

**MEASURE B AND MEASURE BB
Annual Program Compliance Report
Reporting Fiscal Year 2014-2015**

AGENCY CONTACT INFORMATION

Agency Name: **City of Livermore**

Date: 2/18/2016

Primary Point of Contact

Name:	Debbie Bell
Title:	Associate Planner
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Agency's Certification of True and Accurate Reporting by Submission

By submitting this Compliance Report to the Alameda County Transportation Commission, the submitting agency certifies the compliance information reported is true and complete to the best of their knowledge, and the dollar figures in the agency's Audited Financial Statement matches exactly to the revenues and expenditures reported herein.

Program Compliance Report Structure

This Reporting Form is broken into the following sections for the Measure B and BB Direct Local Distribution Programs applicable to the recipient agency.

- * **Cover - Agency Contact**
- * **General Compliance Reporting**
- * **Table 1 - Revenue and Expenditures**
- * **Table 2 - Detailed Summary of Expenditures and Accomplishments**
- * **Table 3 - Annual Implementation Plan and Fund Reserves**
- * **Measure B/BB Tracking Summary** *(auto populated from Table 3)*
- * **FY 14-15 Expenditure Summary** *(auto populated from Table 3)*

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**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

GENERAL COMPLIANCE REPORTING

Complete the questions below to confirm/document completion of the Master Programs Funding Agreements Reporting Requirements.

- 1. Verify Bicycle/Pedestrian Master Plan Adoption.** Per Section 7 of the Master Programs Fund Agreement Bicycle/Pedestrian Safety Program Implementation Guidelines, Alameda CTC requires local jurisdictions to have current individual or combined Bicycle and Pedestrian Master Plans (updated every five years) or demonstrate these plans will be adopted by December 31, 2015.

Specify the adoption year of the most current Bicycle and Pedestrian Master Plans, as applicable.

	Adoption Year
Bicycle Master Plan	2001
Pedestrian Master Plan	n/a
Bicycle and Pedestrian Master Plan	n/a

Describe the your agency's plan to ensure a Bicycle and/or Pedestrian Master Plans will be adopted by the December 31, 2015 deadline, or updated. Indicate N/A, if not applicable.

The City is currently working on the creation of a Bicycle, Pedestrian, and Trails Active Transportation Plan. TDA Article 3 and Measure B funds are allocated for this effort and a final Plan is anticipated in summer 2017.

- 2. Bicycle and Pedestrian Master Plans Core Elements.**

Required core elements for pedestrian plans are described in the Toolkit for Improving Walkability linked below.

http://www.alamedactc.org/files/managed/Document/11852/ACTIA_Ped_Toolkit_UPDATE_FINAL_EL_web_2009.pdf

Alameda CTC is currently developing guidelines that outline required core elements for bicycle plans. Until these guidelines are developed, bicycle plans should demonstrate that they contain the core elements from the California Streets and Highways Code Section 891.2 linked below.

http://www.dot.ca.gov/hq/LocalPrograms/bta/PDFs/Sec891_2.pdf

Which core elements are included in your agency's Bicycle and Pedestrian Master Plan(s)? A link or separate attachments to your Master Plan(s) core elements may be provided in response to this question.

The Livermore Bicycle, Pedestrian, and Trails Active Transportation Plan will include all of required elements in the ACTC Bike Master Plan Guidelines and the CA Streets and Highways Code section 891.2, and is using the Toolkit for Improving Walkability in Alameda County as a reference for required Pedestrian elements.

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

GENERAL COMPLIANCE REPORTING

Publicity Requirements

Complete the questions below. Attach a copy of the article, example photos of posted signage, and website printouts.

3. Did your agency publish an article highlighting Measure B/BB funded activities?

Measure B	Yes/No Yes
Measure BB	Yes

List Publication(s) and Date of Publication	Measure B or BB?	If no article was published, explain below.
Citywide Newsletter - Fall 2015	Both	

4. Did your agency publish an website information highlighting Measure B/BB funded activities?

Measure B	Yes/No Yes
Measure BB	Yes

Website link(s)	Measure B or BB?	If no website information published, explain below.
http://www.cityoflivermore.net/citygov/cd/eng/mea	Both	

5. Did your agency post signage highlighting Measure B/BB funded activities?

Measure B	Yes/No Yes
Measure BB	No

Estimated # of Measure B Signs Posted

Estimated # of Measure BB Signs Posted

Project(s) associated with signage.	If no signage posted, explain below.
Galaxy Court Trail Bridge	No MBB signage posted because no Measure BB funds spent in FY14-15.

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 1: REVENUE AND EXPENDITURES

Complete the questions below based on the Measure B and BB Audited Financial Statements.

- All values must correspond to your Audited Financial Statements.
- Expenditures must match the total expenditures calculated on Table 2 and 3 for the fiscal year.

MEASURE B

Beginning of Year Balance	\$ 816,551
Revenue	\$ 248,999
Interest	\$ 3,320
Expenditures	\$ 440,723
End of Year Fund Balance	\$ 628,147

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

N/A

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

MEASURE BB

	Amount
Beginning of Year Balance	\$ -
Revenue	\$ 40,480
Interest	\$ -
Expenditures	\$ -
End of Year Fund Balance	\$ 40,480

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

Measure BB expenditures will begin in FY15/16

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
 - Expenditure total must correspond to your Audited Financial Statements.
 - Expenditures must match the total expenditures reported on Table 1 and 3 for the fiscal year.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 14-15	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Bike/Ped	Scoping, Feasibility, Planning	Multiuse Paths (Class I)	Trails and Bikeways Master Plan Implementation - CIP200651	Preliminary Engineering for a new trail connection		Other (describe in Column J)	Preliminary Engineering for a new trail connection	\$ 13,051	\$ -	Yes
2	Bike/Ped	Construction	Multiuse Paths (Class I)	Arroyo Las Positas Trail/Galaxy Court Culvert Repair - CIP 201029	Remove and reconstruct trail over the Arroyo Las Positas and replacement of the dilapidated metal culvert beneath trail with concrete box culvert	1	Other (describe in Column J)	Trail bridge including 1,000 square foot box culvert	\$ 372,259	\$ -	Yes
3	Bike/Ped	Scoping, Feasibility, Planning	Safety Improvements	Safe Routes to School - Marilyn Avenue Elementary School - CIP 201529	Infrastructure improvements along common routes to Marylin Avenue Elementary School to improve student safety		Other (describe in Column J)	Begin Construction Plans, Specifications, and Cost Estimate (PS&E). The construction plans include new access ramps, several bulb-outs, sidewalk repair, and speed feedback signs	\$ 3,295	\$ -	Yes
4	Pedestrian	Scoping, Feasibility, Planning	Pedestrian Crossing	Annual Crosswalk Safety Improvements - CIP 201406	Design Safety Improvements		Other (describe in Column J)	Preliminary engineering - project will install 2 Rectangular Rapid Flashing Beacons	\$ 1,283	\$ -	Yes
5	Bike/Ped	Scoping, Feasibility, Planning	Staffing	Bike and Pedestrian Studies	Funds used to support Community and Economic Development Department efforts to improve bike and pedestrian facilities throughout the City		Other (describe in Column J)	Staff time to work on various projects in support of planning and preliminary engineering for bicycle and pedestrian facilities. Activities included advance planning, feasibility studies, and environmental studies.	\$ 50,000	\$ -	Yes
6	Bike/Ped	Other	Staffing	Financial Statements	Independent Audit Report	1	Other (describe in Column J)	Independent Audit Report - Measure B funds	\$ 835	\$ -	Yes
TOTAL									\$ 440,723	\$ -	
Match to Table 1?									TRUE	TRUE	

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 3a: MEASURE B ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-3 are auto populated for reference/evaluation purposes; based on information inputted in Box 4-11.

