

Alameda CTC Programs Annual Compliance Report 2011-2012 Reporting Year
Measure B Program

Table 1: Measure B Revenues and Expenditures
BICYCLE AND PEDESTRIAN

AGENCY NAME : City of Berkeley
DATE : 2/15/13 Revisions

Column A	Column B	Column C	Column D	Column E
Measure B Pass-through Funds FY 11-12				
Starting MB Balance	MB Pass-through Revenues and Expenditures			Ending MB Balance
FY 10-11 Pass-through + Interest Unspent MB Fund Balance	FY 11-12 MB Pass-through Fund Revenues	FY 11-12 MB Pass-through Fund Interest	MB Pass-through Fund Expenditures (Should match Table 2: Column L)	Ending MB Pass-through Fund Balance
\$ 535,452	\$ 300,509	\$ 117	\$ 408,288	\$ 427,790
VERIFICATION CHECK: Values to the bottom right are automatically drawn from Table 1 and Table 2 (corresponding expenditures fund totals) to ensure accurate reporting. These numbers must match each other.		Total from Table 1:	\$ 408,288	
		Total from Table 2:	\$ 408,288	

Column F	Column G	Column H	Column I	Column J	Column K
Other Measure B Funds FY 11-12					
MB Discretionary Fund		MB Local Streets and Roads Fund		Total Other MB	
Other MB Expenditures Discretionary Grant Fund		Other MB Revenue Local Streets and Roads Fund			
Other MB Revenue Discretionary Grant Fund		Local Streets and Roads Fund		Total Other MB Revenue	Total Other MB Expenditures
Should match Table 2: Column M		Should match Table 2: Column N			
\$ 75,500	\$ -	\$ -	\$ 2,951	\$ 75,500	\$ 2,951
	\$ -	\$ -	\$ 2,951		
	\$ -	\$ -	\$ 2,951		

Column L	Column M	Column N
Non-Measure B Funds FY 11-12		
List the specific types of non-Measure B Funding.*		
Non-MB Funding Source	Revenue	Expenditures
		(Should match Table 2: Column O)
CalTrans Safe Routes to School	\$ 177,818	\$ 177,818
MTC Safe Routes to Transit Grant	\$ 104,767	\$ 104,767
General Fund	\$ 120,614	\$ 120,614
Capital Improvement Fund	\$ 126,320	\$ 126,320
CalTrans Bicycle Transportation	\$ 67,431	\$ 67,431
Total Non-MB:	\$ 596,950	\$ 596,950
Total Non-MB Table 1:		\$ 596,950
Total Non-MB Table 2:		\$ 596,950

MB Unspent Balance: Value must match the agency audit report figure for the ending MB balance reported in FY 10-11.

MB Pass-through Revenue: Value is the actual MB revenues for FY 11-12.

MB Pass-through Interest: Value is the MB Pass-through Interest earned on unspent funds during FY 11-12.

MB Expenditures: Value must match the agency audit report figure AND total sum of MB pass-through expenditures calculated on Table 2: Column L.

Other Measure B Discretionary Grant Fund
The Other Measure B Discretionary Grant Fund includes grant funds for Bicycle/Pedestrian programs and projects. The Discretionary Grant Fund expenditure figured entered into Table 1 must match with Table 2 Column M AND the value listed in the agency's audit report.

Other Measure B: Local Streets & Roads
The Measure B Local Streets and Roads includes revenues and expenditures from Local Streets and Roads pass-through funds used for Bicycle/Pedestrian programs and projects. The Local Streets and Roads expenditure figured entered into Table 1 must match with Table 2 Column N AND the value listed in the agency's audit report.

VERIFICATION CHECK: Values to the bottom right are automatically drawn from Table 1 and Table 2 (Column O) to ensure accurate reporting. Table 1's non-Measure B expenditures values must match the sum of Table 2's non-Measure B expenditures.

NOTE: 1) The numbers on Table 1 must be consistent with your independent audit report.
2) The expenditures inputted in Table 1 must match expenditures calculated on Table 2.

* Non-Measure B Funding includes any non-Measure B funding sources such as state, federal, or local funding.

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Alameda CTC Programs Annual Compliance Report 2011-2012 Reporting Year
Measure B Program

Table 2: Summary of Expenditures and Accomplishments
BICYCLE AND PEDESTRIAN SAFETY

AGENCY NAME : City of Berkeley
DATE : 12/8/2012

Project Description						Status	Deliverables				Expenditures FY 11-12					Approvals and Plans		
Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I	Column J	Column K*	Column L**	Column M**	Column N**	Column O	Column P	Column Q	Column R	Column S
Project Category <i>Drop-down Menu</i>	Project Phase <i>Drop-down Menu</i>	Project Type <i>Drop-down Menu</i>	Project Name	Project Description	Project Benefits <i>(describe project's benefit to the implementation area)</i>	Project Status <i>(at the end of FY 11-12)</i> <i>Drop-down Menu</i>	Quantity Completed in FY 11-12	Units for Quantity <i>Drop-down Menu</i>	Description <i>(other details about unit or quantity)</i>	Estimated Completed Quantity Funded by Measure B FY 11-12 <i>(auto calculates)</i>	MB Pass-through Bike/Ped Expenditures	Other MB Bike/Ped Expenditures Countywide Discretionary Fund	Other MB Bike/Ped Expenditures Local Streets and Roads Fund	Non-MB Funding Expenditures <i>(federal & state grants, city/local funds, etc.)</i>	Total Project Cost in FY 11-12 <i>(L+M+N+O=P)</i> <i>(auto calculates)</i>	Enter the Contract amount if \$50K or more of this Project was for an Individual Contract	Did the Governing Board Approve this Project? <i>Drop-down Menu</i>	Is this Project in a Countywide Plan, if so which one? <i>Drop-down Menu</i>
Bike and Ped	PS&E	Multiuse Paths (Class I)	West Street Bicycle Boulevard	Design and public process for shared use path on the Santa Fe Right of Way (formerly West Street): Delaware to Cedar & University to Addison.	Provide for public involvement and engineering for design of non-motorized connection to Ohlone Greenway, signalized Univ. Ave. xing, and destinations south of Univ. Ave.	Continuing or Ongoing		Other (describe in Column J)	Completed construction drawing, Bid Specs, Award of Contract	0.0	\$ 61,386		\$ 2,951	\$ 67,431	\$ 131,768	\$ 296,370	Yes	Both Plans
Bike and Ped	Environmental	Multiuse Paths (Class I)	West Street Bicycle Boulevard	Environmental clearance for shared use path on the Santa Fe Right of Way (formerly West Street): Delaware to Cedar & University to Addison.	Obtain CEQA clearance to enable construction of non-motorized connection to Ohlone Greenway, signalized Univ. Ave. xing, and destinations south of Univ. Ave.	Closed Out in FY 11-12		Other (describe in Column J)	Categorical Exemption filed with County	0.0	\$ 50	\$ -	\$ -	\$ -	\$ 50		Yes	Both Plans
Bike and Ped	Construction	Multiuse Paths (Class I)	West Street Bicycle Boulevard	Project includes a 14-ft wide concrete path (1350 LF), a gravel shoulder, lighting, landscaping, bulb-outs and other crossing treatments	Provides a safe and convenient multi-use facility between the Ohlone Greenway and many other destinations	Continuing or Ongoing	650	Linear Feet		650.0	\$ 145,322				\$ 145,322		Yes	Both Plans
Bike and Ped	Other	Other (describe in Column E)	Ergonomic Office Equipment for City Bike/Ped staff	Purchase of City-approved ergonomic equipment for Associate Planner for Bicycle/Pedestrian programs.	Safe working conditions for City staff working on Bicycle and Pedestrians plans and programs.	Closed Out in FY 11-12		Other (describe in Column J)	One adjustable height desk unit.	0.0	\$ 755	\$ -	\$ -	\$ -	\$ 755			
Bike and Ped	PS&E	Pedestrian Crossing Improvements	Safe Routes to Schools: Malcolm X, Rosa Parks, Thousand Oaks, Berkeley Arts Magnet	Design of safety improvements around four public elementary schools: Malcolm X, Rosa Parks, Thousand Oaks and Berkeley Arts Magnet.	Improved bicycle and pedestrian safety, primarily for children going to and from their schools. Increased use of non-motorized transportation.	Continuing or Ongoing		Other (describe in Column J)	Designs have now been completed to 90% level for all 4 schools. Rectangular Rapid Flashing Beacons were installed in fall 2011 on Ashby crossings for Malcolm X Elementary School.	0.0	\$ 6,612			\$ 177,818	\$ 184,430	\$ 900,000	Yes	Both Plans
Bike and Ped	Construction	Sidewalks and Ramps	Safe Routes to Transit: Solano/Colusa & Shattuck/Vine	Construction of sidewalk extension, crossing improvements, and bicycle parking at AC Transit transbay stops in two locations.	Improved bicycle and pedestrian safety access to regionally significant bus stops. Increased bicycle parking near transit, increased transit ridership, reduced pedestrian/bicycle risk.	Initiated in FY 11-12		Other (describe in Column J)	Construction of the improvements at Solano/Colusa intersection were started in June 2012 and completed in September 2012. Improvements at Shattuck/Vine not begun until after June 2012, and will be completed in early 2013.	0.0	\$ 6,910			\$ 104,767	\$ 111,677	\$ 900,000	Yes	Both Plans
Bike and Ped	Scoping, Feasibility, Planning	Staffing	Personnel: Bicycle Pedestrian Planning and Project Implementation	Bicycle/Pedestrian Associate Planner and Principal Transportation Planner salary/benefits	Pedestrian and Bicycle Plan Implementation, bike/ped project fundraising, annual bicycle count program, Bike to Work Day sponsorship, bicycle parking program, bike/ped capital project management.	Continuing or Ongoing				0.0	\$ 126,315			\$ 246,934	\$ 373,249		Yes	Both Plans

Alameda CTC Programs Annual Compliance Report 2011-2012 Reporting Year
Measure B Program

