (Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity
 ** Columns L-R: The dollar figures inputted must be consistent with your agency's Audited Financial Statements.

Column A Project Category Note:
 Disabled Services: Services primarily created for mobility for people with disabilities.
 Meals on Wheels: Delivery of meals.
 Senior & Disabled Services: Transportation services for seniors and people with disabilities.
 Senior Services: Services primarily created for senior mobility.
 Other: Use Other if none of the above apply, and define other by selecting Project Type (Column C) and providing Project Description (Column E).

Column J Note:
 If trip services were provided, describe the type and estimated quantities of the trips which were delivered such as passenger trips, same-day trips, taxi-trips, lift-assisted, group trips, etc.

Additional Information: Use the Box Below to clarify expenses or to provide additional information.

Pull Down Menu Options			
Disabled Services	Scoping, Feasibility, Planning	ADA-mandated Services	Planning in FY 12-13
Meals on Wheels	Environmental	Capital Expenditure/Purchase	Initiated in FY 12-13
Senior and Disabled Sen PS&E	Right-of-Way	City-based Door-to-Door	Continuing or Ongoing
Senior Services	Construction	Customer Service and Outreach	Closed Out in FY 12-13
Other	Maintenance	Group Trips	
	Operations	Management/Overhead/Staffing	
	Project Completion/Closeout	Meal Delivery	
	Other	Mobility Management/Travel Training	
		Same Day/Taxi Program	
		Scholarship/Subsidized Fare	
		Shuttle or Fixed-route Trips	
		Volunteer Driver Program	
		Other (describe in Column E)	
		Consumers Trained	
		Contacts Made (outreach program only)	
		Meals Delivered	
		Trips (one-way)	
		Scholarships Provided	
		Other (describe in Column J)	

Cell: C12

Comment: Project Category:

- Disabled Services: Services primarily created for mobility for people with disabilities.
- Meals on Wheels: Delivery of meals.
- Senior & Disabled Services: Transportation services for seniors and people with disabilities.
- Senior Services: Services primarily created for senior mobility.
- Other: Use Other if none of the above apply, and define other by selecting Project Type (Column C) and providing Project Description (Column E).

Cell: D12

Comment: Project Phase:

- Scoping, Feasibility, Planning: Early capital project phases, such as project scoping, feasibility studies, and planning.
- Environmental: Preparation of environmental documents, such as those related to the California Environmental Quality Act (CEQA) or the National Environmental Policy Act (NEPA).
- Right-of-Way: Preparing documentation needed to secure or dispose of property rights for project.
- Plans, Specifications and Engineering (PS&E): Development of the preliminary engineering and engineering estimates.
- Construction: Construction of a new capital project,
- Maintenance: Maintenance, repairs, renovation, or upgrade of existing facility or infrastructure.
- Operations: Operations such as transit, which may include routine maintenance and procurement, or lease of vehicles/equipment; intelligent transportation systems; or corridor system management.
- Project Completion/Closeout: Inspection/project acceptance, final invoicing, final reporting, and processes for closing out project.
- Other: Use if none of the above apply, and define the project phase by selecting Project Type (Column C) and describe the phase under Project Description (Column E).

Cell: E12

Comment: Project Type:

- ADA-mandated Services: Includes mandated public transportation service for people unable to independently use the fixed route bus service.
- Capital Expenditure or Purchase: Expenditure or purchase of equipment, vehicles, or facilities.
- City-based Door-to-Door: Pre-scheduled, accessible, door-to-door service provided by the city. Provides similar level of service to mandated ADA services; designed to fill gaps not met by ADA-mandated providers and/or relieve ADA-mandated providers of some trips.
- Customer Service and Outreach: Staffing and benefits for customer service as well as costs associated with marketing, education, outreach, and promotional campaigns and programs.
- Group Trips: One-way passenger trips considered group trips. Includes vehicle operation and contracts. See Individual Demand-response Trips.
- Management/Overhead/Staffing: Staffing and benefits to manage programs, projects, and services.
- Meal Delivery: Costs associated with vehicle operation, scheduling, dispatching, vehicle maintenance, and supervision for the purpose of delivering meals, whether provided in-house, through contracts, via taxicab, or by grantees.
- Mobility Management/Travel Training: Covers a wide range of activities, such as travel training, trip planning, and brokerage. Does not include provision of trips. This is considered "non-trip provision".
- Same Day/Taxi Program: Provides a same day, curb-to-curb service intended for situations when consumers cannot make their trip on a pre-scheduled basis; allows eligible consumers to use taxis at a reduced fare.
- Scholarship/Subsidized Fare Program: Program to subsidize any services for customers who are low-income and can demonstrate finance need.
- Shuttle or Fixed-route Trips: Shuttle or fixed-route bus service, for example. Includes vehicle operation and contracts.
- Volunteer Driver Program: Pre-scheduled, door-through-door services that are generally not accessible; rely on volunteers to drive eligible consumers for critical trip needs, such as medical trips. May also have an escort component.
- Other: Use if none of the above apply. Describe the Type under Project Description (Column E).