1. Complete the EVEN Boxes first (starting with Box 4) with the fiscal year's expenditures, and then proceed to the ODD Boxes.
2. In the EVEN Numbered Boxes, enter the FY 14-15 Actual Expenditures that occurred.
3. In the ODD Numbered Boxes, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

MEASURE B DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.

BOX 1	
MB Funds Available for FY 15-16 Allocation	
FY 14-15 MB End of Year Fund Balance (From Table 1)	\$ 628,147
FY 14-15 Summary of End of Year Balance	
FY 14-15 Planned Project Balance ¹	\$ 165
FY 13-16 Capital Reserve Window Balance ²	\$ 212,063
FY 14-17 Capital Reserve Window Balance ²	\$ 174,951
FY 15-18 Capital Reserve Window Balance ²	\$ 84,419
FY 14-15 Operations Reserve Balance ³	\$ 119,713
FY 14-15 Undesignated Reserve Balance ⁴	\$ 23,943
FY 14/15 Actual vs. Projected Revenue ⁵	\$ 12,893
Sub-total⁶	\$ 628,147
Subtract FY 13-16 Capital Reserve Commitment	\$ (212,063)
Subtract FY 14-17 Capital Reserve Commitment	\$ (174,951)
Subtract FY 15-18 Capital Reserve Commitment	\$ (84,419)
FY 14-15 Uncommitted Rollover Balance	\$ 156,714
FY 15-16 MB Projected Revenue	\$ 253,924
Total FY 15-16 MB Funds Available⁷	\$ 410,638

BOX 2a				
FY 14-15 MB Planned vs. Actual Expenditures				
	Planned	Actual	Unspent	% Unspent
Planned	\$ 51,000	\$ 50,835	\$ 165	0%
FY 13-16 Cap	\$ 572,952	\$ 389,888	\$ 183,064	32%
FY 14-17 Cap	\$ -	\$ -	\$ -	-
FY 15-18 Cap	\$ -	\$ -	\$ -	-
Operations	\$ 119,713	\$ -	\$ 119,713	100%
Undesignated	\$ 23,943	\$ -	\$ 23,943	100%

BOX 2b						
CAPITAL RESERVE TRACKING REALLOCATION VERIFICATION TOOL						
Window	Original Allocation ¹	Expended FY 14-15	Amount To Allocate ²	Amount Allocated ³	Remaining to Allocate ⁴	All funds available by window allocated?
FY 13-16	\$ 601,951	\$ 389,888	\$ 212,063	\$ 212,063	\$ -	TRUE
FY 14-17	\$ 174,951	\$ -	\$ 174,951	\$ 174,951	\$ -	TRUE
FY 15-18	\$ 84,419	\$ -	\$ 84,419	\$ 84,419	\$ -	TRUE

BOX 3					
FY 15-16 Allocation Summary of Available MB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 51,000				\$ 51,000
FY 16-19 Capital Reserve	\$ 207,284	\$ -	\$ -	\$ -	\$ 207,284
Operations Reserve	\$ 126,962				\$ 126,962
Undesignated Reserve	\$ 25,392				\$ 25,392
TOTAL Measure B	\$ 410,638	\$ -	\$ -	\$ -	\$ 410,638

Max. Allocation	Allocated	Max. % Allowed	Allocation under max.?
\$ 126,962	50%	50%	TRUE
\$ 25,392	10%	10%	TRUE

Total amount must equal Box 1. See Box 3a.

BOX 3a	
MB FY 15-16 Allocation Verification	
BOX 1: Available Funds	\$ 410,638
BOX 3: Allocated Funds	\$ 410,638
Remaining Amount	\$ -

All funds available for FY 15-16 Allocated ?
Remaining amount must reflect ZERO to indicate identification of all available Measure B funds. +/- \$1 differences acceptable.

- Box 1 Notes**
1. Auto populated from Box 4's Balance, only shows positive balances.
 2. Last Year's identified Capital Reserve commitment subtract FY 14/15 Expenditures.
 3. Auto populated from Box 8's Operation Balance.
 4. Auto populated from Box 10's Undesignated Balance.
 5. Amount is Actual Distributions/Interest subtract Last Year's provided revenue projections.
 6. Sub-total Balance should match FY 14-15 Ending Balance, noted in the top of Box 1. Box will turn GREEN if true.
 7. Funds available (not previously committed in a Capital Fund Reserve) to allocate to FY 15-16 planned and/or reserves categories (ODD Numbered Boxes).
- Box 2b Notes**
1. Original identified is the amount set in prior year's compliance report.
 2. Unspent fund balance originally committed to the reserves that must be reallocated within the respective reserve windows.
 3. Amount re-identified by recipient in the Capital Reserve Box 6 and 7.
 4. Remaining amount should be zero to indicate identification of all originally identified Capital Reserve Funds. +/- \$1 differences acceptable.

SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)

BOX 4							
PLANNED PROJECTS (unreserved funds)							
FY 14-15 PLANNED VS ACTUAL EXPENDITURES							
No.	Local ID No.	Project Name	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Provide an explanation for positive or negative fund balances.
1	N/A	Bike/Pedestrian Studies	\$ 50,000	\$ 50,000	\$ -	-	N/A
2	N/A	Audit Expenses	\$ 1,000	\$ 835	\$ 165	17%	Audit cost less than expected.