Table 2: Summary of Expenditures and Accomplishments

BICYCLE AND PEDESTRIAN SAFETY

Project Description						Status	Deliverables				Expenditures FY 11-12					Approvals and Plans		
Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I	Column J	Column K*	Column L**	Column M**	Column N**	Column O	Column P	Column Q	Column R	Column S
Project Category <i>Drop-down Menu</i>	Project Phase <i>Drop-down Menu</i>	Project Type <i>Drop-down Menu</i>	Project Name	Project Description	Project Benefits <i>(describe project's benefit to the implementation area)</i>	Project Status <i>(at the end of FY 11-12)</i> <i>Drop-down Menu</i>	Quantity Completed in FY 11-12	Units for Quantity <i>Drop-down Menu</i>	Description <i>(other details about unit or quantity)</i>	Estimated Completed Quantity Funded by Measure B FY 11-12 <i>(auto calculates)</i>	MB Pass-through Bike/Ped Expenditures	Other MB Bike/Ped Expenditures Countywide Discretionary Fund	Other MB Bike/Ped Expenditures Local Streets and Roads Fund	Non-MB Funding Expenditures <i>(federal & state grants, city/local funds, etc.)</i>	Total Project Cost in FY 11-12 <i>(L+M+N+O= P)</i> <i>(auto calculates)</i>	Enter the Contract amount if \$50K or more of this Project was for an Individual Contract	Did the Governing Board Approve this Project? <i>Drop-down Menu</i>	Is this Project in a Countywide Plan, if so which one? <i>Drop-down Menu</i>
Bike and Ped	Operations	Staffing	Personnel: Bicycle Pedestrian Project Administrative Support and 10% of Transportation Division Manager	Administrative services and supervision for bike/ped programs.	Administrative support for Bicycle/Pedestrian planning and projects, incl. on-call contracts, interns, bicycle parking, bike count program, grant administration. Division Manager supervision of Bicycle/Pedestrian activities, including representation at City Transportation Commission, City Council and within Public Works Department.	Continuing or Ongoing				0.0	\$ 60,938			\$ 60,938		Yes	Both Plans	
TOTALS:										\$ 408,288	\$ -	\$ 2,951	\$ 596,950	\$ 1,008,188	\$ 2,096,370			

Note: Definitions for each drop-down menu appear as Comments (scroll over the column title or in the Review mode, choose "Show All Comments"). The document is set up to print Comments at the end.

* Column K: (Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity
** Columns L-N: The dollar figures inputted must be consistent with your agency's audit.

- Bicycle
- Bike and Ped
- Pedestrian
- Scoping, Feasibility, Planning
- Environmental
- PS&E
- Right-of-Way
- Construction
- Maintenance
- Operations
- Project Completion/Closeout
- Other
- Bike Parking
- Bikeways (non-Class I)
- Bridges and Tunnels
- Education and Promotion
- Master Plan
- Multiuse Paths (Class I)
- Pedestrian Crossing Improvements
- Safety Improvements
- Sidewalks and Ramps
- Signage
- Signals
- Staffing
- Traffic Calming
- Other (describe in Column E)

- Planning in FY 11-12
- Initiated in FY 11-12
- Continuing or Ongoing
- Closed Out in FY 11-12

- Bike Parking Spaces
- Intersections
- Lane Miles
- Linear Feet
- Number of People/Passengers
- Number of One-way Unduplicated Trips
- Square Feet
- Vehicles Purchased
- Other (describe in Column J)

- Yes
- No
- Bike Plan
- Ped Plan
- Both Plans
- Neither Plan

Alameda CTC Programs Annual Compliance Report 2011-2012 Reporting Year
Measure B Program

Table 2: Summary of Expenditures and Accomplishments
BICYCLE AND PEDESTRIAN SAFETY

Cell: A10

Comment: Project Category:
Bicycle: Bicycle project.
Bike/Pedestrian: Bicycle and pedestrian project.
Pedestrian: Pedestrian project.

Cell: B10

Comment: Project Phase:
Scoping, Feasibility, Planning: Early capital project phases, such as project scoping, feasibility studies, and planning.
Environmental: Preparation of environmental documents, such as those related to the California Environmental Quality Act (CEQA) or the National Environmental Policy Act (NEPA).
Right-of-Way: Preparing documentation needed to secure or dispose of property rights for project.
Plans, Specifications and Engineering (PS&E): Development of the preliminary engineering and engineering estimates.
Construction: Construction of a new capital project,
Maintenance: Maintenance, repairs, renovation, or upgrade of existing facility or infrastructure.
Operations: Operations such as transit, which may include routine maintenance and procurement, or lease of vehicles/equipment; intelligent transportation systems; or corridor system management.
Project Completion/Closeout: Inspection/project acceptance, final invoicing, final reporting, and processes for closing out project.
Other: Use if none of the above apply, and define the project phase by selecting Project Type (Column C) and describe the phase under Project Description (Column E).

Cell: C10

Comment: Project Type:
Bike Parking: Bike racks and lockers, bike shelters, attended bike parking facilities, and bike parking infrastructure.
Bikeways (non-Class I): Bike lanes (Class II), bike boulevards, sidepaths, bike routes (Class III), at-grade bike crossings. Includes bikeway maintenance.
Bridges and Tunnels: Bicycle-pedestrian crossings above or below grade.
Education and Promotion: Marketing, education, information, outreach, promotional campaigns, and programs.
Master Plan: Bicycle and/or pedestrian master plan development.
Multiuse Paths (Class I): Pathways (Class I) for bicyclists, pedestrians, and other non-motorized modes. Includes maintenance of multiuse paths.
Pedestrian Crossing Improvements: At-grade pedestrian crossing improvements such as crosswalks, roadway/geometric changes, or reconfiguration specifically benefiting pedestrians.
Safety Improvements: Infrastructure improvements for bicyclists and pedestrians not covered by other project types on the list.
Sidewalks and Ramps: New sidewalks, sidewalk maintenance, curb ramps, stairs/ramps for pedestrian and Americans with Disabilities Act access.
Signage: Warning, regulatory, wayfinding, or informational signage. Includes signage maintenance.
Signals: New traffic signals or crossing signals for pedestrians and/or bicyclists, signal upgrades, countdown signals, audible signals, and video detection.
Staffing: Salary and benefits for staff to support projects, programs, or services.
Traffic Calming: Infrastructure primarily aimed at slowing down motor vehicle traffic.
Other: Use if none of the Project Types apply or for projects that consist of multiple types of improvements. Describe the type under Project Description (Column E).

Cell: G10

Comment: Project Status:
Choose project status on June 30, 2012:
- Planning in FY 11/12,
- Initiated in FY 11/12,
- Continuing or Ongoing, or
- Closed Out in FY 11/12.

Cell: H10

Comment: Quantity Complete includes itemizations such as square feet, lane miles, linear feet, etc.

Cell: I10

Comment: Units for Quantity:
Select from the drop-down menu and add any details about the unit or quantity in Column J.

Lane Miles: Measurement to describe length of roadway, street improvements, and bicycle facilities.

Linear Feet: Measurement to describe sidewalk and pedestrian facilities improvement lengths.

Square Feet: Measurement to describe building, floor plan specifications, landscaping, etc.

Cell: K10

Comment: Completed Quantity funded by MB FY 11-12: This column auto-calculates based on the following.

(Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity

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Table 3: Summary of Planned Projects and Reserve Funds
BICYCLE AND PEDESTRIAN

AGENCY NAME : City of Berkeley
DATE : 2/15/13 Revision

Directions:

Table 3 describes your agency's Measure B financial programming plan over the next four fiscal years. Use the expandable grouped rows (+/- sign on left of cell numbers 157, 306, 456, and 463) to enter detailed project information for the four fund reserve categories below.

- 1) **FY 12-13 Measure B Planned Projects (unreserved funds):** Planned projects using unreserved funds during FY 12-13 only. You may fill out FY 13-14 through FY 15-16 if data is available for informational purposes, however, it is not a requirement.
- 2) **Measure B Capital Fund Reserve:** The Capital Fund Reserve is for large capital project(s) that could otherwise not be funded with a year's worth of Measure B pass-through funds. All programmed funds must be expended by the end of FY 15-16.
- 3) **Measure B Operation Fund Reserve:** The Operation Fund is for operational project(s)/program(s). This fund may not contain more than 50 percent of anticipated annual Bicycle/Pedestrian Measure B Pass-through revenues.
- 4) **Measure B Undesignated Fund Reserve:** The Undesignated Fund Reserve is for transportation needs over a fiscal year, such as matching funds for grants, project development work, studies for transportation purposes, or contingency funds. This fund may not contain more than 10 percent of annual pass-through revenues.