Cell: I12

Comment: Project Status:

- Choose project status on June 30, 2013:
- Planning in FY 12/13,
- Initiated in FY 12/13,
- Continuing or Ongoing, or
- Closed Out in FY 12/13.

Cell: J12

Comment: Quantity Completed includes itemizations such as the total number of one-way passenger trips, consumers trained, meals delivered, tickets purchased, etc.

Cell: K12

Comment: Quantity Type Description:

- Consumers Trained: Individuals who received travel trainings related to mobility management/travel training programs.
- Contacts Made: Individuals contacted during public outreach events related to mobility management/travel training programs.
- Meals Delivered: Number of meals delivered to individuals.
- Scholarships Provided: Number of scholarship/scrip vouchers distributed.
- Trips: Any type of one-way trip, including taxi, same day service, passenger trips, accessibility trips, etc.
- Other: If Trip Type is not applicable to your program, choose Other and provide a description in Column K.

Cell: M12

Comment: Completed Quantity funded by MB FY 12-13: This column auto-calculates based on the following.

$$\text{(Total Measure Dollars Spent X Total Quantity) / Total Project Cost} = \text{Total MB-Funded Quantity}$$

TABLE 3
PARATRANSIT PROGRAM
Measure B Planned Projects and Fund Reserves

AGENCY NAME: City of Union City
DATE: 12/3/13

Directions
There are FOUR Sections on this worksheet to be completed by the local agency.
1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.
2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

AUTO CALCULATED REFERENCE TABLES

Auto Box 1 - Provides a Summary of Measure B Funds Available in FY 13-14. The total in the GREEN box is the amount to be allocated to the FY 13-14 through FY 16-17 Planned Projects and Fund Reserves (ODD numbered boxes).
Auto Box 2 - Provides a tracking summary comparison of Measure B FY 12-13 Planned Expenditures and Actual Expenditures.
Auto Box 3 - Total Measure B Summary for FY 13-14 through FY 16-17 using the available Measure B funds available (GREEN box).

BOX 1 Total Measure B Available in FY 13-14		BOX 2 Total Measure B FY 12-13 Planned vs. Actual Expenditures					BOX 3 Total Measure B FY 13-14 Funding Allocation Summary									
FY 12-13 Measure B Ending Pass-through Balance <i>(From Table 1: Column E)</i>	\$ -		FY 12-13 Reported Planned	FY 12-13 Actual Expenditures	FY 12-13 Unspent Amount	% Unspent		FY 13-14	FY 14-15	FY 15-16	FY 16-17	TOTAL				
Reported FY 12/13 Balances		MB Planned Projects	\$ 288,202	\$ 284,210	\$ 3,992	1%	MB Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 135,990	0%	50%
FY 12/13 Planned Project Balance	\$ 3,992	MB Capital Reserve	\$ -	\$ -	\$ -	#DIV/0!							\$ 27,198	0%	10%	
FY 12/13 Capital Reserve Balance	\$ -															
FY 13/14-15/16 Capital Reserve (original)	\$ -															
FY 12/13 Operational Reserve Balance	\$ -															
FY 12/13 Undesignated Reserve Balance	\$ -															
FY 12/13 Actual vs Projected Revenue Variance	\$ (3,992)															
Remaining (rollover) Measure B Balance	\$ -															
subtract FY 13-16 reserve window commitments	\$ -															
FY 13-14 Uncommitted rollover amount	\$ -															
FY 13-14 Measure B Projected Pass-through Revenue	\$ 271,980															
FY 13-14 Measure B Projected Pass-through Revenue	\$ 271,980															
Total FY 13-14 Measure B Funds Available	\$ 271,980															

Any unspent FY 12-13 Measure B Capital Fund Reserve Amount will require a request to reallocate the funds to outer years of the FY 12-13 through FY 15-16 Reserve Window (Blue lines).