TOTAL FY 14-15 PLANNED VS ACTUAL EXPENDITURES					
	\$ 51,000	\$ 50,835	\$ 165	0%	

BOX 5					
FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1	N/A	Bike/Ped Studies	\$ 50,000	Yes	Ongoing
2	N/A	Audit	\$ 1,000	Yes	Annual expense for audit

TOTAL FY 15-16 PLANNED PROJECTS	
	\$ 51,000

SECTION 2: CAPITAL FUND RESERVE

BOX 6 CAPITAL FUND RESERVE FY 14-15 PLANNED VS ACTUAL EXPENDITURES						
No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
1	CIP201024	Bicycle/Pedestrian Master Plan Update	Prior Yr's Plan for FY 13-16 Window	\$ 86,951		
			Actual / Confirm Plan for FY 13-16		\$ -	\$ 86,951
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ 86,951	\$ -	\$ 86,951

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
2	CIP201420	Multiuse Trail Repair	Prior Yr's Plan for FY 13-16 Window	\$ 28,000		
			Actual / Confirm Plan for FY 13-16		\$ -	\$ 28,000
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ 28,000	\$ -	\$ 28,000

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
3	CIP201029	Arroyo Las Positas Trail/Galaxy Court Culvert Repair	Prior Yr's Plan for FY 13-16 Window	\$ 372,000		
			Actual / Confirm Plan for FY 13-16		\$ 372,259	\$ (259)
			Prior Yr's Plan for FY 14-17 Window			
			Actual / Confirm Plan for FY 14-17		\$ -	\$ -
			Prior Yr's Plan for FY 15-18 Window			
			Actual / Confirm Plan for FY 15-18		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ 372,000	\$ 372,259	\$ (259)

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
4	CIP201406	Crosswalk Safety Improvements	Prior Yr's Plan for FY 13-16 Window			
			Actual / Confirm Plan for FY 13-16		\$ 1,283	\$ (1,283)
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ -	\$ 1,283	\$ (1,283)

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
5	CIP201506	Crosswalk Safety Improvements	FY 13-16 Window		\$ -	\$ -
			Prior Yr's Plan for FY 14-17 Window			
			Actual / Confirm Plan for FY 14-17		\$ -	\$ -
			Prior Yr's Plan for FY 15-18 Window			
			Actual / Confirm Plan for FY 15-18		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ -	\$ -	\$ -

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
6	CIP200651	Trails and Bikeways Master Plan Implementation	Prior Yr's Plan for FY 13-16 Window	\$ 15,000		
			Actual / Confirm Plan for FY 13-16		\$ 13,051	\$ 1,949
			Prior Yr's Plan for FY 14-17 Window			
			Actual / Confirm Plan for FY 14-17		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ 15,000	\$ 13,051	\$ 1,949

BOX 7a CAPITAL FUND RESERVE FY 15-16 through FY 18-19			
FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ 50,000			
\$ -	\$ 50,000		
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ 50,000	\$ 50,000	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -	\$ -		
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ 15,000			
\$ -			
\$ 4,951			
\$ -	\$ -		
\$ -	\$ -	\$ 14,419	
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ 70,000			
\$ -			
\$ -	\$ -		
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ 70,000			
\$ 70,000	\$ 70,000		
\$ -	\$ 70,000		
\$ -	\$ -	\$ 70,000	
\$ -	\$ -	\$ 54,419	
\$ 70,000	\$ 70,000	\$ 54,419	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ 15,000			
\$ 15,000			
\$ -	\$ 30,000		
\$ -	\$ 30,000		
\$ -	\$ -	\$ 30,000	
\$ 15,000	\$ 30,000	\$ 30,000	\$ -

BOX 7b CAPITAL FUND RESERVE Fund Adjustments and Project Status	
1) Explain unexpended funds in FY 14-15 and any reallocation.	Bicycle/Pedestrian Master Plan will begin work in FY15-16. Funds reallocated.
2) Describe changes to the reserve for this project.	Added a total of \$100,000 in FY15-16 and FY16-17 to fund anticipated expenditures for the Bicycle/Pedestrian/Trails Active Transportation Plan efforts.
3) Describe project status as of June 30, 2015.	All funds approved by City Council and Citizen's Advisory Committee Selection Process Approved. Consultant RFP to be released in early

1) Explain unexpended funds in FY 14-15 and any reallocation.	No trail repair completed under this project name/CIP # in FY14-15. Instead, trail repairs were funded under separate/specific project names/numbers. Funds reallocated.
2) Describe changes to the reserve for this project.	No changes
3) Describe project status as of June 30, 2015.	No activity

1) Explain unexpended funds in FY 14-15 and any reallocation.	All funds expended. Project overage (\$259) reallocated from other project's unexpended funds.
2) Describe changes to the reserve for this project.	Project is complete. All reserve funds programmed for this project have been reallocated to other projects.
3) Describe project status as of June 30, 2015.	Project is complete.

1) Explain unexpended funds in FY 14-15 and any reallocation.	No unexpended funds in FY14-15. Spent \$1,283 to design repairs to 2 high priority crosswalk intersections for FY15-16 construction.
2) Describe changes to the reserve for this project.	Future crosswalk safety improvements will be funded under separate/specific project names/numbers. All reserve funds reallocated.
3) Describe project status as of June 30, 2015.	Design complete. Ready for construction (see CIP201506)

1) Explain unexpended funds in FY 14-15 and any reallocation.	None
2) Describe changes to the reserve for this project.	Reduced FY17-18 funds by \$15,581 and reallocated to match updated project budget/schedule.
3) Describe project status as of June 30, 2015.	Ready to construct in FY15-16

1) Explain unexpended funds in FY 14-15 and any reallocation.	FY14-15 preliminary engineering work complete. Ready for construction under a separate project ID#. Reallocated \$1,949.
2) Describe changes to the reserve for this project.	Added \$30,000 in FY17-18 reserve funds to design future trail projects to match updated project budget/schedule.
3) Describe project status as of June 30, 2015.	FY14-15 preliminary engineering work complete.

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
7	CIP201529	Safe Routes to School - Marilyn Avenue Elementary School	FY 13-16 Window		\$ 3,295	\$ (3,295)
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ -	\$ 3,295	\$ (3,295)

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ 30,000			
\$ -	\$ -		
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ 30,000	\$ -	\$ -	\$ -

1) Describe project status as of June 30, 2015.
 Began construction plans including specifications and cost estimates.

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
8	CIP201528	West Jack London Blvd Widening	FY 13-16 Window		\$ -	\$ -
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ 47,063			
\$ 24,951	\$ -		
\$ -	\$ -	\$ -	
\$ 27,986	\$ -	\$ -	\$ -
\$ 100,000	\$ -	\$ -	\$ -

1) Describe project status as of June 30, 2015.
 Project design underway.

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
9	CIP201434	Acquisition of Downtown Paseo	FY 13-16 Window		\$ -	\$ -
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total				\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -	\$ -		
\$ -	\$ -	\$ -	
\$ 179,298	\$ -	\$ -	\$ -
\$ 179,298	\$ -	\$ -	\$ -

1) Describe project status as of June 30, 2015.
 Project inventory underway.