FY 12-13 MEASURE B PLANNED PROJECTS (unreserved funds)

							City or Agency Approved? (Yes or No)	Project Status
		FY 12-13	FY 13-14	FY 14-15	FY 15-16	TOTAL		
West Street Bicycle Boulevard (Project 11BP13)								
Phases	Project Completion/Closeout	\$ 171,054				\$ 171,054	Yes	Describe the project's status. The Constructon Phase is nearing completion. Pathway, lighting, and drainage will be competed in Dec. 2012. Custom fence will be installed in January 2013. Final punch list is expected to be completed before March 2013.
						\$ -		
						\$ -		
						\$ -		
						\$ -		
						\$ -		
						\$ -		
Total		\$ 171,054	\$ -	\$ -	\$ -	\$ 171,054		
Bike to Work Day Sponsorship FY 2013								
Phases	Other	\$ 7,000				\$ 7,000	Yes	Describe the project's status. Annual sponsorship of Alameda County Bike to Work Day is planned for May 2013.
						\$ -		
						\$ -		
						\$ -		
						\$ -		
						\$ -		
						\$ -		
Total		\$ 7,000	\$ -	\$ -	\$ -	\$ 7,000		
Safe Routes to Transit (12TP10)								
Phases	Construction	\$ 33,084				\$ 33,084	Yes	Describe the project's status. Construction of the improvements at Solano/Colusa intersection were started in June 2012 and completed in September 2012. Improvements at Shattuck/Vine not begun until after June 2012, and will be completed in early 2013.
						\$ -		
						\$ -		
						\$ -		
						\$ -		
						\$ -		
						\$ -		
Total		\$ 33,084	\$ -	\$ -	\$ -	\$ 33,084		
Berkeley Bike/Walk Map Procurement								
Phases	Other	\$ 12,377				\$ 12,377		Describe the project's status. Purchase of Berkeley Bike/Walk maps for free public distribution. The procurement has been completed, and distribution is ongoing at Berkeley Public Library branches, Senior Centers and other venues.
Total		\$ 12,377	\$ -	\$ -	\$ -	\$ 12,377		
Personnel - Bicycle/Pedestrian								
Phases	Scoping, Feasibility, Planning	\$ 206,577				\$ 206,577	Yes	Describe the project's status. Personnel expenses for Bicycle/Pedestrian Planning and administration of Bicycle/Pedestrian contracts and programs.
						\$ -		
						\$ -		
						\$ -		
						\$ -		
						\$ -		
						\$ -		
Total		\$ 206,577	\$ -	\$ -	\$ -	\$ 206,577		
TOTAL FY 12/13 PLANNED PROJECTS		\$ 430,092	\$ -	\$ -	\$ -	\$ 430,092		

Table 3: Summary of Planned Projects and Reserve Funds
BICYCLE AND PEDESTRIAN

AGENCY NAME : City of Berkeley
DATE : 2/15/13 Revision

Directions:

Table 3 describes your agency's Measure B financial programming plan over the next four fiscal years. Use the expandable grouped rows (+/- sign on left of cell numbers 157, 306, 456, and 463) to enter detailed project information for the four fund reserve categories below.

- 1) **FY 12-13 Measure B Planned Projects (unreserved funds):** Planned projects using unreserved funds during FY 12-13 only. You may fill out FY 13-14 through FY 15-16 if data is available for informational purposes, however, it is not a requirement.
- 2) **Measure B Capital Fund Reserve:** The Capital Fund Reserve is for large capital project(s) that could otherwise not be funded with a year's worth of Measure B pass-through funds. All programmed funds must be expended by the end of FY 15-16.
- 3) **Measure B Operation Fund Reserve:** The Operation Fund is for operational project(s)/program(s). This fund may not contain more than 50 percent of anticipated annual Bicycle/Pedestrian Measure B Pass-through revenues.
- 4) **Measure B Undesignated Fund Reserve:** The Undesignated Fund Reserve is for transportation needs over a fiscal year, such as matching funds for grants, project development work, studies for transportation purposes, or contingency funds. This fund may not contain more than 10 percent of annual pass-through revenues.

MEASURE B CAPITAL FUND RESERVE

Directions:
Use the expandable grouped rows (+/- sign on left of cell 306) to enter detailed information for anticipated projects using Capital Fund Reserves. Projects inputted into this section are designated with Capital Fund Reserves during FY 12-13 through FY 15-16. The Capital Fund Reserve is for large capital project(s) that could otherwise not be funded with a year's worth of Measure B pass-through funds. All programmed funds must be expended by the end of FY 15-16. The expenditure of these funds will be evaluated annually as per the Master Programs Funding Agreement. If a jurisdiction does not spend the reserve funds down, they are subject to the fund rescission policy.

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	TOTAL	City or Agency Approved? (Yes or No)	Project Status
Safe Routes to School (10BP11)							
Phases							
Construction	\$ 8,515	\$ 84,014			\$ 92,529	Yes	Describe the project's status. Designs have now been completed to 90% level for all 4 schools. Rectangular Rapid Flashing Beacons were installed in fall 2011 on Ashby crossings for Malcolm X Elementary School.
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
Total	\$ 8,515	\$ 84,014	\$ -	\$ -	\$ 92,529		
Transportation Planning Services							
Phases							
Scoping, Feasibility, Planning	\$ 20,000	\$ 115,623				No	Describe the project's status. Prepared RFP
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
Total	\$ 20,000	\$ 115,623	\$ -	\$ -	\$ 135,623		
Bike to Work Day Sponsorship FY 2014							
Phases							
Other		\$ 7,000			\$ 7,000	No	Describe the project's status. Annual sponsorship of Alameda County Bike to Work Day. Funding to be approved as part of the Council Biennial Budget adoption in June 2013
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
Total	\$ -	\$ 7,000	\$ -	\$ -	\$ 7,000		
Sunday Streets FY 2014							
Phases							
Other		\$ 5,000			\$ 5,000	No	Describe the project's status. Sponsorship of Berkeley Sunday Streets event. Following a highly successful event in 2012, two more Sunday Streets events are currently in the planning stage. Funding to be approved as part of the Council Biennial Budget adoption in June 2013
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
Total	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000		
Bike/Ped Plan Implementation							
Phases							
Scoping, Feasibility, Planning		\$ 33,118			\$ 33,118	No	Describe the project's status. Planning
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
Total	\$ -	\$ 33,118	\$ -	\$ -	\$ 33,118		
TOTAL CAPITAL FUND RESERVE	\$ 28,515	\$ 244,755	\$ -	\$ -	\$ 273,270		

MEASURE B OPERATION FUND RESERVE

Directions:
Use the expandable grouped rows (+/- sign on left of cell 456) to enter detailed information for addressing transportation operational activities using Operation Fund Reserves. This fund may not contain more than 50 percent of anticipated annual Bicycle/Pedestrian Measure B Pass-through revenues. This fund may be a revolving fund and is not subject to an expenditure timeframe.

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	TOTAL	City or Agency Approved? (Yes or No)	Project Status
Staff Training							
Phases							
Other	\$ 3,000				\$ 3,000		Describe the project's status. In progress
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
Total	\$ 3,000				\$ 3,000		
TOTAL OPERATION FUND RESERVE	\$ 3,000				\$ 3,000		

MEASURE B UNDESIGNATED FUND RESERVE

Directions:
Use the expandable grouped rows (+/- sign on left of cell 463) to enter the amount of undesignated funding per annual fiscal year. Undesignated funds are for general transportation needs such as match funding, project development, studies, or contingencies. This fund may not contain more than 10 percent of annual pass-through revenues.

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	TOTAL	Potential uses for the dollars contained in this unreserved fund.
Undesignated Funds	\$ 30,952	\$ -	\$ -	\$ -	\$ 30,952	Grant matching funds
TOTAL UNDESIGNATED RESERVE	\$ 30,952	\$ -	\$ -	\$ -	\$ 30,952	

TOTAL MEASURE B SUMMARY
(Planned Projects Unreserved Funds + Reserve Funds)

Table 3: Summary of Planned Projects and Reserve Funds
BICYCLE AND PEDESTRIAN

AGENCY NAME : City of Berkeley _____
DATE : 2/15/13 Revision _____

Directions:

Table 3 describes your agency's Measure B financial programming plan over the next four fiscal years. Use the expandable grouped rows (+/- sign on left of cell numbers 157, 306, 456, and 463) to enter detailed project information for the four fund reserve categories below.

- 1) **FY 12-13 Measure B Planned Projects (unreserved funds):** Planned projects using unreserved funds during FY 12-13 only. You may fill out FY 13-14 through FY 15-16 if data is available for informational purposes, however, it is not a requirement.
- 2) **Measure B Capital Fund Reserve:** The Capital Fund Reserve is for large capital project(s) that could otherwise not be funded with a year's worth of Measure B pass-through funds. All programmed funds must be expended by the end of FY 15-16.
- 3) **Measure B Operation Fund Reserve:** The Operation Fund is for operational project(s)/program(s). This fund may not contain more than 50 percent of anticipated annual Bicycle/Pedestrian Measure B Pass-through revenues.
- 4) **Measure B Undesignated Fund Reserve:** The Undesignated Fund Reserve is for transportation needs over a fiscal year, such as matching funds for grants, project development work, studies for transportation purposes, or contingency funds. This fund may not contain more than 10 percent of annual pass-through revenues.

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	TOTAL
FY 12-13 MB Planned Projects	\$ 430,092	\$ -	\$ -	\$ -	\$ 430,092
MB Capital Fund Reserve	\$ 28,515	\$ 244,755	\$ -	\$ -	\$ 273,270
MB Operational Fund Reserve	\$ 3,000	\$ -	\$ -	\$ -	\$ 3,000
MB Undesignated Fund Reserve	\$ 30,952	\$ -	\$ -	\$ -	\$ 30,952
TOTAL MEASURE B	\$ 492,559	\$ 244,755	\$ -	\$ -	\$ 737,314

FY 11-12 Measure B Ending Pass-through Balance <i>(From ending balance Table 1: Column E)</i>	\$ 427,790
FY 12-13 Estimated Pass-through Revenue <i>(Based on FY 11-12 Revenues Table 1: Column B inflated by 3%)</i>	\$ 309,524
FY 12-13 Revenue Total	\$ 737,314

Alameda CTC Programs Annual Compliance Report 2011-2012 Reporting Year

Measure B Program

Table 1: Measure B Revenues and Expenditures

LOCAL STREETS AND ROADS

AGENCY NAME : City of Berkeley

DATE : 2/15/13 Revision

Column A	Column B	Column C	Column D	Column E
Measure B Pass-through Funds FY 11-12				
Starting MB Balance	MB Pass-through Revenues and Expenditures			Ending MB Balance
FY 10-11 Pass-through + Interest Unspent MB Fund Balance	FY 11-12 MB Pass-through Fund Revenues	FY 11-12 MB Pass-through Fund Interest	MB Pass-through Fund Expenditures (Should match Table 2: Column L)	Ending MB Pass-through Fund Balance
\$ 2,355,953	\$ 2,493,157	\$ 477	\$ 2,958,976	\$ 1,890,611
VERIFICATION CHECK: Values to the bottom right are automatically drawn from Table 1 and Table 2 (corresponding expenditures fund totals) to ensure accurate reporting. These numbers must match each other.			Total from Table 1:	\$ 2,958,976
			Total from Table 2:	\$ 2,958,976

MB Unspent Balance:
Value must match the agency audit report figure for the ending MB balance reported in FY 10-11.