Allocate Amount to FY 13-14 through FY 16-17 Reserve Window (ODD Numbered Boxes). This amount should equal the total in Box 3.

Must equal to FY 13-14 Measure B Funds Available (Green Box, Total Box 1).

NOTE:
Alameda CTC may request additional information to determine recipient's compliance with the Reserve and Timely Use of Fund Policies.

SECTION 1: Measure B Planned Projects (unreserved funds)

Box 4 FY 12-13 MEASURE B PLANNED PROJECTS (unreserved funds)							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			
				Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	Reason for positive or negative balance?
1	N/A	Union City Paratransit Operations FY 12-13	Operations	\$ 288,202	\$ 284,210	\$ 3,992	Measure B Revenues were less than originally estimated. All available Measure B funds are used towards operations.
			Total	\$ 288,202	\$ 284,210	\$ 3,992	
2			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
3			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
4			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
5			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
6			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
7			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
8			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
9			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
10			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
11			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
12			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	
13			Phases			\$ -	
			Total	\$ -	\$ -	\$ -	

Box 5 FY 13-14 MEASURE B PLANNED PROJECTS (unreserved funds)						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
			Total	\$ 271,980		
2			Phases			
			Total	\$ -		
3			Phases			
			Total	\$ -		
4			Phases			
			Total	\$ -		
5			Phases			
			Total	\$ -		
6			Phases			
			Total	\$ -		
7			Phases			
			Total	\$ -		
8			Phases			
			Total	\$ -		
9			Phases			
			Total	\$ -		
10			Phases			
			Total	\$ -		
11			Phases			
			Total	\$ -		
12			Phases			
			Total	\$ -		
13			Phases			
			Total	\$ -		

TABLE 3
PARATRANSIT PROGRAM
Measure B Planned Projects and Fund Reserves

AGENCY NAME: City of Union City
 DATE: 12/3/13

Directions
 There are FOUR Sections on this worksheet to be completed by the local agency.
 1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.
 2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

TOTAL FY 12-13 PLANNED VS ACTUAL EXPENDITURES	\$ 288,202	\$ 284,210	\$ 3,992	1%	Unspent Percentage
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TOTAL FY 13-14 PLANNED PROJECTS	\$ 271,980
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SECTION 2: Measure B Capital Fund Reserve

BOX 6 Capital Fund Reserves FY 12-13 Planned vs Actual Expenditures							
Index	Local Project ID Number	Project Name	Original and Revised Plans	Phase	FY 12-13 (PRIOR YEAR'S) PLAN		
					Planned FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13
2			Actual (Revised) Plan	Phases		\$ -	
			New FY 14-17 Window			\$ -	
			Actual (Revised) Plan			\$ -	
			New FY 14-17 Window			\$ -	
			New Phase Line			\$ -	
			New Phase Line			\$ -	
			YEARLY TOTALS		Tracking	Total Project Cost	\$ -
		FY 13-16 Plan	\$ -				
		FY 14-17 Plan	\$ -				
		Total Per Fiscal Year	\$ -				

BOX 7 Capital Fund Reserves FY 13-14 through FY 16-17 Planned Capital Reserve Expenditures							
FY 13-14	FY 14-15	FY 15-16	FY 16-17	Original FY 13-16 Window Total	New FY 14-17 Window Total	Total By Phase, Original FY 13-16 + FY 14-17 Window	Describe the Project Status
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Fiscal Year FY 12-13 through FY 15-16 Window Totals	\$ -	\$ -	\$ -	\$ -	\$ -
--	------	------	------	------	------