TOTAL FY 14-15 CAPITAL RESERVE PLANNED VS. ACTUAL	Planned	Actual	Unspent	Unspent %
	\$ 129,951	\$ 17,629	\$ 112,322	86%

Summary of Capital Fund Reserve - Funds Used and Identified from FY 14-15 through FY 18-19						
Window	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
FY 13-16	\$ 389,888	\$ 212,063				\$ 601,951
FY 14-17	\$ -	\$ 24,951	\$ 150,000			\$ 174,951
FY 15-18	\$ -	\$ -	\$ -	\$ 84,419		\$ 84,419
FY 16-19		\$ 207,284	\$ -	\$ -	\$ -	\$ 207,284
Total	\$ 389,888	\$ 444,298	\$ 150,000	\$ 84,419	\$ -	\$ 1,068,605

SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

For previously identified Operations Fund Reserve, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 9.

BOX 8 FY 14-15 OPERATIONS FUND RESERVE PLANNED VS ACTUAL EXPENDITURES				
Planned Operations FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ 119,713	\$ -	\$ 119,713	100%	Reserving funds for unanticipated expenditures due to new City Council goals/priorities. No funds reallocated to box 4.

BOX 9 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ 126,962

SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions

For previously identified Undesignated Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 11.

BOX 10 UNDESIGNATED FUND RESERVE FY 14-15 PLANNED VS ACTUAL EXPENDITURES				
Planned Undesignated FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ 23,943	\$ -	\$ 23,943	100%	Reserving funds for unanticipated expenditures due to new City Council goals/priorities. No funds reallocated to box 4.

BOX 11 FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ 25,392

**Bicycle and Pedestrian Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 3b: MEASURE BB ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-2 are auto populated for reference/evaluation purposes; based on information inputted in Box 3-6.
1. Starting with Box 4, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

MEASURE BB DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.

BOX 1	
MBB Funds Available for FY 15-16 Allocation	
FY 14-15 MBB End of Year Fund Balance ¹	\$ 40,480
FY 15-16 MBB Projected Revenue ²	\$ 207,344
Total FY 15-16 MBB Funds Available³	\$ 247,824

Box 1 Notes

1. Auto populated from Table 1 End of Year Fund Balance
2. Projected FY 15-16 Measure BB Revenue as of 5/21/15.
3. Funds available to allocate to FY 15-16 planned and/or reserves categories.

BOX 2					
FY 15-16 Allocation Summary of Available MBB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 1,000				\$ 1,000
FY 16-19 Capital Reserve	\$ 122,418	\$ -	\$ -	\$ -	\$ 122,418
Operations Reserve	\$ 103,672				\$ 103,672
Undesignated Reserve	\$ 20,734				\$ 20,734
TOTAL Measure BB	\$ 247,824	\$ -	\$ -	\$ -	\$ 247,824

Max. Allocation	% Allocated	Max. % Allowed	Allocation under max.?
\$ 103,672	50%	50%	TRUE
\$ 20,734	10%	10%	TRUE

Total amount must equal Box 1. See Box 3a.

BOX 2a		
MBB FY 15-16 Allocation Verification		
BOX 1: Available Funds	\$ 247,824	All funds available for FY 15-16 Allocated ?
BOX 2: Allocated Funds	\$ 247,824	
Remaining Amount	\$ -	

Remaining amount must reflect ZERO to indicate identification of all available Measure BB funds. +/- \$1 differences acceptable.

SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)

BOX 3					
FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1	N/A	Audit	\$ 1,000	Yes	Annual expense for audit

TOTAL FY 15-16 PLANNED PROJECTS	\$ 1,000
--	-----------------

SECTION 2: CAPITAL FUND RESERVE

BOX 4							
CAPITAL FUND RESERVE							
FY 15-16 through FY 18-19							
No.	Local ID No.	Project Name	Reserve Window	FY 15-16	FY 16-17	FY 17-18	FY 18-19
1	CIP201434	Downtown Paseos	FY 16-19 Window	\$ 122,418	\$ -	\$ -	\$ -

BOX 4a	
CAPITAL FUND RESERVE	
Project Status	
1) Describe project status as of June 30, 2015.	
Project inventory underway.	

Summary of Capital Fund Reserve - FY 14-15 through FY 18-19					
	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
FY 16-19 Window	\$ 122,418	\$ -	\$ -	\$ -	\$ 122,418

SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

To establish a new annual undesignated reserve, complete Box 9.

BOX 5	
FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ 103,672

SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions

To establish a new annual undesignated reserve, complete Box 11.

BOX 6	
FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ 20,734

AUTOPOPULATED TRACKING SUMMARY Bicycle/Pedestrian Program

1. Capital Fund Reserves

This summary is automatically populated from Table 3 to capture the status of the Capital Fund Reserve Windows, expenditures, and balances.

MEASURE B Capital Fund Reserve Summary											
Reserve Window	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 13-16	\$ 754,782	\$ (45,550)	\$ (107,281)	\$ (389,888)	\$ 212,063				\$ 754,782	\$ (542,719)	\$ 212,063
FY 14-17	\$ 174,951		\$ -	\$ -	\$ 24,951	\$ 150,000			\$ 174,951	\$ -	\$ 174,951
FY 15-18	\$ 84,419			\$ -	\$ -	\$ -	\$ 84,419		\$ 84,419	\$ -	\$ 84,419
FY 16-19	\$ 207,284				\$ 207,284	\$ -	\$ -	\$ -	\$ 207,284	\$ -	\$ 207,284

MEASURE BB Capital Fund Reserve Summary											
Reserve	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 16-19	\$ 122,418				\$ 122,418	\$ -	\$ -	\$ -	\$ 122,418	\$ -	\$ 122,418

2. Overall Implementation Plan

Provides a summary of Measure B and BB allocations - comprised of End-of Year Fund balances + Projected Annual Revenue.

Total Measure B Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 51,000				\$ 51,000
FY 13-16 Capital Reserve	\$ 212,063				\$ 212,063
FY 14-17 Capital Reserve	\$ 24,951	\$ 150,000			\$ 174,951
FY 15-18 Capital Reserve	\$ -	\$ -	\$ 84,419		\$ 84,419
FY 16-19 Capital Reserve	\$ 207,284	\$ -	\$ -	\$ -	\$ 207,284
Operations Reserve	\$ 126,962				\$ 126,962
Undesignated Reserve	\$ 25,392				\$ 25,392
TOTAL Measure B	\$ 647,652	\$ 150,000	\$ 84,419	\$ -	\$ 882,071

Total Measure BB Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 1,000				\$ 1,000
FY 16-19 Capital Reserve	\$ 122,418	\$ -	\$ -	\$ -	\$ 122,418
Operations Reserve	\$ 103,672				\$ 103,672
Undesignated Reserve	\$ 20,734				\$ 20,734
TOTAL Measure BB	\$ 247,824	\$ -	\$ -	\$ -	\$ 247,824

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

GENERAL COMPLIANCE REPORTING

Complete the questions below to confirm/document completion of the Master Programs Funding Agreements Reporting Requirements.