MB Pass-through Revenue:
Value is the actual MB revenues for FY 11-12.

MB Pass-through Interest:
Value is the MB Pass-through Interest earned on unspent funds during FY 11-12.

MB Expenditures:
Value must match the agency audit report figure AND total sum of MB pass-through expenditures calculated on Table 2: Column L.

Column F	Column G	Column H	Column I
Other Measure B Funds FY 11-12			
Other Measure B Funding		Total Other MB	
Other MB Revenue	Other MB Expenditures (Should match Table 2: Column M)	Total Other MB Revenue	Total Other MB Expenditures
\$ -	\$ -	\$ -	\$ -
	\$ -		\$ -
	\$ -		\$ -

Other Measure B Funding
The Other Measure B Funding includes other income and expenditures such as transit oriented development grant funds. The Other Measure B Funding expenditure figured entered into Table 1 must match with Table 2 Column M AND the value listed in the agency's audit report.

Column J	Column K	Column L
Non-Measure B Funds FY 11-12		
List the specific types of non-Measure B Funding including VRF.*		
Non-MB Funding Source	Revenue	Expenditures (Should match Table 2: Column N)
Vehicle Registration Fee Fund**	\$ 440,979	\$ -
Gas Taxes (360/361/363/364/365/366/369)	\$ 459,838	\$ 459,838
General Fund (610)	\$ 1,338,190	\$ 1,338,189
Proposition 1B (677)	\$ 261,346	\$ 261,346
Clean Water (831)	\$ 9,500	\$ 9,500
BAAQMD (613)	\$ 45,417	\$ 45,417
Caltrans Bike (674)	\$ 613,666	\$ 613,666
STP Grant (615)	\$ 955,000	\$ 955,000
Pvt Party Sidewalk (642)	\$ 12	\$ 12
Marina (825)	\$ 14	\$ 14
Sewer (830)	\$ 275	\$ 275
Total Non-MB:	\$ 4,124,237	\$ 3,683,257
Total Non-MB Table 1:		\$ 3,683,257
Total Non-MB Table 2:		\$ 3,683,257

VERIFICATION CHECK: Values to the bottom right are automatically drawn from Table 1 and Table 2 (Sum of Column N and Column O) to ensure accurate reporting. Table 1's non-Measure B expenditures values must match the sum of Table 2's non-Measure B expenditures.

NOTE: 1) The numbers on Table 1 must be consistent with your independent audit report.
2) The expenditures inputted in Table 1 must match expenditures calculated on Table 2.

* Non-Measure B Funding includes any non-Measure B funding sources such as state, federal, or local funding.

**Report Vehicle Registration Fee (VRF) revenues and expenditures for Local Streets and Roads in this section. Inputted VRF values must match reported VRF expenditures from Table 2 (Column N), and reported VRF revenues and expenditures in the VRF Local Streets and Road compliance reporting form (completed separately).

Alameda CTC Programs Annual Compliance Report 2011-2012 Reporting Year
Measure B Program

Table 2: Summary of Expenditures and Accomplishments
LOCAL STREETS AND ROADS

AGENCY NAME : City of Berkeley
DATE : 2/15/13 Revision

Project Description						Status	Deliverables				Expenditures FY 11-12					Approvals	
Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I	Column J	Column K*	Column L**	Column M**	Column N***	Column O	Column P	Column Q	Column R
Project Category <i>Drop-down Menu</i>	Project Phase <i>Drop-down Menu</i>	Project Type <i>Drop-down Menu</i>	Project Name	Project Description	Project Benefits <i>(describe project's benefit to the implementation area)</i>	Project Status <i>(at the end of FY 11-12)</i> <i>Drop-down Menu</i>	Quantity Completed in FY 11-12 <i>(numerical value only)</i>	Units for Quantity <i>Drop-down Menu</i>	Description <i>(other details about unit or quantity)</i>	Estimated Completed Quantity Funded by Measure B FY 11-12 <i>(auto calculates)</i>	MB Pass-through LSR Expenditures	Other MB LSR Expenditures	Non-MB Funding Expenditures Vehicle Registration Fee	Non-MB Funding Expenditures <i>(federal & state grants, city/local funds, etc.)</i>	Total Project Cost in FY 11-12 <i>(L+M+N=O)</i> <i>(auto calculates)</i>	Enter the Contract amount if \$50K or more of this Project was for an Individual Contract	Did the Governing Board Approve this Project? <i>Drop-down Menu</i>
Bike/Ped	PS&E	Bikeways and Multiuse Paths	West Street Bike Boulevard - Ohlone Greenway to Delaware, University to Addison	Design and public process for shared use path on the Santa Fe Right of Way (formerly West Street): Delaware to Cedar & University to Addison.	Provide for public involvement and engineering for design of non-motorized connection to Ohlone Greenway, signalized Univ. Ave. xing, and destinations south of Univ. Ave.	Continuing or Ongoing				0.0	\$ 2,951			\$ 67,431	\$ 70,382	\$ 296,370	Yes
Bike/Ped	Construction	Bikeways and Multiuse Paths	West Street Bike Boulevard - Ohlone Greenway to Delaware, University to Addison	Project includes a 14-ft wide concrete path (1350 LF), a gravel shoulder, lighting, landscaping, bulb-outs and other crossing treatments	Provides a safe and convenient multi-use facility between the Ohlone Greenway and many other destinations	Continuing or Ongoing	650	Linear Feet		49.1	\$ 49,285			\$ 602,531	\$ 651,816	\$ 858,664	Yes
Bike/Ped	PS&E	Traffic Calming	Russell/Acton Traffic Calming	Reduce cut-through traffic, install bulbout and drainage system	Provides neighborhood traffic calming	Continuing or Ongoing				0.0	\$ 12,057			\$ 9,500	\$ 21,557		Yes
Bike/Ped	Construction	Bike Parking	Bicycle Rack Installation	Install bicycle racks on sidewalks (expenses for project management)	Provides bicycle parking	Continuing or Ongoing		0 Bike Parking Spaces		0.0	\$ 75			\$ 63,609	\$ 63,684		Yes
Streets and Roads	Construction	Street Resurfacing and Maintenance	Street Rehabilitation FY 2010	Reconstruction and overlay of various streets (1.96 centerline miles, 0.31 completed in FY11-12)	Street reconstruction/overlay including drainage improvements, valley gutters, curb ramps, and thermoplastic striping and markings.	Closed Out in FY 11-12		1 Lane Miles		0.3	\$ 108,113			\$ 220,996	\$ 329,109	\$ 1,275,156	Yes
Streets and Roads	Construction	Street Resurfacing and Maintenance	Street Rehabilitation FY 2011	Reconstruction and overlay of various streets (2.12 centerline miles, 2.12 completed in FY11-12)	Street reconstruction/overlay including drainage improvements, valley gutters, curb ramps, and thermoplastic striping and markings.	Closed Out in FY 11-12		4 Lane Miles		2.5	\$ 967,466			\$ 608,429	\$ 1,575,895	\$ 1,508,498	Yes
Streets and Roads	Construction	Street Resurfacing and Maintenance	Sacramento Street Overlay	Overlay of Sacramento from University to Dwight (0.44 centerline miles completed in FY11-12)	Street overlay including curb ramps and thermoplastic striping and markings.	Continuing or Ongoing	182,382	Square Feet		38857.2	\$ 104,336			\$ 385,381	\$ 489,717	\$ 521,801	Yes
Streets and Roads	Construction	Pedestrian Crossing Improvements	Sacramento Street Rehabilitation	Reconstruction of Sacramento from Dwight to Ashby (0.63 centerline miles completed in FY11-12)	Re-installation/upgrade of crosswalk lights at Oregon	Closed Out in FY 11-12		1 Other (describe in Column J)	each	0.0	\$ 1,199			\$ 1,328,981	\$ 1,330,180	\$ 1,284,631	Yes
Streets and Roads	Construction	Street Resurfacing and Maintenance	Street Rehabilitation FY 2012	Reconstruction and overlay of various streets (3.40 centerline miles, 0 completed in FY11-12)	Street reconstruction/overlay including drainage improvements, valley gutters, curb ramps, and thermoplastic striping and markings.	Continuing or Ongoing		0 Square Feet		0.0	\$ 156,134			\$ 198,675	\$ 354,809	\$ 2,222,222	Yes
Streets and Roads	Scoping, Feasibility, Planning	Street Resurfacing and Maintenance	Future Street Design	Planning, testing & survey for future projects	Preliminary design for street improvement projects	Continuing or Ongoing				0.0				\$ 54,742	\$ 54,742		Yes
Streets and Roads	Scoping, Feasibility, Planning	Street Resurfacing and Maintenance	Street Capital Program	Planning and budget for street capital program	Planning, budget, pavement management system database maintenance	Continuing or Ongoing				0.0				\$ 35,614	\$ 35,614		Yes
Streets and Roads	Construction	Sidewalks and Ramps	FY 2011 Emergency Sidewalk	Reconstruction of damaged sidewalks, driveways, curbs, and curb and gutters and replacement of non-compliant curb ramps	Reduction in potential trip hazards and curb ramps that are ADA compliant	Closed Out in FY 11-12	8,835	Square Feet		482.7	\$ 6,205			\$ 107,370	\$ 113,575	\$ 274,320	Yes
Streets and Roads	Maintenance	Staffing	Engineering	Salaries and Fringe - Sidewalk Inspector	Engineering Construction Management					#DIV/0! 0.0	\$ 11,449			\$ - \$ 11,449			

Alameda CTC Programs Annual Compliance Report 2011-2012 Reporting Year
Measure B Program