FY 12-13 Planned vs Actual Expenses	TOTAL CAPITAL FUND RESERVE	\$ -	\$ -	\$ -	\$ -
--	----------------------------	------	------	------	------

Fiscal Year FY 13-14 through FY 16-17 Window Totals	\$ -	\$ -	\$ -	\$ -	\$ -
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Alameda CTC Programs Annual Compliance Report 2012-2013 Reporting Year
TABLE 3
PARATRANSIT PROGRAM
Measure B Planned Projects and Fund Reserves

AGENCY NAME: City of Union City
 DATE: 12/3/13

Directions
 There are FOUR Sections on this worksheet to be completed by the local agency.
 1) In the EVEN Numbered Boxes, enter the FY 12-13 Planned and Reserve Activities, and the Actual Expenditures that occurred in FY 12-13.
 2) In the ODD Numbered Boxes, allocate the Total FY 13-14 Measure B Funds Available (Box 1, Total in Green) to these four sections designated for FY 13-14.

SECTION 3: Measure B Operation Reserve

Box 8 FY 12-13 MEASURE B OPERATION RESERVE							
Index	Local Project ID Number	Project Name	Phase	TRACKING FY 12-13 (Prior Year's) PLAN			Reason for positive or negative balance?
				Planned Op Reserve FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1			Phases			\$ -	
					\$ -		
					\$ -		
			Total	\$ -	\$ -	\$ -	
2			Phases			\$ -	
					\$ -		
					\$ -		
			Total	\$ -	\$ -	\$ -	
3			Phases			\$ -	
					\$ -		
					\$ -		
			Total	\$ -	\$ -	\$ -	
4			Phases			\$ -	
					\$ -		
					\$ -		
			Total	\$ -	\$ -	\$ -	
5			Phases			\$ -	
					\$ -		
					\$ -		
			Total	\$ -	\$ -	\$ -	
6			Phases			\$ -	
					\$ -		
					\$ -		
			Total	\$ -	\$ -	\$ -	
7			Phases			\$ -	
					\$ -		
					\$ -		
			Total	\$ -	\$ -	\$ -	
8			Phases			\$ -	
					\$ -		
					\$ -		
			Total	\$ -	\$ -	\$ -	
9			Phases			\$ -	
					\$ -		
					\$ -		
			Total	\$ -	\$ -	\$ -	
10			Phases			\$ -	
					\$ -		
					\$ -		
			Total	\$ -	\$ -	\$ -	
TOTAL OPERATION FUND RESERVE				\$ -	\$ -	\$ -	#DIV/0! Unspent Percentage

Box 9 FY 13-14 MEASURE B OPERATION RESERVE						
Index	Local Project ID Number	Project Name	Phase	Planned Projects FY 13-14	Governing Body Approved? (Yes or No)	Describe the Project's Status
1			Phases	\$ -		
				\$ -		
			Total	\$ -		
2			Phases			
			Total	\$ -		
3			Phases			
			Total	\$ -		
4			Phases			
			Total	\$ -		
5			Phases			
			Total	\$ -		
6			Phases			
			Total	\$ -		
7			Phases			
			Total	\$ -		
8			Phases			
			Total	\$ -		
9			Phases			
			Total	\$ -		
10			Phases			
			Total	\$ -		
TOTAL FY 13-14 OPERATIONS FUND RESERVE				\$ -		

SECTION 4: Measure B Undesignated Reserve

Box 10 FY 12-13 MEASURE B UNDESIGNATED RESERVE					
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	TRACKING FY 12-13 (Prior Year's) PLAN			Identify projects where undesignated funds were used.
		Planned Undesignated FY 12-13	Actual Expenditures FY 12-13	Unspent Amount FY 12-13	
1		\$ -	\$ -	\$ -	
TOTAL FY 12-13 UNDESIGNATED RESERVE		\$ -	\$ -	\$ -	#DIV/0! Unspent Percentage

Box 11 FY 13-14 MEASURE B UNDESIGNATED RESERVE			
Index	Undesignated Funds (Up to 10% of the annual year's revenue)	Undesignated FY 13-14	Identify Potential Funding usage.
1		\$ -	
TOTAL FY 13-14 UNDESIGNATED RESERVE		\$ -	

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