1. What is your agency's Pavement Condition Index?

PCI =

Use 2013 Data from MTC's Street Fight Report ->

http://mtc.ca.gov/news/street_fight/pci.htm

If your PCI falls below a score of 60 (fair condition), specify what actions are being implemented to increase the PCI.

Indicate N/A, if not applicable.

N/A

Publicity Requirements

Complete the questions below. Attach a copy of the article, example photos of posted signage, and website printouts.

2. Did your agency publish an article highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	Yes

List Publication(s) and Date of Publication

Measure B or BB?

If no article was published, explain below.

Citywide Newsletter - Fall 2015	Both

N/A

3. Did your agency publish an website information highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	Yes

Website link(s)

Measure B or BB?

If no website information published, explain below.

http://www.cityoflivermore.net/citygov/cd/eng/measure	Both

N/A

4. Did your agency post signage highlighting Measure B/BB funded activities?

	Yes/No
Measure B	Yes
Measure BB	No

Estimated # of Measure B Signs Posted

Estimated # of Measure BB Signs Posted

Project(s) associated with signage.

Slurry Seal, Galaxy Court Trail Bridge, Street Resurfacing, Sidewalk Repair

If no signage posted, explain below.

No MBB signage posted because no Measure BB funds spent in FY14-15.

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 1: REVENUE AND EXPENDITURES

Complete the questions below based on the Measure B and BB Audited Financial Statements.

- All values must correspond to your Audited Financial Statements.
- Expenditures must match the total expenditures calculated on Table 2 and 3 for the fiscal year.

MEASURE B

Beginning of Year Balance	\$ 1,113,781
Revenue	\$ 945,123
Interest	\$ 3,678
Expenditures	\$ 1,464,357
End of Year Fund Balance	\$ 598,225

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

N/A

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

N/A

MEASURE BB

	Amount
Beginning of Year Balance	\$ -
Revenue	\$ 168,993
Interest	\$ -
Expenditures	\$ -
End of Year Fund Balance	\$ 168,993

Expenses = Table 2?

TRUE

If expenditures are less than the revenue received during the fiscal year, explain why revenues exceed expenditures.

If not applicable, indicate N/A.

Measure BB expenditures will begin in FY15/16

Additional information on revenues, interest, expenditures, restatements, etc. (optional)

N/A

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 2: DETAILED SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

Provide a detailed summary of Measure B and BB Expenditures for the reporting fiscal year.
 - Expenditure total must correspond to your Audited Financial Statements.
 - Expenditures must match the total expenditures reported on Table 1 and 3 for the fiscal year.

No.	Project Category <i>(Drop-down Menu)</i>	Project Phase <i>(Drop-down Menu)</i>	Project Type <i>(Drop-down Menu)</i>	Project Name	Project Description/Benefits	Quantity Completed in FY 14-15	Units for Quantity <i>(Drop-down Menu)</i>	Additional description on units or accomplishments	Measure B DLD Expenditures	Measure BB DLD Expenditures	Governing Board Approved?
1	Bike/Ped	Other	Staffing	Independent Audit Report	Financial Audit - program requirement	1	Other <i>(describe in Column J)</i>	Independent Audit Report -LSR Funds	\$ 1,254	\$ -	Yes
2	Bike/Ped	Construction	Bikeways and Multiuse Paths	Arroyo Las Positas Trail/Galaxy Court Culvert Repair CIP 201029	Remove and reconstruct trail over the Arroyo Las Positas and replacement of the dilapidated metal culvert beneath trail with concrete box culvert	1	Other <i>(describe in Column J)</i>	Trail bridge including 1,000 square foot box culvert	\$ 197,638	\$ -	Yes
3	Streets/Rds	Construction	Street Resurfacing/Maintenance	Street Resurfacing CIP 201401	Repair, overlay, and rehabilitation of various City residential and collector streets on the MTS roadway system	625,200	Square Feet		\$ 400,000	\$ -	Yes
4	Ped only	Construction	Sidewalks and Ramps	Sidewalk Repair CIP 201402	Repairs to existing sidewalks including curb and gutter	19,878	Square Feet		\$ 289,235	\$ -	Yes
5	Streets/Rds	Construction	Street Resurfacing/Maintenance	Slurry Seal CIP201404	Slurry seal pavement treatment of various residential, collector, and arterial roadways, and overcoat of public parking lots and other City owned facilities	2,019,600	Square Feet		\$ 300,000	\$ -	Yes
6	Ped only	Other	Other <i>(describe in Column J)</i>	Sidewalk Repair CIP 201602	Sidewalk repair program repairs existing sidewalks including curb and gutter		Other <i>(describe in Column J)</i>	Staff time to evaluate efficiency and effectiveness of the existing program and recommend improvements	\$ 131,230	\$ -	Yes
7	Other	Other	Other <i>(describe in Column J)</i>	LAVTA and Enhanced Bike/Ped facilities	Planning, preliminary engineering, and environmental analysis on emerging projects, Staff time to coordinate with local and regional agencies re: transit, bike, pedestrian, streets and roads issues. Staff time for compliance review/reporting. Improved safety, circulation, and communication/ cooperation.		Other <i>(describe in Column J)</i>	Staff time for planning, preliminary engineering, environmental analysis, interagency coordination, and expenditure compliance review/reporting	\$ 145,000	\$ -	Yes
TOTAL									\$ 1,464,357	\$ -	
Match to Table 1?									TRUE	TRUE	

A minimum of 15% of Measure BB LSR funds are required to be expended on bike/pedestrian improvements.

How much of Measure BB LSR funds were expended on bike/pedestrian improvements?

\$ -	Meets minimum 15% threshold?
------	-------------------------------------

Percent of Measure BB LSR funds expenditures on bike/pedestrian improvements:

-	TRUE
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If your agency did not meet the 15% minimum expenditure requirement, explain why in the box below

Livermore did not spend MBB funds in FY14-15. Therefore future MBB LSR expenditures will be increased to account for no expenditures in FY 14-15 and to ultimately meet the 15% overall from program start to date.

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 3a: MEASURE B ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-3 are auto populated for reference/evaluation purposes; based on information inputted in Box 4-11.

1. Complete the EVEN Boxes first (starting with Box 4) with the fiscal year's expenditures, and then proceed to the ODD Boxes.
2. In the EVEN Numbered Boxes, enter the FY 14-15 Actual Expenditures that occurred.
3. In the ODD Numbered Boxes, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

MEASURE B DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.