Table 2: Summary of Expenditures and Accomplishments

Project Description						Status	Deliverables				Expenditures FY 11-12					Approvals	
Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I	Column J	Column K*	Column L**	Column M**	Column N***	Column O	Column P	Column Q	Column R
Project Category <i>Drop-down Menu</i>	Project Phase <i>Drop-down Menu</i>	Project Type <i>Drop-down Menu</i>	Project Name	Project Description	Project Benefits <i>(describe project's benefit to the implementation area)</i>	Project Status <i>(at the end of FY 11-12)</i> <i>Drop-down Menu</i>	Quantity Completed in FY 11-12 <i>(numerical value only)</i>	Units for Quantity <i>Drop-down Menu</i>	Description <i>(other details about unit or quantity)</i>	Estimated Completed Quantity Funded by Measure B FY 11-12 <i>(auto calculates)</i>	MB Pass-through LSR Expenditures	Other MB LSR Expenditures	Non-MB Funding Expenditures Vehicle Registration Fee	Non-MB Funding Expenditures <i>(federal & state grants, city/local funds, etc.)</i>	Total Project Cost in FY 11-12 <i>(L+M+N=O)</i> <i>(auto calculates)</i>	Enter the Contract amount if \$50K or more of this Project was for an Individual Contract	Did the Governing Board Approve this Project? <i>Drop-down Menu</i>
Streets and Roads	Maintenance	Street Resurfacing and Maintenance	Engineering	Office and field supplies, telephones, equipment, training, and other general engineering administrative costs	Office and field supplies, and other administrative cost support					0.0	\$ 20,589			\$ 20,589			
Streets and Roads	Maintenance	Street Resurfacing and Maintenance	Streets and Sanitation	Street Maintenance	Field Supplies					0.0	\$ 23,195			\$ 23,195			
Streets and Roads	Maintenance	Staffing	Streets and Sanitation	Street Maintenance	Maintenance of roads and sidewalks including patching and pothole repair.					0.0	\$ 471,430			\$ 471,430			
Other	Other	Other (describe in Column E)	Transportation	Transportation Administration	General administrative costs					0.0	\$ 43,904			\$ 43,904			
Streets and Roads	Maintenance	Staffing	Transportation	Traffic Maintenance	Maintenance of traffic striping/markings, signage, and curb painting.					0.0	\$ 632,122			\$ 632,122			
Streets and Roads	Maintenance	Staffing	Facilities Maintenance Electrical	Traffic Signal Maintenance	Servicing and replacement of traffic signals.					0.0	\$ 258,941			\$ 258,941			
Streets and Roads	Maintenance	Other (describe in Column E)	Facilities Maintenance Electrical	Field supplies	Driver feedback signs					0.0	\$ 480			\$ 480			
Streets and Roads	Maintenance	Staffing	Facilities Maintenance Electrical	Street Light Maintenance	Servicing and replacement of street lights.					0.0	\$ 17,912			\$ 17,912			
Other	Other	Staffing	Administration	Admin & Financial Support	Administrative and financial support services.					0.0	\$ 28,100			\$ 28,100			
Other	Other	Other (describe in Column E)	Administration	Supplies, equipment, and other general administrative costs.	Administrative and financial support services.					0.0	\$ 13,679			\$ 13,679			
Other	Other	Staffing	Information Technology	Customer Service - 311						0.0	\$ 29,354			\$ 29,354			
TOTALS:											\$ 2,958,976	\$ -	\$ -	\$ 3,683,257	\$ 6,642,234	\$ 8,241,662	

Note: Definitions for each drop-down menu appear as Comments (scroll over the column title or in the Review mode, choose "Show All Comments"). The document is set up to print Comments at the end.

* Column K: (Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity

** Columns L-N: The dollar figures inputted must be consistent with your agency's audit.

*** Column N: The dollar figures inputted must be consistent with your agency's audit.

Bike/Ped Scoping, Feasibility, Planning
 Mass Transit Environmental
 Paratransit PS&E
 Streets and Roads Right-of-Way
 Other Construction
 Maintenance Operations
 Operations Project Completion/Closeout
 Other Signage
 Signage Signals
 Staffing Street Resurfacing and Maintenance
 Traffic Calming
 Welfare to Work Operations
 Other (describe in Column E)

Planning in FY 11-12
 Initiated in FY 11-12
 Continuing or Ongoing
 Closed Out in FY 11-12

Bike Parking Spaces
 Intersections
 Lane Miles
 Linear Feet
 Number of People/Passengers
 Number of One-Way Unduplicated Trips
 Square Feet
 Vehicles Purchased
 Other (describe in Column J)

Yes
 No

Alameda CTC Programs Annual Compliance Report 2011-2012 Reporting Year
Measure B Program

Table 2: Summary of Expenditures and Accomplishments

LOCAL STREETS AND ROADS

Cell: A10

Comment: Project Category:

Bike/Ped: Bicycle and pedestrian project, program, plan, or staffing.

Mass Transit: Bus, ferry, rail, or shuttle project.

Paratransit: Paratransit services for seniors and or people with disabilities.

Streets and Roads: Streets, roads, or highways project.

Other: Use if none of the above apply, and define category by selecting Project Type (Column C) and providing Project Description (Column E).

Cell: B10

Comment: Project Phase:

Scoping, Feasibility, Planning: Early capital project phases, such as project scoping, feasibility studies, and planning.

Environmental: Preparation of environmental documents, such as those related to the California Environmental Quality Act (CEQA) or the National Environmental Policy Act (NEPA).

Right-of-Way: Preparing documentation needed to secure or dispose of property rights for project.

Plans, Specifications and Engineering (PS&E): Development of the preliminary engineering and engineering estimates.

Construction: Construction of a new capital project,

Maintenance: Maintenance, repairs, renovation, or upgrade of existing facility or infrastructure.

Operations: Operations such as transit, which may include routine maintenance and procurement, or lease of vehicles/equipment; intelligent transportation systems; or corridor system management.

Project Completion/Closeout: Inspection/project acceptance, final invoicing, final reporting, and processes for closing out project.

Other: Use if none of the above apply, and define the project phase by selecting Project Type (Column C) and describe the phase under Project Description (Column E).

Cell: C10

Comment: Project Type:

Bike Parking: Bike racks and lockers, bike shelters, attended bike parking facilities, and bike parking infrastructure.

Bikeways and Multiuse Paths: Bike lanes, bike boulevards, sidepaths, bike routes, multiuse pathways, at-grade bike crossings. Includes maintenance of bikeway facilities.

Bridges and Tunnels: Crossings above or below grade for bicycles, pedestrians, and/or autos.

Education and Promotion: Marketing, education, information, outreach, and promotional campaigns and programs.

Equipment and New Vehicles: Purchase or lease of vehicles. Equipment for service improvements, such as informaton dissemination, fare collection, etc.

Operations: Operations including traffic signal system controls/interconnection, corridor monitoring and management, and transit system operations.

Pedestrian Crossing Improvements: At-grade pedestrian crossing improvements such as crosswalks, roadway/geometric changes or reconfiguration specifically benefiting pedestrians.

Sidewalks and Ramps: New sidewalks, sidewalk maintenance, curb ramps, stairs/ramps for pedestrian and Americans with Disabilities Act access.

Signage: Warning, regulatory, wayfinding, or informational signage.

Signals: New traffic signals or crossing signals, signal upgrades, countdown signals, audible signals, or signal timing improvements.

Staffing: Salary and benefits for staff to support projects, programs, or services.

Street Resurfacing and Maintenance: Repaving and resurfacing of on-street surfaces, including striping.

Traffic Calming: Infrastructure primarily aimed at slowing down motor vehicle traffic.

Welfare to Work Operations: Transit services to enhance transportation opportunities for persons making the transition from welfare to work.

Other: Use if none of the Project Types apply or for projects that consist of multiple types of improvements. Describe the type under Project Description (Column E).

Cell: G10

Comment: Project Status:

Choose project status on June 30, 2012:

- Planning in FY 11/12,

- Initiated in FY 11/12,

- Continuing or Ongoing, or

- Closed Out in FY 11/12.

Cell: H10

Comment: Quantity Completed includes itemizations such as the total number of one-way passenger trips, consumers trained, meals delivered, tickets purchased, etc.

Cell: I10

Comment: Units for Quantity:

Select from the drop-down menu and add any details about the unit or quantity in Column J.

Lane Miles: Measurement to describe length of roadway, street improvements, and bicycle facilities.

Linear Feet: Measurement to describe sidewalk and pedestrian facilities improvement lengths.

Square Feet: Measurement to describe building, floor plan specifications, landscaping, etc.

Cell: K10

Comment: Completed Quantity funded by MB FY 11-12: This column auto-calculates based on the following.

(Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity

Cell: H14

Comment: WWong:

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Alameda CTC Programs Annual Compliance Report 2011-2012 Reporting Year
 Measure B Program
 Table 3: Summary of Planned Projects and Reserve Funds
LOCAL STREETS AND ROADS

AGENCY NAME : City of Berkeley
 DATE : 2/15/2013 Revision

Directions:

Table 3 describes your agency's Measure B financial programming plan over the next four fiscal years. Use the expandable grouped rows (+/- sign on left of cell numbers 157, 306, 456, and 463) to enter detailed project information for the four fund reserve categories below.

- 1) **FY 12-13 Measure B Planned Projects (unreserved funds):** Planned projects using unreserved funds during FY 12-13 only. You may fill out FY 13-14 through FY 15-16 if data is available for informational purposes, however, it is not a requirement.
- 2) **Measure B Capital Fund Reserve:** The Capital Fund Reserve is for large capital project(s) that could otherwise not be funded with a year's worth of Measure B pass-through funds. All programmed funds must be expended by the end of FY 15-16.
- 3) **Measure B Operation Fund Reserve:** The Operation Fund is for operational project(s)/program(s). This fund may not contain more than 50 percent of anticipated annual Local Streets and Roads Program Measure B Pass-through revenues.
- 4) **Measure B Undesignated Fund Reserve:** The Undesignated Fund Reserve is for transportation needs over a fiscal year, such as matching funds for grants, project development work, studies for transportation purposes, or contingency funds. This fund may not contain more than 10 percent of annual pass-through revenues.

FY 12-13 MEASURE B PLANNED PROJECTS (unreserved funds)

Directions:
 Use the expandable grouped rows (+/- sign on left of cell 157) to enter detailed information for FY 12-13 Planned Projects that are not included in reserves below. Projects inputted into this section are expected to be implemented using FY 12-13 only. You may fill out FY 13-14 through FY 15-16 if data is available for informational purposes, however, it is not a requirement.

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	TOTAL	City or Agency Approved? (Yes or No)	Project Status
Russell/Acton Traffic Calming (09TP09)							
Construction	\$ 86,613				\$ 86,613	Yes	Describe the project's status. Construction contract awarded.
Phases					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
Total	\$ 86,613	\$ -	\$ -	\$ -	\$ 86,613		
Street Rehabilitation FY 2012 (12ST01)							
Construction	\$ 573,934				\$ 573,934	Yes	Describe the project's status. Substantial completion. Punch list.
Phases					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
Total	\$ 573,934	\$ -	\$ -	\$ -	\$ 573,934		
West Street Bicycle Boulevard (11BP13)							
Construction	\$ 732,948				\$ 732,948	Yes	Describe the project's status. In construction
Phases					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
Total	\$ 732,948	\$ -	\$ -	\$ -	\$ 732,948		
Street Rehabilitation FY 2013 (13ST01)							
Construction	\$ 734,000				\$ 734,000	Yes	Describe the project's status. Construction contract awarded 12/11/12
Phases					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
Total	\$ 734,000	\$ -	\$ -	\$ -	\$ 734,000		
Customer Service Call Center							
Other	\$ 26,570				\$ 26,570	Yes	Describe the project's status. 25% of 1 customer service call center employee. The call center responds to telephone and online questions, complaints and service calls for streets and sidewalks repairs, traffic signal and street light maintenance and traffic sign maintenance.
Phases					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
Total	\$ 26,570	\$ -	\$ -	\$ -	\$ 26,570		
Shattuck Reconfiguration/SOSIP (14ST06)							
Scoping, Feasibility, Planning	\$ 45,000				\$ 45,000	Yes	Describe the project's status. SOSIP adopted by Council
Phases					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
Total	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000		
Administrative and Operations Personnel							
Other	\$ 1,446,145				\$ 1,446,145	Yes	Describe the project's status. Partial salaries and benefits for Traffic Maintenance, Admin. & Fiscal Services, Engineering Inspectors, Environmental Compliance Specialist, Street Light Maintenance, and Traffic Signal, Streetsand Sidewalk Maintenance staff
Phases					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
Total	\$ 1,446,145	\$ -	\$ -	\$ -	\$ 1,446,145		
Operations							
Operations	\$ 117,283				\$ 117,283	Yes	Describe the project's status. Office and field supplies, conferences and training, facilities maintenance charges, and equipment funding for Transportation Administration, Traffic Maintenance, Admin. & Fiscal Services, Engineering, Environmental Compliance, Traffic Maintenance and Street Maintenance divisions
Phases					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
Total	\$ 117,283	\$ -	\$ -	\$ -	\$ 117,283		
Empty Row							
					\$ -		Describe the project's status.
Phases					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
Total	\$ -	\$ -	\$ -	\$ -	\$ -		
TOTAL FY 12/13 PLANNED PROJECTS	\$ 3,762,493	\$ -	\$ -	\$ -	\$ 3,762,493		

Alameda CTC Programs Annual Compliance Report 2011-2012 Reporting Year
 Measure B Program
 Table 3: Summary of Planned Projects and Reserve Funds
LOCAL STREETS AND ROADS

AGENCY NAME : City of Berkeley
 DATE : 2/15/2013 Revision

Directions:

Table 3 describes your agency's Measure B financial programming plan over the next four fiscal years. Use the expandable grouped rows (+/- sign on left of cell numbers 157, 306, 456, and 463) to enter detailed project information for the four fund reserve categories below.

- 1) **FY 12-13 Measure B Planned Projects (unreserved funds):** Planned projects using unreserved funds during FY 12-13 only. You may fill out FY 13-14 through FY 15-16 if data is available for informational purposes, however, it is not a requirement.
- 2) **Measure B Capital Fund Reserve:** The Capital Fund Reserve is for large capital project(s) that could otherwise not be funded with a year's worth of Measure B pass-through funds. All programmed funds must be expended by the end of FY 15-16.
- 3) **Measure B Operation Fund Reserve:** The Operation Fund is for operational project(s)/program(s). This fund may not contain more than 50 percent of anticipated annual Local Streets and Roads Program Measure B Pass-through revenues.
- 4) **Measure B Undesignated Fund Reserve:** The Undesignated Fund Reserve is for transportation needs over a fiscal year, such as matching funds for grants, project development work, studies for transportation purposes, or contingency funds. This fund may not contain more than 10 percent of annual pass-through revenues.

MEASURE B CAPITAL FUND RESERVE

Directions:
 Use the expandable grouped rows (+/- sign on left of cell 306) to enter detailed information for anticipated projects using Capital Fund Reserves. Projects inputted into this section are designated with Capital Fund Reserves during FY 12-13 through FY 15-16. The Capital Fund Reserve is for large capital project(s) that could otherwise not be funded with a year's worth of Measure B pass-through funds. All programmed funds must be expended by the end of FY 15-16. The expenditure of these funds will be evaluated annually as per the Master Programs Funding Agreement. If a jurisdiction does not spend the reserve funds down, they are subject to the fund rescission policy.

						City or Agency Approved? (Yes or No)	Project Status					
						FY 12-13	FY 13-14	FY 14-15	FY 15-16	TOTAL		
Complete Streets Policy Development Consultant												
Phases	Other	\$	20,000	\$	30,000							Describe the project's status. Preparing RFP; Council to approve in 3rd quarter of FY13
Total		\$	20,000	\$	30,000	\$	-	\$	-	\$	50,000	
Street Rehabilitation FY 2014 (14ST01)												
Phases	Scoping, Feasibility, Planning			\$	724,000							Describe the project's status. Planning
Street Rehabilitation FY 2015 (15ST01)												
Phases	Scoping, Feasibility, Planning				\$	390,100						Describe the project's status. Planning
Total		\$	-	\$	-	\$	390,100	\$	-	\$	390,100	
TOTAL CAPITAL FUND RESERVE		\$	20,000	\$	30,000	\$	390,100	\$	-	\$	440,100	

MEASURE B OPERATION FUND RESERVE

Directions:
 Use the expandable grouped rows (+/- sign on left of cell 456) to enter detailed information for addressing transportation operational activities using Operation Fund Reserves. This fund may not contain more than 50 percent of anticipated annual Local Streets and Roads Program Measure B Pass-through revenues. This fund may be a revolving fund and is not subject to an expenditure timeframe.

						City or Agency Approved? (Yes or No)	Project Status					
						FY 12-13	FY 13-14	FY 14-15	FY 15-16	TOTAL		
Operations												
Phases	Operations	\$	255,969									Office and field supplies, conferences and training, facilities maintenance charges, and equipment funding for Transportation Administration, Traffic Maintenance, Admin. & Fiscal Services, Engineering, Environmental Compliance, Traffic Maintenance and Street Maintenance divisions
Total		\$	255,969	\$		\$		\$		\$	-	
TOTAL OPERATIONAL FUND RESERVE		\$	255,969	\$		\$		\$		\$	255,969	

MEASURE B UNDESIGNATED FUND RESERVE

Directions:
 Use the expandable grouped rows (+/- sign on left of cell 463) to enter the amount of undesignated funding per annual fiscal year. Undesignated funds are for general transportation needs such as match funding, project development, studies, or contingencies. This fund may not contain more than 10 percent of annual pass-through revenues.

						Potential uses for the dollars contained in this unreserved fund.						
						FY 12-13	FY 13-14	FY 14-15	FY 15-16	TOTAL		
TOTAL UNDESIGNATED RESERVE		\$	-	\$	-	\$	-	\$	-	\$	-	

TOTAL MEASURE B SUMMARY

(Planned Projects Unreserved Funds + Reserve Funds)

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	TOTAL
FY 12-13 MB Planned Projects	\$ 3,762,493	\$ -	\$ -	\$ -	\$ 3,762,493
MB Capital Fund Reserve	\$ 20,000	\$ 30,000	\$ 390,100	\$ -	\$ 440,100
MB Operational Fund Reserve	\$ 255,969	\$ -	\$ -	\$ -	\$ 255,969
MB Undesignated Fund Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL MEASURE B	\$ 4,038,462	\$ 30,000	\$ 390,100	\$ -	\$ 4,458,562

FY 11-12 Measure B Ending Pass-through Balance <i>(From ending balance Table 1: Column E)</i>	\$ 1,890,611
FY 12-13 Estimated Pass-through Revenue <i>(Based on FY 11-12 Revenues Table 1: Column B inflated by 3%)</i>	\$ 2,567,952
FY 12-13 Revenue Total	\$ 4,458,562

	Manual Inputs
FY 11-12 VRF Pass-through Balance <i>(From VRF ending balance Table 1: Column E)</i>	\$ 474,334
FY 12-13 Estimated VRF Pass-through Revenue <i>(Based on FY 11-12 Revenues Table 1: Column B inflated by 3%)</i>	\$ 454,208
FY 12-13 VRF Revenue Total	\$ 928,541

Alameda CTC Programs Annual Compliance Report 2011-2012 Reporting Year
Measure B Program

Table 1: Measure B Revenues and Expenditures
PARATRANSIT

AGENCY NAME : City of Berkeley, Berkeley Paratransit Services
DATE : 2/15/13 Revision

Column A	Column B	Column C	Column D	Column E
Measure B Pass-through Funds FY 11-12				
Starting MB Balance	MB Pass-through Revenues and Expenditures			Ending MB Balance
FY 10-11 Pass-through + Interest Unspent MB Fund Balance	FY 11-12 MB Pass-through Fund Revenues	FY 11-12 MB Pass-through Fund Interest	MB Pass-through Fund Expenditures (Should match Table 2: Column L)	Ending MB Pass-through Fund Balance
\$ 26,722	\$ 183,421	\$ 3	\$ 151,208	\$ 58,938
Total from Table 1:			\$ 151,208	/ / / / /
Total from Table 2:			\$ 151,208	/ / / / /

VERIFICATION CHECK: Values to the bottom right are automatically drawn from Table 1 and Table 2 (corresponding expenditures fund totals) to ensure accurate reporting. These numbers must match each other.