BOX 1	
MB Funds Available for FY 15-16 Allocation	
FY 14-15 MB End of Year Fund Balance (From Table 1)	\$ 598,225
FY 14-15 Summary of End of Year Balance	
FY 14-15 Planned Project Balance ¹	\$ -
FY 13-16 Capital Reserve Window Balance ²	\$ -
FY 14-17 Capital Reserve Window Balance ²	\$ 169,579
FY 15-18 Capital Reserve Window Balance ²	\$ 13,837
FY 14-15 Operations Reserve Balance ³	\$ 323,501
FY 14-15 Undesignated Reserve Balance ⁴	\$ 95,277
FY 14/15 Actual vs. Projected Revenue ⁵	\$ (3,969)
Sub-total⁶	\$ 598,225
Subtract FY 13-16 Capital Reserve Commitment	\$ -
Subtract FY 14-17 Capital Reserve Commitment	\$ (169,579)
Subtract FY 15-18 Capital Reserve Commitment	\$ (13,837)
FY 14-15 Uncommitted Rollover Balance	\$ 414,809
FY 15-16 MB Projected Revenue	\$ 966,976
Total FY 15-16 MB Funds Available⁷	\$ 1,381,785

BOX 2a				
FY 14-15 MB Planned vs. Actual Expenditures				
	Planned	Actual	Unspent	% Unspent
Planned	\$ 413,835	\$ 566,719	\$ (152,884)	-
FY 13-16 Cap	\$ 169,385	\$ 169,385	\$ -	-
FY 14-17 Cap	\$ 435,343	\$ 728,253	\$ (292,910)	-
FY 15-18 Cap	\$ 13,837	\$ -	\$ 13,837	100%
Operations	\$ 476,385	\$ 152,884	\$ 323,501	68%
Undesignated	\$ 95,277	\$ -	\$ 95,277	100%

BOX 2b						
CAPITAL RESERVE TRACKING REALLOCATION VERIFICATION TOOL						
Window	Original Allocation ¹	Expended FY 14-15	Amount To Allocate ²	Amount Allocated ³	Remaining to Allocate ⁴	All funds available by window allocated?
FY 13-16	\$ 169,385	\$ 169,385	\$ -	\$ -	\$ -	TRUE
FY 14-17	\$ 897,832	\$ 728,253	\$ 169,579	\$ 169,579	\$ -	TRUE
FY 15-18	\$ 13,837	\$ -	\$ 13,837	\$ 13,837	\$ -	TRUE

BOX 3					
FY 15-16 Allocation Summary of Available MB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 146,275				\$ 146,275
FY 16-19 Capital Reserve	\$ 295,324	\$ 180,000	\$ 180,000	\$ -	\$ 655,324
Operations Reserve	\$ 483,488				\$ 483,488
Undesignated Reserve	\$ 96,698				\$ 96,698
TOTAL Measure B	\$ 1,021,785	\$ 180,000	\$ 180,000	\$ -	\$ 1,381,785

Max. Allocation	Allocated	Max. % Allowed	Allocation under max.?
\$ 483,488	\$ 483,488	50%	50%
\$ 96,698	\$ 96,698	10%	10%

Total amount must equal Box 1. See Box 3a.

BOX 3a	
MB FY 15-16 Allocation Verification	
BOX 1: Available Funds	\$ 1,381,785
BOX 3: Allocated Funds	\$ 1,381,785
Remaining Amount	\$ -

All funds available for FY 15-16 Allocated ?

Remaining amount must reflect ZERO to indicate identification of all available Measure B funds. +/- \$1 differences acceptable.

- Box 1 Notes**
1. Auto populated from Box 4's Balance, only shows positive balances.
 2. Last Year's identified Capital Reserve commitment subtract FY 14/15 Expenditures.
 3. Auto populated from Box 8's Operation Balance.
 4. Auto populated from Box 10's Undesignated Balance.
 5. Amount is Actual Distributions/interest subtract Last Year's provided revenue projections.
 6. Sub-total Balance should match FY 14-15 Ending Balance, noted in the top of Box 1. Box will turn GREEN if true.
 7. Funds available (not previously committed in a Capital Fund Reserve) to allocate to FY 15-16 planned and/or reserves categories (ODD Numbered Boxes).
- Box 2b Notes**
1. Original identified is the amount set in prior year's compliance report.
 2. Unspent fund balance originally committed to the reserves that must be reallocated within the respective reserve windows.
 3. Amount re-identified by recipient in the Capital Reserve Box 6 and 7.
 4. Remaining amount should be zero to indicate identification of all originally identified Capital Reserve Funds. +/- \$1 differences acceptable.

SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)

BOX 4							
PLANNED PROJECTS (unreserved funds)							
FY 14-15 PLANNED VS ACTUAL EXPENDITURES							
No.	Local ID No.	Project Name	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Provide an explanation for positive or negative fund balances.
1	N/A	LAVTA and Enhanced Bike and Pedestrian Studies	\$ 145,000	\$ 145,000	\$ -	-	N/A
2	N/A	Audit Expense	\$ 3,000	\$ 1,254	\$ 1,746	58%	Audit was less expensive than expected
3	CIP201326	Bike Trail Bridge Maintenance	\$ 2,500	\$ -	\$ 2,500	100%	Bridge Trail Maintenance not necessary in FY14/15. Funds reallocated to other projects.
4	CIP201602	Sidewalk Repair	\$ 84,000	\$ 131,230	\$ (47,230)	-	Available staff time spent on additional design of sidewalk repairs. Used operations funds reserves.
5	CIP201402	Sidewalk Repair Program	\$ 179,335	\$ 289,235	\$ (109,900)	-	Available staff time spent on additional construction of sidewalk repairs. Used operations funds reserves.

TOTAL FY 14-15 PLANNED VS ACTUAL EXPENDITURES	\$ 413,835	\$ 566,719	\$ (152,884)	-
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BOX 5					
FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1	N/A	LAVTA & Enhanced Bike & Pedestrian Studies	\$ 145,000	Yes	Ongoing
2	N/A	Audit Expense	\$ 1,275	Yes	Annual expense for audit
3			\$ -		
4			\$ -		
5			\$ -		

TOTAL FY 15-16 PLANNED PROJECTS	\$ 146,275
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SECTION 2: CAPITAL FUND RESERVE

BOX 6 CAPITAL FUND RESERVE FY 14-15 PLANNED VS ACTUAL EXPENDITURES						
No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
1	CIP201029	Arroya Las Positas Trail / Galaxy Court Culvert Repair	Prior Yr's Plan for FY 13-16 Window	\$ 169,385		
			Actual / Confirm Plan FY 13-16		\$ 169,385	\$ -
			Prior Yr's Plan for FY 14-17 Window	\$ 35,343		
			Actual / Confirm Plan FY 14-17		\$ 28,253	\$ 7,090
			FY 15-18 Window		\$ -	\$ -
Total			\$ 204,728	\$ 197,638	\$ 7,090	

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
2	CIP201021	Traffic Signal Reconstruction	FY 13-16 Window		\$ -	\$ -
			Prior Yr's Plan for FY 14-17 Window			
			Actual / Confirm Plan FY 14-17		\$ -	\$ -
			Prior Yr's Plan for FY 15-18 Window			
			Actual / Confirm Plan FY 15-18		\$ -	\$ -
Total			\$ -	\$ -	\$ -	

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
3	CIP201401	Street Resurfacing FY 14-15	FY 13-16 Window		\$ -	\$ -
			Prior Yr's Plan for FY 14-17 Window	\$ 400,000		
			Actual / Confirm Plan FY 14-17		\$ 400,000	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total			\$ 400,000	\$ 400,000	\$ -	

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
4	CIP201702	Sidewalk Repair	FY 13-16 Window		\$ -	\$ -
			Prior Yr's Plan for FY 14-17 Window			
			Actual / Confirm Plan FY 14-17		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
Total			\$ -	\$ -	\$ -	

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
5	CIP201404	Slurry Seal	FY 13-16 Window		\$ -	\$ -
			FY 14-17 Window		\$ 300,000	\$ (300,000)
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
			Total			\$ -

No.	Local ID No.	Project Name	Reserve Window	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Balance
6	CIP201701	Street Resurfacing	FY 13-16 Window		\$ -	\$ -
			FY 14-17 Window		\$ -	\$ -
			FY 15-18 Window		\$ -	\$ -
			FY 16-19 Window		\$ -	\$ -
			Total			\$ -

TOTAL FY 14-15 CAPITAL RESERVE PLANNED VS. ACTUAL	Planned \$ 604,728	Actual \$ 897,638	Unspent \$ (292,910)	Unspent % -
--	-----------------------	----------------------	-------------------------	----------------

BOX 7a CAPITAL FUND RESERVE FY 15-16 through FY 18-19			
FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -	\$ -		
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -	\$ 162,489		
\$ -	\$ -		
\$ -	\$ 13,837		
\$ -	\$ -	\$ -	
\$ -	\$ 180,000	\$ 180,000	\$ -
\$ -	\$ 180,000	\$ 180,000	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -	\$ -		
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ 84,000	\$ 216,000		
\$ 169,579	\$ -		
\$ 13,837	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ 183,416	\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -	\$ -		
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

FY 15-16	FY 16-17	FY 17-18	FY 18-19
\$ -			
\$ -	\$ -		
\$ -	\$ -	\$ -	
\$ 295,324	\$ -	\$ -	\$ -
\$ 295,324	\$ -	\$ -	\$ -

BOX 7b CAPITAL FUND RESERVE Fund Adjustments and Project Status	
1) Explain unexpended funds in FY 14-15 and any reallocation.	There were project savings experienced in FY14/15. Funds reallocated.
2) Describe changes to the reserve for this project.	No changes
3) Describe project status as of June 30, 2015.	Project is complete

1) Explain unexpended funds in FY 14-15 and any reallocation.	N/A
2) Describe changes to the reserve for this project.	Added a total of \$183,679 to FY16-17 and 17-18 to complete future anticipated traffic signal reconstruction projects.
3) Describe project status as of June 30, 2015.	No activity

1) Explain unexpended funds in FY 14-15 and any reallocation.	All funds expended
2) Describe changes to the reserve for this project.	None
3) Describe project status as of June 30, 2015.	Project is complete

1) Explain unexpended funds in FY 14-15 and any reallocation.	No changes
2) Describe changes to the reserve for this project.	Added planned expenditures to FY15-16 and reduced planned expenditures in FY16-17 to meet updated project schedule. Extra funds reallocated.
3) Describe project status as of June 30, 2015.	Project design complete and ready for construction

1) Describe project status as of June 30, 2015.	Completed over 2 million square feet slurry seal.
--	---

1) Describe project status as of June 30, 2015.	Design/bid underway. Construction expected in FY15-16.
--	--

Summary of Capital Fund Reserve - Funds Used and Identified from FY 14-15 through FY 18-19						
Window	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
FY 13-16	\$ 169,385	\$ -				\$ 169,385
FY 14-17	\$ 728,253	\$ 169,579	\$ -			\$ 897,832
FY 15-18	\$ -	\$ 13,837	\$ -	\$ -		\$ 13,837
FY 16-19		\$ 295,324	\$ 180,000	\$ 180,000	\$ -	\$ 655,324
Total	\$ 897,638	\$ 478,740	\$ 180,000	\$ 180,000	\$ -	\$ 1,736,378

SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

For previously identified Operations Fund Reserve, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 9.

BOX 8 FY 14-15 OPERATIONS FUND RESERVE PLANNED VS ACTUAL EXPENDITURES				
Planned Operations FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ 476,385	\$ 152,884	\$ 323,501	68%	Used fund reserves for CIP201402 and 201602 (Sidewalk repair projects). Saving additional funds for unanticipated expenditures due to new City Council goals/priorities.

BOX 9 FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ 483,488

SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions

For previously identified Undesignated Fund Reserves, funds should be use only after balances in the Planned Projects (Box 4) have been exhausted. Thereafter, if the agency needs to use this reserve, then withdraw expenses in Box 8 and report use in Box 4.

To establish a new annual undesignated reserve, complete Box 11.

BOX 10 UNDESIGNATED FUND RESERVE FY 14-15 PLANNED VS ACTUAL EXPENDITURES				
Planned Undesignated FY 14-15	Actual Expenditures FY 14-15	Unspent Balance	Unspent Percent	Describe reason for fund balance & any funds reallocated and used for Box 4 activities.
\$ 95,277	\$ -	\$ 95,277	100%	Reserving funds for unanticipated expenditures due to new City Council goals/priorities. No funds reallocated to box 4.

BOX 11 FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ 96,698

**Local Streets and Roads Direct Local Distribution Program
Reporting Period - Fiscal Year 2014-15**

TABLE 3b: MEASURE BB ANNUAL IMPLEMENTATION PLAN AND FUND RESERVES

There are FOUR Sections on this worksheet. Note the Dashboard Summary Box 1-2 are auto populated for reference/evaluation purposes; based on information inputted in Box 3-6.
1. Starting with Box 4, demonstrate the use of total available funds (Box 1, Total Funds Available in PURPLE) to proposed planned and reserve projects/categories.

MEASURE BB DASHBOARD SUMMARY - Boxes 1-3 are Auto populated Reference Tables based on reported information from Box 4-11. Do not modify or input information in Boxes 1-3.

BOX 1	
MBB Funds Available for FY 15-16 Allocation	
FY 14-15 MBB End of Year Fund Balance ¹	\$ 168,993
FY 15-16 MBB Projected Revenue ²	\$ 868,450
Total FY 15-16 MBB Funds Available³	\$ 1,037,443

Box 1 Notes

1. Auto populated from Table 1 End of Year Fund Balance
2. Projected FY 15-16 Measure BB Revenue as of 5/21/15.
3. Funds available to allocate to FY 15-16 planned and/or reserves categories.