MB Unspent Balance: Value must match the agency audit report figure for the ending MB balance reported in FY 10-11.
MB Pass-through Revenue: Value is the actual MB revenues for FY 11-12.
MB Pass-through Interest: Value is the MB Pass-through Interest earned on unspent funds during FY 11-12.
MB Expenditures: Value must match the agency audit report figure AND total sum of MB pass-through expenditures calculated on Table 2: Column L.

Column F	Column G	Column H	Column I	Column J	Column K	Column L	Column M	Column N	Column O
Other Measure B Funds FY 11-12									
Minimum Service Level Fund		Paratransit Gap Grant Fund		Stabilization Fund		Local Streets and Roads		Total Other MB	
Other MB Revenue MSL Fund	Other MB Expenditure MSL Fund (Should match Table 2: Column M)	Other MB Revenue Paratransit Gap Grant Fund	Paratransit Gap Grant Fund (Should match Table 2: Column N)	Other MB Revenue Stabilization Fund	Other MB Expenditure Stabilization Fund (Should match Table 2: Column O)	Other MB Revenue Local Streets and Roads	Other MB Expenditure Local Streets and Roads (Should match Table 2: Column P)	Total Other MB Revenue	Total Other MB Expenditures
\$ -	\$ -	\$ 19,317	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,317	\$ -
/ / / / /	/ / / / /	/ / / / /	/ / / / /	/ / / / /	/ / / / /	/ / / / /	/ / / / /	/ / / / /	/ / / / /
/ / / / /	/ / / / /	/ / / / /	/ / / / /	/ / / / /	/ / / / /	/ / / / /	/ / / / /	/ / / / /	/ / / / /

Other Measure B: Minimum Service Level Fund
The Measure B Minimum Level Service Fund are distributed to applicable providers on an annual basis to assist programs in meeting minimum service levels. The Minimum Service Level expenditure figured entered into Table 1 must match with Table 2 Column M AND the value listed in the agency's audit report.
Other Measure B: Paratransit Gap Grant Fund
The Measure B Paratransit Gap Grant Funds are competitive funding dollars used to provide increased accessibility transportation options. The Paratransit Gap Grant Fund expenditure figured entered into Table 1 must match with Table 2 Column N AND the value listed in the agency's audit report.
Other Measure B: Stabilization Fund
The Measure B Stabilization Fund is used for Paratransit programs to stabilize services facing cuts due to a reduction in revenue projected and realized. The Stabilization Fund expenditure figured entered into Table 1 must match with Table 2 Column O AND the value listed in the agency's audit report.
Other Measure B: Local Streets & Roads
The Measure B Local Streets and Roads includes revenues and expenditures from Local and Streets and roads pass-through funds used for Paratransit programs and projects. The Local Streets and Roads expenditure figured entered into Table 1 must match with Table 2 Column P AND the value listed in the agency's audit report.

VERIFICATION CHECK: Values to the bottom right are automatically drawn from Table 1 and Table 2 (sum of column Q and R) to ensure accurate reporting. Table 1's non-Measure B expenditures values must match the sum of Table 2's non-Measure B expenditures.

Column P	Column Q	Column R
Non-Measure B Funds FY 11-12		
<i>List the specific types of non-Measure B Funding including fares. *</i>		
Non-MB Funding Source	Revenue	Expenditures
Fares**		
City of Berkeley General Fund	\$ 133,234	\$ 133,234
Total Non-MB:	\$ 133,234	\$ 133,234
Total Non-MB Table 1:	/ / / / /	\$ 133,234
Total Non-MB Table 2:	/ / / / /	\$ 133,234

NOTE: 1) The numbers on Table 1 must be consistent with your independent audit report.
2) The expenditures inputted in Table 1 must match expenditures calculated on Table 2.

* Non-Measure B Funding includes any non-Measure B funding sources such as state, federal, or local funding.

**Report Fare revenues and expenditures in this section. Inputted Fare expenditures must match reported Fare expenditures from Table 2 (Column R).

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Alameda CTC Programs Annual Compliance Report 2011-2012 Reporting Year
Measure B Program

Table 2: Summary of Expenditures and Accomplishments
PARATRANSIT

AGENCY NAME : **City of Berkeley, Berkeley Paratransit Services**
DATE : **2/15/13 Revision**

Project Description						Status	Deliverables					Expenditures FY 11-12								
Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I	Column J	Column K*	Column L**	Column M**	Column N**	Column O**	Column P**	Column Q	Column R	Column S	Column T	
Project Category <i>Drop-down Menu</i>	Project/Program Phase <i>Drop-down Menu</i>	Project Type <i>Drop-down Menu</i>	Service/Program/Project Name	Project Description	Project Benefits/Needs This Service Meets <i>(describe project's benefit to the implementation area e.g. medical, grocery, recreation, regional trips, etc.)</i>	Project Status <i>(at the end of FY 11-12)</i> <i>Drop-down Menu</i>	Quantity Completed in FY 11-12 <i>(numerical value only)</i>	Quantity Type Description <i>Drop-down Menu</i>	Description <i>(other details about unit or quantity)</i>	Estimated Completed Quantity Funded by Measure B FY 11-12 <i>(auto calculates)</i>	MB Pass-through Paratransit Expenditures	Other MB Paratransit Expenditures MSL Fund	Other MB Paratransit Expenditures Paratransit Gap Grant Fund	Other MB Paratransit Expenditures Stabilization Fund	Other MB Paratransit Local Streets and Roads Fund	Non-MB Funding Expenditures <i>(federal & state grants, city/local funds, etc.)</i>	Non-MB Fares <i>(cash fares, scrip/voucher purchases, fares retained by vendors or paid by third-party sponsors)</i>	Total Project Cost in FY 11-12 <i>(L+M+N+O+P+Q+R=S)</i> <i>(auto calculates)</i>	Enter the Contract amount if \$50K or more of this Project was for an Individual Contract	
Senior and Disabled Services	Operations	Same Day/Taxi Program	Taxi Scrip and Wheelchair Van Program	Provides limited amount of taxi scrip and van vouchers for consumers registered in the BPS Program	Provides support for special transportation needs that include medical, grocery and recreational. Also provides support for those returning from medical related trips.	Continuing or Ongoing	8,283	Trips (one-way)	Average cost per ride: \$21.79	2,169.7	\$ 47,288					\$ 133,234		\$ 180,522		
Senior and Disabled Services	Operations	Customer Service and Outreach	Customer Services for Berkeley Paratransit Services	Day to day service to maintain the program. Duties include client intakes, outreach, maintain client data base, distribute scrips and vouchers, resolve customer complaints.	Provides staff support to assist applicants and participants with accessing and using the Berkeley Paratransit Program.	Continuing or Ongoing		Other (describe in Column J)	Staff to assist participants by processing applications, enrolling applicants, and implementing taxi scrip and van voucher programs (\$64,193). Printing of scrip and vouchers (\$8,487); mailing scrip, vouchers, EBP tickets and information to participants (\$5,190).	0.0	\$ 77,869							\$ 77,869		
Senior and Disabled Services	Operations	Management/Overhead/Staffing	Administration of Berkeley Paratransit Services	Administer the Paratransit program and maintain financial records	Oversight of proper procedures of the program and maintain proper accounting records for accountability.	Continuing or Ongoing		Other (describe in Column J)	Staff to oversee program (\$21,598); facility and overhead costs (\$4,454)	0.0	\$ 26,051							\$ 26,051		
TOTALS:											\$ 151,208	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 133,234	\$ -	\$ 284,442	\$ -

Note: Definitions for each drop-down menu appear as Comments (scroll over the column title or in the Review mode, choose "Show All Comments"). The document is set up to print Comments at the end.

* Column K: (Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity
** Columns L-R: The dollar figures inputted must be consistent with your agency's audit.

Column A Project Category Note:
Disabled Services: Services primarily created for mobility for people with disabilities.
Meals on Wheels: Delivery of meals.
Senior & Disabled Services: Transportation services for seniors and people with disabilities.
Senior Services: Services primarily created for senior mobility.
Other: Use Other if none of the above apply, and define other by selecting Project Type (Column C) and providing Project Description (Column E).

Column J Note:
If trip services were provided, describe the type and estimated quantities of the trips which were delivered such as passenger trips, same-day trips, taxi-trips, lift-assisted, group trips, etc.

- Disabled Services Scoping, Feasibility, Planning ADA-mandated Services
- Meals on Wheels Environmental Capital Expenditure/Purchase
- Senior and Disabled Ser PS&E City-based Door-to-Door
- Senior Services Right-of-Way Customer Service and Outreach
- Other Construction Group Trips
- Maintenance Management/Overhead/Staffing
- Operations Meal Delivery
- Project Completion/Closeout Mobility Management/Travel Training
- Other Same Day/Taxi Program
- Scholarship/Subsidized Fare
- Shuttle or Fixed-route Trips
- Volunteer Driver Program
- Other (describe in Column E)

- Planning in FY 11-12
- Initiated in FY 11-12
- Continuing or Ongoing
- Closed Out in FY 11-12

- Consumers Trained
- Contacts Made (outreach program only)
- Meals Delivered
- Trips (one-way)
- Scholarships Provided
- Other (describe in Column J)

Alameda CTC Programs Annual Compliance Report 2011-2012 Reporting Year
Measure B Program
Table 2: Summary of Expenditures and Accomplishments
PARATRANSIT

Cell: A10

Comment: Project Category:

Disabled Services: Services primarily created for mobility for people with disabilities.

Meals on Wheels: Delivery of meals.

Senior & Disabled Services: Transportation services for seniors and people with disabilities.

Senior Services: Services primarily created for senior mobility.

Other: Use Other if none of the above apply, and define other by selecting Project Type (Column C) and providing Project Description (Column E).