BOX 2					
FY 15-16 Allocation Summary of Available MBB Funds					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 1,000				\$ 1,000
FY 16-19 Capital Reserve	\$ 311,000	\$ 204,373	\$ -	\$ -	\$ 515,373
Operations Reserve	\$ 434,225				\$ 434,225
Undesignated Reserve	\$ 86,845				\$ 86,845
TOTAL Measure BB	\$ 833,070	\$ 204,373	\$ -	\$ -	\$ 1,037,443

Max. Allocation	% Allocated	Max. % Allowed	Allocation under max.?
\$ 434,225	50%	50%	TRUE
\$ 86,845	10%	10%	TRUE

Total amount must equal Box 1. See Box 3a.

BOX 2a		
MBB FY 15-16 Allocation Verification		
BOX 1: Available Funds	\$ 1,037,443	All funds available for FY 15-16 Allocated?
BOX 2: Allocated Funds	\$ 1,037,443	
Remaining Amount	\$ -	TRUE

Remaining amount must reflect ZERO to indicate identification of all available Measure BB funds. +/- \$1 differences acceptable.

SECTION 1: ANNUAL PLANNED PROJECTS (UNRESERVED FUNDS)

BOX 3					
FY 15-16 PLANNED PROJECTS (unreserved funds)					
Index No.	Local Project No.	Project Name	Planned Expenditures FY 15-16	Governing Board Approved?	Describe Project Status as of June 30, 2015.
1	N/A	Audit	\$ 1,000	Yes	Annual expense for audit

TOTAL FY 15-16 PLANNED PROJECTS	\$ 1,000
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SECTION 2: CAPITAL FUND RESERVE

BOX 4							
CAPITAL FUND RESERVE							
FY 15-16 through FY 18-19							
No.	Local ID No.	Project Name	Reserve Window	FY 15-16	FY 16-17	FY 17-18	FY 18-19
1	CIP201501	Street Resurfacing	FY 16-19 Window	\$ 232,000	\$ -	\$ -	\$ -

No.	Local ID No.	Project Name	Reserve Window	FY 15-16	FY 16-17	FY 17-18	FY 18-19
2	CIP201504	Slurry Seal	FY 16-19 Window	\$ 79,000	\$ -	\$ -	\$ -

No.	Local ID No.	Project Name	Reserve Window	FY 15-16	FY 16-17	FY 17-18	FY 18-19
3	CIP201601	Street Resurfacing	FY 16-19 Window	\$ -	\$ 204,373	\$ -	\$ -

Summary of Capital Fund Reserve - FY 14-15 through FY 18-19					
	FY 15-16	FY 16-17	FY 17-18	FY 18-19	Total
FY 16-19 Window	\$ 311,000	\$ 204,373	\$ -	\$ -	\$ 515,373

BOX 4a	
CAPITAL FUND RESERVE	
Project Status	
1) Describe project status as of June 30, 2015.	Ready for construction

1) Describe project status as of June 30, 2015.	No activity
---	-------------

1) Describe project status as of June 30, 2015.	No activity
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SECTION 3: OPERATIONS FUND RESERVE

The Operation Fund Reserve may be established to address operational fluctuations. Maximum 50% of annual revenue.

Directions

To establish a new annual undesignated reserve, complete Box 9.

BOX 5	
FY 15-16 OPERATIONS FUND RESERVE	
FY 15-16 Operations Fund Reserve	\$ 434,225

SECTION 4: UNDESIGNATED FUND RESERVE

The Undesignated Fund Reserve may be established to address undefined transportation needs. Maximum 10% of annual revenue.

Directions

To establish a new annual undesignated reserve, complete Box 11.

BOX 6	
FY 15-16 UNDESIGNATED FUND RESERVE	
FY 15-16 Undesignated Fund Reserve	\$ 86,845

AUTOPOPULATED TRACKING SUMMARY

Local Streets and Roads Program

1. Capital Fund Reserves

This summary is automatically populated from Table 3 to capture the status of the Capital Fund Reserve Windows, expenditures, and balances.

MEASURE B Capital Fund Reserve Summary											
Reserve Window	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 13-16	\$ 805,600	\$ -	\$ (636,215)	\$ (169,385)	\$ -				\$ 805,600	\$ (805,600)	\$ -
FY 14-17	\$ 897,832		\$ -	\$ (728,253)	\$ 169,579	\$ -			\$ 897,832	\$ (728,253)	\$ 169,579
FY 15-18	\$ 13,837			\$ -	\$ 13,837	\$ -	\$ -		\$ 13,837	\$ -	\$ 13,837
FY 16-19	\$ 655,324				\$ 295,324	\$ 180,000	\$ 180,000	\$ -	\$ 655,324	\$ -	\$ 655,324

MEASURE BB Capital Fund Reserve Summary											
Reserve	Original Reserve Commitment	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 18/19	FY 19/20	Original Amount	Expended To Date	Remaining Balance
FY 16-19	\$ 515,373				\$ 311,000	\$ 204,373	\$ -	\$ -	\$ 515,373	\$ -	\$ 515,373

2. Overall Implementation Plan

Provides a summary of Measure B and BB allocations - comprised of End-of Year Fund balances + Projected Annual Revenue.

Total Measure B Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 146,275				\$ 146,275
FY 13-16 Capital Reserve	\$ -				\$ -
FY 14-17 Capital Reserve	\$ 169,579	\$ -			\$ 169,579
FY 15-18 Capital Reserve	\$ 13,837	\$ -	\$ -		\$ 13,837
FY 16-19 Capital Reserve	\$ 295,324	\$ 180,000	\$ 180,000	\$ -	\$ 655,324
Operations Reserve	\$ 483,488				\$ 483,488
Undesignated Reserve	\$ 96,698				\$ 96,698
TOTAL Measure B	\$ 1,205,201	\$ 180,000	\$ 180,000	\$ -	\$ 1,565,201

Total Measure BB Implementation Plan Summary					
Category	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Planned Projects	\$ 1,000				\$ 1,000
FY 16-19 Capital Reserve	\$ 311,000	\$ 204,373	\$ -	\$ -	\$ 515,373
Operations Reserve	\$ 434,225				\$ 434,225
Undesignated Reserve	\$ 86,845				\$ 86,845
TOTAL Measure BB	\$ 833,070	\$ 204,373	\$ -	\$ -	\$ 1,037,443

Measure B Expenditures Across All Programs FY 14-15 Report Card

Measure B

FY 14-15 Planned Projects

Program	Planned Expenditures FY 14-15	Actual Expenditures FY 14-15	Unspent Amount FY 14-15	Unspent Percentage
Bicycle and Pedestrian	\$ 51,000	\$ 50,835	\$ 165	0%
Local Streets and Roads	\$ 413,835	\$ 566,719	\$ (152,884)	-
Totals:	\$ 464,835	\$ 617,554	\$ (152,719)	-

Is the agency's unspent balance less than 30%? TRUE