Cell: B10

Comment: Project Phase:

Scoping, Feasibility, Planning: Early capital project phases, such as project scoping, feasibility studies, and planning.

Environmental: Preparation of environmental documents, such as those related to the California Environmental Quality Act (CEQA) or the National Environmental Policy Act (NEPA).

Right-of-Way: Preparing documentation needed to secure or dispose of property rights for project.

Plans, Specifications and Engineering (PS&E): Development of the preliminary engineering and engineering estimates.

Construction: Construction of a new capital project,

Maintenance: Maintenance, repairs, renovation, or upgrade of existing facility or infrastructure.

Operations: Operations such as transit, which may include routine maintenance and procurement, or lease of vehicles/equipment; intelligent transportation systems; or corridor system management.

Project Completion/Closeout: Inspection/project acceptance, final invoicing, final reporting, and processes for closing out project.

Other: Use if none of the above apply, and define the project phase by selecting Project Type (Column C) and describe the phase under Project Description (Column E).

Cell: C10

Comment: Project Type:

ADA-mandated Services: Includes mandated public transportation service for people unable to independently use the fixed route bus service.

Capital Expenditure or Purchase: Expenditure or purchase of equipment, vehicles, or facilities.

City-based Door-to-Door: Pre-scheduled, accessible, door-to-door service provided by the city. Provides similar level of service to mandated ADA services; designed to fill gaps not met by ADA-mandated providers and/or relieve ADA-mandated providers of some trips.

Customer Service and Outreach: Staffing and benefits for customer service as well as costs associated with marketing, education, outreach, and promotional campaigns and programs.

Group Trips: One-way passenger trips considered group trips. Includes vehicle operation and contracts. See Individual Demand-response Trips.

Management/Overhead/Staffing: Staffing and benefits to manage programs, projects, and services.

Meal Delivery: Costs associated with vehicle operation, scheduling, dispatching, vehicle maintenance, and supervision for the purpose of delivering meals, whether provided in-house, through contracts, via taxicab, or by grantees.

Mobility Management/Travel Training: Covers a wide range of activities, such as travel training, trip planning, and brokerage. Does not include provision of trips. This is considered "non-trip provision".

Same Day/Taxi Program: Provides a same day, curb-to-curb service intended for situations when consumers cannot make their trip on a pre-scheduled basis; allows eligible consumers to use taxis at a reduced fare.

Scholarship/Subsidized Fare Program: Program to subsidize any services for customers who are low-income and can demonstrate financial need.

Shuttle or Fixed-route Trips: Shuttle or fixed-route bus service, for example. Includes vehicle operation and contracts.

Volunteer Driver Program: Pre-scheduled, door-through-door services that are generally not accessible; rely on volunteers to drive eligible consumers for critical trip needs, such as medical trips. May also have an escort component.

Other: Use if none of the above apply. Describe the Type under Project Description (Column E).

Cell: G10

Comment: Project Status:

Choose project status on June 30, 2012:

- Planning in FY 11/12,

- Initiated in FY 11/12,

- Continuing or Ongoing, or

- Closed Out in FY 11/12.

Cell: H10

Comment: Quantity Completed includes itemizations such as the total number of one-way passenger trips, consumers trained, meals delivered, tickets purchased, etc.

Cell: I10

Comment: Quantity Type Description:

Consumers Trained: Individuals who received travel trainings related to mobility management/travel training programs.

Contacts Made: Individuals contacted during public outreach events related to mobility management/travel training programs.

Meals Delivered: Number of meals delivered to individuals.

Scholarships Provided: Number of scholarship/scrip vouchers distributed.

Trips: Any type of one-way trip, including taxi, same day service, passenger trips, accessibility trips, etc.

Other: If Trip Type is not applicable to your program, choose Other and provide a description in Column K.

Cell: K10

Comment: Completed Quantity funded by MB FY 11-12: This column auto-calculates based on the following.

(Total Measure Dollars Spent X Total Quantity) / Total Project Cost = Total MB-Funded Quantity

Alameda CTC Programs Annual Compliance Report 2011-2012 Reporting Year
 Measure B Program
 Table 3: Summary of Planned Projects and Reserve Funds
PARATRANSIT

AGENCY NAME : City of Berkeley, Berkeley Paratransit Services
 DATE : 2/15/13 Revision

Directions:

Table 3 describes your agency's Measure B financial programming plan over the next four fiscal years. Use the expandable grouped rows (+/- sign on left of cell numbers 157, 306, 456, and 463) to enter detailed project information for the four fund reserve categories below.

- 1) **FY 12-13 Measure B Planned Projects (unreserved funds):** Planned projects using unreserved funds during FY 12-13 only. You may fill out FY 13-14 through FY 15-16 if data is available for informational purposes, however, it is not a requirement.
- 2) **Measure B Capital Fund Reserve:** The Capital Fund Reserve is for large capital project(s) that could otherwise not be funded with a year's worth of Measure B pass-through funds. All programmed funds must be expended by the end of FY 15-16.
- 3) **Measure B Operation Fund Reserve:** The Operation Fund is for operational project(s)/program(s). This fund may not contain more than 50 percent of anticipated annual Paratransit Program Measure B Pass-through revenues.
- 4) **Measure B Undesignated Fund Reserve:** The Undesignated Fund Reserve is for transportation needs over a fiscal year, such as matching funds for grants, project development work, studies for transportation purposes, or contingency funds. This fund may not contain more than 10 percent of annual pass-through revenues.

FY 12-13 MEASURE B PLANNED PROJECTS (unreserved funds)

Directions:
 Use the expandable grouped rows (+/- sign on left of cell 157) to enter detailed information for FY 12-13 Planned Projects that are not included in the reserves below. Projects inputted into this section are expected to be implemented in FY 12-13 only. You may fill out FY 13-14 through FY 15-16 if data is available for informational purposes, however, it is not a requirement.

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	TOTAL	City or Agency Approved? (Yes or No)	Project Status
Berkeley Paratransit Services							
Operations	\$ 188,924				\$ 188,924		Describe the project's status. Berkeley Paratransit Services, a taxi Scrip and van voucher program. Project plan includes costs for taxi scrips and van vouchers, customer service costs and program oversight and management costs. New eligibility guidelines implemented in July 2012 resulted in increased enrollment when compared to previous years. We anticipate customer service and oversight costs to be higher than anticipated due to increased enrollment. Please note that the pass-through revenue estimate provided in the worksheet does not correspond with the City of Berkeley submitted Measure B Paratransit plan. A revised funding formula resulted in an increase in the City of Berkeley's Measure B allocation in FY12-13 to 224,007.
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
Total	\$ 188,924	\$ -	\$ -	\$ -	\$ 188,924		
TOTAL FY 12/13 PLANNED PROJECTS	\$ 188,924	\$ -	\$ -	\$ -	\$ 188,924		

MEASURE B CAPITAL FUND RESERVE

Directions:
 Use the expandable grouped rows (+/- sign on left of cell 306) to enter detailed information for anticipated projects using Capital Fund Reserves. Projects inputted into this section are designated with Capital Fund Reserves during FY 12-13 through FY 15-16. The Capital Fund Reserve is for large capital project(s) that could otherwise not be funded with a year's worth of Measure B pass-through funds. All programmed funds must be expended by the end of FY 15-16. The expenditure of these funds will be evaluated annually as per the Master Programs Funding Agreement. If a jurisdiction does not spend the reserve funds down, they are subject to the fund rescission policy.

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	TOTAL	City or Agency Approved? (Yes or No)	Project Status
TOTAL CAPITAL FUND RESERVE	\$ -	\$ -	\$ -	\$ -	\$ -		

MEASURE B OPERATION FUND RESERVE

Directions:
 Use the expandable grouped rows (+/- sign on left of cell 456) to enter detailed information for addressing transportation operational activities using Operation Fund Reserves. This fund may not contain more than 50 percent of anticipated annual Paratransit Program Measure B Pass-through revenues. This fund may be a revolving fund and is not subject to an expenditure timeframe.

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	TOTAL	City or Agency Approved? (Yes or No)	Project Status
Berkeley Paratransit Services							
Operations	\$ 58,938				\$ 58,938		Describe the project's status. Berkeley Paratransit Services has two years of carryover in this amount. In FY13, BPS expanded eligibility. In the first five months of the year, we have equalled the entire new enrollment in FY12. As the BPS program reports expenses on a cash basis, and expenses are not charged until taxi/van transport companies turn in scrip or vouchers, there will be a few months of delay before the expenses from additional enrollment will be realized.
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
Total	\$ 58,938	\$ -	\$ -	\$ -	\$ 58,938		
TOTAL OPERATION FUND RESERVE	\$ 58,938	\$ -	\$ -	\$ -	\$ 58,938		

MEASURE B UNDESIGNATED FUND RESERVE

Directions:
 Use the expandable grouped rows (+/- sign on left of cell 463) to enter the amount of undesignated funding per annual fiscal year. Undesignated funds are for general transportation needs such as match funding, project development, studies, or contingencies. This fund may not contain more than 10 percent of annual pass-through revenues.

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	TOTAL	Potential uses for the dollars contained in this unreserved fund.
TOTAL UNDESIGNATED RESERVE	\$ -	\$ -	\$ -	\$ -	\$ -	

TOTAL MEASURE B SUMMARY
 (Planned Projects Unreserved Funds + Reserve Funds)

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	TOTAL
FY 12-13 MB Planned Projects	\$ 188,924	\$ -	\$ -	\$ -	\$ 188,924
MB Capital Fund Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
MB Operational Fund Reserve	\$ 58,938	\$ -	\$ -	\$ -	\$ 58,938
MB Undesignated Fund Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL MEASURE B	\$ 247,862	\$ -	\$ -	\$ -	\$ 247,862

FY 11-12 Measure B Ending Pass-through Balance <i>(From ending balance Table 1: Column E)</i>	\$ 58,938
FY 12-13 Estimated Pass-through Revenue <i>(Based on FY 11-12 Revenues Table 1: Column B inflated by 3%)</i>	\$ 188,924
FY 12-13 Revenue Total	\$ 247,862